

Curriculum Committee Meeting

Minutes

October 21, 2025

Present: JD Carpenter, Scott Beatty, Lloyd Bone, Kevin Evans, Adam Black, Amanda Chapman, David O'Dell, Kaitlin Ensor, Schuyler Chapman, Dwight Heaster, Sara Sawyer, Bob Hutton, Brooklyn Golden and Rachel Adams

Absent: Mari Clements and Connie Stout

Guests: Pam Brown, Ann Reed

Approval of Minutes

- Minutes from October 7, 2025: Amanda motioned to approve, Schuyler seconded. Dwight abstained. Motion passed

Old Business

Fine Arts Course Outlines

- There was no update for this meeting. Lloyd will provide updated documents for the next meeting

Learning Objectives by Department

- Some departments have submitted revised learning objectives, but not all have
- Adam asked the committee to review with their departments and submit updates for the next meeting. If there are no updates, to let Adam, Mari, Ashley & Rachel know

New Business

Language & Literature Course Outlines

- Four revised course outlines were submitted. More will be submitted along with changes pertaining to the 5-year program review
- For the outline for ENGL 320 everything under Other Relevant Information should be struck
- The committee also decided to strike "Student will" before the listing of learning objectives on every course outline. David motioned to approve, Amanda seconded. Motion passed. Ashley will update all previously revised and approved outlines to remove "Student will"
- ENGL 101 should be removed as a prerequisite for the course outlines submitted, as students will have to pass 101 to take ENGL 102, which is also listed as a prerequisite
- On the outlines for ENGL 392 & 395 it should be clarified that a grade of "C" or higher is required for the prerequisite
- Amanda will update these course outlines and provide them to Ashley
- David motioned to approve the outlines presented, with the discussed changes included. Sara seconded. Motion passed

Science & Math Course Outlines

- The department submitted course outlines that have been reviewed and revised
- PHYS 209 will be changing to GEOL 109, catalog pages reflecting this change were also provided
- The outline for BIOL 371 needs revised, all learning objectives were struck out and not replaced
- The learning objectives on the outline for MATH 408 were not numbered, the committee asked if they should be numbered or bulleted lists
 - Amanda motioned that all learning objectives should be numbered lists, David seconded. Motion passed. Ashley will update all previously revised and approved outlines
- For the course outlines for SCNC 204, 205, 305, and 405 the catalog descriptions should be shortened to not include specific events, so they won't have to be updated as often. David will submit updated descriptions to Ashley
- The credit hours were not listed on the course outline for CHEM 345, it should be 3 credits
- The credit hours for CHEM 499 should be variable 1-3 credits
- Amanda motioned to approve all changes in the Science & Math packet, except for the course outline for BIOL 371. Sara seconded. Motion passed

Land Resources Course Outlines

- The department submitted course outlines that have been reviewed and revised
- The learning objectives on ENVR 193 included headings. The committee asked that headings be removed from the objectives. Ashley will update this outline
- The last bulleted learning objective on the course outline for ENVR 255 is an incomplete sentence
- The learning objectives for LAND 231 & 241 need updated to reflect Bloom's Taxonomy
- The learning objectives for ENVR 352 don't appear to reflect work done at the 300-level
- The wording for lecture and laboratory hours are not consistent with other wording
- The first bulleted learning objective on the course outline for NRMT 389 is incomplete
- There were small corrections to the Wildlife Management catalog pages
- The committee also asked why the prerequisites were removed from WLMT 493. Adam will ask Nabil and update the committee at the next meeting
- Adam will discuss all questions and changes with his department and provide revised documents for the next meeting

Adam adjourned the meeting at 1:17 p.m.

October 21, 2025

Ashley Nicholas