

Glenville State

An aerial photograph of the Glenville State University campus. The image shows several large, multi-story brick buildings, including a prominent central building with a clock tower. The campus is surrounded by lush green trees and is situated at the base of a forested hill. A blue vertical band runs down the left side of the image, containing a faint, stylized graphic of a building facade with a clock tower and musical notes. The title 'Glenville State' is written in a large, light blue, 3D-style font at the top left, and the years '2006-2007' are written vertically in the same style on the right side.

2006-2007

Purpose

The purpose of this catalog is to provide a general description of Glenville State College and its various academic units and to present detailed information regarding the undergraduate curricula. Inasmuch as the educational process necessitates change, the information and educational requirements in this catalog represent a flexible program, which may be altered where such alterations are considered to be in the mutual interests of the College and its students.

The provisions of the catalog do not constitute any offer of a contract, which may be accepted by students through registration and enrollment in the College. Glenville State College reserves the right to change without notice any fee, provision, policy, offering or requirement in this catalog and to determine whether a student has satisfactorily met its requirements for admission or graduation.

Student Responsibility

All academic units establish certain academic requirements that must be met before a degree is granted. Faculty advisors and department chairs are available to help the student understand and meet those requirements; however, the student is responsible for fulfilling them. If, at the end of a student's course of study, the requirements for graduation have not been satisfied, the degree will not be granted. For this reason, it is important for students to acquaint themselves with all academic requirements and to be responsible for completing all requirements within prescribed deadlines and time limits.

Equal Opportunity Policy

Glenville State College does not discriminate on the grounds of race, color, national origin, sex, age, or disability in the administration of any of its educational programs, activities, or with respect to admission and employment.

FOR GENERAL INFORMATION PHONE (304) 462-7361

TOLL FREE - 1-800-924-2010 Admissions Only

President's Welcome

Hello and welcome to Glenville State College. I am as new to Glenville as you are but still remember what it was like to be in your shoes. Please know that all of us are committed to your success at Glenville. It is our intent to create a learning environment that prepares students for lives of meaningful rewarding service within a diverse society and a global economy. This environment is based upon six core values. In effect, we are:



- *Student-centered,
- *A community of learners,
- *Truthful, ethical, and accountable,
- *Proud of our rich traditions,
- *Committed to our responsibility to lead and serve, and
- *A strong family.

These core values have been fully integrated into all of the curricula and serve as a guide for the personal and professional behavior of the faculty and staff. In short, Glenville State College not only provides the opportunity to master your chosen subject area(s), but to develop a broader sense of self and the society in which you live.

This catalog is intended to guide you through your chosen academic program. While you will have an academic advisor in your chosen major, the main responsibility for your academic program lies with you. Program changes do occur and your academic advisor will be able to keep you updated. Therefore, you should meet with your advisor on a periodic basis to keep abreast of information and events on campus.

Everyone at Glenville State College is committed to providing the opportunity for you to succeed. I urge you to seek out and utilize the college's many student support services. If you are unsure as to where to go for assistance or have any other problems, please feel free to contact my office at (304) 462-4110.

I look forward to your success at Glenville State College.

A handwritten signature in cursive script that reads "Peter B. Barr". The ink is dark and the signature is fluid.

Peter B. Barr
President

Glenville State College
200 High Street
Glenville, West Virginia 26351-1292

Web Site: www.glenville.edu

MAIN SWITCHBOARD 304-462-7361

Academic Affairs.....	304-462-4100
Academic Departments	
Business.....	304-462-4123
Education.....	304-462-4119
English.....	304-462-4121
Fine Arts.....	304-462-4130
Land Resources	304-462-4135
Science and Mathematics	304-462-4126
Social Science.....	304-462-4124
Academic Support Center.....	304-462-4118
Admissions	304-462-4128
Alumni Association	304-462-4122
Athletics.....	304-462-4102
FAX	304-462-5593
Bookstore.....	304-462-4116
Business Office	304-462-4107
FAX	304-462-7839
Cashier's Office	304-462-4104
Dining Services	304-462-4108
Financial Aid.....	304-462-4103
FAX	304-462-4407
Glenville State College Foundation	304-462-4125
High Adventure	304-462-4127
Human Resources.....	304-462-4101
Library	304-462-4109
Office of Technology	304-462-4106
Physical Plant	304-462-4112
Pickens Hall (office)	304-462-4113
Pioneer Village (office).....	304-462-4111
President.....	304-462-4110
Public Relations	304-462-4115
Public Safety	304-462-4132
Regents Bachelor of Arts Degree Program	304-462-4118
Registrar	304-462-4117
FAX	304-462-8619
Services for Students with Disabilities	304-462-4118
Student Affairs	304-462-4114
FAX	304-462-5057

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COLLEGE CALENDAR*

Fall 2006

Faculty Preparation	Monday - Thursday, August 14-17
Open Registration	Friday, August 18
First Day of Classes	Monday, August 21
Last Day to Add Classes	Monday, August 28
Last Day to Apply for December Graduation	Friday, September 1
Labor Day—No Classes	Monday, September 4
Last Day to Drop 7 ½ week courses	Wednesday, September 20
Mid-semester	Wednesday, October 11
Mid-semester Grades due by 12:00 noon	Friday, October 13
Fall Recess	Friday, October 20
Last Day to Withdraw with a grade of “W”	Tuesday, October 24
Pre-registration for Spring 2007	Monday-Friday, November 6-10
Last Day to Drop 7 ½ week courses	Thursday, November 16
Thanksgiving Break	Monday-Friday, November 20-24
Last Day of Classes	Friday, December 8
Final Examinations	Monday-Thursday, December 11-14
Final Grades due by 12:00 noon	Monday, December 18

Spring 2007

Faculty Preparation	Tuesday-Thursday, January 9-11
Open Registration	Friday, January 12
Martin Luther King Day	Monday, January 15
First Day of Classes	Tuesday, January 16
Last Day to Add Classes	Tuesday, January 23
Last Day to Apply for May Graduation	Thursday, February 1
Last Day to Drop 7 ½ week courses	Friday, February 16
Mid-semester	Wednesday, March 7
Mid-semester Grades due by 12:00 noon	Friday, March 9
Spring Break	Monday-Friday, March 12-16
Last Day to Withdraw with a grade of “W”	Monday, March 26
Pre-registration for Summer and Fall 2007	Monday-Friday, March 26-30
Spring Recess	Friday, April 6
Last Day to Drop 7 ½ week courses	Monday, April 16
Last Day of Classes	Friday, May 4
Final Examinations	Monday-Thursday, May 7-10
Commencement	Saturday, May 12
Final Grades due by 12:00 noon	Monday, May 14

Summer 2007

Registration / Classes Begin (Session I)	Tuesday, May 22
Last Day to Add Classes	Wednesday, May 23
Memorial Day – No Classes	Monday, May 28
Last Day to Apply for Summer Graduation	Tuesday, June 5
Last Day to Withdraw with a grade of “W”	Friday, June 8
Last Day of Classes (Session I)	Wednesday, June 20
Final Exams (Session I)	Thursday, June 21
GSC Holiday – No Classes	Friday, June 22
Final Grades (Session I) due by noon	Monday, June 25
Registration / Classes Begin (Session II)	Monday, June 25
Last Day to Add Classes	Tuesday, June 26
Independence Day – No Classes	Wednesday, July 4
Last Day to Withdraw with a grade of “W”	Thursday, July 12
Last Day of Classes	Tuesday, July 24
Final Exams (Session II)	Wednesday, July 25
Final Grades (Session II) due by noon	Thursday, July 26

**Calendar is subject to change as events warrant.*

GENERAL INFORMATION

MISSION STATEMENT

Glenville State College provides: a tradition of high quality education through innovation in the design, delivery, and evaluation of programs and services; workforce development, and comprehensive student services; a community of active learners dedicated to lifelong learning, effective teaching, applied scholarship, creative activities, and service; leadership that promotes excellence in learning, teaching, cultural vitality, and economic development in a global community.

Education that Builds Success

PHILOSOPHY AND CORE VALUES

Glenville State College was established in 1872 for the purpose of providing quality educational opportunities to the citizens of West Virginia. Originally founded as a teacher's college, Glenville State College remains a leader in preparing teachers. Along with its emphasis on teacher preparation, the College has responded to the needs of West Virginia and has developed additional programs in a variety of areas. The College is committed to six core values: student-centered, community, integrity, tradition, leadership and family.

Student-centered - We put the student first and foremost, guided by what is best for the student when framing our decisions and in all our processes across the entire organization. We strive to remove barriers and enhance the learning experience with every faculty, staff, and administrator personally committed to serving students in efficient and responsive ways regardless of whom, when or where.

Community - We are a community of learners that value our cohesive relationships with one another. We seek inclusiveness through listening and collaborative work. We are collectively supportive at all times through open communication and working together as a team on campus, wherever our work takes us, and in the communities where we live or serve.

Integrity - We are always truthful, ethical and accountable for doing what we say we will do. We demonstrate open trust, respect for our diversity and fairness in all we do. We are responsive, consistent and committed to continuous improvement in all areas.

Tradition - We are proud of our rich tradition of providing high quality educational opportunities and the value of education for creating futures. We keep our traditions alive as a way of celebrating our past accomplishments and as a foundation for responding to new opportunities and challenges in an ever changing world.

2 General Information

Leadership - We recognize a solemn responsibility to lead. We prepare leaders for our society who are thoughtful, productive, engaged, and responsive citizens. We continually foster innovation that enriches learning environments and demonstrating excellence in educational programs and services.

Family - We are a strong family as reflected in our caring, nurturing and marked friendliness that sets us apart from others. We uphold a culture that respects each other and our diversity, while being supportive individually and as a team. We actively communicate and engage our extended family from parents to alumni and other friends of our institution.

HISTORY

Glenville State College was founded in 1872 to serve the higher education needs of Central West Virginia. Glenville State College has gained wide recognition for its teaching excellence.

By 1910, the College enrollment had exceeded the population of Glenville and grew into a full four-year College by 1931. Teacher preparation continued to be the central mission as over the years, the campus became known as ‘the Lighthouse on the Hill’ for both the quality of the teaching and the quality of Glenville State graduates.

Today, Glenville State still maintains a strong focus on teacher preparation, while offering additional degree programs in relevant areas that support the needs of the workplace in the 21st Century.

Throughout its history, Glenville State has maintained a long tradition of teaching excellence by professors who care about each student as an individual, who take the time to get to know each student’s goals and who are committed to helping students get an education that will prepare them for a successful career.

The recognized strengths, from a caring friendly campus to the affordability for a quality education, have been an integral part of its history. Glenville State’s continued commitment to its community roots and its desire to be a valued source of educational excellence in the future bodes well for Glenville State’s yet-to-be-written history.

LOCATION

Glenville (population 1,500) is located near the geographic center of West Virginia. The town is surrounded by hills whose beauty inspired the state song “The West Virginia Hills.” The area is rich in Appalachian culture and the town of Glenville is the site of the West Virginia State Folk Festival held each June. Glenville State College is nestled deep within the colorful Appalachian hills. Surrounded by towering trees and rich foliage, the campus overlooks the rural town of Glenville. Glenville is a community where students and residents come together, along the shaded banks of the Little Kanawha River, to create an informal, friendly atmosphere that leaves a lasting impression.

ACCREDITATIONS AND ASSOCIATIONS

Glenville State College is accredited by:

The Higher Learning Commission and a member of the North Central Association
30 North LaSalle Street, Suite 2400
Chicago, Illinois 60602-2504
Telephone (800) 621-7440

Teacher Education Programs are accredited by:

National Council for Accreditation of Teacher Education (NCATE)
2010 Massachusetts Avenue, North West
Suite 500
Washington, D.C. 20036-1023
Telephone (202) 466-7496

The College is a member of the American Association of State Colleges and Universities, American Association of Colleges for Teacher Education and the American Council on Education, and is recognized by the American Association of University Women. The Forestry Program is recognized by the Society of American Foresters, one of only 24 recognized programs in the U.S. and Canada.

COLLEGE CLOSINGS

When weather or other conditions require, the President may temporarily close the campus. Information will be broadcast over television and radio stations. The television stations are: WDTV-5, WBOY-12, WTAP-15, WSAZ-3, WCHS-8, WOWK-13 and WOAY-4. Radio stations include: WBRB (93.1, 101.3 FM), WVRC (104.7 FM), WKKW (97.9 FM), WSSN (102.3 FM), WFBY (106.5 FM), WCIR (103.7 FM), WHAW (980 AM), WVAR (600 AM) and the West Virginia Public Radio network (the closest transponder being 88.9 FM). You can call 304-462-7361 and the operator or a recorded message will give you cancellation information. Closings will be posted on the Glenville State College website at www.glenville.edu and the West Virginia Department of Education web site at <http://wvde.state.wv.us>.

WEB SITE

The Glenville State College web site, located at www.glenville.edu, presents information on nearly all aspects of the College. For incoming students, details concerning enrollment and financial aid information are available. Registered students can easily locate grades, faculty office hours, e-mail addresses, and organization details listed for each academic department. Students can also find information concerning residence halls, public safety, the library, bookstore, and computer labs. Athletic, Fine Arts, and other activities schedules are listed as well.

GLENVILLE STATE COLLEGE QUICK FACTS

Fall 2005

Enrollment

- Total: 1,392
- 48% female, 52% male
- 90% of students come from 49 West Virginia counties; 10% of students are from 21 other states and 4 foreign countries
- Average age of student: 22
- 80% of students are under 25 years of age; 20% of students are 25 years of age or over
- Graduation/Completion Rate: 31%
- Transfer-out Rate: 8%

Faculty

- Student to faculty ratio: 19.1
- Average class size: 18
- All classes, including labs, are taught by fully qualified faculty
- 53 Full-time faculty and 30 Part-time faculty

Academic Programs

- More than 30 degree programs
- Minors available in many major fields

Financial Aid

- 88% of full-time students applied for need-based financial aid; 74% of them were awarded financial aid.
- 76% of students awarded financial aid received need-based scholarship grant aid. 44% of students awarded financial aid received non-need-based scholarships or grants.
- The average financial aid package for those students who were awarded any financial aid was \$8,736.
- 95 students were awarded institutional non-need-based scholarships or grant aid and 47 students were awarded an institutional non-need-based athletic grant or scholarship.

Academic Support Center

- Internship information, academic advising, career advising, resume workshops, and services to students with disabilities

Athletics

- Member of NCAA Division II and West Virginia Intercollegiate Athletic Conference (WVIAC)
- Five men's sports: Basketball, Cross Country, Football, Track and Field, Golf
- Six women's sports: Basketball, Cross Country, Track and Field, Softball, Volleyball, Golf

ADMISSION REQUIREMENTS

RESIDENT/NON-RESIDENT

REGULAR ADMISSION

BACHELOR DEGREE PROGRAMS

To be admitted to any Bachelor's Degree program at Glenville State College, the following minimum admissions criteria must be met:

High School Graduate Applicants (not applicable to students graduating prior to Spring 1995):

1. Graduation from an accredited high school with at least a 2.0 average or an ACT composite score of at least 17 or an SAT of 820.
2. Completion of the following course requirements:
 - A. four units of English (including courses in grammar, composition, literature)
 - B. three units of social studies including U.S. history
 - C. three units of mathematics (Algebra I and at least one higher)
 - D. three units of science (Two of the three units must be laboratory science. At least two units from Coordinated and Thematic Science 10, Biology, Chemistry, Physics and other courses with a strong laboratory orientation.)

GENERAL EDUCATIONAL DEVELOPMENT (GED) APPLICANTS:

Students applying for admission who have not graduated from a North Central (or its equivalent) accredited high school are required to submit documentation of having earned a score of 410 or higher on each area of the General Education Development test and a 2250 total standard score, thus qualifying for the State of West Virginia's high school equivalency certificate or diploma.

Additionally, at Glenville State College a student must submit documentation of having earned a minimum score of 500 on at least three parts of the GED. Students who do not meet this GSC requirement must enroll in developmental studies.

RESIDENT/NON-RESIDENT ADMISSION

ASSOCIATE DEGREE PROGRAMS

Admission to the Associate Degree programs is open to all students who have graduated from any high school or hold a GED.

Students who want to pursue a Bachelor's Degree program but who do not meet the admissions requirements outlined above may enter a two-year program. Once the student has remediated deficiencies, or completed an associate degree, the student may transfer into a Bachelor's Degree program.

**ALL CANDIDATES FOR BACHELOR AND ASSOCIATE DEGREE PROGRAMS
MUST SUBMIT:**

1. an application for admission
2. high school transcript or GED certificate
3. ACT or SAT scores*
4. measles immunization record (if born after January 1957)
5. Selective Service Registration verification**

*Applicants do not have to submit ACT/SAT scores if they are five years past their high school graduation date. The applicant will be tested on campus to determine whether or not they need developmental courses.

**State law provides that a male person who has attained the age of eighteen (18) years may not enroll in a state-supported institution of postsecondary education unless he is in compliance with the Military Selective Service Act (50 U.S. Code, Appendix §451, et seq. and the amendments thereto). Also, a male person may not receive a loan, grant, scholarship or other financial assistance for postsecondary higher education funded by state revenue, including federal funds or gifts and grants accepted by this State, or receive a student loan guaranteed by the State unless he is in compliance with the Military Selective Service Act. Selective Service Act registration information should be available at all U.S. Postal Service facilities and may be available at some high schools. The Selective Service System also provides information through a web site at <http://www.sss.gov>.

English: No student may enroll in English 101 unless he or she has filed a score of at least 18 on the English section of the ACT, or the SAT equivalent on the verbal section (450).

Mathematics: No student may enroll in Math 102 (or higher) unless he or she has filed a score of at least 19 on the mathematics section of the ACT, or SAT equivalent on the mathematics section (460).

ADMISSION OF STUDENT WHO HAS BEEN HOME-SCHOOLED

West Virginia Higher Education Policy Series 23 requires that students admitted to West Virginia colleges and universities either be graduates of accredited high schools or high schools approved by the State Board of Education in the state where located or they must have earned a GED certificate. Applicants for admission at Glenville State College who are home-schooled must submit scores for the General Educational Development (GED) test in order to be considered for admission.

8 Admission Requirements

All students applying for admission to Glenville State College who have not graduated from a regionally accredited high school are required to submit documentation of having earned a GED certificate. The West Virginia Department of Education requires that students earn a minimum score of 410 or higher on each area of the General Development Test and a 2250 total standard score in order to qualify for the State of West Virginia's high school equivalency certificate or diploma.

Applicants will be considered for admission at Glenville State College if they attain a standard score of 50 on each of the five parts of the GED test. If a standard score of 50 is not achieved on each of the five parts of the GED test, students must successfully remediate any academic deficiencies prior to full admission. Copies of the applicant's home school transcript, ACT or SAT scores, and GED test scores must be sent directly to the Office of Admissions.

EARLY ENTRANCE ADMISSION

Outstanding high school juniors and seniors may be admitted as "high school early admissions students" either for the regular academic year or summer session. Students may qualify on the basis of the following criteria:

1. Must meet all of the Higher Education Policy Commission's Freshman Assessment and Placement Standards for an incoming freshman.
2. Must have a high school grade point average of 3.0 or better, as certified by the designated high school official.
3. Must be recommended by the high school principal.
4. Must submit an application for admission and current high school transcript.

Official college credit will be given after the Registrar's Office has been officially notified that the student has graduated from high school. The college **must** be supplied with a final high school transcript.

INTERNATIONAL STUDENTS

Glenville State College is committed to promoting international understanding and respect for cultural diversity and, toward that end, particularly welcomes qualified international students.

All international applicants must take the international, standardized version of the test of English as a Foreign Language (TOEFL). Exceptions for English-speaking students will be made on a case-by-case basis. Applicants must submit official TOEFL test scores of 550 or higher to be eligible for full admission to Glenville State College. With a score of 550 or above, no additional language training is required for unconditional admission.

International students who submit official TOEFL scores of 500–549 are also eligible for unconditional admission to Glenville State College once they have completed the summer intensive English program and one semester of ESL. These students are required to complete the summer Intensive English program prior to entering GSC along with one semester of ENGF 099 - English-as-a-Second-Language (ESL), a three credit course, during the first semester of enrollment in an effort to support their academic success.

Applicants who submit official TOEFL scores of 499 and below are eligible for conditional acceptance to Glenville State College. These students are required to complete the summer Intensive English program prior to entering GSC along with one semester of ENGF 099 (ESL) during the first semester of enrollment. These conditionally admitted students are required to remain in ESL until they have attained a minimum of 500 on the TOEFL exam or achieved a grade of “C” or better in English 101 - Critical Reading and Writing I. Once a score of 500 is attained on the TOEFL exam or a “C” is attained in ENGL 101, the student is unconditionally admitted to the College.

Conditional admission as an international student may not be extended beyond four semesters, excluding summer sessions. If after three semesters of full-time study, an international student has not achieved a score of 500 or higher on the TOEFL or passed ENGL 101 - Critical Reading and Writing I with a grade of “C” or higher, that student will be placed on probation for the fourth semester. Barring exceptional circumstances, any international student who does not achieve a TOEFL score of 500 or grade of “C” or higher in ENGL 101 - Critical Reading and Writing within four semesters will not be allowed to continue at Glenville State College.

A student conditionally admitted to the college and enrolled in the ESL course (English 099) may also take nine hours each semester toward the completion of degree requirements. As an integral part of its ESL program, Glenville State College offers a summer Intensive English Program (IEP), the purpose of which is to prepare conditionally admitted ESL students to enter regular classes in the fall and support academic success. All beginning ESL students (that is, those with TOEFL scores below 550) are expected to enroll in this summer program before beginning classes in the fall. Returning international students may voluntarily opt to take part in the summer program.

ADMISSION OF NON-DEGREE SEEKING STUDENT

Glenville State may admit individuals as non-degree seeking students upon completion of a GSC admission application. Non-degree seeking students may enroll in those courses for which they are qualified. If a non-degree seeking student would later choose to pursue a degree program, that student must submit all required documents (test scores, transcripts, etc.) to be admitted as a degree candidate.

The non-degree seeking student shall be allowed to enroll in no more than seven (7) hours per semester except by special permission of the Vice President for Academic Affairs and Associate Registrar. The student will be responsible for paying the tuition and fees and is not eligible for federal financial aid.

10 Admission Requirements

If a non-degree seeking student wishes to change his/her enrollment status, that individual must complete an admission application (available at www.glenville.edu) and submit it to the Office of Admissions along with all required documentation. Students changing degree status must meet all current admission requirements in effect at the time that the change of degree status is initiated.

CORE COURSEWORK TRANSFER & TRANSFERABILITY OF CREDITS

The Higher Education Policy Commission of West Virginia has adopted a core coursework agreement to assure that students who transfer from one state college or university to another will receive credit for specified general studies courses at the receiving institutions. Under the terms of the agreement, a student may transfer up to 32 credits of undergraduate coursework in the areas of English composition, communications and literature, mathematics, natural science, and social science as general studies credits. A list of courses contained in this agreement may be obtained from the Registrar's Office.

At least 64 and no more than 72 hours of credit completed at West Virginia community and technical colleges or regional campuses are transferable to Glenville State College. Exceptions to the 72 hour rule may only be made by the Vice President for Academic Affairs.

TRANSFER STUDENTS

1. Applicants seeking admission to Glenville State College as transfer students with 27 or more earned credits must be eligible to return to the institution from which they intend to transfer. Students who meet this requirement may be admitted, without conditions, upon the submission of an application for admission and an official transcript from ALL previous colleges attended.
2. Students seeking admission as transfer students who have earned fewer than 27 hours of college work must also submit a high school transcript and ACT/SAT scores, as well as an official transcript from ALL previous colleges attended. If the student does not have at least one of the following criteria: (1) 2.0 average on their high school work, (2) ACT composite of 17 or above, (3) a combined verbal/math SAT score of at least 820 AND if they have not completed the required high school courses listed on page 6, they may be admitted to an associate degree program. The student then must remediate all deficiencies before transferring into a Bachelor's degree program.
3. Students who do not meet the previous two conditions may be admitted to Glenville State College upon the recommendation of the Academic Appeals Committee. If, in the opinion of the Committee, such applicants can successfully complete an academic program, the Academic Appeals Committee may forward a recommendation to the Vice President for Academic Affairs that the student be admitted on probation for one semester at Glenville State College.

4. Any individual who has at least one year of military service, regardless of academic standing when last registered in college, may be readmitted either in good standing or on academic probation, whichever was the standing status when last registered in college.
5. Students who transfer to Glenville State College from another college must have an overall GPA of at least 2.0 on all course work completed at Glenville State College as one of the criteria for graduation.

POLICY REGARDING CLASSIFICATION OF STUDENTS AS RESIDENTS AND NON-RESIDENTS FOR ADMISSION AND FEE PURPOSES

Students enrolling in Glenville State College shall be assigned a residency status for admission, tuition and fee purposes by the Registrar. In determining residency classification, the issue is essentially one of domicile. In general, the domicile of a person is that person's true, fixed, permanent home and place of habitation. The decision shall be based upon information furnished by the student and all other relevant information. The Registrar is authorized to require such written documents, affidavits, verifications, or other evidence as is deemed necessary to establish the domicile of a student. The burden of establishing domicile for admission, tuition and fee purposes is upon the student.

If there is a question as to domicile, the matter must be brought to the attention of the Registrar at least two weeks prior to the deadline for payment of tuition and fees. Any student found to have made a false or misleading statement concerning domicile shall be subject to institutional disciplinary action and will be charged the nonresident fees for each academic term previously attended.

The previous determination of a student's domiciliary status by one institution is not conclusive or binding when subsequently considered by another institution; however, assuming no change of facts, the prior judgment should be given strong consideration in the interest of consistency. Out-of-state students being assessed resident tuition and fees as a result of a reciprocity agreement may not transfer said reciprocity status to another public institution in West Virginia.

Residence Determined by Domicile

Domicile within the State means adoption of the State as the fixed permanent home and involves personal presence within the State with no intent on the part of the applicant or, in the case of a dependent student, the applicant's parent(s) to return to another state or country. Residing with relatives (other than parent(s)/legal guardian) does not, in and of itself, cause the student to attain domicile in this State for admission or fee payment purposes. West Virginia domicile may be established upon the completion of at least twelve months of continued presence within the State prior to the date of registration, provided that such twelve months' presence is not primarily for the purpose of attendance at any institution of higher education in West Virginia. Establishment of West Virginia domicile with less than a twelve month presence prior to the date of registration must be supported by evidence of positive and unequivocal action. In determining domicile, the Registrar will give consideration to such factors as the ownership or lease of a permanently occupied home in West Virginia, full-time

12 Admission Requirements

employment within the State, paying West Virginia property tax, filing West Virginia income tax returns, registering of motor vehicles in West Virginia, possessing a valid West Virginia driver's license, and marriage to a person already domiciled in West Virginia. Proof of a number of these actions should be considered only as evidence that may be used in determining whether or not a domicile has been established. Factors mitigating against the establishment of West Virginia domicile might include such considerations as students not being self-supporting, being claimed as dependent on federal or state income tax returns or on the parents' health insurance policy if the parents reside out of state, receiving financial assistance from state student aid programs in other states and leaving the State when school is not in session.

Dependency Status

A dependent student is one who is listed as a dependent on the federal or state income tax return of his/her parent(s) or legal guardian or who receives major financial support from that person. Such a student maintains the same domicile as that of the parent(s) or legal guardian. In the event the parents are divorced or legally separated, the dependent student takes the domicile of the parent with whom he/she lives or to whom he/she has been assigned by court order. However, a dependent student who enrolls and is properly classified as an in-state student maintains that classification as long as the enrollment is continuous and that student does not attain independence and establish domicile in another state.

A nonresident student who becomes independent while a student at an institution of higher education in West Virginia does not, by reason of such independence alone, attain domicile in this State for admission.

Change of Residence

A person who has been classified as an out-of-state student and who seeks resident status in West Virginia must assume the burden of providing conclusive evidence that he/she has established domicile in West Virginia with the intention of making a permanent home in this State. The intent to remain indefinitely in West Virginia is evidenced not only by a person's statements, but also by that person's actions. In making a determination regarding a request for change in residency status, the Registrar will consider those actions referenced under "Residence Determined by Domicile" above. The change in classification, if deemed to be warranted, shall be effective for the academic term or semester next following the date of the application for reclassification.

Military

An individual who is on full-time active military service in another state or a foreign country or an employee of the federal government will be classified as an in-state student for the purpose of payment of tuition and fees, provided that the person established a domicile in West Virginia prior to entrance into federal service, entered the federal service from West Virginia, and has at no time while in federal service claimed or established a domicile in another state. Sworn statements attesting to these conditions may be required. The spouse and dependent children of such individual shall also be classified as in-state students for tuition and fee purposes.

Persons assigned to full-time active military service in West Virginia and residing in the State shall be classified as in-state students for tuition and fee purposes. The spouse and dependent children of such individuals shall also be classified as in-state students for tuition and fee purposes.

Citizens of Other Countries

An alien who is in the United States on a resident visa or who has filed a petition for naturalization in the naturalization court, and who has established a bona fide domicile in West Virginia as defined under “Residence Determined by Domicile” above may be eligible for in-state residency classification, provided that person is in the State for purposes other than to attempt to qualify for residency status as a student. Political refugees admitted into the United States for an indefinite period of time and without restriction on the maintenance of a foreign domicile may be eligible for an in-state classification as defined under “Residence Determined by Domicile.” Any person holding a student or other temporary visa cannot be classified as an in-state student.

Former Domicile

A person who was formerly domiciled in the State of West Virginia and who would have been eligible for an in-state residency classification at the time of his/her departure from the state may be immediately eligible for classification as a West Virginia resident provided such person returns to West Virginia within a one-year period of time and satisfies the conditions under “Residence Determined by Domicile” regarding proof of domicile and intent to remain permanently in West Virginia.

Appeal Process

The decision of the Registrar with the determination of residency classification may be appealed in accordance with appropriate procedures established by the President. At a minimum, an institutional committee on residency appeals will be established to receive and recommend on appeals of initial residency decisions made by the Registrar. The residency appeal procedures will also include provisions for appeal of the decision of the College committee on residency appeals to the President. The President’s decision on residency is final and not subject to appeal.

FEES AND EXPENSES

TUITION AND FEES 2006-2007

Credits	Residents Main Campus Extensions	Non-Residents Main Campus Extensions
1	161.75	387.25
2	323.50	774.50
3	485.25	1,161.75
4	647.00	1,549.00
5	808.75	1,936.25
6	970.50	2,323.50
7	1,132.25	2,710.75
8	1,294.00	3,098.00
9	1,455.75	3,485.25
10	1,617.50	3,872.50
11	1,779.25	4,259.75
12 or more	1,941.00	4,647.00

Fees will change for the 2007-2008 academic year.

RESIDENCE HALL STUDENTS

Estimated costs for one semester:

	W.Va. Resident Semi-Private Room (2)	Non-W.Va. Resident Semi-Private Room (2)
Tuition and Fees (Semester)	\$1,941.00	\$4,647.00
Board (Semester)	\$1,385.00*	\$1,385.00*
Room (Semester)**	\$1,300.00**	\$1,300.00**
TOTAL	\$4,626.00	\$7,332.00

**Williams/Wagner Wings of Pickens Residence Hall

Private room in Pickens = \$1,850.00

Pioneer Village = \$2,000.00

*Students residing in the residence halls or town houses must purchase a meal card at a cost of \$1,385.00 per semester.

The basic meal plans are as follows:

Any 15 meals per week, plus \$150 per semester in "flexible dollars" or

Any 10 meals per week, plus \$250 per semester in "flexible dollars" or

Any 7 meals per week, plus \$350 per semester in “flexible dollars.”

**Based on a double room. There is an additional charge of \$500.00 per semester for a private room.

Other meal options are available for commuting students.

Married student apartment charge (Pickens Hall only) - \$2,550.00 per semester.

The College reserves the right to increase or decrease the rates for room and board, without notice, should economic conditions make a change necessary.

Room and board fees will change for the 2007-2008 academic year.

SPECIAL FEES AND CHARGES

ACT Residual Test - Institutional Fee (does not include cost of test)	\$25.00
Applied Music Fee (per course)	\$30.00
Art – Kiln Fee	\$50.00
Art Studio Fee	\$30.00
Bad Check Fee	\$25.00
Business Program Assessment Fee	\$30.00
Challenge Examination (per credit hour).....	\$5.00
Computer Science Software Fee.....	\$30.00
Criminal Justice Fee	\$50.00
Darkroom Fee	\$30.00
Diploma Replacement Fee	\$25.00
Educational Foundations Fee (per course)	\$75.00
Facsimile Fee (per page)	\$.50
Freshman Orientation Fee	\$80.00
Graduation Fee (exclusive of cap and gown).....	\$50.00
Graduate Verification Letter	\$5.00
Land Resources Lab Fee	\$30.00
Late Graduation Fee.....	\$65.00
Late Registration Fee.....	\$25.00
Lost Room Key Fee	\$15.00
Music Instrument Rental Fee	\$20.00
Non-resident Food Service Fee.....	\$65.00
NTE scores (copy)	\$5.00
Nursing Program Fee (per semester)	\$400.00
Off-Campus Course Fee (per credit hour).....	\$15.00
Online Course Fee (instructor developed).....	100.00
Online Course Fee (published developed).....	75.00
Parking Permit	\$30.00
Photocopy Charges per copy	\$.25
Regents Degree Portfolio Evaluation	\$300.00
Regents Degree Posting Fee (per credit hour)	\$10.00
Reinstatement Fee.....	\$100.00
Replacement ID Card	\$5.00
Reserved Parking Permit.....	\$160.00
Residence Hall Room Reservation Fee.....	\$75.00

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Science Laboratory Fee (per course).....	\$30.00
Teacher Education Intern Admission Fee.....	\$200.00
Teacher Endorsement Evaluation.....	\$25.00
TOEFL Test - Institutional Fee (does not include cost of test)	\$3.50
Transcript	\$5.00
Transcript (Express)	\$20.00
Transcript (FAX)	\$5.00
Withdrawal Fee	\$100.00

No breakage deposit is required in any course, but students will be charged for any breakage or damage to equipment.

Refund Schedule for Tuition and Fees

Students who are enrolled at Glenville State College but officially withdraw before or during the semester will be refunded tuition, fees, room and board according to the following schedule:

- 1. ACADEMIC YEAR (Semester)
 - During the first and second weeks 90%
 - During the third and fourth weeks 70%
 - During the fifth and sixth weeks 50%
 - Beginning of the seventh week No Refund
- 2. SUMMER TERM
 - During the first 13% of the term..... 90%
 - From 14% to 25% of the term..... 70%
 - From 26% to 38% of the term..... 50%
 - After 38% of term is completed..... No Refund

All refunds for tuition and fees are calculated from the day of the regular scheduled registration date. If a refund is due because of a withdrawal, then federal financial aid programs will be reimbursed first in the following order: Federal Direct Loans, Pell Grant, SEOG or other aid. Depending on the withdrawal date and financial aid received, a repayment from the student could be due a federal program (refer to Return of Title IV Funds in the Financial Aid Section). Any refund due to the student will be mailed to the student's home address approximately four weeks after regular withdrawal. It is understood; however, that to receive a refund, a student must notify both the Registrar's Office and the Cashier's Office of the College at the time of withdrawal.

GENERAL INFORMATION

1. The cashier accepts cash, Discover, Master Card, Visa, postal money orders, or personal checks written for the exact amount of the obligations. All checks must be payable to GLENVILLE STATE COLLEGE.
2. If a check for payment of tuition and fees is dishonored and returned by the bank, the Business Office will declare the fees unpaid and registration canceled. The return of a check for any reason constitutes late registration and the applicable fee (\$25.00) shall be assessed. In such case, the student may be reinstated upon redemption of the unpaid check, payment of a \$25.00 Bad Check Fee and payment of the applicable late fee of \$25.00. The receipt of two dishonored checks in any academic year will result in the loss of the student's check writing privileges for that academic year.
3. A \$100.00 reinstatement fee will be charged to students who seek to be re-enrolled after being administratively withdrawn from their classes for nonpayment of fees.
4. A student in debt to the College for a previous semester or term will not be permitted to enroll until all obligations are paid.
5. A student who is suspended from the College for disciplinary reasons may not receive refunds of tuition, fees, room and/or board.
6. A withdrawal fee of 5%, up to a maximum of \$100.00, will be assessed to students withdrawing from classes. A residence hall withdrawal fee will be calculated in similar fashion and assessed to students withdrawing from the residence halls.

A STUDENT MUST WITHDRAW FROM ALL CLASSES TO BE ELIGIBLE FOR A REFUND OF TUITION AND FEES. NO REFUND WILL BE GIVEN FOR DROPPING OF CREDITS.

ROOM REFUNDS

Room refunds may be made only during the first two weeks of each semester. Room refunds for the first ten instructional days will be made on a weekly basis. No refunds will be made after the second week of the semester. Refunds may be granted for reasons of regular withdrawal and/or suspension. Room refunds may not be made for irregular withdrawals from the College and/or the residence hall.

BOARD REFUND POLICY

Any time a student withdraws from the College, board will be refunded on a pro-rated basis of the unused weeks. Any portion of a week constitutes a full week of use for refund calculations.

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CHECKS

Checks will not be accepted in excess of amounts owed to the College.

Checks dishonored by the bank will result in exclusion from classes until payment is made, including a \$25.00 Bad Check Fee approved by the Glenville State College Governing Board. Failure to pay all accounts due the College will result in a "HOLD" being placed on the student's records, prohibiting the student from registering for a subsequent semester or obtaining a transcript. Dishonored checks not redeemed within ten (10) days from date of notification will be referred to the local magistrate for collection. The Cashier's Office does not cash checks.

GLENVILLE STATE COLLEGE POLICY ON TUITION AND FEE WAIVERS FOR RESIDENTS AT LEAST 65 YEARS OF AGE

The reduced tuition and fee program at Glenville State College is designed for **residents of West Virginia** who are **at least sixty-five years of age**. Prospective participants in the reduced tuition and fee program will be permitted to enroll in courses at Glenville State College under the following conditions:

- Participants will register for courses in the Registrar's Office.
- Classroom space must be available. If space is limited, a prioritized waiting list will be developed identifying date and time of attempted enrollment. If and when space becomes available, participant(s) will be notified of available space by the Registrar's Office.
- Participant(s) will be subject to Glenville State College programmatic and financial guidelines for enrollees and to the rules, regulations, procedures and requirements, including course prerequisites, of Glenville State College and the Higher Education Policy Commission.
- Special fees required of other students in a given course will be required of participants in the reduced tuition and fee program.
- Participants in the reduced tuition and fee program will be issued a free parking permit.
- If a participant chooses to enroll in a class for **no credit**, the cost will be \$10.00 per credit hour, not to exceed \$50.00 per course. In addition, participants in this category will be responsible for any laboratory fees which may be part of the course requirements.

The tuition and fees charged to residents at least 65 years of age under the **for credit** option shall not exceed fifty percent of the normal rates charged to state residents by the institution. This tuition and fee adjustment applies to classroom-based courses, electronic and internet-based courses, and all other distance education delivery. Participants in this category will be responsible for any laboratory fees which may be part of the course requirements.

FINANCIAL ASSISTANCE

A need analysis form - Free Application for Federal Student Aid (FAFSA) - approved by the Department of Education is used to determine student eligibility for federal financial aid. Glenville State College's Department of Education CODE NUMBER is 003813. Students are encouraged to apply online at FAFSA.ED.GOV. About 4-6 weeks after filing the FAFSA, the student will receive a Student Aid Report and the school will receive the information electronically if listed on the FAFSA. All students are encouraged to **APPLY BY MARCH 1** for priority processing. There is no separate institutional application.

The Department of Education believes that the financing of a college education is primarily the responsibility of the student and family. However, financial assistance in the form of grants, loans, and work opportunities is available when resources from the family are not adequate to cover the cost of education. The amount the family is expected to contribute is related to the family's financial strength. Factors involved in determining eligibility include income, size of family, number of family members in college, assets and other allowable expenses and indebtedness.

Students with **special circumstances** should contact the Financial Aid Office (304-462-4103) for assistance.

Glenville State College follows the **dependency status** definition of a student as set forth by the US Department of Education. However, if there are very unusual circumstances, exceptions may be made.

Veteran's benefits and other outside resources can affect the student's eligibility.

Some students completing the Free Application for Federal Student Aid must have all **information verified** and will be requested to submit income documentation. All students must be **fully admitted** to Glenville State College before any aid can be disbursed.

Summer school financial aid is treated as a part of the immediately preceding academic year. There are limited funds available for summer school unless a student has remaining eligibility for Pell Grant or Direct Loan. Students must have a completed FAFSA for the previous school year and also submit an institutional summer school financial aid application to be considered.

Award letters are mailed to financial aid applicants who have completed a Free Application for Federal Student Aid (FAFSA) and submitted all requested documents to the Financial Aid Office. The student is offered federal aid based on residency, expected family contribution as reported on the FAFSA, date application was received at the processing center, the student's desire for work and/or loans as marked on the FAFSA and availability of funds. Awards are made assuming full-time enrollment. Students who enroll at less than full-time level may have their awards pro-rated upon request. Students may be considered for aid for study abroad programs. The financial aid budget may be increased for documented child care expenses.

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Funds will be disbursed to a student's account on or after the first day of classes of a term provided all eligibility requirements are met. Generally those requirements are a processed award letter and any necessary promissory notes, entrance counseling for Direct Loans, enrollment in classes, full admission in a degree-seeking program, evidence of satisfactory academic progress, and the return of a signed billing invoice to the Cashier's Office. If there is a credit balance after funds have been paid to the student's account, then the credit check will be available within 10 working days at the cashier's office with proper identification. If checks are not picked up, then checks will be mailed to the student's permanent address as listed in the school's computer system.

Students who receive financial aid and find it necessary to withdraw from all classes must notify the Financial Aid Office as part of the **withdrawal process**. Any refund due as a result of this action will first be used to repay any financial aid funds the student used while enrolled. Students may be required to reimburse a percentage of funds received through federal funding and the West Virginia Grant.

All recipients of federally guaranteed loans (Federal Direct, PLUS) are required to have **exit counseling** upon leaving Glenville State College, graduation or termination of enrollment. Failure to do so will cause a "hold" to be placed on the student's records.

The Financial Aid Office **reserves the right** to review, adjust or cancel an award at any time due to changes in the recipient's financial, academic or residency status. Awards could also be changed based on the availability of funds and/or changes in regulations and/or procedures mandated by College, state or federal authorities or computer error.

Return of Title IV Funds for Withdrawal

Students who receive financial aid while attending Glenville State College will not receive any cash refunds upon withdrawal from school until after all financial aid amounts which were disbursed for that enrollment period are repaid. Title IV funds recipients are subject to the "Return of Title IV Funds" policy which is based on the percentage of the enrollment period completed and the amount of Title IV aid disbursed. This is a separate calculation from the institution's tuition and fees refund policy.

The percentage of time completed in the enrollment period is calculated by dividing the number of days completed by the total number of days in the enrollment period. After 60 percent of the semester is completed, there is no return of Title IV funds. The withdrawal date is determined by the Registrar's Office. The amount of earned aid is calculated by multiplying the amount of disbursed Title IV funds by the percentage of time completed. The amount to be returned to the Department of Education is determined by taking the total amount of disbursed aid and subtracting from it the amount of earned aid. The institution's share of the amount to be returned is calculated by multiplying institutional charges by the percentage of time not enrolled. The student's share is calculated by subtracting the amount the school must return from the total amount to be returned. Loans are repaid by the student according to the terms

and conditions of the promissory note. Any grant amount owed by the student is divided in half and must be repaid to the school within 45 days of notification of the repayment or will be turned over to the Department of Education for collection, and the student becomes ineligible for further federal financial aid. The student will be billed for any amount the school must return due to the student's withdrawal that is not covered by the institutional refund policy.

TYPES OF FINANCIAL AID

GRANTS

Grants are a type of financial aid that do not require repayment. Glenville State College participates in four major grant programs.

Federal Pell Grant Program - The Federal Pell Grant Program provides federal grants to undergraduate students on the basis of financial need. Eligibility for the Federal Pell Grant is established by completing the Free Application for Federal Student Aid (FAFSA).

Federal Supplemental Educational Opportunity Grant (SEOG) - A limited amount of this grant is awarded annually to students with exceptional financial need.

West Virginia Higher Education Policy Commission Grant - The West Virginia Higher Education Grant is administered by the West Virginia Higher Education Policy Commission in Charleston, West Virginia. This program pays up to 75 percent of tuition and fees for a West Virginia resident. First year students must also apply online at www.wvapply.com. The FAFSA must be received by the processors **before March 1** to be considered for this grant.

West Virginia Higher Education Adult Part-Time Student Grant (HEAPS) - The HEAPS Grant Program encourages and enables needy West Virginia students to continue their higher education on a part-time basis (1-11 credits). Recipients will be selected from applications received and are based on the applicant's eligibility and the availability of funds. HEAPS grants are available for renewal consideration. Requirements for a HEAPS grant include a completed Free Application for Federal Student Aid (FAFSA), West Virginia residential status for the past twelve months, enrollment or acceptance for enrollment in an associate or bachelor's degree program, and maintaining satisfactory progress.

LOANS

Loans are a type of financial aid which must be repaid after the student leaves school. Glenville State College participates in the following loan programs.

William D. Ford Federal Direct Loan for Students and Parents - Glenville State College cooperates directly with the U.S. Department of Education in securing these loans (www.dlssonline.com). The student borrower will begin repayment six months after graduation or withdrawal from Glenville. The student must complete the FAFSA and have an award letter processed. The interest is

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variable and the amount of loan can vary depending on the student's grade level and other aid awarded. First time borrowers must have entrance counseling, which can be completed online at www.dlsonline.com, and sign a promissory note which can be done online at <https://dlenote.ed.gov>. First year students must wait 30 days before funds are available. However, the Cashier's Office will accept this wait if all paperwork is in order.

Alternative Loans – Private loans, obtained through a lending institution, used to pay for educational expenses. The Alternative Loans and eligibility amounts must be certified by a Financial Aid Administrator at the school. Students may seek these opportunities through several lenders.

WORK OPPORTUNITIES

There are campus job opportunities available. These jobs pay minimum wage and require a 2.0 grade point average. Students may not work in excess of twenty hours per week during periods of enrollment. Applications are available through the Office of Career and Outreach Services, which also coordinates placements. Upon employment, students must submit a copy of their social security card and complete a W-4 form. Students are paid once a month for hours worked, and this money is not available at registration.

Federal Work Study Program - Student work study employment positions are available each year through various departments on campus. This program is administered by the Financial Aid Office in cooperation with the Career Services Office. A FAFSA is required. Applications are mailed to eligible students with their award letters, and the acceptance of work study is not a guarantee of employment.

Student Employment Program - The student employment program is funded by the College. Students do not have to demonstrate financial need to qualify for a position.

SCHOLARSHIPS

New students are considered for scholarships based on their application for admissions, transcripts, and ACT scores. A scholarship application form is available for currently enrolled students not receiving a scholarship. Students already receiving scholarships will be reevaluated for eligibility at the end of each semester for four years or until graduation requirements are met, whichever is earlier, if they meet the criteria established by the Scholarship Committee.

Academic Tuition Assistance - Each academic year, Glenville State College awards tuition assistance to students who have demonstrated academic excellence. These awards are available to in-state and out-of-state students and are renewable.

Other Tuition Assistance - Each academic year, Glenville State College awards tuition assistance to students who have demonstrated excellence in music or athletics. These awards are available to in-state and out-of-state students. Students must apply directly to the appropriate departments.

Foundation Scholarships - There are a variety of scholarships, worth various amounts, available each academic year to in-state or out-of-state students. Most of these are renewable if minimum standards are met.

VETERANS

New students who wish to begin receiving their GI Bill benefits must contact the Registrar's Office. Veterans must be in compliance with academic standards, enroll for courses required for their program of study, and submit an application for benefits before having their enrollment certification submitted to the Department of Veterans Affairs (VA). Enrollment is monitored and if a course is dropped, or if the student withdraws from college, then a 1999-b form is submitted to the VA to adjust the enrollment certification.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS POLICY SUMMARY

All students who wish to receive Federal Financial Aid while attending Glenville State College must meet all of the requirements of this policy. Compliance with these standards will be measured on all enrolled students at the end of the spring semester and will include transfer credits. The funds affected by the policy are Federal Pell Grant, Federal Supplemental Education Opportunity Grant, Federal College Work Study, Federal Direct Loan, West Virginia Grant, and HEAPS.

I. Qualitative Standards

All students must maintain a minimum cumulative grade point average. This is based upon the number of cumulative attempted hours as recorded in the Registrar's Office.

Hours Attempted	Overall Grade Point Average
00-42 hours	1.50 GPA
43-60 hours	1.80 GPA
61 hours and above.....	2.00 GPA

II. Quantitative Standards

a. The ratio of total hours passed to total hours enrolled must be 2/3 or more.

Total credits passed will include courses for which a student received a grade of "A," "B," "C," "D," or "CR". The total credits enrolled will include all courses in which a student began enrollment. These will include all courses in which a student passed, failed, received an incomplete grade, withdrew, audited, repeated and non-credit remedial hours. This total may differ from the number of hours attempted as recorded by the Registrar's Office and will be calculated from the student's billing hours.

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b. Maximum hours

The total credits attempted for a student pursuing a bachelor degree shall not exceed 192 hours.

The total credits attempted for a student pursuing an associate degree shall not exceed 102 hours. Only one uncompleted major degree program will be used to determine the maximum number of credits permitted. However, a student may complete an associate degree program and then enroll in a bachelor degree program, and total hours enrolled will include all hours from the associate degree program.

III. Compliance and Appeals

The Director of Financial Aid shall notify a student who is found to be in noncompliance with these standards, and will notify the student that he/she is on financial aid suspension and is no longer eligible for federal financial aid, including loans. While on financial aid suspension, a student may attend GSC at his/her own expense, provided he/she is eligible academically, until the minimum grade point average or ratio of credit hours passed is reached. Since the policy is only reviewed at the end of the spring term, if a student attends fall or summer terms or another school, he/she may request the Director of Financial Aid to review his/her satisfactory academic progress status to determine if the requirements have been met. Once all criteria are met, the student may be removed from financial aid suspension.

Students may appeal their financial aid suspension by submitting a letter explaining their circumstances and providing as much documentation as possible to the Financial Aid Appeals Committee. Appeals may be based on:

- 1) The death of an immediate family member;
- 2) A documented injury or illness of the student;
- 3) Other special circumstances; or
- 4) The student has audit credits (unless the student switched from “credit” to “audit” or received an “audit-not complete” report.

Appeals should be submitted as soon as possible and no later than two weeks before the beginning of the next term for prompt consideration. A written or e-mail response will be provided within 20 working days of receipt of the appeal letter. Decisions of the committee are final.

CAMPUS STUDENT SERVICES

DIVISION OF STUDENT AFFAIRS

College is a wonderful collection of experiences and is, indeed, what one makes of it. Certainly, your academic endeavors are of paramount importance, but there is much more to the college experience. The opportunity to participate in Student Government and other student organizations offers individuals the chance to take an active role on campus and to develop leadership skills that will ultimately benefit them in their careers. Various student activities and cultural and athletic events provide a variety of things to do on campus, and challenge students to expand their horizons and experience new ideas.

The Office of Student Affairs, located in the Alan B. Mollohan Campus Community Center, offers a wide variety of services, facilities and activities that foster total student development, support the academic curriculum and enhance the quality of campus life. Please contact the Student Affairs Office at 462-4114 for further information on any of these services. You may also email the Student Life staff at life@glenville.edu.

STUDENT AFFAIRS MISSION STATEMENT

The Glenville State College Student Affairs Division is committed to supporting the institutional mission of Glenville State College. We augment the academic endeavors of our College by providing quality services and co-curricular opportunities to students in a caring, student-centered environment that promotes student responsibility and character development. We willingly engage ourselves as full partners in the educational process and supplement the traditional classroom to provide diverse experiences and include all aspects of campus life.

We pledge to:

- Serve as advocates for our students.
- Encourage students to be global citizens and to embrace the cultural, ethnic and economic diversity of a global society.
- Promote, through social interaction, opportunities to increase students' awareness of their roles, rights and responsibilities in the campus environment and society as a whole.
- Foster situations in which students have the opportunity to embrace the values of Civility, Excellence, Integrity and Responsibility.
- Continually assess our Student Affairs programs and services to ensure that we are meeting student needs and improving the quality of campus life.
- Foster a safe and secure campus environment.
- Promote the holistic well-being of our students.
- Provide opportunities for student leadership development.

ALAN B. MOLLOHAN CAMPUS COMMUNITY CENTER

An exciting chapter in the history of Glenville State College began in the fall of 2004 as we embarked upon a major renovation of the 50-year old Student Union that is planned to be completed in the fall of 2006. In April, 2005 the facility was re-dedicated as the Alan B. Mollohan Campus Community Center.

We invite everyone to stop by the Campus Community Center to experience this remarkable transformation that will tremendously enhance the student experience at Glenville State College.

BOOKSTORE

The Glenville State College Bookstore is located on the first floor of the Alan B. Mollohan Campus Community Center.

The GSC Bookstore offers a wide variety of books, apparel, souvenirs, and school supplies. The Bookstore also offers a textbook buy-back service. GSC works with The Follett Higher Education Group to provide the enhanced Bookstore services. Normal Bookstore hours are 9:00 a.m. to 5:00 p.m. Monday through Thursday and 9:00 a.m. to 4:00 p.m. on Fridays. There are extended hours during rush periods and special events.

DINING SERVICES

Glenville State College has partnered with the Aramark Corporation to provide an outstanding dining experience for the campus. Three options are offered for the meal plan with flex dollars designed to meet student needs. *Mollohan's* offers breakfast, lunch and dinner. *The Rusty Musket* offers meals as well as quick "grab and go" items for students on the move. *The Rusty Musket* is also open throughout the day and offers extended evening hours.

FITNESS CENTER

The Fitness Center offers a state-of-the-art exercise facility and is open daily to provide students an opportunity to enhance their overall well being. The facility is equipped with a vast array of cardiovascular and strength-training equipment. The cardiovascular area is comprised of five treadmills, three cross trainers, three stair climbers and five stationary bikes, plus a rowing machine. The strength-training area contains 17 stacked weight machines; selectorize equipment and a multitude of free weight equipment. Classes, taught by certified instructors, are also offered. All of this is available free of charge for use by GSC students.

HEALTH & COUNSELING SERVICES

Glenville State College is committed to promoting the health and well being of all GSC students. The Campus Health Center provides basic health care to all currently registered students. The Campus Health Center is staffed with a full-time registered nurse and a part-time physician or mid-level provider. They are available to evaluate the student's medical condition and provide clinical treatment and referrals. The Campus Health Center is open Monday through

Friday during the fall and spring semesters. GSC students are encouraged to visit the Campus Health Center at the onset of an illness to ensure early assessment and treatment of health problems. Counseling services are available upon referral or request and appointments can be scheduled through the Campus Health Center.

HIGH ADVENTURE

The High Adventure program at Glenville State College makes it possible for everyone on campus to get out, enjoy the outdoors and take part in adventures that are both enjoyable and challenging. During the summer and fall months students can experience the thrills of hiking, backpacking, rock climbing, mountain biking, fly fishing, whitewater kayaking and rafting, and horseback riding. In the winter and spring our wild adventures include skiing, snowboarding, snowshoeing, winter camping, cross country ski trips, ice-skating and sledding. In addition to off campus activities, the High Adventure program has installed an indoor climbing wall in the Physical Education Building. This facility is staffed by trained climbers. Facility hours and special class times will be posted on campus. These activities are open to all students and are built to be enjoyable, educational and challenging for beginners as well as experienced outdoor lovers! Also, students with experience and training provided by the High Adventure Coordinator are encouraged to serve as leaders and guides within the program.

IDENTIFICATION (ID) CARDS

Glenville State College students are required to possess a valid identification card. The card is the property of GSC and must be surrendered to any College official upon proper request. Student identification cards are obtained in the Campus Life Office. There is no charge for your first ID; however, there is a \$5.00 fee for all replacement cards. Your GSC ID card enables you to attend athletic events and other activities, access your meal plan, gain security admittance to the residence halls, use the Robert F. Kidd Library and Campus Fitness Center, and receive health services.

INTRAMURALS & RECREATION

Glenville State College provides comprehensive recreational and intramural programs for all students, faculty and staff of Glenville State College. Activities include both team and individual competitions and challenges.

For outdoor exercise, all students are invited and encouraged to use Morris Stadium located on Mineral Road just across from the North Entrance to our main campus. The facilities include the eight-lane, all-weather *D. Banks Wilburn Track*. Between the main campus and the track, three tennis courts and a basketball court are available for student use. Another outdoor basketball area is located in the library parking lot. Our Physical Education Building houses the *Jesse R. Lilly, Jr. Gymnasium*, a pool, and a small gym.

LOST AND FOUND

Items which are found should be delivered immediately to the Office of Student Affairs where they will be logged and kept until claimed or until the end of each semester. After that time, all unclaimed items will be given to Gilmer County Community Resources, Inc. You may inquire about lost items by visiting or calling the Office of Student Affairs.

ORIENTATION

Preliminary advising and registration for new students is conducted on campus during the summer. The formal Orientation Program for new students who enroll in the fall is held prior to the start of class in August. Attendance at Orientation is required. During the program, new students meet with College administrators, faculty, staff and students.

PARKING

Students, faculty, and staff are required to register all vehicles they intend to park on campus. Annual parking permits may be obtained at the Public Safety Office. The permit number must be clearly visible through the front windshield when viewed from outside the vehicle. Fines will be issued by Public Safety personnel if parking regulations are not followed.

PIONEER MASCOT

The Pioneer Mascot is a visible symbol of the Glenville State College spirit and ideals and is present at many College events and activities. The Pioneer works collaboratively with the Student Affairs Office, and other GSC officials and students to positively support and promote the College. When appearing in an official capacity, the Pioneer Mascot typically wears a set of buckskins and carries a musket. The Pioneer represents the College not only at selected athletic contests, but also at admissions, alumni and student events.

POSTAL SERVICE

A full-service post office is located in the Alan B. Mollohan Campus Community Center. Stamps, money orders and other mail supplies are available for sale at this site. Federal Express, UPS, Airborne Express, Federal Express Ground and USPS Parcel Post are available through the Post Office. Residence Hall students may sign out a mailbox key and are expected to return that key at the end of the spring semester or upon withdrawal. Failure to return the key may result in assessment of a charge to replace the lock.

PUBLIC SAFETY

If you have any Public Safety concerns or questions, wish to request foot or parking lot patrol and/or security escort, report a crime, give information relating to a crime, or obtain information regarding campus security and/or campus crime, contact the Glenville State College Department of Public Safety at 462-4132, extension 7450 or (304) 904-2041. If an officer does not answer the phone, leave a brief, precise message, providing your name, address, and phone number and an officer will contact you as soon as possible. In case of an emergency, call 911.

All firearms must be checked in at the Public Safety Office located in the basement of the Administration Building. The firearms will then be logged and locked in a gun safe for secure keeping. The firearm will be released only to the owner at his or her request after displaying proper college identification. No firearms are allowed on campus until registered with the Department of Public Safety.

RESIDENTIAL LIFE AND HOUSING

Residence Halls are places where students live together and form communities. As a resident, you will encounter a variety of people and lifestyles. Your experience will broaden your perspective and help you learn more about yourself and others.

All unmarried students who have earned less than 58 credit hours are required to reside on campus in one of the College's residential living facilities as long as space is available. All residents in college housing must also purchase a meal plan from Glenville State College Dining Services. Any exception to this rule can be made only with the approval of either the Vice President for Student Affairs or the Director of Residence Life.

Pioneer Village is located on Mineral Road across from Eberle Hall and is a predominately upperclassmen facility. Freshmen may reside at Pioneer Village but must meet the following criteria: They must possess a 3.0 GPA or higher on their final high school transcript and score a 19 or higher on their ACT. Nine buildings house sixteen students each and one building houses eight students, the Resident Director, the main office, laundry facilities, vending, and a small conference room. *Pickens Hall* is located at the lower part of campus and is composed of three wings: *Scott Wing*, *Williams Wing*, and *Wagner Wing*. Each wing houses female residents on the 1st, 2nd, and 3rd floors while the male residents are housed on the 4th, 5th, and 6th floors.

Each residence hall has live-in staff who are dedicated to making the residential life experience a rewarding one. The Resident Director oversees the operation of the residence hall and supervises a staff of Resident Assistants. The Resident Assistants coordinate activities and programs in the residence halls, serve as resource people, counselors, and friends, and, when necessary, act as disciplinary agents for the College.

Reservation Procedure

Applications for housing are available in the Office of Residence Life or may be accessed on-line through the Student Life section of the Glenville State College website at www.glenville.edu. A contract fee of \$75.00 must accompany your application; checks should be made payable to Glenville State College. Mail your completed application and fee to: Office of Residence Life, Glenville State College, 200 High Street, Glenville, West Virginia 26351-1292. To cancel a room reservation, contact the Office of Residence Life. Based upon the cancellation date, the contract fee may be forfeited. If one intends to withdraw from the residence hall during the semester, the Resident Assistant or Resident Director should be notified immediately. A \$100 withdrawal fee may be assessed if a student fails to properly withdraw from the College and/or residence hall. A room key is issued at the beginning of the year; there is a \$15.00 fee for replacing a lost key. Keys must be returned to the residence hall office before leaving school at the end of the spring semester or upon withdrawal. Failure to do so will result in a charge for the replacement of a door lock.

Room Furnishings and Services

Each student is provided a twin-size bed, dresser, chair, desk, refrigerator, and microwave oven. Students furnish their own towels, blankets, sheets, pillowcases, bedspreads, wastebasket, study lamp, and accessories.

In order to preserve the walls and woodwork, plastic-tac (sold in the college bookstore) is the only material that can be used for hanging items in your room (however, please understand that you are responsible for your room and any marks that may be left behind by such items). Fish tanks are permitted in rooms, but dogs, cats, birds, and other animals are not. Heat generating items, such as irons, candles and cooking appliances, must be used only in the laundry rooms and kitchen. Hair appliances, such as hair dryers and curling irons, may be used in rooms.

Local telephone service, cable television hook-up and high speed Internet access is available in every residence hall room. Residents may bring their own telephone, television and computer to access these services. In addition, on-site laundry facilities are provided for use by residents on a 24-hour basis. Security has been upgraded at both Pioneer Village and Pickens Hall through the use of a state-of-the-art security camera system and the installation of an electronic card entry system at Pickens Hall.

STUDENT ACTIVITIES

The Office of Student Activities encourages involvement in the College community through participation in campus activities and organizations. Co-curricular involvement contributes to a student's overall development and complements his/her educational endeavors. An involved student becomes more autonomous and responsible.

The Office of Student Activities provides entertainment for the campus throughout the academic year. The entertainment includes comedians, musicians, hypnotists, magicians, karaoke and interactive games. Special activities are scheduled during Homecoming Week in October and during our spirit week, GSC Week, in April. Along with the events held on campus, Student Activities also plans Off Campus Excursions each month. These trips include professional sporting events, shopping trips and cultural activities.

In addition to coordinating recreational activities, Student Activities also plans and facilitates educational programming regarding safety and transitional issues and provides administrative support and training to all Student Organizations.

STUDENT GOVERNMENT ASSOCIATION

Student Government Association is an elected body of students serving as a medium for campus student opinion. In weekly informal meetings open to any member of the campus community, various facets of the College social and academic life are discussed. Because the Student Government Association is elected by the students, it is maintained as a flexible organization open to the opinions, desires, and suggestions of a concerned campus. The Constitution of the GSC Student Government Association may be found in the Student Handbook and on the GSC website.

STUDENT ORGANIZATIONS

Being a member of a student organization or committee enriches your time spent at Glenville State College in many ways. Student organizations and committees also give you the opportunity to explore new interests, develop skills, enhance your academic program, and have an impact on the college community. Glenville State College has approximately 25 active Student Organizations in the campus community. These groups include professional organizations, Greek organizations, special interest groups and honorary societies. The Office of Student Activities has contact information for all Student Organizations. Students wishing to form a new campus organization must complete an application that may be obtained in the Office of Student Activities.

Campus student services provided through the Office of Student Affairs.

OTHER CAMPUS STUDENT SERVICES

ATHLETICS

Glenville State College competes in NCAA Division II and the West Virginia Intercollegiate Athletic Conference (WVIAC) for all sports. The college sponsors five men's and six women's sports.

Admission to all home athletic events is free to students who present a valid student identification card. Tickets can be purchased for non-students at all events. Cheerleading is sponsored by Athletics and the cheerleaders are chosen by tryouts.

Men's Sports: Basketball, Cross Country, Football, Golf, Track and Field

Women's Sports: Basketball, Cross Country, Golf, Softball, Track and Field, Volleyball

CAREER ADVISING

The Office of Career and Outreach Services staff can help students define the career they would like, determine your next step—whether work or graduate school, become more confident in interviews, locate prospective employers, and conduct a job search. Workshops are offered in choosing a major, resume preparation, professional etiquette, interview techniques, job search skills, and conducting a job search on the internet. The Career Library contains information on graduate programs, employment opportunities, and “How To” books on job searches, resumes, cover letters, interviews, and much more.

CAMPUS COMMITTEES

There are many opportunities available for Glenville State College students to take active roles in the shared governance of the College. If you are interested in serving on one of the following committees, please contact the Office of Student Affairs. A complete listing of the committee memberships can be found in the Student Handbook.

Academic Affairs Committee
Activities and Cultural Affairs Board
Assessment Committee
Athletic Committee
College Leadership Council
Commencement and Convocation Committee
Educational Personnel Preparation Committee (EPPAC)
Homecoming Committees
Judicial Council
Library Committee
Recruitment and Retention Committee
Student Life Committee

CONVOCACTION

Convocation at Glenville State College is held during the fall Orientation program and marks the entry of a new class of scholars into the Glenville State College academic community. During Convocation, the first year students are officially welcomed to GSC and invited to join the faculty in taking the *Oath of Academic Excellence* pledging dedication to the pursuit of intellectual, cultural, personal and social growth.

STUDENT E-MAIL ACCOUNTS

E-mail is considered an official method for communication at Glenville State College. It delivers information in a convenient, timely and cost effective and environmentally aware manner. This policy allows for students to communicate through a standardized channel with faculty and other College staff as needed. Students must read the "Student E-mail Policy" and accept the policy by clicking reply to the mailing from Email.policy@glenville.edu in the inbox of all created accounts. Failure to reply to the Student E-mail Policy will result with the name and account of the student being forwarded to Student Affairs and the account disabled. If a student forgets his/her e-mail account or password information he/she must contact the Office of Technology in person with proper identification.

College Use of E-mail

As an official method of communication, the College may send communications to students via e-mail. Students are responsible for the consequences of not reading, in a timely fashion, College-related communication sent to their official Glenville State College e-mail account. Students are not permitted to bulk mail or spam students, faculty, staff or administration address lists. Bulk mailings are only allowed to be created from faculty, staff and administration accounts.

Student E-mail Account

All students are issued an official Glenville State College e-mail account when they enroll. The e-mail account that is created by the College is the official e-mail address to which the College will send electronic communication. This official address will be recorded in the College's electronic directories and records for that student.

Expectation Regarding Student Use of E-mail

Students are expected to check their Glenville State College e-mail on a frequent and consistent basis in order to remain informed of College-related communications. Accounts should be checked a minimum of twice per week.

Appropriate Use

All use of e-mail will be consistent with the Student Conduct Code and other College policies, including the **Glenville State College Electronic Mail Policy**. All use of e-mail will be consistent with local, state and federal law. Communications sent to a student's official Glenville State College e-mail address may include notification of College related actions. E-mail is not appropriate for transmitting sensitive or confidential information.

Redirecting E-mail

Students may elect to direct (auto-forward) messages sent to their Glenville State College e-mail address. Students who redirect e-mail from their official address to another address (such as AOL, Yahoo, Hotmail, or any e-mail server other than the official College servers) do so at their own risk. Having e-mail lost as a result of redirection does not absolve students from responsibilities associated with communication sent to their official e-mail address. The College is not responsible for the handling of e-mail by outside vendors or unofficial servers.

FINE ARTS & CULTURAL AFFAIRS

Art

Periodic art shows are presented in the Fine Arts Center Gallery.

Music

Many opportunities exist for GSC students to participate in the musical performing arts. Following is a list of current performance groups; for membership requirements, please contact the Fine Arts Department.

Bands: Marching Band, Bluegrass Band, Concert Band, Jazz Band

Choral: Choir, Chamber Singers

Woodwind Ensembles: Saxophone Ensemble, Clarinet Quartet, Woodwind Ensemble

Brass Ensembles: Trombone Ensemble, Trumpet Ensemble, Tuba/Euphonium Ensemble, Horn Quartet, Brass Quintet

Percussion Ensembles: Marimba Ensemble, African Ensemble, Percussion Ensemble

National Performances: Nationally recognized programs, activities, and presenters are often highlighted in community and college cultural events programs in the Fine Arts Auditorium.

INTERNATIONAL STUDENT SERVICES

International student services are provided by trained staff in the Office of Admissions who work specifically to assist International Students with immigration issues, work authorizations, acclimation to the social and academic culture of the college, and other concerns which may arise during the student's tenure at Glenville State College. A Summer Intensive English Program (IEP) as well as additional International Student activities and support services are also provided throughout the year. International Student academic services such as

English as a Second Language (ESL) classes, and academic course selection are coordinated through faculty advisors. Should an international student need additional academic assistance, arrangements will be made through the academic department or the Office of Academic Affairs.

INTERNET/E-MAIL

Internet connectivity is provided by open computer laboratories located in the Library. Wireless connectivity is also available, at no cost, in many areas on campus for students using laptops.

Students living in Pioneer Village and Pickens Hall who wish to connect to the free Internet need to contact the building Computer Assistant (CA). Service is available to off-campus students through the Glenville State College Office of Technology and EDNET at a monthly charge. Students dialing in from the Glenville area can do so by dialing the toll free number provided with the modem account information. Students who wish to connect to the Internet at home should call the Office of Technology at 462-4106 or stop by the office located in Louis Bennett Hall. All students are issued an official Glenville State College e-mail account when they enroll. The e-mail account created is the official electronic communication used to send students College information. Information includes grade changes, transfer credits, degree evaluations, graduation requirements, assignments by instructors, campus activities and others. Your account information is available from the Office of Technology. Additional information on Internet Service is provided in the *GSC Student Handbook*.

LEARNING SUPPORT

Each student entering Glenville State College will be given the opportunity to demonstrate proficiency in the basic skills of English and Mathematics. Students with an ACT Math score of 19 or lower, or SAT scores of less than 460, will take an ACCUPLACER math placement test to determine the appropriate level of Foundations Math for the student (arithmetic or basic algebra). Students scoring below a 18 on the ACT in English or SAT scores of less than 450 will also take the ACCUPLACER to determine if they need placement in Foundations English 001. An ACCUPLACER placement test will be administered to any students without ACT (or equivalent) scores.

Placement into the Learning Support Program (Developmental Studies), as a result of the scores on the ACT, SAT and/or ACCUPLACER Examinations, indicates that additional work is needed to establish a firmer foundation in the basic academic skills in order to maximize your chances of success in college level courses. Your academic advisor and the staff in the Academic Support Center will assist you in scheduling any required courses during the initial advisement session. These individuals will also be key to your success during your time at GSC. **Students who are placed in learning support courses in either English or Mathematics must enroll in these courses upon admission and continue to do so until exit requirements are met.**

For Teacher Education Majors: There is growing evidence that performance on the state mandated PRAXIS I Examination for teacher candidates is significantly correlated with performance on the measures used in freshmen assessment for placement into learning support courses. The learning support classes have been designed to promote the acquisition of skills assessed by PRAXIS I and thus should help students achieve at a higher level throughout their college preparation to become an educator. Students with concerns about passing the PRAXIS I should contact the Academic Support Center for individualized assistance and tutoring. For additional types of assistance, students should talk with their advisor or the Dean of Teacher Education.

THEATRE

GSC Theatre regularly produces plays on campus. Casting is open to the entire college community, as are all technical/production positions.

STUDENT RIGHTS AND RESPONSIBILITIES

CIVILITY ON CAMPUS

Glenville State College is committed to six core values. Along with these values, civility is valued as essential to human relationships. All members of the campus community have a responsibility to observe certain standards of civility in their interactions with one another. The choice to associate one's self with this fellowship of scholars is freely made by each participant, but obligates those who do join to observe the following expectations for civilized conduct within the GSC community:

- the practice of personal honesty in all matters;
- professional conduct and decorum in classroom, organization and other group environments;
- a positive regard for the dignity and value of each citizen in the community;
- respect for the individual rights and possessions of community members;
- respect for the collective rights and property of the community;
- tolerance for diversity among students, staff and faculty;
- tolerance for the convictions and opinions of others, even when not in agreement with one's own beliefs;
- disdain for bigotry and hatred expressed in any form or medium and directed toward identifiable groups or individuals in the community;
- a recognition of community members' mutual needs and concerns, and acceptance of a responsibility held in common to support the personal growth and efforts of each individual in furtherance of the well-being of the entire community.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Glenville State College is committed to maintaining the confidentiality of student records and abides by the Family Educational Rights and Privacy Act (FERPA). The law ensures the confidentiality of student records, permits students access to their records and prohibits the release of records except by permission of the student or by court order, while permitting the continued release of directory information without specific permission from the student. Glenville State College designates the following items as Directory Information: student name, address, e-mail, telephone number, date and place of birth, photograph, field of study, participation in officially recognized activities and sports, weight and height of athletes, enrollment status, degrees and awards received, dates of attendance, grade level, schools attended, and other similar information. The College may disclose any of those items without prior written consent, unless notified by the student in writing to the contrary. Students may complete a *Request to Prevent Disclosure of Directory Information* form in the Registrar's Office to officially request that no directory information be released. This form must be completed each academic year. Information determined to be part of a student's educational record may be released according to the guidelines included in this policy.

In order for College officials to disclose student information other than Directory Information, to parents, family or anyone other than the individual student, that student must complete the appropriate form(s) *A Waiver for Release of Information* is available in the Office of Student Affairs for release of disciplinary and residence life information. Both *Permission and Disclosure Information* and *Permission to Prevent Disclosure of Information* forms are available in the Registrar's Office for academic related data. These forms must be completed each academic year.

GENERAL CAMPUS POLICIES AND PROCEDURES

Consult the Glenville State College Student Handbook for a complete listing of all campus policies and procedures. Included in this information is the AIDS Policy, Alcohol & Drug Policy, Campus Security Act data, Discrimination and Discriminatory Harassment Policy, Hazing Policy, Parking Policy, Sales and Solicitation Policy, Sexual Misconduct Policy, Sexual Harassment Policy, Student E-mail Policy, Tobacco Policy and information on services to students with disabilities.

STUDENT CONDUCT CODE

A complete outline of student obligations and the disciplinary process is contained in the Student Conduct Code located in the Student Handbook.

Academic institutions exist for the transmission of knowledge, the pursuit of truth, the development of students, and the general well-being of society. Free inquiry and free expression are indispensable to the attainment of these goals. As members of the academic community, students are encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth. Freedom of the individual may be defined as the right to act or speak, so long as it does not adversely affect the rights of others. Believing in this

concept, Glenville State College will protect freedom of action and freedom of speech for both students and employees, so long as it is not of an inflammatory or demeaning nature and does not interfere with students' living and study conditions or the administration of its affairs. It shall constitute a disruptive act for any member of the campus community to engage in any conduct which would substantially obstruct, interfere with or impair instruction, research, administration, authorized use of College facilities, the rights and privileges of other members of the Glenville community, or disciplinary proceedings. Moreover, Glenville State College is committed to improving the quality of student life by promoting a diversified educational and cultural experience for all its students. Racist conduct or other acts of bigotry will not be tolerated.

Rights and freedoms imply duties and responsibilities. Note should be taken that a student who exercises his or her rights as a private citizen—whether individually or as a member of a group—must assume full responsibility for his or her actions. All Glenville State College students are subject to, and are required to observe and comply with: the laws of the United States; the laws of the State of West Virginia; local city, county and municipal ordinances; the policies, rules and regulations of Glenville State College, the Glenville State College Board of Governors and the West Virginia Higher Education Policy Commission; and the directives of the officers, faculty, and staff of Glenville State College who are charged with the administration of institutional affairs on campus. Violations of laws and regulations will subject the perpetrator to disciplinary action by the College and/or the appropriate civil or criminal court.

Responsibility for good conduct rests with students. Student organizations have similar responsibility for maintaining good conduct among their members and guests and at activities they sponsor. All members of the campus community are expected to use reasonable judgment in their daily campus life and to show due concern for the welfare and rights of others.

For further information about the Glenville State College disciplinary process, please refer to the Student Handbook or contact a member of the Student Affairs Staff.

SEXUAL HARASSMENT POLICY

Definition of Sexual Harassment

Sexual harassment undermines the integrity of the College's work, learning, and teaching environments. It is unsolicited, non-reciprocal behavior. Unwelcome sexual advances, requests for sexual favors, or other verbal, written, or physical conduct of a sexual nature constitute sexual harassment when:

- submission to such conduct is an explicit or implicit condition of employment or evaluation;
- submission to or rejection of such conduct by an individual is used as the basis for employment decisions;
- such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working or learning environment.

Bringing a Complaint

Any employee who has observed or feels that he or she has been directly affected by the conduct described above may bring a complaint of sexual harassment. Complaints should be filed within 30 days of the occurrence of the act in question. This time limit may be extended by the Affirmative Action Officer. Any form of retaliation against an individual who brings such a complaint in good faith is strictly prohibited. However, any employee who knowingly and with malicious intent brings a false charge of sexual harassment against another employee will be subject to severe sanctions.

Responsibilities

Whenever possible, the complainant should attempt first to resolve the complaint through an immediate or next-higher-level supervisor. If this is not feasible or possible, the complainant should contact the Affirmative Action Officer for advice and/or assistance. If the complaint cannot be resolved informally, the Affirmative Action Officer will assist the complainant in defining the charge and completing the complaint form.

If a formal complaint is filed, the Affirmative Action Officer will:

- inform the persons named in the complaint of the allegations against them and notify them that no retaliation may occur;
- assist the individuals named in the complaint in defining the charge;
- obtain a response to the complaint within ten working days of the day the complaint is filed;
- after receiving the response, investigate the complaint further if appropriate and necessary [NOTE: The Affirmative Action Officer will have access to all the necessary documents, the authority to call and interview witnesses, and the authority to bring together the complainant and respondent if desirable.];
- within 20 working days of receiving the response of the person(s) named in the complaint, issue a finding to all such individuals. If the Affirmative Action Officer finds insufficient evidence to substantiate a charge of sexual harassment, he/she will inform the complainant of this and advise the complainant that the case is closed.
- if the evidence substantiates a finding of sexual harassment, the Affirmative Action Officer will make recommendations for the resolution of the complaint, and ensure that appropriate action is taken. Examples of sanctions that may be taken include, but are not limited to: a letter of reprimand to be placed in the wrongdoer's personnel file; negative performance evaluation; suspension without pay for a designated period of time; or dismissal of the wrongdoer.

40 Campus Student Services

The person named in the complaint (the respondent) will:

- provide a written response to the allegations within ten working days of receiving notice of the complaint from the Affirmative Action Officer;
- take no reprisal or retaliation against the complainant, others related to the complainant, or persons involved in the complaint investigation.

The respondent's supervisor will:

- provide a response to the Affirmative Action Officer within seven working days of receiving the recommendation from the Affirmative Action Officer concerning action to be taken; take no reprisal or retaliation against the complainant, others related to the complainant, or persons involved in the complaint investigation.

The Affirmative Action Officer of Glenville State College is the Vice President for Business and Finance, Room 200, Louis Bennett Hall.

ALUMNI

The College operates an Alumni Office in the Arbuckle House, located at the corner of Court and Linn Streets. The Coordinator of Alumni Affairs manages all relations for College alumni by working with the President of the College, the Director of the Glenville State College Foundation and the Executive Council of the Alumni Association. The Alumni Office maintains an up-to-date list of Glenville State College alumni. The Alumni Center is the headquarters for all of the alumni chapters.

Alumni Council Officers

Mr. Ralph J. Holder, President '56
 Dr. William S. "Bill" Deel, First Vice President '58
 LTC Stephen F. Barnett, USA, (Ret), Second Vice President, '70
 Mr. Sammy L. Gray, II, Secretary/Treasurer, '94
 Dr. Peter B. Barr, GSC President
 Mrs. Debbie Reed Nagy, Coordinator of Alumni Affairs

Alumni Executive Council

Mr. James B. "Jamie" Adkins '98
 Mr. Paul Biser, '90
 Mrs. Robin White Chaney '74
 Mrs. Ruth Creasy Chisler, '59
 Mr. Mick Hartley, '69
 Mr. John Hoover '66
 Mr. Richard "Rick" Miller, '72
 Ms. JoAnn McNemar Richards, '52

Alumni Chapter Representatives:

Chesapeake/Washington D.C. Chapter – Mr. Ron Hill, '65
 Huntington Chapter – Mrs. Martha Douglas Deel '59
 Mid Ohio Valley Chapter – Mr. Ralph J. Holder, '56
 North Central WV Chapter – Ms. Julia Daugherty Yearego, '93
 Texas Chapter – Mr. Mick Hartley '69

Past Alumni Presidents

R. Terry Butcher	Harley V. Cutlip
Martha Douglas Deel	Elizabeth M. Deitz
Shelly Morris DeMarino	Michael Ferrell
Robert K. Gainer	David M. Gillespie
Tilden "Skip" Hackworth	Holli S. Hess
Dennis Myers	Mabel Nichols
Ronald K. Nichols	Gregory C. Nicholson
Willis J. Perry, Jr.	R. Fred Radabaugh
Herbert Shimer	Mary Bland Whiting Strickland
H. Labon White, Jr.	

OATH OF ACADEMIC EXCELLENCE

As a member of the Glenville State College community I dedicate myself to the pursuit of intellectual, cultural, personal, and social growth. To show this commitment I affirm the following:

Freedom of Speech

I will respect the right of others to express themselves as guaranteed by the Constitution of the United States.

Civil and Human Rights

I pledge to protect the civil and human rights of my fellow students, the faculty, staff and administrators and all members of our College community.

Cultivation of Character

I pledge that I will continue to develop virtues such as courage, compassion, humility, honesty, and loyalty.

Academic Integrity

I will dedicate myself to the on-going pursuit of knowledge and truth.

Diversity

I will respect the integrity of each person and value individuals for their contributions, which enrich our community.

Social Responsibility

I will contribute to the Glenville State College community and leave our College a better place for my having been here.

Consideration of Others

I will demonstrate concern for the welfare of others and I will respect the dignity of all persons.

ACADEMIC INFORMATION

THE CURRICULUM

The College operates on two semesters of 16 weeks, including registration and final examinations. The summer term consists of two 4 week sessions.

SEMESTER CREDIT HOUR

The unit of credit is the semester credit hour. It represents a minimum of 2250 minutes of instruction. Laboratory and activity courses require additional time.

FULL-TIME COURSE OF STUDY

A typical full-time course of study is 16 semester hours. Students may carry up to 18 semester hours if they have satisfactory grades and permission of their advisor; however, students on academic probation are not permitted to carry more than 15 hours. To carry 19 or more hours, the students must have a minimum overall GPA of 3.00, at least a GPA of 3.00 on the previous semester's work, or be completing requirements for graduation that semester, and have permission of the faculty advisor, the appropriate department chair, and the Associate Registrar.

FULL-TIME STATUS

To be considered a full-time student, the student must enroll in at least 12 semester hours during the fall or spring semester. Six hours are considered full-time for the summer session.

CLASSIFICATION OF STUDENTS

Senior: A student who has completed 90 or more hours of college work.

Junior: A student who has credit for no fewer than 58 hours nor more than 89 hours of college work.

Sophomore: A student whose completed hours fall between 28 and 57 hours of college work, inclusive.

First-year Student: A student entitled to college entrance who has completed no more than 27 hours of college work.

ADVANCED STANDING

Glenville State College has a program of admissions with advanced standing. Recognition is given to advanced scholastic attainment in secondary school by granting the student credit in basic courses and advanced standing in specified subject areas in which outstanding achievement and ability have been demonstrated.

44 Academic Information

The academic area in which advanced standing may be made and the specific standard is given below:

English - The student shall have made no grade in English less than “B” for the four years of secondary school and shall have made a score of 26 or more on the English portion of the ACT or 590 or more on the English portion of the SAT. Any student qualifying on the above standards will be placed in English 102-Critical Reading and Writing II: American Mosaic, and Advanced Standing credit will be given for English 101-Critical Reading and Writing I, credited to the student’s records after successful completion of English 102-Critical Reading and Writing II: American Mosaic or twelve (12) hours.

Mathematics - The student shall have made no grade in mathematics less than “B” for the four years of secondary school and shall have made a score of 26 or more on the mathematics portion of the ACT or 600 or more on the mathematics portion of the SAT. Any student qualifying on the above standards will be given Advanced Standing Credit for Mathematics 102-College Algebra credited to the student’s records after successful completion of a higher-level Math or twelve (12) hours.

ADVANCED PLACEMENT

High school students completing advanced placement examinations of the College Board with a minimum score of 3 will receive credit at Glenville State College. The list of advanced placement exams offered by the College Board may be obtained from the Registrar’s Office.

ARRANGED COURSE POLICY

1. A course may **not** be arranged for a student in a program, other than teacher education, if the next scheduled offering of that class occurs before the student’s expected date of graduation. A course may **not** be arranged for a student in a teacher education program if the next scheduled offering of that class occurs before the student’s expected student intern semester.
2. A course may **not** be arranged for a student if the student has previously attempted the course and failed or previously enrolled and dropped.
3. A course may **not** be arranged for a student if the course is currently being offered. Arrangements may be made by the student with the instructor of record of that course to enroll in the scheduled course and satisfy the course requirements by alternate means in case of a class schedule conflict.
4. A course may **not** be arranged for a student if the course was offered during the preceding semester without documentation that the student could not enroll in the course because of a class schedule conflict.
5. A course may **not** be arranged for a student by any faculty member who has not previously taught the course at Glenville State College.

6. Exceptions to this policy will be made **only** in cases of significant extenuating circumstances. In such cases, the written approval of the instructor assigned to arrange the course, the Chair of the Department in which the course is housed, and the Vice President for Academic Affairs are required. A written statement must be attached delineating the exception(s) being made with detailed justification for each exception.
7. A student's request to have a course arranged may be denied by the appropriate academic official(s) of Glenville State even if the student's request is not disqualified by any of the preceding provisions of this policy. In such case, a written statement delineating the reason(s) for the denial must be provided to the student and his academic advisor.

POLICY ON AUDITING COURSES

Students may audit courses upon the approval of their faculty advisor and the instructor of the course. Enrollment and payment of fees are required for audited courses. Courses audited are counted as a part of the student's maximum permissible semester course load. Therefore, a student may not audit classes which, if taken for credit, would constitute excess semester hours, unless authorized by the Registrar.

Audited courses will not count toward certification for veterans' benefits, athletic eligibility, financial aid eligibility, or certification as a full-time student. At any time prior to the end of the last day for adding classes, students who have pre-registered to audit a course may be removed from the roll of the course on a last enrolled-first removed basis in order to permit the registration of students who want to take the course for credit.

A student may change from "Audit" to "Credit" at any time prior to the end of the last day for adding classes. Once a change to "credit" is made, the student will come under the normal grading system. A student may change from "Credit" to "Audit" until the last day to withdraw with a grade of "W". However, if a student has changed from "Credit" to "Audit," the report of "Audit" for the course will be treated as if it were a "W" for the purposes of determining the student's academic progress for financial aid purposes.

CHALLENGE EXAMINATION POLICY

1. Students who challenge a course will be required to pay a \$5.00 per semester hour administrative fee to the Cashier's Office. Students who are enrolled as full-time students when they challenge the course will not be assessed an additional fee. Students who are enrolled as less than full-time students at the time they challenge the course will be assessed the current cost per hour in addition to the administrative fee.
2. All challenge examinations must be taken before the end of the fourth week of the semester or before the end of the second week during a summer term.
3. Each department shall produce a list of courses that may be challenged and file a copy of this list with the Office of Academic Affairs.

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4. A student may not challenge a course in which he has previously earned an "F", "WF", "FIW", or "D".
5. All challenge examinations must be evaluated by at least three instructors within the department before credit for the challenged course is awarded.
6. A grade of "CR" (Credit) will be awarded to those who pass a challenge exam.
7. A student may take a challenge examination for a specific course only one time.

CLEP AND DANTES

Glenville State College accepts CLEP and DANTES scores for college credit. The CLEP General Examinations covers seventeen (17) hours of our General Education requirements and eighty (80) semester hours are available in Subject Examinations. A score of 500 is required on all General Examinations and a score of fifty (50) is required for all subject exams. There are forty-two (42) semester hours available for college credit through DANTES. The score required varies with each test.

Except for students in the Regents Bachelor of Arts Program, students will not be eligible for CLEP credit until they have successfully earned twelve (12) hours of credit from Glenville State College. After a student has completed twenty-eight (28) semester hours of college work, including CLEP and other special credit, they may not receive credit for the General Examinations at Glenville State College.

For additional information contact the Academic Support Center.

FACULTY ADVISORS

Students will be assigned to faculty advisors when they enter the College. Students should meet with their advisors regularly, but at least once each semester. Faculty advisors help students in matters of study habits, scheduling, advice in the educational program, and career opportunities related to the educational program. Students have the final responsibility for making decisions about their academic program and for ensuring that degree requirements are satisfied.

CHANGE OF ADVISORS

If a student changes a field of study, the student will usually be assigned a new faculty advisor. A student may wish to change advisors without changing the field(s) of study. The request to change advisors must be initiated with the department chair.

DECLARATION OF MAJORS

Students are expected to choose their field or fields of study as early as possible in their college experience. To delay doing this may mean that the student will experience difficulty in completing a program in a timely fashion. Students who do not declare a major upon enrolling will be designated as undeclared. The form for changing/adding majors/minors is available in the Office of the Registrar.

LEARNING SUPPORT COURSES

The learning support program at Glenville State College is designed to provide an opportunity for students who, although capable of college achievement, have academic deficiencies. The purpose is to assist these students in developing academic competencies. Learning support courses operate in the areas of English and mathematics. These courses are required for students who: (1) do not meet minimum level ACT, SAT or Accuplacer test scores and/or (2) have high school deficiencies in math.

Minimum Level ACT, SAT or Accuplacer Test Scores

Before registering, any student who fails to meet the West Virginia Higher Education Policy Commission's Freshman Assessment and Placement Standards in writing and mathematics is tested in basic skills courses. Test results, as well as data from ACT scores, analysis of secondary school records are reviewed in order to determine each student's need for basic skills courses. **Students identified as needing learning support courses in writing and mathematics are required to successfully complete those courses prior to enrolling in college level courses in the same areas. Students placed in learning support courses in writing or mathematics are required to enroll in these courses upon admission and continue in these courses until they have successfully met the exit requirements.** Placement and specific recommendations on learning support courses are available to the advisor during the advising process.

High School Deficiencies in Mathematics or Science

Students graduating from high school during and after Spring 1995 who do not have three units of mathematics (Algebra I and at least one higher) and three units of science (Two of the three units must be laboratory science and at least two units need to be from Coordinated and Thematic Science 10, Biology, Chemistry, Physics, and other courses with a strong laboratory orientation) are considered deficient. Students who are deficient do not meet the admissions criteria for a four-year program and must enroll in a two-year program. Once the student has remediated his/her deficiencies, or completed an associate degree, he/she may transfer into a four-year program. Students deficient in mathematics may remediate their deficiency by obtaining a grade of "C" or better in MTHF 001-Developmental Math-Arithmetic and MTHF 002-Developmental Math-Algebra. Students deficient in science may remediate their deficiency by obtaining a grade of "C" or better in any General Education science course where all prerequisites are met.

Grading Procedures for Learning Support Courses

Students who are required to enroll in MTHF 001-Developmental Math-Arithmetic must obtain a grade of “C” or better before enrolling in MTHF 002-Developmental Math-Algebra. Students required to enroll in MTHF 002-Developmental Math-Algebra must obtain a grade of “C” or better before enrolling in any college level math course. Students who are required to enroll in the basic skills writing course ENGF 001-Developmental English must obtain a grade of “C” or better before enrolling in ENGL 101-Critical Reading and Writing I. College credit is granted for a learning support course, but the credit earned is in addition to the 128 semester hours required for graduation for a baccalaureate degree or the 64 semester hours required for an associate degree.

Quality point values are assigned to grades in learning support courses in the same manner as in regular courses and are calculated in the student’s overall academic average along with courses in the regular college programs.

Students may enroll in college courses along with learning support courses except for the following provision. **Those students who are required to enroll in learning support courses in either mathematics or English are not eligible to enroll in regular college level mathematics or English courses until he/she has completed the learning support courses.** The combined schedule load of regular and learning support courses must not exceed the normal college load (maximum of 18 hours).

If, after enrolling in English 001-Developmental English, the level of student competency, as determined by the instructor of the course and the coordinator of the English Program, indicates that the student should be able to successfully compete in the corresponding academic course, English 101-Critical Reading and Writing I, the student may transfer. The period of transfer into the regular academic course shall extend up to mid-semester. Students who transfer from English 001-Developmental English at the mid-semester will enter English 101-Critical Reading and Writing I with those competencies and skills necessary for working successfully into the regular curriculum at that particular point. Students having difficulties in a regularly scheduled academic course may drop the course with a grade of “W” and add a learning support course in a corresponding area up until one week after mid-semester.

CLASS ATTENDANCE POLICY

The resources of Glenville State College are provided for the intellectual growth and development of the students who attend. A schedule of courses is provided for students and faculty to facilitate an orderly arrangement of the program of instruction. The fact that classes are scheduled is evidence that attendance is important and students should, therefore, maintain regular attendance if they are to attain success in the pursuit of their studies.

At the beginning of each semester, all professors will provide in the course syllabi a clearly written statement to all their classes regarding their policies in handling absences. Students are obligated to adhere to the stated requirements of each course.

It may be necessary for the student to be absent from scheduled classes or laboratories for personal reasons. On such occasions, all matters related to a student's absences, including the making up of work missed, are to be arranged between the student and the professor. Professors will be flexible enough in their attendance and grading policies to allow students a reasonable number of absences without penalty for extraordinary personal reasons or for officially-sanctioned college activities. The student should also understand that he/she is responsible for the academic consequences of any absences. The standard of practice is allowing one absence per credit hour; however, each professor may choose an alternate attendance policy as long as it is specified in the syllabus and filed in the Office of Academic Affairs.

If the student has exceeded the number of allowable absences for the specific course, the instructor may elect to suspend the student from the class for lack of attendance.

1. The instructor sends the recommendation for suspension to the Registrar's Office.
2. The student is notified in writing by the Registrar's Office that he/she needs to withdraw from the course prior to the deadline for withdrawing from a class with a "W" or they will receive an "FIW" for the course.

If the student is suspended from the course, he/she may appeal the suspension in accordance with the Glenville State College Academic Appeals Policy, beginning with Step 4. This policy is found in the College Catalog. Until the appeal process is complete, the student may continue to attend the course in question.

EXAMINATIONS AND GRADES

In semester courses a student will receive a final grade that is based on daily participation grades, a test or tests, and other assignments given during the semester. The method of grading for the course shall be defined in the course syllabus. The instructor may or may not give a special mid-semester examination.

Students must take all regular examinations and complete all assignments. Absence from examinations may cause failure in a course regardless of attendance at class sessions and completion of prescribed work. If, in the opinion of the instructor, the absence was for a sufficient reason, the student may, upon application and approval, take the examination at a later date. No student may take a final examination at any other time than the regular scheduled time without the consent of the Vice President for Academic Affairs.

Final grades are based on class standing for the entire semester.

GRADING SYSTEM

The grading system at Glenville State College is:

A	Superior
B	Good
C	Average
D	Below average
F	Failure
I	Incomplete*
CR	Credit
NC	No Credit
AU	Audit
W	Withdrew
FIW	Failure due to irregular withdrawal from school or from a single class
NR	No report**
CEC	College Equivalent Credit (applicable toward Regents BA degree only)
CEU	Continuing Education Credit

*Incomplete grades are given to students who miss course work due to circumstances beyond their control. The student and instructor of record must complete a “Request for Incomplete” form that details the work to be completed and the timelines for completion. To allow adequate time for processing, the form must be submitted before final examinations begin. The request must be approved by the instructor of record, the Chairperson of the Department, and the Registrar. The remaining course work must be completed no later than the end of the following semester. An “incomplete” for the fall semester must be completed no later than the end of the spring semester; an “incomplete “ for the spring semester must be completed no later than the end of the fall semester; and an “incomplete” for a summer session must be completed no later than the end of the fall semester. If the deficiency represented by “I” is not made up as stipulated by these timelines, the “I” automatically becomes “F” at the end of the allotted makeup period.

**The status of “NR” will be assigned at the discretion of the Associate Registrar.

GRADE CHANGES

If a student believes that a final course grade has been inaccurately assigned, the student must contact the course instructor within 30 days of the end of that semester or term in order for the grade change to be considered. Grades will not be changed after the 30 days has elapsed unless the grade change issue is in the student academic grievance process.

CREDIT-NO CREDIT GRADES

Certain classes may be offered for which a grade of credit (CR) or a grade of no-credit (NC) is given. In such cases all students enrolled in that class will be given a grade of either “CR” or “NC”. Neither of these grades will be used in the computation of a grade point average. Approval for a class to be offered on a credit-no credit option must be granted by the Academic Affairs Committee.

QUALITY POINTS

The quality-point average is computed on all work for which the student has registered with the following exceptions:

- a. Courses with grades of “W”, “Credit (CR)”, “No Credit (NC)”, “No Report (NR)” and “Audit (AU).”
- b. If a student earns a grade of “D” or “F” for any course taken no later than the semester or summer term during which they attempt the sixtieth semester hour, and if they repeat the course prior to the receipt of a baccalaureate degree, the original grade shall be disregarded and the grade or grades earned when the course is repeated shall be used in determining his or her grade point average. The original grade shall not be deleted from the student’s record. Any course in which a student has earned a “C” or better cannot be repeated for credit. If students want to improve their knowledge of a subject in which a “C” or better was earned, they may audit the course.

Grades received carry the equivalent of the following quality points:

A	4	F	0
B	3	FIW	0
C	2		
D	1		

Quality points may be transferable among the colleges and universities under the jurisdiction of the West Virginia Higher Education Policy Commission.

For graduation and/or certification the applicant shall have at least a quality point ratio of 2.00 (average of “C”) on all work attempted as well as work taken at Glenville State College with the exception of courses with grades of “W”. Some academic programs, however, may require a higher minimum grade point average for successful completion of the program.

ACADEMIC PROBATION AND SUSPENSION POLICY

Glenville State College’s academic probation and suspension policy was created for the purpose of providing support for students who are having academic difficulties. Probationary status provides opportunity for the student to seek assistance from the Academic Support Center and the faculty advisor. If the student’s academic status does not improve, the student may be subjected to academic suspension for a period of time as follows:

1 st Academic Suspension	1 semester
2 nd Academic Suspension	2 semesters
3 rd Academic Suspension	3 semesters

After the mandatory suspension time has passed, students suspended for academic deficiencies may be considered for reinstatement by petitioning the Vice President for Academic Affairs. The petition must be submitted in writing at least thirty days prior to the beginning of the desired semester for reinstatement. All appeals for reinstatement after the second suspension must be reviewed by the

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Academic Appeals Committee. Students who successfully petition for reinstatement will continue to be governed by the probation and suspension policies. If circumstances warrant, the Vice President for Academic Affairs may require special testing or other activities as part of the reinstatement process. Students are normally not reinstated to the college after the third suspension.

Following are the circumstances that result in academic probation:

1. Students who have attempted no more than 42 semester hours and whose overall grade point average is less than 1.5 are placed on probation.
2. Students who have attempted at least 43 semester hours but no more than 60 semester hours and whose overall grade point average is less than 1.8 are placed on probation.
3. Students who have attempted more than 60 semester hours whose overall grade point average is less than 2.0 are placed on probation.
4. While on academic probation students must earn a 2.0 grade point average for the following semester or bring their overall average back up to the cut-off point for the number of hours attempted, or they will be suspended.
5. Students on probation may carry no more than 15 hours per semester.
6. Students have the right to appeal academic suspension to the Academic Appeals Committee.
7. Students suspended from another institution of higher education may not be admitted to Glenville State College until they are eligible to return to that institution.

REPEATING A COURSE

Students earning a grade of “D” or “F” (including failures due to irregular (“FIW”) withdrawal) on any course taken no later than the semester during which he/she attempts the sixtieth (60th) semester hour may repeat this course prior to the receipt of an associate or baccalaureate degree. If this is done, the original grade is disregarded and the grade or grades earned when the course is repeated is used in determining the grade point average. The original grade does, however, remain on the student’s transcript. This policy applies to ONLY the first repeat of a course in which the student earned a grade below a “C”. Students may not repeat for credit a course in which they have earned a grade of “C” or better. If students want to improve their knowledge of a subject in which a “C” or better was earned, they may repeat the course for a grade of “Audit.”

After the attempted sixtieth (60th) semester hour, the repeat policy does not apply and all course attempts are utilized in the computation of the grade point average.

ACADEMIC FORGIVENESS POLICY

Glenville State College will, under the following conditions, extend academic forgiveness to a student who so requests. Under academic forgiveness provisions certain “D,” “F,” and “FIW” or “WF” grades will be disregarded for purposes of the grade-point average required for graduation. Such calculation, however, does not apply to requirements for graduation with honors, nor to requirements for professional certification that may be within the province of licensure boards, external agencies, or the West Virginia Board of Education. A student who has completed an associate or baccalaureate degree is not eligible to receive academic forgiveness. Academic forgiveness will be granted only once for any student.

1. The student must request academic forgiveness, in writing, to the Registrar within the first semester of re-enrollment and must complete within two consecutive semesters at least twelve (12) hours of required courses with no grade lower than “C” in order to qualify for academic forgiveness.
2. The student must not have enrolled as a full-time student in any college or university during the five consecutive academic years immediately preceding the readmission semester.
3. Only “D,” “F,” and “FIW” or “WF” grades for courses taken at least five years prior to the request may be disregarded for grade-point average computation.
4. In cases in which “D,” “F,” and “FIW” or “WF” grades are disregarded for grade-point average computation, these grades shall not be deleted from the student’s permanent record.
5. Once a “D” is disregarded for purposes of grade-point average computation, the credit earned is also disregarded.
6. The Registrar will notify the student of the decision regarding the request for academic forgiveness within four weeks following the end of the semester of request.
7. An action taken by another institution in academic forgiveness for a student who transfers to Glenville State College is not binding. The College maintains the right to accept or not accept such an action. Similarly, another institution may not recognize academic forgiveness that has been extended by Glenville State College.

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Students in the Regents Bachelor of Arts Degree Program are covered by a different academic forgiveness policy. However, if otherwise eligible, a student in the Regents Bachelor of Arts Degree Program may elect to receive academic forgiveness under the terms of this policy or to have grades for some courses forgiven under the terms of this policy and forgiven for other courses under the rules of the Regents Bachelor of Arts Degree Program. A student entering the Regents Bachelor of Arts Degree Program should contact the Registrar's Office or the Regents Bachelor of Arts Degree Program Coordinator for additional information.

VETERAN'S STANDARDS OF PROGRESS AND ATTENDANCE POLICY

Veterans must be in compliance with the above academic standards in order to draw educational benefits. In accordance with Veterans Administration regulations, the enrollment of veterans is regularly checked. If a veteran withdraws from a course, or courses, a 1999-b form is submitted to the Department of Veterans Affairs adjusting the course load, or withdrawing the student entirely, whichever is appropriate.

ACADEMIC APPEALS COMMITTEE

The Academic Appeals Committee consists of the Associate Registrar and six faculty members appointed by the Faculty Senate.

The Academic Appeals Committee is responsible for making recommendations to the Vice President for Academic Affairs after hearing appeals from students seeking early readmission, those seeking reinstatement following suspension for academic reasons, for students who are not eligible for admission to GSC, for students not eligible for admission to four year programs at GSC, for students whose academic standing at GSC has affected their admission to another college or university and other matters pertaining to admission to Glenville State College.

ACADEMIC MISCONDUCT STATEMENT

Disorderly and/or disruptive behavior in the classroom setting may result in an academic penalty such as final course grade, grade penalty, exclusion from class, etc. when the course instructor has provided written notice to the student. Such notice may be provided via the course syllabus or specific written notification (with copy to advisor). Any member of the campus community may also file an incident report regarding alleged misconduct with Student Affairs for possible sanction in accordance with the Student Conduct Code. Appeals of academic penalty will be referred to the Academic Appeals Panel and will be governed by the Student Academic Grievance Policy. Appeals of sanctions imposed under the Student Conduct Code will be reviewed in accordance with the processes outlined in the Code (see *Student Handbook* for details). Incident reports of alleged student misconduct are permanently maintained in the Office of Student Affairs.

STUDENT ACADEMIC GRIEVANCE POLICY

The following procedures shall apply for any student who elects to appeal academic penalties including final course grade, grade penalty, exclusion from class, and denial of admission to an academic program. (An appeal of denial of admission to an academic program begins with step No. 2). A form is available on the College website or from the Registrar's Office to expedite the process.

1. In an effort to resolve the grievance the student must first consult with the instructor who assigned the academic penalty. This consultation must occur **within 30 calendar days** of the assignment of the academic penalty. In the event the instructor is absent from campus, a letter requesting a consultation must be sent within the 30-day period. If the instructor is no longer in the employ of Glenville State College, the student shall then consult with the Chairperson of the Department in which the course is offered.
2. If, after consultation with the instructor, the grievance is not resolved the student may appeal to the Department Chairperson. The appeal must be in writing and filed **within seven calendar days** of the decision at the first level. The Department Chairperson should confer with the student and the instructor prior to making their recommendation to the student.
3. If the grievance is not resolved by the Department Chairperson, the student may then appeal to the Academic Appeals Committee, which shall exclude any person who has been previously involved in the appeal. The appeal must be in writing and filed within **seven calendar days** of the decision of the Department Chairperson.
4. The Academic Appeals Committee shall hear the grievance submitted by the student and make a recommendation to the Vice President for Academic Affairs. In the appeal the student may present evidence or information relevant to the appeal and may be accompanied by an advisor of the student's choice from the College. Such advisor may consult with but may not speak on behalf of the student or otherwise participate directly in the proceedings, unless the advisor is given specific permission to do so by the Committee.
5. The Academic Appeals Committee shall keep a written summary of the proceedings.
6. If the student is not satisfied with the disposition of the grievance by the Vice President for Academic Affairs, he/she may appeal in writing the decision of the Vice President to the President of the College. This appeal must be filed within **30 calendar days** after the receipt of written notice of the decision of the Vice President for Academic Affairs.
7. The decision of the President of the College is final.
8. The student may withdraw the grievance at any point in these proceedings.

STATEMENT ON ACADEMIC DISHONESTY

Glenville State College requires adherence to the College's standards of academic integrity. While every case of academic dishonesty cannot be listed exhaustively, the following examples represent some basic types of behavior that are unacceptable and also represent those items for which students may be sanctioned.

1. **Cheating:** using unauthorized notes, mechanical or electrical devices (calculators, PDAs, cell phones, etc.), study aids, or information on an examination; making unauthorized changes to graded work and misrepresenting those changes as instructor grading error; allowing another person to do one's work and submitting that work under one's own name; submitting identical or similar papers for credit in more than one course without prior permission from the course instructors.
2. **Plagiarism:** To plagiarize is, according to *Webster's Third New International Dictionary*, "To commit literary theft." Writers or speakers plagiarize if they use words, ideas, or arguments, of another and make it appear that these materials are their own. To avoid the charge of plagiarism when using materials derived from another, the writer should follow accepted conventions of punctuation, indentation, and documentation. A handbook of composition will provide a list of these conventions. Glenville State College defines Plagiarism as:
 - a. Quoting material from a particular source, such as a text, article, or Internet page, or email, without indicating the source and without placing the directly quoted material within quotation marks;
 - b. Taking the ideas or arguments of another person without acknowledging the source of the ideas or arguments;
 - c. Substituting synonyms for an author's words but preserving the sentence structure or mixing the author's words or phrases within the paraphrasing and failing to put the author's words in quotation marks. Citing the source does not excuse you from the charge of plagiarism;
 - d. Using a theme (paper or essay) or portion of a theme written by someone else. For example, plagiarism occurs if an individual takes or purchases an essay from an Internet service or uses someone else's essay from a previous semester or another class. Any assignment that is turned in either for credit or review that has been plagiarized will be subject to sanctions of academic dishonesty.
3. **Fabrication:** falsifying or inventing any information, data or citation; presenting data that were not gathered in accordance with standard guidelines defining the appropriate methods for collecting or generating data and failing to include an accurate account of the method by which the data were gathered or collected.

4. **Obtaining an Unfair Advantage:** (a) stealing, reproducing, circulating or otherwise gaining access to examination materials prior to the time authorized by the instructor; (b) stealing, destroying, defacing or concealing library materials with the purpose of depriving others of their use; (c) unauthorized collaborating on an academic assignment (d) retaining, possessing, using or circulating previously given examination materials, where those materials clearly indicate that they are to be returned to the instructor at the conclusion of the examination; (e) intentionally obstructing or interfering with another student's academic work, or (f) otherwise undertaking activity with the purpose of creating or obtaining an unfair academic advantage over other students' academic work.
5. **Aiding and Abetting Academic Dishonesty:** (a) providing material, information, or other assistance to another person with knowledge that such aid could be used in any of the violations stated above, or (b) providing false information in connection with any inquiry regarding academic integrity.
6. **Falsification of Records and Official Documents:** altering documents affecting academic records; forging signatures of authorization or falsifying information on an official academic document, grade report, letter of permission, petition, drop/add form, ID card, or any other official College document.
7. **Unauthorized Access** to computerized academic or administrative records or systems: viewing or altering computer records, modifying computer programs or systems, releasing or dispensing information gained via unauthorized access, or interfering with the use or availability of computer systems or information.

PROCEDURES FOR HANDLING CASES OF ACADEMIC DISHONESTY

Academic dishonesty may be defined as student behavior including cheating in its various forms and plagiarism. The following procedures shall apply when an instructor discovers that academic dishonesty has occurred.

1. Within five instructional days from the time the incident of academic dishonesty was discovered, the instructor shall submit to the Vice President for Academic Affairs a written report stating the facts of the case along with any appropriate physical evidence. The instructor must also send a copy of the written report and physical evidence to the student and Department Chairperson.
2. The Vice President for Academic Affairs shall immediately notify in writing the student, the instructor, and his/her advisor of the incident, the recommendation of the instructor that a grade penalty is being imposed, and the degree of sanction.
3. The Vice President shall also advise the student of his/her right to appeal the case to the Academic Appeals Committee. Such an appeal must be made in writing and filed with the Office of Academic Affairs within seven calendar days of the notification.

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4. The appeal process shall begin with step 3 of the Student Academic Appeals Grievance Policy.
5. If the student elects to appeal the charge of academic dishonesty, he/she will be temporarily reinstated in the class pending the decision of the Academic Appeals Committee.
6. The academic penalty for the first offense will result in a suspension from the class with a grade of "F" for graded classes and a grade of "NC" for Credit/No Credit classes.
7. If the student does not contest the grade of "F" or "NC" or if the Academic Appeals Committee has denied the student's appeal, then the student will receive a final grade of "F" or "NC" for the class and will not be permitted to withdraw from the course, regardless of when the offense occurs. The "F" or "NC" will then become part of the student's permanent record.
8. If the student is found guilty of a second case of academic dishonesty, he/she shall be suspended from the College in accordance with the academic policy.
9. After the mandatory suspension time has passed, students suspended for academic dishonesty may be considered for reinstatement by petitioning the Vice President for Academic Affairs.

SCHOLASTIC HONORS

The President's Honor List

A student who makes a perfect grade average of 4.0 quality points on 12 or more hours is placed on the President's Honor List.

The Vice President's Honor List

A student who makes a minimum grade average of 3.5 quality points on 12 or more hours is placed on the Vice President's Honor List.

Note: Grades received in Credit/No Credit courses are not counted toward selection on the President's or Vice President's Honor Roll.

Honors Distinction

Students with cumulative averages of 3.85-4.00 on all course work are graduated with highest honors (summa cum laude).

Students with cumulative averages of 3.7-3.84 on all course work are graduated with high honors (magna cum laude).

Students with cumulative averages of 3.5-3.69 on all course work are graduated with honors (cum laude).

ENGLISH PROFICIENCY POLICY

As a graduation requirement all candidates for an associate or baccalaureate degree at Glenville State College must demonstrate proficiency in the English language. A teacher education candidate must fulfill the requirement prior to being admitted to a teacher education program.

Each student is required to achieve grades of “C” or better in both English 101 and 102. If a student makes a “D” or an “F” in English 101 or 102, he or she will be required to repeat such course(s) to achieve the grade of “C” or better. In such a case, only the last grade earned in the repeated course(s) is counted in determining English proficiency.

WRITING ACROSS THE CURRICULUM

In order to enhance the writing and thinking skills of its students, Glenville State College has begun to institute a writing-across-the-curriculum program. Select courses have been targeted as “writing-intensive.” Courses identified as “writing-intensive” have the following objectives:

1. To acquaint students with writing-to-learn strategies in order to help them think more effectively in a specific academic area;
2. To improve communications skills through an increased amount of graded and upgraded writing.

ENROLLMENT IN OTHER INSTITUTIONS/TRANSIENT STUDENT STATUS

Any student at Glenville State College who plans to enroll in another college or university for one or more courses and expects to transfer the hours to Glenville State College must first complete a transient form and have it approved in the Registrar’s Office. Students are not eligible to receive federal financial aid based on hours taken at another institution, nor do the hours taken count toward full-time student status.

TRANSCRIPTS

A fee of \$5.00 is charged for each transcript. Credit or debit cards are accepted through the Cashier's Office. Ordinarily transcripts are prepared within a week after the request has been received. Full payment must accompany each request. All requests for transcripts should be made directly to the Registrar's Office. Transcripts will be furnished only upon the written request of the student.

Transcripts will not be issued to students who have a hold on their record for such reasons as -- financial hold on their records or to students who have not supplied the college with transcripts of all their previous academic work.

A request for a transcript of credit should include name, identification number, permanent address and the dates of attendance at Glenville State College and the address(es) to which the transcript(s) are to be mailed. Any name change(s) should be noted on the application.

DEGREE EVALUATION FOR GRADUATION

For the purpose of assisting the student and faculty advisor in meeting all degree requirements, a degree evaluation is required.

Once a student has completed 80 hours towards a four-year degree or 40 hours towards a two-year degree, the student must request an evaluation of earned hours within the program(s) of study. Students make their request at the Registrar's Office by completing a "request for evaluation" form. The evaluation is conducted by the Certification Analyst and will include the remaining courses/requirements for obtaining the desired degree.

To permit adequate time for processing, degree evaluation requests must be submitted by the mid semester date that is identified on the official semester class schedule. Such requests submitted by mid-semester will be processed in the chronological order submitted. Every effort will be made to have all such degree evaluation requests completed prior to the next pre-registration date. Students who need an evaluation to determine what courses to take during the summer should request such evaluation several weeks before it is needed. After an evaluation has been completed, electronic copies will be sent to the student and the student's advisor. The student should keep a copy for future reference in the completion of degree requirements. Upon receipt of the copy of the degree evaluation, the student is responsible to note requirements identified and to make inquiry if there is any doubt of the student being able to meet any of them. The College recommends that the student confer frequently with the faculty advisor in reference to the degree evaluation to assure satisfactory progress toward the completion of the degree and graduation.

POLICY AND PROCEDURE FOR WITHDRAWING FROM A CLASS

Students may withdraw from a course with a grade of “W” for three days after mid-semester grades are reported. Students who want to withdraw from class should meet with their advisor to secure a drop slip. Once the form is completed, it should be taken to the respective department secretary for processing.

After the last date to withdraw with a grade of “W,” students may only withdraw from a class for medical reasons or other circumstances beyond their control as approved by the Registrar. A “W” will be utilized for students who withdraw (for extenuating circumstances) from their courses after the published withdraw date. No student may withdraw from a class(es) once final exams have begun.

The last day for withdrawal for summer classes will be published in the academic calendar and in the appropriate schedule of courses.

POLICY AND PROCEDURE FOR WITHDRAWING FROM COLLEGE

It is the responsibility of a student desiring to withdraw from college to appear before the College President or Vice President for Academic Affairs and announce his/her intention to withdraw. Students may only withdraw from college for medical reasons or other circumstances beyond their control as approved by the President or Vice President. At the time of withdraw, the student will sign a withdrawal card stating the date of withdrawal and the reason(s) for leaving College. Students who fail to comply with this regulation within 10 school days after leaving the College will be reported as irregularly withdrawn, and all grades on all subjects carried will be recorded as “FIW”. Refunds are subject to the time of withdraw.

POLICY AND PROCEDURE FOR WITHDRAWING FROM COLLEGE DUE TO MILITARY DEPLOYMENT

Any student who has been called to active duty, and is currently enrolled in classes at Glenville State College, must report to the Registrar’s Office as soon as possible and complete all necessary forms for withdrawal. At that time, the student should bring with them any and all deployment papers.

If the student should decide to return to Glenville State College, he/she should fill out an application for readmission and notify the Registrar’s Office of their intent to begin classes. Also, at this time any paperwork required to certify the student for veterans’ benefits will be completed.

STATEMENT OF CATALOG POLICY

Students who enroll at Glenville State College will generally follow the provisions of the catalog in use at the time of their admission. However, in case of programmatic changes, students may choose to adopt the current catalog. In doing so, however, students become responsible for all of the requirements in the catalog chosen. Transfer students will use the catalog current at the time of their admission to Glenville State College.

Any student who has interrupted his/her schooling at Glenville State College for more than one academic year will become subject to the provisions of the current catalog. An exception will be made if the interruption is caused by service in the armed forces.

LIBRARY FACILITIES

The Robert F. Kidd Library offers students, faculty and staff access to a broad range of information resources supporting research and the curriculum. The library collections include print, microforms, audiovisual, and electronic resources. Librarians and trained support staff assist students with library assignments and research needs.

From the Glenville State College website, one can locate materials in the library's online catalog, enter ERes (which provides electronic reserves for class materials/articles) and access a wide variety of databases relevant to student needs. The electronic databases provide access to thousands of journals and newspapers, many specialized information resources, practice tests in relevant areas of education and life, plus full text access to over 23,000 netLibrary ebooks. All electronic materials may be accessed on or off campus through an Internet connection and the student's ten-digit GSC ID number.

A GSC ID is required to check out circulating library items and reserve materials. Check-out for regular library book materials is fourteen days. A seven day check-out period is assigned audiovisual items which include videotapes, CDs, DVDs, and audio books. Most non-reserve items may be renewed if not placed on hold by another library user. Cardholders are responsible for all items checked out in their name and for returning materials on time. Fines *are* charged for overdue materials.

The library has a full service computer research center on the first floor with library staff members close by for assistance. The *Berlin B. Chapman Room* on second floor houses materials pertaining to West Virginia, the college, local history, genealogy and other special collections including the Glenville Democrat newspaper in microfilm and bound copies. Just outside the Chapman Room are the beautiful Kemper bird displays and the GSC Archive office. On third floor, a large children's collection supports both academics and community patrons.

Regular library hours during the fall and spring semesters are:

Monday - Thursday	7:45 a.m. to 10:00 p.m.
Friday	7:45 a.m. to 4:00 p.m.
Sunday	2:00 p.m. to 10:00 p.m.

Library hours vary for holidays, between semesters and during the summer. Any changes in hours are posted at the Library's front entrance.

ACADEMIC SUPPORT SERVICES

STUDENT DISABILITY SERVICES

Students with disabilities are encouraged to contact the Director of the Academic Support Center. This office provides a number of services for students with physical, sensory (including auditory), vision, speech, psychological, and other disabilities not listed above. The Academic Support Center is located in the basement of the Robert F. Kidd Library.

POLICY AND PROCEDURES FOR PROVIDING SERVICES TO STUDENTS WITH DISABILITIES

Policy

In accordance with provisions of the Americans with Disabilities Act of 1990, Glenville State College:

- does not deny any qualified person admission or the opportunity to participate in the College's programs or activities based solely on the fact that the person has a disability;
- provides programs and services in an integrated setting, unless separate or different measures are necessary to ensure equal opportunity;
- eliminates eligibility standards or rules that deny individuals with disabilities an equal opportunity to participate in the services, programs, or activities unless "necessary" for the provision of the service, program, or activity;
- ensures that any "necessary" eligibility standards or rules are not based on speculation, stereotypes or generalizations about individuals with disabilities;
- makes reasonable accommodations in policies, practices, or procedures to provide equal access to persons with disabilities;
- does not place special charges on students with disabilities to cover the costs of reasonable accommodations necessary to ensure nondiscriminatory treatment;
- explains in the *College Catalog* and *Student Handbook* the specific procedures students with disabilities should use to identify themselves and request accommodations;
- operates all programs so that, when viewed in their entirety, they are readily accessible to persons with disabilities.

Definitions

Under the ADA, an **individual with a disability** is a person who has:

- a physical or mental **impairment** that **substantially limits** one or more **major life activities**;
- a **record** of such an impairment; or
- is **regarded as** having such an impairment.

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A **qualified student with a disability** is an individual who, with or without accommodations, meets the academic standards requisite to admission or participation in the College's programs and activities.

Reasonable Accommodation. A modification or adjustment that enables a qualified individual with a disability to participate in the College's programs and activities without creating undue hardships for the College. Such accommodations generally fall into one of two categories:

- **physical modifications**, which entail removal of physical and architectural barriers from existing and planned facilities to make them accessible to and usable by persons with disabilities;
- **programmatic modifications**, which are alterations provided to enable such individuals to access programs, services or activities that would otherwise not be available to persons with disabilities. Examples that might apply to academic programs are qualified interpreters, note takers, transcription services, written materials, assistive listening devices, closed caption decoders, telecommunication devices, qualified readers, taped texts, audio recordings of classroom instruction, braille materials, large print materials, and adaptive equipment for computers.

Accommodations that cause **undue hardship** are those that are excessively costly, extensive, substantial, disruptive or that would fundamentally alter the nature or operation of the College or its programs.

Identifying Essential Functions

The College informs students in advance of the standards they must meet and the functions they must be able to perform, with or without accommodations, to complete its programs of instruction.

Identifying Students with Disabilities

The College is obligated to make accommodations only to the known limitations of an otherwise qualified student with a disability. ***It is the student's responsibility to notify the College of disabling conditions and to request accommodations.***

The **procedure** for so doing is as follows:

- Students wishing to self-identify must do so by contacting the Academic Support Center and completing a Self-Identification form and a Request for Accommodations and Services. Students must supply appropriate documentation. Such documentation includes Individual Education Plans, psychological assessments, and/or medical records. These reports need to validate the disabling condition, and must be no more than three years old. An original signature must be present either in the records or in a letter from an authorized representative of the organization from which the records originate in order to be complete.
- The Academic Support Center will maintain a separate, confidential file of this information, and will use the information for the exclusive purpose of

arranging the necessary accommodations for the student. The Academic Support Center will arrange these accommodations directly with the people (e.g., individual faculty instructors, residence hall directors, director of the physical plant, etc.) who will make them, and will maintain, in the student's separate file, a complete record of the accommodations provided.

- Students with disabilities who elect not to identify themselves immediately, or who develop disabilities after being admitted, may identify themselves and request accommodations at anytime. The student may do so by contacting the Academic Support Center.
- If testing is required to document the disability, the Academic Support Center will refer the student to an appropriate party to be tested. Any costs of such testing will be the responsibility of the student requesting accommodation.

Confidentiality of Medical Information

All information obtained concerning the medical condition or history of a student with a disability will be maintained by the Academic Support Center in separate files and will be treated as confidential information that will be disclosed only as necessary for the following purposes:

- to identify and arrange the specific accommodations required;
- to inform appropriate College personnel about necessary restrictions on the work or duties of a student worker;
- when appropriate, to inform first aid and safety personnel if the disability might require emergency treatment, or if any specific procedures are needed in the case of fire or other evacuations;
- to provide relevant information to government officials investigating compliance with the provisions of the ADA.

Complaint Procedure

Any qualified student with a disability who believes his or her rights under the Americans with Disabilities Act have been violated is urged to seek redress as follows:

Report the concern immediately to the Director of the Academic Support Center. If the Director cannot alleviate the concern, he or she will refer the matter to the Vice President for Academic Affairs within three working days. If the case is such that the complainant is not satisfied with the response of the Director, he/she may appeal the Director's decision to the Vice President for Academic Affairs, in writing, within three working days.

The Vice President for Academic Affairs will address the issue within ten working days of having received the concern. If the Vice President cannot alleviate the problem to the satisfaction of the complainant, he or she will alert the College President within three working days.

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If the complainant is dissatisfied with the response received from Vice President for Academic Affairs, they may appeal the matter, in writing, to the President within three working days of receiving the Vice President for Academic Affairs' response. The President or President's designee will review the appeal and render a decision within ten working days from the date the appeal is received. This decision will be in writing to the student and will be binding.

Faculty and Staff Development

The College provides in-service training for all faculty and staff regarding the Americans with Disabilities Act. This training is conducted by the Director of the Academic Support Center, external consultants and by persons on the GSC faculty who have expertise in various areas of disabilities. The training is designed to inform faculty and staff of the requirements of the ADA and sensitize them to the needs of individuals with disabilities.

TUTORING SERVICES

The service of tutoring is available to all students of Glenville State College. Students who are experiencing problems academically may request a peer tutor. Students may receive up to two hours of tutoring per week per subject area at no cost. It should be noted that tutoring is contingent upon the availability of an individual to serve as a tutor within a subject area.

In order to be employed as a peer tutor, the student must be recommended by the instructor of a class and the Director of the Academic Support Center.

AMERICANS WITH DISABILITIES ACT

An Overview

The Academic Support Center, located in the basement of the Robert F. Kidd Library at Glenville State College, is committed to providing quality services to students with unique needs in the acquisition of their educational goals. In accordance with that commitment, we offer this brief overview of the services provided by the Academic Support Center program at Glenville State College.

Services and Accommodations Provided

The Director of the Academic Support Center works with students to individualize the type and level of accommodations provided to them. The following is a summary of the services and accommodations available.

Tutoring: The service of tutoring is offered to all students. Students may utilize tutoring services by contacting the Learning Lab and scheduling appointments for individual or group tutoring.

Reader Services: Readers may be provided for visually impaired and learning disabled students who are unable to read regularly printed textbooks or tests.

Taped Textbooks: Students are encouraged to utilize Recording for the Blind and Dyslexic (RFB&D) to acquire commonly used textbooks free of charge. The Academic Support Center coordinates the acquisition of available textbooks for the students.

Note Taking: Students who have a visual impairment or learning disability may request note taking as an accommodation. The student and the instructor of the class work together, and the instructor appoints a volunteer to act as a note taker. Copying services are provided to the student by the Academic Support Center free of charge.

Test Proctoring and Accommodation: Students who need adaptive testing procedures include both learning disabled and physically disabled students. Time extensions, private locations for testing, oral test administration, use of an independent proctor, or other procedures may be used. The course instructor has the final determination as to the method of evaluation. It is the responsibility of the student to remind the instructor to send the test to the Academic Support Center the day of the test. Likewise, it is the responsibility of the student to notify the Academic Support Center at least two days in advance of the scheduled test time in order to make accommodations for the test.

Liaison with Faculty: Upon request, the Academic Support Center will contact instructors and discuss with them the nature of a student's disability and the appropriate classroom and evaluation accommodations to be made.

Equipment: The Academic Support Center has various items for either loan to or general use by students with disabilities. Equipment currently on hand includes:

- A computer system with an enhanced monitor for students with visual impairments
- Automated spell checkers for students with learning disabilities
- Tape recorders for listening to taped textbooks
- Copying facilities to enlarge images and text

Other accommodations, services and equipment may be provided on an "as-needed" basis. All services are individualized to meet the needs of each student served.

If you have any questions about any of the information, or would like more information concerning services for students with disabilities, please feel free to contact our office:

Academic Support Center
Glenville State College
Glenville, West Virginia 26351
304-462-4118

GENERAL REQUIREMENTS FOR DEGREES

1. A minimum of 128 semester hours for all baccalaureate degrees and 64 semester hours for all associate degrees is required. The student shall have at least a quality point ratio of 2.00 (average of "C") on all work taken at Glenville State College. Some academic programs, however, may require a higher minimum grade point average for successful completion of the program. A grade of "C" or better is required in all majors, minors, or areas of specialization. Students enrolled in an associate degree program (other than general studies) must earn a grade of "C" or better in each course within their degree program that is designated as "area specialization courses."

An Exit Assessment will be required for every student completing a baccalaureate degree program. The extent and nature of the exit assessment is the responsibility of the academic department that offers the program.

2. Of the 128 hours required for graduation, a minimum of 45 must be earned in courses on the junior and senior level. These courses are numbered 300 or 400.
3. A maximum of 72 hours may be accepted from a regional accredited junior college.
4. A minimum of 36 weeks of residence and 32 hours earned within this period is required of all candidates for degrees. Sixteen semester hours of the last 32 semester credits of resident study previous to granting the degree must be earned at this College. The last six hours before graduation must be earned at this institution unless the Vice President for Academic Affairs grants permission for those hours to be taken elsewhere.
5. Candidates for all degrees must complete the appropriate general education program of the College. Students who are graduates of an accredited baccalaureate institution are not required, however, to complete any additional general education courses unless the courses are required for the academic program(s) in which they are enrolled.

Each student enrolled in a bachelor's degree program, will be required to complete an institutional examination of the General Studies Program.

6. Candidates for baccalaureate and associate degrees are required to meet the language proficiency requirements of the College.
7. Substitutions for required courses may be initiated only by the student's faculty advisor who requests the approval of the Department Chairperson within whose department the required course is offered, and the approval of the Vice President for Academic Affairs.

8. All fees and financial obligations to the College must be properly met. All candidates, except candidates for the Regents Bachelor of Arts degree, who complete graduation requirements in May must attend commencement exercises and wear the prescribed academic regalia. Any request to be excused from May commencement should be approved by the Vice President for Academic Affairs at least 30 days prior to Commencement.
9. Candidates must satisfy all college regulations and requirements for graduation.
10. A candidate for graduation must notify the Registrar's Office by the published deadline.

Other requirements that pertain to specific degrees, but not to all:

1. A major and minor specialization is required for most baccalaureate degrees. In the Bachelor of Arts in Education degree programs, the fields selected must conform to licensure requirements as set by the West Virginia Board of Education.
2. No grade below a "C" shall be accepted toward the completion of the required hours in major or minor fields in the Bachelor of Arts (Liberal Arts), Bachelor of Science programs, Bachelor of Science (Business Administration), or associate degree programs (other than general studies).

ASSESSMENT OF STUDENT LEARNING POLICIES AND PROCEDURES

Glenville State College is committed to educating students to be thoughtful, productive, engaged and responsible citizens. Furthermore, the College is committed to upholding rigorous expectations for teaching and learning through a comprehensive system of assessment. Assessment of student learning is an integral part of each academic program and includes assessment of student learning in general education as well as in the students' majors. Reflecting the emphasis on student learning stated in the GSC Mission Statement, coordinated and comprehensive campus-wide assessment demonstrates effective assessment practices that result in program improvement and improved student learning.

Assessment includes the student's ability to provide evidence of growth in knowledge, attitudes, values, and dispositions that affect not only academic success but success beyond the college classroom. The assessment of student learning is a paramount concern for all faculty and academic leaders. Through the assessment process the faculty are best able to make decisions about teaching and the instructional process on campus. Assessment of student learning is an integral part of the entire academic experience and provides specific points for both formative and summative evaluations of student mastery of skills, knowledge, and the campus' articulated values. Assessment includes a variety of methods and instruments that provide the most accurate view of student learning. Glenville State College faculty, students, and administrators are committed to student learning in an atmosphere of continuous improvement.

Glenville State College Assessment Model

The Glenville State College Assessment Model focuses on authentic assessment requiring the student to demonstrate skills and knowledge at prescribed points in the degree program. The Model is published in the *College Catalog* and the *Student Handbook*. The components of the GSC Model are the following:

Learning Goals and Objectives for each Program

Each academic program has a mission statement with stated learning goals and measurable objectives. These goals and objectives were developed by the faculty in each department and approved through the shared governance system on campus. Goals and objectives for all academic programs are found on the GSC homepage.

Course Assessment

In addition to the standard course evaluations as a primary means to assess student mastery of learning goals and objectives, authentic assessment activities are incorporated into the evaluation process, when appropriate.

Portfolio

To facilitate authentic assessment of student learning, all students are required to maintain a portfolio that is used to assemble documents validating the student's mastery of the learning goals and objectives appropriate to the particular program of study. LiveText will be utilized by each student in fulfillment of the portfolio requirement in the Glenville State College Assessment Program. The portfolio contains the following:

- Goals and objectives of the degree program
- Plan of study
- Evidence of mastery directly related to each goal and objective

Each department offering the capstone course has the final authority to assess and accept the portfolio.

Entrance Assessment

Entrance assessment includes a review of ACT/SAT scores and additional testing, when needed, following the Higher Education Policy Commission Freshman Placement Standards. In addition, several academic programs require entrance assessment prior to the student being formally admitted to the program.

General Education

Assessment of the General Education occurs throughout the program and is documented in various ways. Each general education course provides documentation that specific general education goals have been addressed, attained, and assessed in the course. Finally, the content area capstone course provides an opportunity for application and synthesis of the general education goals within content areas.

The plan for assessment of the General Education Program allows a look at student learning that includes not only what our graduates know but also what our graduates can do with that knowledge. Consistent with a statewide emphasis on Assessment of Essential Skills, the General Education Plan assesses skills in reading, writing, mathematics, and critical thinking.

Gateway Course

Each major has a designated course or process in which student mastery of the previous content is formally assessed. The degree program faculty are responsible for defining the assessment tool and for setting the passing criteria. The gateway course occurs at an appropriate point in the academic program of each major and is recorded on the student's transcript. In all education preparation programs, the formal and comprehensive admission to teacher education process is utilized as the gateway assessment. In all other programs, depending on the level of the degree (associate or baccalaureate), gateway courses are numbered 193 (AS) or 293 (BA/BS).

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Capstone Course

Each major provides a capstone course to be taken in the senior year. The course is designed as a means to help students synthesize the degree program content. As a part of the capstone experience, students complete a comprehensive assessment that is designed and evaluated by the program faculty. The assessment may include internships, standardized tests, and presentation of research projects. Final portfolio assessments are conducted as a component of the capstone experience. Depending on the level of the degree (associate or baccalaureate), capstone courses are numbered 293 (AS) or 493 (BA/BS).

Graduate Follow-Up

All academic programs conduct an assessment of graduates. At years one, three, and five following graduation, graduates will be contacted utilizing either traditional or electronic mail to assess their learning and use of the skills and values mastered at GSC. As a part of this post-graduation follow-up, employers will also be contacted to assess the graduates' attainment of work related skills and preparation.

Assessment Committee

Results of student achievement of academic objectives in each academic program, program modifications, and implementation plans for enhancement of student learning are reported annually to the College Assessment Committee. The committee has the responsibility for monitoring all aspects of assessment of student learning and making periodic reports to the Faculty Senate and the campus community. The Glenville State College Assessment Committee is responsible for an annual review of all assessment programs on campus and approves or makes recommendations for program improvement based upon assessment results.

Each department has a representative on the Assessment Committee who is responsible for providing departmental training, organizing the departmental assessment plan, and reporting results to the campus-wide assessment committee. The Assessment Committee serves to inform, assist, and monitor assessment issues related to student learning and serves as a standing committee of the Glenville State College Faculty Senate.

Procedures for Making, Implementing, and Reviewing Changes

All proposed changes in program assessment are submitted to the Assessment Committee providing this group with the opportunity to comment prior to initiating approval of changes through the campus governance structure. The Assessment Coordinator assists with the implementation of approved changes and insures that these are reviewed for their effectiveness.

Feedback of Assessment Data

The Assessment Coordinator collects data as it becomes available. The data are translated into readable form and distributed to appropriate members of the faculty, staff, administration, and students. Faculty meet within academic departments to review and discuss the data. Recommendations based on assessment data are processed according to the **Procedures for Making, Implementing and Reviewing Changes**.

GENERAL EDUCATION REQUIREMENTS FOR BACCALAUREATE DEGREES

In conformity with the stated objectives of Glenville State College, a program of General Education is a part of the requirements for the completion of baccalaureate degrees. The program ensures that every student, regardless of major or career objective, receives a versatile, broad-based education in the liberal arts.

The General Education goals include:

1. the ability to communicate clearly, effectively, and self-confidently in speech and writing.
2. the ability to think critically and analytically and to formulate informed, reasoned opinions on a range of issues.
3. a coherent sense of the cultural and historical backdrop to our contemporary society and its problems.
4. personal cultural enrichment through the appreciation of the artistic endeavor.
5. appreciation for the complexity and variety of our world, particularly for diverse attitudes, values, and beliefs that make up our multicultural society.
6. awareness of how global interconnectedness is shaping the economic, cultural, political, and technological systems of everyday life.
7. awareness and understanding of human interaction with and modification of the physical environment.
8. a commitment to learning as a life-long process.
9. an appreciation for the ways in which individual disciplines interconnect or complement one another.
10. a sense of civic responsibility and a commitment to service.
11. a sense of physical and mental wellness.

GENERAL EDUCATION REQUIREMENTS FOR BACCALAUREATE DEGREES

In conformity with the stated objectives of Glenville State College, a program of General Education is a part of the requirements for the completion of baccalaureate degrees. The program ensures that every student, regardless of major or career objective, receives a versatile, broad-based education in the liberal arts. The General Education program requirements for baccalaureate degrees are as follows:

General Education 100 – Orientation to College..... **1 hour**

THE HUMANITIES **16 hours**

ENGL 101 – Critical Reading and Writing I..... 3

ENGL 102 – Critical Reading and Writing II: American Mosaic... 3

Any one of the following survey of literature courses..... 3

ENGL 203 – Survey of English Literature I

ENGL 204 – Survey of English Literature II

ENGL 205 – Survey of American Literature I

ENGL 206 – Survey of American Literature II

COMM 101 – Introduction to Public Speaking 3

Any two of the following survey courses..... 4

ART 200 – Survey of Art

MUSC 200 – Survey of Music

THET 200 – Survey of Theatre

THE NATURAL SCIENCES AND MATHEMATICS **11 hours**

MATH 102 – College Algebra (or above)..... 3

Any two of the following courses..... 8

BIOL 101 – General Biology I

BIOL 201 – Introduction to Cell Biochemistry

CHEM 100 – Introductory Chemistry I

CHEM 101 – General Chemistry I

ENVR 101 – Environmental Science

PHYS 100 – Introductory Physics

PHYS 201 – General Physics I

PHYS 209 – General Geology

SCNC 101 – Earth Science

THE SOCIAL SCIENCES:..... 9 hours

- Six hours from the following..... 6
 - HIST 201 – World Cultures I
 - HIST 202 – World Cultures II
 - HIST 207 – U. S. History to 1877
 - HIST 208 – U. S. History Since 1877
 - POSC 203 – American National Government

- Three hours from the following..... 3
 - ECON 201 – Principles of Microeconomics
 - GEOG 203 – World Regional Geography
 - PSYC 201 – General Psychology
 - SOCL 205 – Principles of Sociology
 - SOCS 225 – Introduction to Global Studies

HEALTH AND PHYSICAL EDUCATION 3 hours

- PED 101 – Personal Health 1
- PED 201 – First Aid and Safety 1
- PED 301 – Lifelong Wellness 1

BUSINESS 3 hours

- CSCI 101 – Contemporary Computer Applications..... 3

TOTAL 43 hours

GENERAL EDUCATION REQUIREMENTS FOR ASSOCIATE DEGREES

In conformity with the stated objectives of Glenville State College, a program of General Education is a part of the requirements for the completion of associate degrees. The program ensures that every student, regardless of major or career objective, receives a versatile, broad-based education in the liberal arts. The General Education program requirements for associate degrees are as follows:

General Education 100 – Orientation to College 1 hour

THE HUMANITIES 6 hours

ENGL 101 – Critical Reading and Writing I 3

ENGL 102 – Critical Reading and Writing II: American Mosaic 3

THE NATURAL SCIENCES AND MATHEMATICS 7 hours

MATH 102 – College Algebra (or above) 3

Any one of the following courses 4

BIOL 101 – General Biology I

BIOL 201 – Introduction to Cell Biochemistry

CHEM 100 – Introductory Chemistry I

CHEM 101 – General Chemistry I

ENVR 101 – Environmental Science

PHYS 100 – Introductory Physics

PHYS 201 – General Physics I

PHYS 209 – General Geology

SCNC 101 – Earth Science

THE SOCIAL SCIENCES: 3 hours

ECON 201 – Principles of Microeconomics

GEOG 203 – World Regional Geography

HIST 201 – World Cultures I

HIST 202 – World Cultures II

HIST 207 – U. S. History to 1877

HIST 208 – U. S. History Since 1877

POSC 203 – American National Government

PSYC 201 – General Psychology

SOCL 205 – Principles of Sociology

SOCS 225 – Introduction to Global Studies

HEALTH AND PHYSICAL EDUCATION 1 hour

PED 101 – Personal Health (OR)

PED 201 – First Aid and Safety

TOTAL 18 hours

REGENTS BACHELOR OF ARTS DEGREE PROGRAM

An innovative bachelor's degree program designed for the adult student was developed by the public institutions of higher education in West Virginia. It is called the Regents Bachelor of Arts Degree Program, and it is different from any present baccalaureate degree plan in West Virginia in many respects.

The minimum requirements for the degree are: a total of 128 hours, 40 hours of upper division classes, 36 hours of general studies (minimum of six hours in each of the following areas — communications, humanities, natural sciences, and social sciences and three hours in mathematical sciences or computer applications). At least 24 hours must be earned in one of the participating public colleges of the state system.

College credit awarded to students in the program for work or alternative learning experiences can count toward the degree requirements. For determination of college equivalent credit for the student's work and alternative learning experiences when requested by the student, there will be a fee of \$300 for the evaluation, regardless of the number of hours awarded and a \$10.00 fee will be assessed per each college credit hour posted.

While the program is designed to provide the Regents Bachelor of Arts Degree student a sound educational foundation, rigid specialization requirements are not imposed. Each applicant creates, with the assistance of the RBA advisor, the course program that best fits his or her needs.

By design, the Regents Bachelor of Arts Degree Program is operated on the same level of academic quality as other more traditionally structured baccalaureate degree programs. It is not intended as an "escape outlet" for students excluded from regular programs for reasons of poor scholarship. However, poor scholarship in early years of study should not prevent the admission of students who have demonstrated their maturity and ability to acquire and use knowledge.

Credit may be granted for correspondence credit and college equivalency testing (i.e., CLEP, College-Level GED, USAFI, and others).

Admission Criteria

Admission to the program is open to students who graduated from high school at least four years ago. For those passing a high school equivalency test, admission must be four years after their class graduated from high school.

Full-time students who have been suspended from other programs for academic reasons may not be admitted to the Regents Bachelor of Arts program unless they have not been engaged in full time study for at least one year. Admission after the one year period must be approved by the program coordinator.

Honors for Regents Bachelor of Arts Students

Regents Bachelor of Arts Degree students will be eligible to graduate with honors at Glenville State College if they have completed a minimum of ninety (90) traditional semester hours from accredited colleges and/or universities.

All traditional college hours from accredited colleges and/or universities will be utilized to compute the overall grade point average for determining whether or not the Regents Bachelor of Arts student will graduate with honors. The computation will include all failing grades regardless of when they were earned, and the “D” and “F” repeat rules will apply.

Procedures Regarding Graduation of Regents Bachelor of Arts Degree Candidates

All candidates seeking the Regents Bachelor of Arts degree will be eligible for graduation only after all materials submitted as a part of the Portfolio of Life Experience have been evaluated by faculty and recommendations approved by the appropriate administrative offices. It will be the responsibility of the Coordinator of the Regents Bachelor of Arts Degree Program to certify to the Certification Analyst that the process of evaluation for college equivalent credit has been completed prior to the date of graduation.

INTERDISCIPLINARY STUDIES PROGRAM

The Interdisciplinary Studies Program (IDS) leads to the Bachelor of Arts or the Bachelor of Science degree. The degree requirements are as follows:

1. The General Studies program (43 hours).
2. All general institutional requirements for the B.A. or B.S. degree (e.g. a required minimum of 128 hours, 45 of which must be upper division level).
3. A concentration area from two or more disciplines of at least 48 hours of classes, half of which must be upper division level. Each concentration area must include at least 15 hours in courses within the concentration.
4. A student entering the IDS program after the semester in which the student has accumulated 90 credit hours must have a 2.5 average. In order to graduate with an IDS degree, a student must have at least a 2.5 GPA. Under the supervision and with the recommendation of the Academic Affairs Committee, students and their advisors develop their own concentration area from courses already in the catalog. The concentration area consists of a combination of courses having a clear central purpose and aimed at a specific learning objective that is different from objectives of the major fields of study established at Glenville State College. Hours not required in the concentration area or by the college will be electives. All IDS programs must be approved in advance by the Vice President for Academic Affairs.

ASSOCIATE OF ARTS GENERAL STUDIES

GNED 100 Orientation to College 1 hour

The Humanities 16 hours

COMM 101	Introduction to Public Speaking.....	3
CSCI 101	Contemporary Computer Applications.....	3
ENGL 101	Critical Reading and Writing I.....	3
ENGL 102	Critical Reading and Writing II: The American Mosaic.....	3

Any two of the following..... 4

ART 200	Survey of Art
MUSC 200	Survey of Music
THET 200	Survey of Theatre

The Natural Sciences and Mathematics 7 hours

MATH 102 (OR) above..... 3

Any one of the following courses..... 4

BIOL 101	General Biology I
BIOL 201	Introduction to Cell Biochemistry
CHEM 100	Introductory Chemistry I
CHEM101	General Chemistry I
ENVR 101	Environmental Science
PHYS 100	Introductory Physics
PHYS 201	General Physics I
PHYS 209	General Geology
SCNC 101	Earth Science

The Social Sciences 3 hours

Any one of the following courses..... 3

ECON 201	Principles of Microeconomics
GEOG 203	World Regional Geography
HIST 201	World Cultures I
HIST 202	World Cultures II
HIST 207	U.S. History to 1877
HIST 208	U.S. History Since 1877
POSC 203	American National Government
PSYC 201	General Psychology
SOCL 205	Principles of Sociology
SOCS 225	Introduction to Global Studies

82 Associate of Arts – General Studies

Health and Physical Education..... 1 hour

PED 101	Personal Health (OR)	
PED 201	First Aid and Safety	1

Electives (100 and 200 level)..... 36 hours

A minimum of 6 hours must be selected from at least four of the following categories: Business, English, Fine Arts, Land Resources, Math and Science, Social Science or Teacher Education.

The remaining 12 hours of electives can be from any category.

Total minimum hours required for degree 64 hours

*A minimum grade of “C” is required in English 101 and English 102 in order to meet the English proficiency.

**AA – GENERAL STUDIES
SUGGESTED PLAN OF STUDY**

FIRST YEAR

ART 200, MUSC 200 (OR) THET 200	2
COMM 101	3
ENGL 101	3
GNED 100	1
MATH 102	3
PED 101 (OR) PED 201	1
ELECTIVES.....	3
Total Hours - Fall Semester	16

ART 200, MUSC 200 (OR) THET 200....	2
CSCI 101	3
ENGL 102	3
NATURAL SCIENCE COURSE.....	4
ELECTIVE	4
Total Hours - Spring Semester	16

SECOND YEAR

SOCIAL SCIENCES ELECTIVE	3
ELECTIVES.....	12
Total Hours - Fall Semester	16

ELECTIVES.....	16
Total Hours - Spring Semester	16

REQUEST DEGREE EVALUATION

APPLY FOR GRADUATION

DEPARTMENT OF BUSINESS

Dr. Marty Armentrout, Department Chairperson

Professors: G. Arbogast, M. Armentrout, P. Barr

Associate Professors: D. Batson, C. Echard, J. Hinter, S. Jones, C. McKinney

Assistant Professor: C. Becker

Instructor: J. Walker

The Department of Business faculty are committed to providing quality educational opportunities for students who are preparing for challenging careers in a dynamic business environment. The Department maintains excellence in academic programs by interacting with employers and recent graduates who regularly provide advice on the marketability of our degrees in an information-processing and global economy.

The department offers both four-year and two-year programs with emphases on life-long learning and personal and professional development. Modern technology and current software are integrated thoroughly throughout each program. In addition to the course work, business majors are encouraged to participate in student organizations and extra-curricular activities that provide opportunities for community service, the development of human relation skills, and the application of leadership skills. Student organizations sponsored by business faculty include Students in Free Enterprise. The business faculty bring a variety of professional experience to the classroom and regularly participate in professional development activities to keep them abreast of current developments in their fields of expertise. Business faculty value interaction with their students both in and out of the classroom. Small classes permit ready access to faculty and academic advisors, and all business faculty encourage students and advisees to visit their offices frequently throughout the semester. For additional information about the Department of Business, its programs, faculty, and organizations contact Dr. Marty Armentrout, Glenville State College, 200 High Street, Glenville, West Virginia 26351. Phone: (304) 462-4123 or e-mail Marty.Armentrout@glenville.edu.

Baccalaureate (4-year non-teaching) Majors:

Bachelor of Science

Business Administration with majors in Accounting, Computer and Information Systems, Management, Marketing, Resort Area Management, Sport Management

Business combined with Forestry (located under Department of Land Resources)

Baccalaureate (Teaching) Majors:

Bachelor of Arts in Education

Business Education Comprehensive (5-Adult)

Associate (2-year) Major:

Associate of Science

Business

BACHELOR OF SCIENCE DEGREE BUSINESS ADMINISTRATION ACCOUNTING

Students completing this degree will qualify for entry-level positions with accounting firms. They are also qualified for entry-level accounting positions with industrial firms, financial institutions and governmental agencies. Students will also qualify for entry-level positions in the areas of management and finance.

General Education Requirements

43 hours

Students in Business Administration must complete ECON 201 and MATH 102 as part of the General Education requirements

Business Administration Core

33 hours

ACCT 231	Principles of Accounting I	3
ACCT 232	Principles of Accounting II	3
BUSN 100	Introduction to Business	3
BUSN 193	Applied Business Communications	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 330	Quantitative Business Analysis II	3
CSCI 260	Management Information Systems	3
ECON 202	Principles of Macroeconomics	3
MGMT 201	Principles of Management	3
MRKT 201	Principles of Marketing	3

Accounting Major

42 hours

ACCT 331	Intermediate Accounting I	3
ACCT 332	Intermediate Accounting II	3
ACCT 334	Individual Income Tax Accounting (OR)	
ACCT 344	Corporate Income Tax Accounting	3
ACCT 337	Cost Accounting	3
ACCT 340	Advanced Computerized Accounting Applications	3
ACCT 432	Advanced Accounting	3
ACCT 435	Auditing	3
ACCT 436	Accounting Systems	3
BUSN 470	Business Law II	3
BUSN 493	Strategic Management and Planning	3
ECON 420	The Financial System and Economy	3
FINC 321	Business Finance	3
STAT 361	Introduction to Statistical Analysis	3

At least three (3) hours from among the following: 3

ACCT 325	Financial Planning I	
ACCT 334	Individual Income Tax Accounting (OR)	
ACCT 344	Corporate Income Tax Accounting	
ACCT 335	Financial Planning II	
ACCT 339	Accounting Finance	
ACCT 399	Special Topics and Problems	
ACCT 497	Internship II	

Electives

10 hours

Students are encouraged to take MATH 103 and MATH 202 to better prepare for graduate school entrance.

Total minimum hours required for degree

128 hours

GATEWAY ASSESSMENT – BUSN 193 CAPSTONE ASSESSMENT – BUSN 493

IMPORTANT INFORMATION FOR ACCOUNTING MAJORS WISHING TO TAKE THE UNIFORM CERTIFIED PUBLIC ACCOUNTANT EXAMINATION (CPA EXAM)

In response to an initiative by the AICPA and ever increasing accounting information, the West Virginia Board of Accountancy has adopted new requirements for candidates wishing to sit for the CPA exam for the first time in November 2000, or thereafter. Individuals must have completed 150 semester hours of postsecondary education and received a baccalaureate or higher degree from a college or university accredited by a regional accreditation board recognized by the West Virginia State Board of Accountancy. The total education program shall include an accounting concentration and business courses as defined by the West Virginia State Board of Accountancy. These minimum requirements shall include:

- at least 27 semester hours in accounting (excluding Principles of Accounting, as specified by the West Virginia State Board of Accountancy)
- 6 semester hours in business law and
- at least 27 semester hours in business courses (other than accounting and business law courses, as specified by the West Virginia State Board of Accountancy).

The Bachelor of Science in Business Administration – Accounting degree from Glenville State College exceeds these minimum academic standards set forth by the West Virginia State Board of Accountancy. A complete listing of specific criteria may be obtained from the West Virginia State Board of Accountancy or the GSC accounting faculty.

However, if an accounting major is interested in eventually sitting for the Uniform CPA exam in West Virginia, the student must earn additional hours past those 128 hours minimally required to obtain a baccalaureate accounting degree at Glenville State College. The Department of Business recommends three options for interested students to consider in fulfilling the West Virginia State Board of Accountancy 150 hour requirement:

- The student may elect a second major and/or select a minor; this option could also include completion of an Associate Degree. It is imperative that a student who is interested in this option consult with the advisor in the freshman year to properly plan a course of study incorporating these additional hours.
- The student may elect not to declare an additional major/minor but take advisor-approved electives in several areas to complete the required hours.
- The student may elect to complete the 128 hour baccalaureate accounting program at GSC and then pursue a graduate degree at another institution.

ACCOUNTING SUGGESTED PLAN OF STUDY

FIRST YEAR

ACCT 231	3	ACCT 232	3
ART 200, MUSC 200 (OR) THET 200	2	BIOL 101, 201, CHEM 100, 101,	
BUSN 100	3	ENVR 101, PHYS 100, 201, 209 (OR)	
BUSN 230	3	SCNC 101	4
ENGL 101	3	CSCI 101	3
GNET 100	1	HIST 201, 202, 207, 208 (OR)	
PED 101	1	POSC 203	3
Total Hours - Fall Semester	16	MGMT 201 (OR) MRKT 201	3
		Total Hours - Spring Semester	16

SECOND YEAR

ACCT 331	3	ACCT 332	3
BUSN 270	3	ART 200, MUSC 200, (OR) THET 200	2
COMM 101	3	BUSN 193	3
ENGL 102	3	BUSN 470	3
MATH 102	3	MRKT 201 (OR) MGMT 201	3
PED 201	1	STAT 361	3
Total Hours - Fall Semester	16	Total Hours - Spring Semester	17

THIRD YEAR

ACCT 337	3	ACCT 334 (OR) ACCT 344	3
ACCT 432	3	ACCT 435	3
CSCI 260	3	BUSN 330	3
ECON 201	3	ENGL 203, 204, 205 (OR) 206	3
HIST 201, 202, 207, 208 (OR)		FINC 321	3
POSC 203	3	Total Hours - Spring Semester	15
PED 301	1		
Total Hours - Fall Semester	16		

REQUEST DEGREE EVALUATION

FOURTH YEAR

ACCT 436	3	ACCT 340	3
BIOL 101, 201, CHEM 100, 101,		ECON 420	3
ENVR 101, PHYS 100, 201, 209 (OR)		ACCT ELECTIVE	3
SCNC 101	4	ELECTIVES	7
BUSN 493	3	Total Hours - Spring Semester	16
ECON 202	3		
ELECTIVES	3		
Total Hours - Fall Semester	16		

APPLY FOR GRADUATION

**BACHELOR OF SCIENCE DEGREE BUSINESS ADMINISTRATION
COMPUTER AND INFORMATION SYSTEMS**

Students completing this degree will qualify for positions in entry-level computer programming; entry level programming analysis; entry-level systems analysis; and entry-level data base administrator.

General Education Requirements 43 hours

Computer Science and Information Systems majors must complete ECON 201 and MATH 102 as part of the General Education requirements.

Business Administration Core 33 hours

ACCT 231	Principles of Accounting I	3
ACCT 232	Principles of Accounting II	3
BUSN 100	Introduction to Business	3
BUSN 193	Applied Business Communications	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 330	Quantitative Business Analysis II	3
CSCI 260	Management Information Systems	3
ECON 202	Principles of Macroeconomics	3
MGMT 201	Principles of Management	3
MRKT 201	Principles of Marketing	3

Computer and Information Systems Major 46 hours

BUSN 493	Strategic Management and Planning	3
CSCI 201	Introduction to Computer Languages	3
CSCI 205	Introduction to Visual Basics	3
CSCI 286	C++ Programming I	3
CSCI 305	Introduction to Web Development and Design	3
CSCI 352	Operating Systems Principles	3
CSCI 360	Systems Development and Design	3
CSCI 381	Database Management	3
CSCI 386	C++ Programming II	3
CSCI 390	Applications Project	3
ECON 420	The Financial System and Economy	3
FINC 321	Business Finance	3
MATH 103	Plane Trigonometry	3
MATH 202	Calculus I	4
STAT 361	Introduction to Statistical Analysis	3

Electives approved by faculty advisor 6 hours

Total minimum hours required for degree 128 hours

GATEWAY ASSESSMENT - BUSINESS 193

CAPSTONE ASSESSMENT - BUSINESS 493

COMPUTER AND INFORMATION SYSTEMS

SUGGESTED PLAN OF STUDY

FIRST YEAR

ART 200, MUSC 200 (OR) THET 200	2	COMM 101.....	3
BUSN 100.....	3	CSCI 201	3
BUSN 230.....	3	BIOL 101, 201, CHEM 100, 101,	
CSCI 101	3	ENVR 101, PHYS 100, 201, 209 (OR)	
ENGL 101	3	SCNC 101	4
GNED 100	1	HIST 201, 202, 207, 208 (OR)	
PED 101	1	POSC 203	3
Total Hours - Fall Semester	16	MATH 102	3
		Total Hours - Spring Semester	16

SECOND YEAR

ACCT 231	3	ACCT 232	3
ART 200, MUSC 200 (OR) THET 200	2	BUSN 193	3
CSCI 205	3	CSCI 305	3
CSCI 286	3	CSCI 386	3
ECON 201	3	ECON 202	3
PED 201	1	MGMT 201 (OR) MRKT 201	3
Total Hours - Fall Semester	15	Total Hours - Spring Semester	18

THIRD YEAR

BUSN 270	3	BUSN 330	3
CSCI 360	3	CSCI 352	3
ENGL 102	3	ENGL 203, 204, 205 (OR) 206	3
MATH 103	3	FINC 321	3
MRKT 201 (OR) MGMT 201	3	MATH 202	4
PED 301	1	Total Hours - Spring Semester	16
Total Hours - Fall Semester	16		

REQUEST DEGREE EVALUATION

FOURTH YEAR

BIOL 101, 201, CHEM 100, 101,		CSCI 260	3
ENVR 101, PHYS 100, 201, 209 (OR)		CSCI 390	3
SCNC 101	4	ECON 420	3
BUSN 493	3	STAT 361	3
CSCI 381	3	ELECTIVES.....	3
HIST 201, 202, 207, 208 (OR)		Total Hours - Spring Semester	15
POSC 203	3		
ELECTIVES.....	3		
Total Hours - Fall Semester	16		

APPLY FOR GRADUATION

BACHELOR OF SCIENCE BUSINESS ADMINISTRATION MANAGEMENT

Students completing this degree will qualify for entry-level positions in a diverse array of businesses. Such positions include management training, assistant to managers, buyers/procurement professionals, office management, foremanship/supervision. Other positions for which this major would qualify an individual are of a supervisory nature leading eventually to middle management or department head.

General Education Requirements

43 hours

Students in Business Administration must complete ECON 201 and MATH 102 as part of the General Education requirements.

Business Administration Core

33 hours

ACCT 231	Principles of Accounting I	3
ACCT 232	Principles of Accounting II	3
BUSN 100	Introduction to Business	3
BUSN 193	Applied Business Communications	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 330	Quantitative Business Analysis II	3
CSCI 260	Management Information Systems	3
ECON 202	Principles of Macroeconomics	3
MGMT 201	Principles of Management	3
MRKT 201	Principles of Marketing	3

Management Major

36 hours

ACCT 337	Cost Accounting	3
BUSN 470	Business Law II	3
BUSN 493	Strategic Management and Planning	3
ECON 420	The Financial System and Economy	3
FINC 321	Business Finance	3
FINC 421	Risk Management and Insurance	3
MGMT 202	Small Business Management	3
MGMT 383	Labor-Management Relations	3
MGMT 384	Human Resource Management	3
MGMT 484	Organizational Behavior	3
MGMT 487	Operations Management	3
STAT 361	Introduction to Statistical Analysis	3

Electives approved by the faculty advisor

16 hours

Students are encouraged to take MATH 103 and MATH 202 to better prepare for graduate school entrance.

Total minimum hours required for degree

128 hours

GATEWAY ASSESSMENT - BUSINESS 193

CAPSTONE ASSESSMENT - BUSINESS 493

MANAGEMENT SUGGESTED PLAN OF STUDY

FIRST YEAR

ART 200, MUSC 200 (OR) THET 200	2	ART 200, MUSC 200, (OR) THET 200.....	2
BUSN 100.....	3	COMM 101.....	3
BUSN 230.....	3	CSCI 101.....	3
ENGL 101.....	3	HIST 201, 202, 207, 208 (OR)	
GNED 100.....	1	POSC 203.....	3
MGMT 201.....	3	MATH 102.....	3
PED 101.....	1	MGMT 202.....	3
Total Hours - Fall Semester.....	16	Total Hours - Spring Semester	17

SECOND YEAR

ACCT 231	3	ACCT 232	3
BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR)		BUSN 193	3
SCNC 101.....	4	BUSN 470.....	3
BUSN 270.....	3	MGMT 383.....	3
ENGL 102.....	3	STAT 361.....	3
MRKT 201.....	3	Total Hours - Spring Semester	15
PED 201.....	1		
Total Hours - Fall Semester.....	17		

THIRD YEAR

ACCT 337	3	BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR)	
CSCI 260	3	SCNC 101	4
ECON 201	3	BUSN 330	3
ENGL 203, 204, 205 (OR) 206	3	ECON 202	3
MGMT 384.....	3	HIST 201, 202, 207, 208 (OR)	
PED 301	1	POSC 203	3
Total Hours - Fall Semester.....	16	ELECTIVE.....	3
		Total Hours - Spring Semester	16

REQUEST DEGREE EVALUATION

FOURTH YEAR

BUSN 493.....	3	ECON 420.....	3
FINC 421	3	FINC 321	3
MGMT 484.....	3	MGMT 487.....	3
ELECTIVES.....	7	ELECTIVES.....	6
Total Hours - Fall Semester.....	16	Total Hours - Spring Semester	15

APPLY FOR GRADUATION

**BACHELOR OF SCIENCE DEGREE BUSINESS ADMINISTRATION
MARKETING**

Students completing this degree gain a broad working knowledge and practical skills for future employment or study in the marketing occupations. These occupations include but are not limited to: promotion field (advertising and sales), marketing management, retail merchandise buyers or managers, market researchers, or global positions.

General Education Requirements

43 hours

Students in Business Administration must complete ECON 201 and MATH 102 as part of the General Education requirements.

Business Administration Core

33 hours

ACCT 231	Principles of Accounting I	3
ACCT 232	Principles of Accounting II	3
BUSN 100	Introduction to Business	3
BUSN 193	Applied Business Communications	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 330	Quantitative Business Analysis II	3
CSCI 260	Management Information Systems	3
ECON 202	Principles of Macroeconomics	3
MGMT 201	Principles of Management	3
MRKT 201	Principles of Marketing	3

Marketing Major

39 hours

BUSN 493	Strategic Management and Planning	3
ECON 420	The Financial System and Economy	3
FINC 321	Business Finance	3
MGMT 202	Small Business Management	3
MRKT 202	Principles of Retailing	3
MRKT 377	Sales Management and Technology	3
MRKT 379	Advertising and Sales Promotion	3
MRKT 385	Global Marketing	3
MRKT 390	Consumer Behavior	3
MRKT 395	Marketing Management	3
MRKT 478	Marketing Research	3
MRKT 497	Internship II	3
STAT 361	Introduction to Statistical Analysis	3

Electives approved by the faculty advisor

13 hours

Students are encouraged to take MATH 103 and MATH 202 to better prepare for graduate school entrance.

Total minimum hours required for degree

128 hours

GATEWAY ASSESSMENT - BUSINESS 193

CAPSTONE ASSESSMENT - BUSINESS 493

MARKETING SUGGESTED PLAN OF STUDY

FIRST YEAR

BUSN 100.....	3	ART 200, MUSC 200 (OR) THET 200.....	2
BUSN 230.....	3	ECON 201.....	3
COMM 101.....	3	HIST 201, 202, 207, 208 (OR)	
CSCI 101.....	3	POSC 203.....	3
ENGL 101.....	3	ENGL 102.....	3
GNED 100.....	1	MRKT 201 (OR) ELECTIVE.....	3
Total Hours - Fall Semester.....	16	PED 101.....	1
		Total Hours - Spring Semester	15

SECOND YEAR

ACCT 231.....	3	ACCT 232.....	3
ART 200, MUSC 200 (OR) THET 200.....	2	BIOL 101, 201, CHEM 100, 101,	
BUSN 270.....	3	ENVR 101, PHYS 100, 201, 209 (OR)	
ENGL 203, 204, 205 (OR) 206.....	3	SCNC 101.....	4
MATH 102.....	3	BUSN 193.....	3
MRKT 201 (OR) ELECTIVE.....	3	MGMT 201.....	3
Total Hours - Fall Semester.....	17	MRKT 202.....	3
		PED 201.....	1
		Total Hours - Spring Semester	17

THIRD YEAR

BIOL 101, 201, CHEM 100, 101,		BUSN 330.....	3
ENVR 101, PHYS 100, 201, 209 (OR)		FINC 321.....	3
SCNC 101.....	4	MRKT 385.....	3
ECON 202.....	3	MRKT 390 (OR) MRKT 395.....	3
MRKT 377.....	3	ELECTIVES.....	3
MRKT 379.....	3	Total Hours - Spring Semester	15
PED 301.....	1		
ELECTIVES.....	3		
Total Hours - Fall Semester.....	17		

REQUEST DEGREE EVALUATION

FOURTH YEAR

BUSN 493.....	3	ECON 420.....	3
CSCI 260.....	3	MRKT 390/MRKT 395 (OR) ELECTIVE ..	3
HIST 201, 202, 207, 208 (OR)		MRKT 478.....	3
POSC 203.....	3	MRKT 497.....	3
MGMT 202.....	3	STAT 361.....	3
MRKT 390/MRKT 395 (OR) ELECTIVE ...	3	Total Hours - Spring Semester	15
ELECTIVE.....	1		
Total Hours - Fall Semester	16		

APPLY FOR GRADUATION

BACHELOR OF SCIENCE DEGREE BUSINESS ADMINISTRATION RESORT AREA MANAGEMENT

General Education Requirements**43 hours**

Students in Business Administration must complete ECON 201 and MATH 102 as part of the General Education requirements.

Business Administration Core**33 hours**

ACCT 231	Principles of Accounting I	3
ACCT 232	Principles of Accounting II	3
BUSN 100	Introduction to Business	3
BUSN 193	Applied Business Communications	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 330	Quantitative Business Analysis II	3
CSCI 260	Management Information Systems	3
ECON 202	Principles of Macroeconomics	3
MGMT 201	Principles of Management	3
MRKT 201	Principles of Marketing	3

Resort Area Management**37 hours**

BUSN 470	Business Law II	3
BUSN 493	Strategic Management and Planning	3
BUSN 497*	Internship II	6
FINC 421	Risk Management and Insurance	3
MGMT 202	Small Business Management	3
MGMT 384	Human Resource Management	3
MGMT 484	Organizational Behavior	3
PED 130	Recreational Sports	1
SMGT 130	Introduction to Sport Management	3
SMGT 313	Resort Area Management	3
SMGT 330	Event and Sport Facilities Management	3
STAT 361	Introduction to Statistical Analysis	3

Upper Division Electives approved by faculty advisor

15 hours

*BUSN 497 Internship II must be taken the final semester in the program.

Students are encouraged to take Math 103 and Math 202 to better prepare for graduate school admission.

Total minimum hours required for degree**128 hours****GATEWAY ASSESSMENT - BUSN 100****CAPSTONE ASSESSMENT - BUSN 493**

RESORT AREA MANAGEMENT SUGGESTED PLAN OF STUDY

FIRST YEAR

BUSN 100.....	3	ART 200, MUSC 200 (OR) THET 200.....	2
BUSN 230.....	3	ENGL 102	3
COMM 101	3	HIST 201, 202, 207, 208 (OR)	
CSCI 101	3	POSC 203	3
ENGL 101	3	MGMT 201 OR SMGT 130	3
GNED 100	1	MRKT 201	3
Total Hours - Fall Semester	16	PED 101	1
		Total Hours - Spring Semester	15

SECOND YEAR

ACCT 231	3	ACCT 232	3
ART 200, MUSC 200 (OR) THET 200	2	BIOL 101, 201, CHEM 100, 101,	
BUSN 270.....	3	ENVR 101, PHYS 100, 201, 209 (OR)	
MGMT 202.....	3	SCNC 101	4
PED 130 (OR) upper division elective...1-3		BUSN 193	3
SMGT 130 (OR) MGMT 201	3	BUSN 470	3
Total Hours - Fall Semester	15-17	PED 201	1
		SMGT 313	3
		Total Hours - Spring Semester	17

THIRD YEAR

BIOL 101, 201, CHEM 100, 101,		BUSN 330	3
ENVR 101, PHYS 100, 201, 209 (OR)		ECON 202	3
SCNC 101	4	ENGL 203, 204, 205 (OR) 206	3
ECON 201	3	PED 130 (OR) upper division elective ..	1-3
MATH 102	3	PED 301	1
MGMT 384.....	3	UPPER DIVISION ELECTIVE	3
SMGT 330	3	Total Hours - Spring Semester	14-16
Total Hours - Fall Semester	16		

REQUEST DEGREE EVALUATION

FOURTH YEAR

BUSN 493.....	3	BUSN 497	6
FINC 421	3	CSCI 260	3
HIST 201, 202, 207, 208 OR		STAT 361	3
POSC 203	3	UPPER DIVISION ELECTIVES	3-6
MGMT 484.....	3	Total Hours - Spring Semester	15-18
UPPER DIVISION ELECTIVES	3-6		
Total Hours - Fall Semester	15-18		

APPLY FOR GRADUATION

BACHELOR OF SCIENCE DEGREE BUSINESS ADMINISTRATION SPORT MANAGEMENT

General Education Requirements**43 hours**

Students in Business Administration must complete ECON 201 and MATH 102 as part of the General Education requirements.

Business Administration Core**33 hours**

ACCT 231	Principles of Accounting I	3
ACCT 232	Principles of Accounting II	3
BUSN 100	Introduction to Business	3
BUSN 193	Applied Business Communications	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 330	Quantitative Business Analysis II	3
CSCI 260	Management Information Systems	3
ECON 202	Principles of Macroeconomics	3
MGMT 201	Principles of Management	3
MRKT 201	Principles of Marketing	3

Sport Management**39-42 hours**

BUSN 493	Strategic Management and Planning	3
FINC 321	Business Finance	3
MGMT 383	Labor-Management Relations	3
PED 121	Foundation of Physical Education & Sport	2
PED 130	Recreational Sports	1
PED 230	Intramural Development	2
PED 231	Camp Counseling	2
PED 232	Philosophy & Techniques of Sport Coaching	2
SMGT 130	Introduction to Sport Management	3
SMGT 313	Resort Area Management	3
SMGT 330	Event & Sport Facilities Management	3
SMGT 335	Sport Marketing	3
SMGT 430	Legal Aspects of Sport	3
SMGT 497	Internship II	3-6
STAT 361	Introduction to Statistical Analysis	3

Upper Division Electives approved by faculty advisor**10-13 hours****Total minimum hours required for degree****128 hours****GATEWAY ASSESSMENT - BUSN 100****CAPSTONE ASSESSMENT - BUSN 493**

SPORT MANAGEMENT SUGGESTED PLAN OF STUDY

FIRST YEAR

BUSN 100	3	ART 200, MUSC 200 OR THET 200	2
BUSN 230	3	ENGL 102	3
COMM 101	3	HIST 201, 202, 207, 208 OR	
CSCI 101	3	POSC 203	3
ENGL 101	3	MGMT 201	3
GNED 100	1	MRKT 201	3
Total Hours - Fall Semester	16	PED 101	1
		Total Hours - Spring Semester	15

SECOND YEAR

ACCT 231	3	ACCT 232	3
ART 200, MUSC 200 OR THET 200	2	BIOL 101 201, CHEM 100, 101,	
BUSN 270	3	ENVR 101, PHYS 100, 201, 209 (OR)	
MATH 102	3	SCNC 101	4
PED 121	2	BUSN 193	3
SMGT 130	3	MGMT 383 or Upper Division Elective....	3
Total Hours - Fall Semester	16	PED 201	1
		SMGT 313 (OR) SMGT 430	3
		Total Hours - Spring Semester	17

SUMMER

PED 231	2
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THIRD YEAR

BIOL 101 201, CHEM 100, 101,		BUSN 330	3
ENVR 101, PHYS 100, 201, 209 (OR)		ECON 202	3
SCNC 101	4	FINC 321	3
ECON 201	3	PED 130 OR UPPER DIVISION	
ENGL 203, 204, 205 (OR) 206	3	ELECTIVE	1
PED 130 OR UPPER DIVISION		PED 230 OR PED 232	2
ELECTIVE	1	PED 301	1
PED 230 OR PED 232	2	SMGT 430 (OR) SMGT 313	3
SMGT 330 (OR) SMGT 335	3	Total Hours - Spring Semester	16
Total Hours - Fall Semester	16		

REQUEST DEGREE EVALUATION

FOURTH YEAR

BUSN 493	3	MGMT 383 or Upper Division Elective....	3
CSCI 260	3	SMGT 497	3-6
HIST 201, 202, 207, 208 OR		STAT 361	3
POSC 203	3	UPPER DIVISION ELECTIVE	3
SMGT 335 (OR) SMGT 330	3	Total Hours - Spring Semester	12-15
UPPER DIVISION ELECTIVE	3		
Total Hours - Fall Semester	15		

APPLY FOR GRADUATION

**BACHELOR OF ARTS IN EDUCATION
BUSINESS EDUCATION COMPREHENSIVE (5-ADULT)**

Candidates in this major are preparing to be licensed as a teacher. Candidates may wish to combine this specialization with another (5-9), (9-Adult), (5-Adult) or (K-Adult) specialization.

Admission Requirement: Candidates must present proof of keyboarding skills to be admitted to this program

Students admitted to this program must be informed that one or more of the content specialization courses may not be available on the Glenville State College campus every year.

General Education Requirements **43 hours**
Candidates must complete ECON 201 and MATH 102 as part of the General Education requirements.

Content Specialization Courses		49 hours
ACCT 231	Principles of Accounting I	3
ACCT 232	Principles of Accounting II	3
BUSN 100	Introduction to Business	3
BUSN 118	Office Software	4
BUSN 193	Applied Business Communications	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 305	Professional Office Procedures	3
BUSN 470	Business Law II	3
CSCI 260	Management Information Systems	3
ECON 201	Principles of Microeconomics	
ECON 202	Principles of Macroeconomics	3
MATH 102	College Algebra	
MGMT 202	Small Business Management	3
MGMT 384	Human Resource Management	3
STAT 361	Introduction to Statistical Analysis	3
Choose one of the following:		3
ECON 420	The Financial System and Economy	
FINC 321	Business Finance	
FINC 421	Risk Management and Insurance	
Choose one of the following:		3
MRKT 377	Sales Management and Technology	
MRKT 379	Advertising and Sales Promotion	
Business electives approved by the faculty advisor		1 hour

Professional Education

23 hours

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 341	Teaching Business in Middle and Adolescent Education (5-Adult)	3
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle & Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Educating the Student with Learning Disabilities and Behavior Disorders	3

Student Internship

12 hours

EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11

Total minimum hours required for degree

128 hours

Education 203 and Education 205 are the only Professional Education courses that can be attempted without being admitted to the Teacher Education Program.

Before enrolling in Education 205, a student must attempt PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

**BUSINESS EDUCATION COMPREHENSIVE (5-ADULT)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

ART 200, MUSC 200 (OR) THET 200	2
BUSN 100.....	3
CSCI 101	3
EDUC 203	2
ENGL 101	3
GNED 100	1
PED 101	1
Total Hours - Fall Semester	15

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

ART 200, MUSC 200 (OR) THET 200.....	2
BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4
BUSN 230	3
COMM 101.....	3
EDUC 205.....	3
HIST 201, 202, 207, 208 (OR) POSC 203	3
Total Hours - Spring Semester	18

SECOND YEAR

ACCT 231	3
BUSN ELECTIVE.....	3
ECON 201	3
MATH 102	3
MRKT 377 (OR) MRKT 379	3
PED 201	1
Total Hours - Fall Semester	16

ACCT 232	3
BUSN 193	3
CSCI 260	3
CSCI 267	2
ENGL 102	3
MGMT 202	3
Total Hours - Spring Semester	17

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

THIRD YEAR

BUSN 118	4
BUSN 270	3
ECON 202	3
EDUC 310	2
MGMT 384.....	3
SPED 220	3
Total Hours - Fall Semester	18

BUSN 305	3
BUSN 470	3
EDUC 412.....	2
ENGL 203, 204, 205 (OR) 206	3
PED 301	1
SPED 334	3
STAT 361	3
Total Hours - Spring Semester	18

REQUEST DEGREE EVALUATION

FOURTH YEAR

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4
ECON 420, FINC 321 (OR) FINC 421	3
EDUC 341	3
HIST 201, 202, 207, 208 (OR) POSC 203	3
READ 317.....	3
ELECTIVE.....	1
Total Hours - Fall Semester	17

PASS PRAXIS II EXAM

**APPLY FOR STUDENT INTERNSHIP*
APPLY FOR GRADUATION**

EDUC 493.....	1
Student Internship.....	11
Total Hours - Spring Semester	12

***Interns may not enroll in any other
courses while in student internship
except EDUC 299 when necessary and
as approved by the Dean.**

ASSOCIATE OF SCIENCE BUSINESS

The graduates of this program are prepared to seek employment in a variety of entry-level business positions such as accounting clerk, bookkeeper, office manager, supervisor, and assistant manager.

General Education Requirements 18 hours

ECON 201	Principles of Microeconomics	3
ENGL 101	Critical Reading and Writing I	3
ENGL 102	Critical Reading and Writing II: The American Mosaic	3
GNED 100	Orientation to College	1
MATH 102	College Algebra	3
PED 101	Personal Health (OR)	
PED 201	First Aid and Safety	1

Any one of the following courses: 4

BIOL 101	General Biology I	
BIOL 201	Introduction to Cell Biochemistry	
CHEM 100	Introductory Chemistry I	
CHEM 101	General Chemistry I	
ENVR 101	Environmental Science	
PHYS 100	Introductory Physics	
PHYS 201	General Physics I	
PHYS 209	General Geology	
SCNC 101	Earth Science	

Area of Specialization 46 hours

ACCT 231	Principles of Accounting I	3
ACCT 232	Principles of Accounting II	3
BUSN 100	Introduction to Business	3
BUSN 118	Office Software	3
BUSN 193	Applied Business Communications	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 293	Internship I	1
BUSN 296	Dimensions in Professional Development	3
COMM 101	Introduction to Public Speaking	3
CSCI 101	Contemporary Computer Applications	3
CSCI 260	Management Information Systems	3
MGMT 201	Principles of Management	3
MGMT 202	Small Business Management	3
MRKT 201	Principles of Marketing	3
MRKT 202	Principles of Retailing	3

Total minimum hours required for degree 64 hours

GATEWAY ASSESSMENT - BUSINESS 193

CAPSTONE ASSESSMENT - BUSINESS 293

AS - BUSINESS
SUGGESTED PLAN OF STUDY

FIRST YEAR

BUSN 100.....	3	BUSN 193.....	3
BUSN 230.....	3	COMM 101.....	3
CSCI 101.....	3	CSCI 260.....	3
ECON 201.....	3	MGMT 201.....	3
ENGL 101.....	3	MRKT 201.....	3
GNED 100.....	1	PED 101 (OR) PED 201.....	1
Total Hours - Fall Semester.....	16	Total Hours - Spring Semester	16

SECOND YEAR

ACCT 231.....	3	BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101.....	4
BUSN 118.....	3	ACCT 232.....	3
BUSN 270.....	3	BUSN 293.....	1
ENGL 102.....	3	BUSN 296.....	3
MGMT 202.....	3	MATH 102.....	3
Total Hours - Fall Semester.....	15	MRKT 202.....	3
		Total Hours - Spring Semester	17

REQUEST DEGREE EVALUATION

APPLY FOR GRADUATION

DEPARTMENT OF EDUCATION

Dr. Debra R. Harrison, Dean of Teacher Education

Professors: K. Butler

Associate Professors: J. Bailey, K. Cain, D. Harrison, J. Taylor

Assistant Professors: M. Bolton, S. Harold

Instructors: A. Fiddler, C. Stout

Glenville State College has a long and proud tradition in the preparation of teachers. The College began preparing teachers in 1872 when the Glenville Branch of the State Normal School of West Virginia was established by the state legislature. Until the late 1960s, the emphasis at Glenville State College continued to be teacher preparation, at which time the College expanded its curricula and services. Even with a broadened mission, Glenville State College preserved its heritage by continuing a legacy of excellence in teacher education.

The Department of Education is strongly committed to its mission of preparing exceptional teachers for the future. In keeping with its mission, Glenville State College continues to maintain high quality programs in early education, elementary education, adolescent education, and special education and offers many different specializations. The College provides rigorous programs that prepare teacher candidates for their chosen careers in West Virginia and beyond. Currently, there are successful GSC graduates teaching in every county in the state.

In addition to the curriculum, there are a variety of opportunities throughout the program for education majors to work with candidates in educational settings and become a part of the local schools and the community. Through Professional Development Schools, candidates may observe, tutor, and participate in instructional activities that relate to their area(s) of expertise. This interaction enhances the educational experiences and preparation of our teacher candidates.

Within the department, candidates are also offered the opportunity to become members of two educational organizations: the Student Education Association (SEA), and the Kappa Omicron Chapter of Kappa Delta Pi, an international honor society in education. The Department of Education has a dedicated and caring faculty. Their combined years of public school experience and closeness with our candidates are the principle assurances of a quality educational opportunity at Glenville State College. We take pride in the personal and professional relationships between our candidates and faculty.

The faculty of the Department of Education are committed to preparing teachers who can address the challenges of today's public schools. Upon completion of one of our programs, candidates not only understand the methodologies and techniques critical to becoming effective teachers, but they also realize the importance of caring for the students in their classrooms.

For additional information about the Department of Education its programs, faculty, and organizations, contact the Glenville State College Department of Education, 200 High Street, Glenville, West Virginia 26351. Phone: (304) 462-4119 or e-mail Debra.Harrison@glenville.edu.

BACHELOR OF ARTS IN EDUCATION:

Elementary Education (K-6) must be combined with at least one additional teaching specialization, such as Early Education (PreK-K), Multi-Categorical Special Education (K-6), or a Middle School endorsement.

Biological Science (9-Adult)
Business Education Comprehensive (5-Adult)
Chemistry (9-Adult)
Chemistry and Physics (9-Adult)
English (5-Adult)
General Science (5-Adult)
Mathematics (5-Adult)
Music (PreK-Adult)
Physical Education (PreK-Adult)
Social Studies (5-Adult)

Middle School (5-9) must choose 2 of the following areas:

English (5-9)
General Math-Algebra (5-9)
General Science (5-9)
Social Studies (5-9)

Specializations:

Early Education (PreK-K)
Multi-Categorical Special Education (K-6)
English (5-9)
General Science (5-9)
General Math-Algebra I (5-9)
Health Education (5-Adult)
Social Studies (5-9)

BACHELOR OF ARTS DEGREE IN EDUCATION

Candidates who enroll at Glenville State College will generally follow the provisions of the catalog in use at the time of their admission. However, there are some exceptions specific to Teacher Education candidates as indicated below:

1. Candidates wishing to enroll or re-enroll in a Teacher Education program must complete the requirements of the current catalog.
2. All Teacher Education candidates must be finger printed prior to completing any field experience.
3. All Teacher Education candidates must have a negative tuberculosis (TB) test on file in the Teacher Education office prior to completing any field experience.
4. All Teacher Education candidates must adhere to the current West Virginia State Department of Education requirements for licensure. If policies are changed, the requirements delineated within this catalog may not be applicable.

Glenville State College recommends the issuance of the teaching license. The West Virginia Department of Education is the agency that issues the license for teaching professionals.

TEACHER EDUCATION CRITICAL CONCEPTS

1. Teaching is a problem-solving process.
2. Teachers must have concern for and be able to address the affective needs of candidates.
3. Teachers must have a strong commitment to professionalism.
4. Teachers must have a strong foundation in the liberal arts and mastery of the content in their area(s) of teaching.
5. Teachers must have highly developed skills in the areas of planning, instruction, classroom management and evaluation.
6. Teachers must be able to work effectively with others, including colleagues, administrators, candidates, parents and other community citizens.
7. Teachers must be effective consumers of research, in that they understand how research is conducted, are able to interpret research data and can implement knowledge gained from research in their own classrooms.
8. Teachers must be proficient in uses of educational technology, incorporating 21st Century Skills.
9. Teachers must develop an awareness that will produce fair treatment and interactions with diverse student populations in a global society.
10. Teachers must develop and employ reflective, responsive practices in order to make sound educational decisions.

CONCEPTUAL FRAMEWORK

The Skilled, Reflective and Responsive Teacher

To meet the challenge of preparing teachers to serve effectively in public school the teacher education program at Glenville State College is designed to prepare graduates who are “Skilled, Reflective and Responsive Teachers” (SRRT). A thorough understanding of subject content, along with well-developed capacities in instruction, classroom management, assessment, dispositions, and educational applications of technology are essential for successful teaching. It is equally important that prospective teachers develop the ability to reflect on their learning and teaching and respond to the identified needs based on this reflection. This will help to ensure that reflective practice results in responsive action, improving the teaching/learning process and leading to continued professional growth.

At Glenville State College, the Department of Education has integrated many instructional strategies, reflective skills, content knowledge, and the evaluation of dispositions in the presentation of our professional coursework and field experiences. We believe that continued improvement in teacher preparation demands the integration of knowledge, skills, and dispositions leading to responsive behavior. We proposed and developed a merger of skills, reflection, and response into the conceptual framework called the Skilled, Reflective and Responsive Teacher (SRRT). The SRRT framework is not exclusive of the current teacher preparation curriculum, but rather surrounds and supports the acquisition of effective teaching skills with the reflective, responsive nature of good teaching. We further believe that skills, strategies, reflection, and productive and professional habits of mind can be molded and taught by unified faculty and, in turn, by our candidates to their students.

The teacher education program at Glenville State College and its unifying theme of the “Skilled, Reflective, and Responsive Teacher” are supported and informed by six conceptual areas: Content Knowledge, Pedagogical Knowledge, Learner Knowledge, Professional Knowledge, Reflective Knowledge, and Responsive Practice.

STATE LICENSURE PATTERNS AVAILABLE AT GLENNVILLE STATE COLLEGE

1. ELEMENTARY EDUCATION (K-6)

The elementary education program is designed to prepare educators who will teach children kindergarten through the sixth grade. Candidates in the elementary education program are required to complete at least one additional teaching specialization, such as PreK, Multi-Categorical Special Education or a Middle School endorsement.

2. MIDDLE SCHOOL (5-9)

This program is designed for educators who wish to teach candidates in grades five through nine. The program is designed to link a strong liberal arts education containing **two** areas of content/subject specializations with practical application in public schools. Candidates electing to become licensed in middle school levels will need to select **two** content areas from the following: English, math, science and/or social studies.

3. CONTENT/SUBJECT SPECIALIZATIONS

Specializations are available at the Middle Childhood Education (5-9) level; the Adolescent Education level (9-Adult); and/or combinations of the Middle Childhood and Adolescent levels (5-Adult). Subject specializations in Music and Physical Education are preschool to adult grade level. Even though the candidate is interested in teaching in one particular specialization, the faculty advisor and the candidate should discuss employment possibilities and make wise choices based on the needs of the public schools. In addition to the faculty advisor, current employment information is available in the Office of Career and Outreach Services.

ADMISSION TO TEACHER EDUCATION

Admission to Teacher Education typically occurs prior to or during the fourth semester of a candidate's continuous enrollment in the College. The requirements for admission follow. For those candidates holding a bachelor degree, alternate paths to licensure are handled on a case-by-case basis.

REQUIREMENTS FOR ADMISSION TO TEACHER EDUCATION

1. An overall 2.5 grade point average.
2. Achieve a passing score on the PRAXIS I in the areas of reading (174), writing (172) and mathematics (172) or computer-based scores of reading (321), writing (318) or mathematics (317). PRAXIS I is a State requirement for teacher licensure. PRAXIS I requirements will be waived for candidates who have an ACT composite score of 26 or higher. Requirements will also be waived when the SAT composite score is 1125 or if the student had an SAT composite score of 1035 prior to April 1995. Candidates not requiring developmental coursework should take PRAXIS I during the Fall semester of their Freshman year. Fees incurred for PRAXIS I are in addition to other college expenses. Candidates are responsible for all testing costs.
3. Completion of 42 hours of coursework including the following: Communications 101 Computer Science 267, Education 203, Education 205, English 101, and Physical Education 201.
4. Completion of the following courses with a "C" or better: Communications 101, Computer Science 267, Education 203, Education 205, English 101 and Physical Education 201.
5. Professional portfolio, created using LiveText, and oral presentation to faculty committee.

When candidates have completed all **requirements for admission to teacher education**, they are responsible for initiating and ensuring that all application materials are completed and submitted to the Department of Education.

1. To initiate the procedure, the candidate obtains an Application Packet and completes the "Intent to Apply for Admission to Teacher Education" form. The packet is available from the Department of Education Office. Completed forms must be submitted, or e-mailed, to the Education Office by the following deadlines:

**Admission to
Teacher Education**

Summer and Fall
Spring

**Submission of
Materials**

March 1
December 1

2. Candidates must complete the "Admission to Teacher Education Assessment Form" as well as the "Admission to Teacher Education Evaluation." This form assesses the candidate in the areas of Performance and Dispositions. The completed assessment form, along with an additional blank second copy of the form is given to the academic advisor. The academic advisor completes the second form.
3. The faculty advisor ascertains the candidate's eligibility for admission, completes the blank assessment form received from the candidate, and returns it to the Teacher Candidate to be placed in the portfolio, which must be prepared as outlined in the Application Packet, following the guidelines set forth in the Rubric for Assessment.
4. The "Admission to Teacher Education Assessment Form" from the advisor and the candidate's self-assessment are added to the file created for that candidate. The existing file should already contain two copies of the "Admission to Teacher Education Assessment Form" which were completed and submitted to the Education Office by the faculty teaching Education 203 and Education 205 at course completion.
5. When all the paperwork has been completed and filed and the Portfolio Interview process has been successfully completed, the candidate who is applying for admission to teacher education is reviewed by the Teacher Education Review Panel (TERP). The panel membership consists of a representative of all departments offering specializations in Teacher Education, Vice President for Student Affairs, Director of Residence Life, Director of Academic Support Center, Vice President for Academic Affairs, and the Dean of Teacher Education, who chairs the panel.
6. The panel meets each semester prior to registration. An applicant may request to meet with the panel and the applicant's advisor may accompany him/her. Such a request is submitted in writing at least 10 days prior to the scheduled meeting.
7. Panel members are sent a list of the names of the candidates requesting admission in advance of the scheduled meeting. If a panel member has reasons justifying the denial of any applicants, but cannot attend the meeting, such reasons should be stated in a letter and submitted to the chair of the panel prior to the meeting. All letters expressing concerns will then be read to the panel members in attendance. These letters will become part of the candidate's permanent file maintained in the Department of Education.

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8. The panel reviews each application. The panel makes a recommendation to the Dean of Teacher Education. Based upon the panel's recommendation, the Dean may make one of three decisions:

Full Admission: This status is given to candidates who meet all admission requirements. Candidates may then enroll in upper division courses that require the Admission to Teacher Education prerequisite.

Provisional Admission: This status is given to candidates when one deficiency exists and circumstances warrant provisional admission. Provisional admission is for *one semester only* and is non-renewable. During the semester for which provisional admission is granted, the candidate may enroll in any specified upper division course, *except* Internship and the Capstone Assessment. A request for provisional admittance is *not guaranteed*.

All admission requirements must be met at the end of the semester in which the Provisional Status was granted. At this time the candidate will automatically be admitted to Teacher Education. If any requirements are not met, the candidate's status will be changed to "denied." When this occurs, the candidate will not be permitted to enroll in *any* classes which require Admission to Teacher Education as a prerequisite. When all requirements are met, the candidate may reapply for admission.

Denied Admission: This status is given to candidates who have not met all requirements for admission to teacher education. This decision prohibits enrollment in any upper division courses requiring Admission to Teacher Education as a prerequisite. The Dean specifies the reason(s) for the denial. A teacher candidate who has been granted full admission and consequently falls below a 2.5 grade point average will go to denied status. Any candidate receiving denied status must reapply for admission to teacher education.

9. The Dean notifies each candidate and the candidate's faculty advisor of the decision regarding application.
10. Candidates wishing to appeal the Dean's decision may do so through the Student Academic Grievance policy as outlined in this catalog.

RETENTION IN TEACHER EDUCATION

To remain in any Teacher Education program, candidates must meet the following criteria:

1. Maintain a grade point average of 2.5 in overall course work attempted.
2. Maintain current tuberculosis (TB) test status before entering the public schools or other child-centered field experiences. Copies of all TB test results are retained in the Department of Education office.
3. Maintain a current degree plan with the faculty advisor.
4. Demonstrate professional competency in field experiences as required.
5. Maintain a clear social record in the Office of Student Life.

The faculty advisor as well as the Dean of Teacher Education monitor candidates' progress from admission to teacher education through the completion of the internship. When concerns arise throughout their program of study, candidates work with their faculty advisors to resolve those concerns expeditiously.

ADMISSION TO STUDENT INTERNSHIP

Typically, the internship occurs in the last semester prior to graduation. Candidates must apply for admission to internship during the semester prior to the internship.

REQUIREMENTS FOR ADMISSION TO STUDENT INTERNSHIP

To be eligible for Admission to the Internship, candidates must meet the following requirements:

1. Hold full admission status in a Teacher Education Program.
2. Maintain a minimum overall 2.5 grade point average.
3. Maintain a minimum 2.5 grade point average in the specialization area(s) for which the candidate seeks licensure. Completion of all required hours in specialization area(s) with grades of “C” or better.
4. Maintain a minimum 2.5 grade point average in all education coursework and have a “C” or better in each required Education course.
5. Pass all state-required components of PRAXIS I and PRAXIS II, and meet all department requirements. No teacher candidate will be admitted to the Internship until all components of PRAXIS II are passed. Candidates for the **fall semester** must take and pass the PRAXIS II tests by the **June** test date. Candidates for the **spring semester** must take and pass the PRAXIS II tests by the **November** test date.
6. Maintain a clear social record in the Office of Student Affairs.
7. Maintain a current negative tuberculosis (TB) test status.

PROCEDURES FOR ADMISSION TO INTERNSHIP

The “Application for Admission to Candidate Internship” must be submitted to the Administrative Assistant to the Dean by **MARCH 1** to enroll in the following **fall semester** and **OCTOBER 1** to enroll in the following **spring semester**. Application forms are available in the Department of Education office.

CANDIDATES ARE RESPONSIBLE FOR ENSURING THAT THEIR PAPERWORK IS SUBMITTED BY THE DEADLINES FOR ADMISSION.

The Teacher Education Review Panel (TERP) screens the list of intern applicants each semester to determine their individual status. An applicant may request to meet with the panel; if desired, the applicant’s advisor may accompany him/her. Such a request is submitted in writing at least 10 days prior to the scheduled meeting. Typically, panel meetings are scheduled during the week prior to the beginning of each semester.

Organization of the Internship Semester

Candidates meet with the Director of Field Experiences and supervising professors at the beginning of the semester in which they are enrolled in the internship. The remainder of the semester is spent primarily in the public schools; however, candidates are required to attend meetings, workshops and/or other professional development activities.

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Interns may not enroll in any courses other than those prescribed during the internship semester without permission of the Dean of Teacher Education. Interns needing assistance may be required to enroll in Education 299, the Teacher Candidate Assistance Program (TCAP).

Grading of Internship

Candidates enrolled in Internship will receive either CREDIT or NO CREDIT. CREDIT indicates successful performance of competencies; NO CREDIT indicates inadequate performance of competencies. Hours will vary based upon the number of Internship specializations the candidate pursues or the length of each required placement.

One credit hour of the Internship is the Capstone Assessment. Using portfolio artifacts and oral defense, candidates must validate that they have met the Interstate New Teacher Assessment and Support Consortium (INTASC) standards as well as the standards designated for their particular content area. Candidates must successfully complete the Capstone Assessment based on rubric evaluation in order to receive full credit for the internship. All portfolio artifacts must be collected in the LiveText electronic format.

Retention in Internship

The Department of Education is dedicated to preparing teachers who are skilled, reflective and responsive with a commitment to their profession and to the students they serve. This requires that all candidates be monitored as they progress through the teacher preparation program. If teacher candidates encounter difficulties, remediation plans are developed and implemented through the Teacher Candidate Assistance Program (TCAP).

LICENSURE REQUIREMENTS

Upon completion of the program requirements, the Internship and the capstone assessment, successful candidates will be eligible for the Bachelor of Arts degree in Education. At that time, they are recommended to the West Virginia Department of Education for licensure to teach in West Virginia. Successful candidates will need to meet the following:

1. Complete all required course work with a minimum grade point average of 2.5 in each of the following areas: overall, professional education coursework and in each content specialization area that the candidate is seeking graduation and licensure.
2. Pass state-required PRAXIS I and PRAXIS II assessments for all fields in which licensure is pursued.
3. Have and maintain a clear legal history including the following:
 - a. Never having had a teaching license refused, suspended or revoked.
 - b. Never having willingly surrendered a teaching license.
 - c. Never having had a criminal conviction or currently pending charge (felony or misdemeanor).
4. Complete all Internship requirements and competencies as documented by the Professional Semester Evaluation (PSE) performance assessment and the Special Subjects Supervisor Evaluation Form.

**BACHELOR OF ARTS IN EDUCATION
ELEMENTARY EDUCATION (K-6) AND EARLY EDUCATION (PREK-K)**

BUSINESS			3 hours
CSCI 101	Contemporary Computer Applications	3	
ENGLISH			12 hours
COMM 101	Introduction to Public Speaking	3	
ENGL 101	Critical Reading and Writing I	3	
ENGL 102	Critical Reading and Writing II: The American Mosaic	3	
ENGL 205	Survey of American Literature I (OR)		
ENGL 206	Survey of American Literature II	3	
FINE ARTS			8 hours
ART 200	Survey of Art	2	
ART 330	Art Methods – Elementary Education Major	2	
MUSC 200	Survey of Music	2	
MUSC 359	Music Fundamentals & Methods	2	
GENERAL EDUCATION			1 hour
GNED 100	Orientation to College	1	
HEALTH AND PHYSICAL EDUCATION			7 hours
HLTH 332	Organization and Administration of School Health Programs	2	
PED 101	Personal Health	1	
PED 201	First Aid and Safety	1	
PED 301	Lifelong Wellness	1	
PED 326	Physical Education in the Elementary School	2	
MATHEMATICS			12 hours
MATH 102	College Algebra	3	
MATH 230	Euclidean Geometry for College Students	3	
MATH 256	Probability and Statistics I	3	
MATH 327	Math Methods for Elementary and Middle School Teachers	3	
READING			3 hours
ENGL 320	Backgrounds and Practices in Reading Children's Literature	3	
SCIENCE			12 hours
BIOL 101	General Biology I	4	
SCNC 101	Earth Science	4	
SCNC 302	Physical Science for Elementary Teachers	4	
SOCIAL SCIENCES			14 hours
GEOG 203	World Regional Geography	3	
HIST 207	United States History to 1877	3	
HIST 208	United States History since 1877	3	
HIST 303	West Virginia and the Appalachian Region	3	
SOCS 314	Social Studies in Early and Middle Childhood Education	2	

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SPECIALIZATION		17 hours
EDUC 207	Cultural Diversity and Exceptionalities in Early Education	2
EDUC 213	Early Childhood Development	3
EDUC 218	Introduction to Early Education	3
EDUC 319	Organization and Administration of Early Education Programs (PreK-K)	3
EDUC 320	Assessment of Young Children	2
EDUC 321	Early Education Curriculum, Methods and Materials	4
ELECTIVES		4 hours
PROFESSIONAL EDUCATION		23 hours
CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 411	Curriculum and Assessment: Elementary	2
READ 318	Teaching Reading/Language Arts in Early and Middle Childhood Education (K-6)	4
READ 414	Diagnostic and Prescriptive Teaching of Reading	2
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3
STUDENT INTERNSHIP		12 hours
EDUC 493	Capstone Assessment	1
EDUC	Student Internship (Elementary and Early Education)	11

Total minimum hours required for this degree **128 hours**

Education 203, Education 205 and Education 218 may be attempted without being admitted to Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

ELEMENTARY EDUCATION (K-6) AND EARLY EDUCATION (PREK-K) SUGGESTED PLAN OF STUDY

FIRST YEAR

CSCI 101	3
EDUC 207	2
ENGL 101	3
GEOG 203	3
GNED 100	1
MATH 102	3
Total Hours - Fall Semester	15

ART 200	2
COMM 101	3
CSCI 267	2
EDUC 203	2
ENGL 102	3
PED 101	1
SCNC 101	4
Total Hours - Spring Semester	17

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

SECOND YEAR

BIOL 101	4
EDUC 205	3
ENGL 205 (OR) ENGL 206	3
HIST 207	3
HIST 303	3
PED 201	1
Total Hours - Fall Semester	17

EDUC 218	3
EDUC 310	2
MATH 230	3
MUSC 200	2
READ 318	4
SPED 220	3
Total Hours - Spring Semester	17

THIRD YEAR

ART 330	2
EDUC 213	3
ENGL 320	3
MATH 256	3
PED 326	2
SOCS 314	2
ELECTIVES	2
Total Hours - Fall Semester	17

EDUC 319	3
HIST 208	3
HLTH 332	2
MATH 327	3
PED 301	1
SCNC 302	4
ELECTIVES	2
Total Hours - Spring Semester	18

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

EDUC 320	2
EDUC 321	4
EDUC 411	2
MUSC 359	2
READ 414	2
SPED 334	3
Total Hours - Fall Semester	15

APPLY FOR GRADUATION

EDUC 493	1
STUDENT INTERNSHIP	11
Total Hours - Spring Semester	12

***Interns may not enroll in any other
courses while in student internship
except EDUC 299 when necessary and
as approved by the Dean.**

**BACHELOR OF ARTS IN EDUCATION
ELEMENTARY EDUCATION (K-6) AND
MULTI-CATEGORICAL SPECIAL EDUCATION**

BUSINESS			3 hours
CSCI 101	Contemporary Computer Applications	3	
ENGLISH			12 hours
COMM 101	Introduction to Public Speaking	3	
ENGL 101	Critical Reading and Writing I	3	
ENGL 102	Critical Reading and Writing II: The American Mosaic	3	
ENGL 205	Survey of American Literature I (OR)		
ENGL 206	Survey of American Literature II	3	
FINE ARTS			8 hours
ART 200	Survey of Art	2	
ART 330	Art Methods - Elementary Education Major	2	
MUSC 200	Survey of Music	2	
MUSC 359	Music Fundamentals & Methods	2	
GENERAL EDUCATION			1 hour
GNED 100	Orientation to College	1	
HEALTH AND PHYSICAL EDUCATION			7 hours
HLTH 332	Organization and Administration of School Health Programs	2	
PED 101	Personal Health	1	
PED 201	First Aid and Safety	1	
PED 301	Lifelong Wellness	1	
PED 326	Physical Education in the Elementary School	2	
MATHEMATICS			12 hours
MATH 102	College Algebra	3	
MATH 230	Euclidean Geometry for College Students	3	
MATH 256	Probability and Statistics I	3	
MATH 327	Math Methods for Elementary and Middle School Teachers	3	
READING			3 hours
ENGL 320	Backgrounds and Practices in Reading Children's Literature	3	
SCIENCE			12 hours
BIOL 101	General Biology I	4	
SCNC 101	Earth Science	4	
SCNC 302	Physical Science for Elementary Teachers	4	
SOCIAL SCIENCES			14 hours
GEOG 203	World Regional Geography	3	
HIST 207	United States History to 1877	3	
HIST 208	United States History since 1877	3	
HIST 303	West Virginia and the Appalachian Region	3	
SOCS 314	Social Studies in Early and Middle Childhood Education	2	

SPECIAL EDUCATION		23 hours
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 321	Educating the Students with Mental Impairment: Characteristics and Strategies	3
SPED 331	Introduction to Learning Disabilities	3
SPED 332	Introduction to Behavior Disorders	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3
SPED 351	Educational Assessment of Students with Exceptionalities	3
SPED 363	Behavior Management in the Classroom	3
SPED 420	Special Education Practicum	2
ELECTIVES		1 hour
PROFESSIONAL EDUCATION		20 hours
CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 218	Introduction to Early Education	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 411	Curriculum and Assessment: Elementary	2
READ 318	Teaching Reading/Language Arts in Early and Middle Childhood Education (K-6)	4
READ 414	Diagnostic and Prescriptive Teaching of Reading	2
STUDENT INTERNSHIP		12 hours
EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11
Total minimum hours required for this degree		128 hours

Education 203, Education 205 and Education 218 may be attempted without being admitted to Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

**ELEMENTARY EDUCATION (K-6) AND
MULTI-CATEGORICAL SPECIAL EDUCATION
SUGGESTED PLAN OF STUDY**

FIRST YEAR

BIOL 101	4
CSCI 101	3
ENGL 101	3
GEOG 203	3
GNEC 100	1
MATH 102	3
Total Hours - Fall Semester	17

COMM 101	3
CSCI 267	2
EDUC 203	2
ENGL 102	3
MUSC 200	2
PED 101	1
SCNC 101	4
Total Hours - Spring Semester	17

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

ART 200	2
EDUC 205	3
ENGL 205 (OR) ENGL 206	3
HIST 207	3
PED 201	1
HIST 303	3
Total Hours - Fall Semester	15

EDUC 218	3
EDUC 310	2
ENGL 320	3
MUSC 359	2
SCNC 302	4
SPED 220	3
Total Hours - Spring Semester	17

**APPLY FOR ADMISSION
TO TEACHER EDUCATION**

THIRD YEAR

MATH 230	3
READ 318	4
SOCS 314	2
SPED 321	3
SPED 331	3
SPED 332	3
Total Hours - Fall Semester	18

ART 330	2
HLTH 332	2
MATH 256	3
SPED 334	3
SPED 351	3
SPED 363	3
Total Hours - Spring Semester	16

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

EDUC 411	2
HIST 208	3
MATH 327	3
PED 301	1
PED 326	2
READ 414	2
SPED 420	2
ELECTIVES	1
Total Hours - Fall Semester	16

APPLY FOR GRADUATION

EDUC 493	1
STUDENT INTERNSHIP	11
Total Hours - Spring Semester	12

***Interns may not enroll in any other
courses while in student internship except
EDUC 299 when necessary and as approved
by the Dean.**

**BACHELOR OF ARTS IN EDUCATION
ELEMENTARY EDUCATION (K-6)/ENGLISH (5-9)**

BUSINESS			3 hours
CSCI 101	Contemporary Computer Applications	3	
ENGLISH			12 hours
COMM 101	Introduction to Public Speaking	3	
ENGL 101	Critical Reading and Writing I	3	
ENGL 102	Critical Reading and Writing II: The American Mosaic	3	
ENGL 205	Survey of American Literature I	3	
FINE ARTS			8 hours
ART 200	Survey of Art	2	
ART 330	Art Methods - Elementary Education Major	2	
MUSC 200	Survey of Music	2	
MUSC 359	Music Fundamentals & Methods	2	
GENERAL EDUCATION			1 hour
GNED 100	Orientation to College	1	
HEALTH AND PHYSICAL EDUCATION			7 hours
HLTH 332	Organization and Administration of School Health Programs	2	
PED 101	Personal Health	1	
PED 201	First Aid and Safety	1	
PED 301	Lifelong Wellness	1	
PED 326	Physical Education in the Elementary School	2	
MATHEMATICS			12 hours
MATH 102	College Algebra	3	
MATH 230	Euclidean Geometry for College Students	3	
MATH 256	Probability and Statistics I	3	
MATH 327	Math Methods for Elementary and Middle School Teachers	3	
READING			6 hours
ENGL 320	Backgrounds and Practices in Reading Children's Literature	3	
SCIENCE			12 hours
BIOL 101	General Biology I	4	
SCNC 101	Earth Science	4	
SCNC 302	Physical Science for Elementary Teachers	4	
SOCIAL SCIENCES			14 hours
GEOG 203	World Regional Geography	3	
HIST 207	United States History to 1877	3	
HIST 208	United States History since 1877	3	
HIST 303	West Virginia and the Appalachian Region	3	
SOCS 314	Social Studies in Early and Middle Childhood Education	2	

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PROFESSIONAL EDUCATION		29 hours
CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 218	Introduction to Early Education	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 342	Teaching English in Middle and Adolescent Education (5-Adult)	3
EDUC 411	Curriculum and Assessment: Elementary	2
READ 318	Teaching Reading/Language Arts in Early and Middle Childhood Education (K-6)	4
READ 414	Diagnostic and Prescriptive Teaching of Reading	2
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3
SPECIALIZATION		15 hours
ENGL 206	Survey of American Literature II	3
ENGL 307	World Literature	3
ENGL 322	Adolescent Literature	3
ENGL 392	Advanced Grammar and Writing	3
ENGL 395	The English Language	3
STUDENT INTERNSHIP		12 hours
EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11

Total minimum hours required for this degree **128 hours**

Education 203, Education 205 and Education 218 may be attempted without being admitted to Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION**CAPSTONE ASSESSMENT - EDUCATION 493**

**ELEMENTARY EDUCATION (K-6)/ENGLISH (5-9)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

ART 200.....	2	BIOL 101	4
COMM 101	3	CSCI 267	2
CSCI 101	3	EDUC 205.....	3
EDUC 203	2	ENGL 102	3
ENGL 101	3	GEOG 203	3
GNED 100	1	MUSC 200	2
MATH 102	3	Total Hours - Spring Semester	17
Total Hours - Fall Semester	17		

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL COURSE-
WORK SHOULD ATTEMPT PRAXIS I
DURING THE FALL SEMESTER OF
FRESHMAN YEAR**

SECOND YEAR

EDUC 218	3	EDUC 310.....	2
ENGL 205	3	ENGL 206	3
HIST 207	3	ENGL 307	3
MATH 230	3	ENGL 320	3
PED 101	1	SCNC 101	4
PED 201	1	SPED 220	3
Total Hours - Fall Semester	14	Total Hours - Spring Semester	18

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

THIRD YEAR

ENGL 392	3	ART 330.....	2
HIST 208	3	ENGL 322	3
PED 301	1	ENGL 395	3
READ 318	4	HLTH 332	2
SPED 334	3	MATH 256.....	3
HIST 303	3	MUSC 359	2
Total Hours - Fall Semester	17	PED 326	2
		Total Hours - Spring Semester	17

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

APPLY FOR GRADUATION

EDUC 342	3	EDUC 493.....	1
EDUC 411	2	STUDENT INTERNSHIP.....	11
MATH 327	3	Total Hours - Spring Semester	12
READ 414.....	2		
SCNC 302	4		
SOCS 314	2		
Total Hours - Fall Semester	16		

***Interns may not enroll in any other
courses while in student internship
except EDUC 299 when necessary and
as approved by the Dean.**

**BACHELOR OF ARTS IN EDUCATION
ELEMENTARY EDUCATION (K-6)/
GENERAL MATH THROUGH ALGEBRA I (5-9)**

BUSINESS			3 hours
CSCI 101	Contemporary Computer Applications	3	
ENGLISH			12 hours
COMM 101	Introduction to Public Speaking	3	
ENGL 101	Critical Reading and Writing I	3	
ENGL 102	Critical Reading and Writing II: The American Mosaic	3	
ENGL 205	Survey of American Literature I (OR)		
ENGL 206	Survey of American Literature II	3	
FINE ARTS			8 hours
ART 200	Survey of Art	2	
ART 330	Art Methods - Elementary Education Major	2	
MUSC 200	Survey of Music	2	
MUSC 359	Music Fundamentals & Methods	2	
GENERAL EDUCATION			1 hour
GNED 100	Orientation to College	1	
HEALTH AND PHYSICAL EDUCATION			7 hours
HLTH 332	Organization and Administration of School Health Programs	2	
PED 101	Personal Health	1	
PED 201	First Aid and Safety	1	
PED 301	Lifelong Wellness	1	
PED 326	Physical Education in the Elementary School	2	
MATHEMATICS			12 hours
MATH 102	College Algebra	3	
MATH 230	Euclidean Geometry for College Students	3	
MATH 256	Probability and Statistics I	3	
MATH 327	Math Methods for Elementary and Middle School Teachers	3	
READING			3 hours
ENGL 320	Backgrounds and Practices in Reading Children's Literature	3	
SCIENCE			12 hours
BIOL 101	General Biology I	4	
SCNC 101	Earth Science	4	
SCNC 302	Physical Science for Elementary Teachers	4	
SOCIAL SCIENCES			14 hours
GEOG 203	World Regional Geography	3	
HIST 207	United States History to 1877	3	
HIST 208	United States History since 1877	3	
HIST 303	West Virginia and the Appalachian Region	3	
SOCS 314	Social Studies in Early and Middle Childhood Education	2	

PROFESSIONAL EDUCATION		29 hours
CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 218	Introduction to Early Education	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 343	Teaching Mathematics in Middle and Adolescent Education (5-Adult)	3
EDUC 411	Curriculum and Assessment: Elementary	2
READ 318	Teaching Reading/Language Arts in Early and Middle Childhood Education (K-6)	4
READ 414	Diagnostic and Prescriptive Teaching of Reading	2
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3
SPECIALIZATION		14 hours
MATH 105	Quantitative Reasoning	3
MATH 110	The Nature of Math	3
MATH 120	Precalculus	4
MATH 202	Calculus I	4
STUDENT INTERNSHIP		12 hours
EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11
ELECTIVE		1 hour
Total minimum hours required for this degree		128 hours

Education 203, Education 205 and Education 218 may be attempted without being admitted to Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

ELEMENTARY EDUCATION (K-6)/MATH (5-9)
SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 101	4	ART 200.....	2
COMM 101	3	CSCI 267	2
CSCI 101	3	EDUC 203.....	2
ENGL 101	3	EDUC 218.....	3
GNED 100	1	ENGL 102	3
MATH 110	3	GEOG 203	3
Total Hours - Fall Semester	17	PED 101	1
		PED 201	1
		Total Hours - Spring Semester	17

**CANDIDATES NOT REQUIRED TO TAKE
DEVELOPMENTAL COURSE- WORK SHOULD
ATTEMPT PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

EDUC 205	3	EDUC 310.....	2
ENGL 205 (OR) ENGL 206.....	3	HIST 303.....	3
HIST 207	3	MATH 105.....	3
MATH 102	3	MATH 120.....	4
SCNC 101	4	MUSC 200	2
Total Hours - Fall Semester	16	SPED 220	3
		Total Hours - Spring Semester	17

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

THIRD YEAR

ENGL 320	3	ART 330.....	2
MATH 202	4	HIST 208.....	3
MATH 230	3	HLTH 332	2
PED 301	1	MATH 256.....	3
READ 318.....	4	MATH 327.....	3
ELECTIVE.....	1	SCNC 302	4
Total Hours - Fall Semester	16	Total Hours - Spring Semester	17

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

EDUC 343	3	EDUC 493.....	1
EDUC 411	2	STUDENT INTERNSHIP.....	11
MUSC 359	2	Total Hours - Spring Semester	12
PED 326	2		
READ 414.....	2		
SOCS 314.....	2		
SPED 334	3		
Total Hours - Fall Semester	16		

***Interns may not enroll in any other
courses while in student internship except
EDUC 299 when necessary and as approved
by the Dean.**

APPLY FOR GRADUATION

**BACHELOR OF ARTS IN EDUCATION
ELEMENTARY EDUCATION (K-6)/SCIENCE (5-9)**

BUSINESS			3 hours
CSCI 101	Contemporary Computer Applications	3	
ENGLISH			12 hours
COMM 101	Introduction to Public Speaking	3	
ENGL 101	Critical Reading and Writing I	3	
ENGL 102	Critical Reading and Writing II: The American Mosaic	3	
ENGL 205	Survey of American Literature (OR)		
ENGL 206	Survey of American Literature II	3	
FINE ARTS			8 hours
ART 200	Survey of Art	2	
ART 330	Art Methods - Elementary Education Major	2	
MUSC 200	Survey of Music	2	
MUSC 359	Music Fundamentals and Methods	2	
GENERAL EDUCATION			1 hour
GNED 100	Orientation to College	1	
HEALTH AND PHYSICAL EDUCATION			7 hours
HLTH 332	Organization and Administration of School Health Programs	2	
PED 101	Personal Health	1	
PED 201	First Aid and Safety	1	
PED 301	Lifelong Wellness	1	
PED 326	Physical Education in Elementary School	2	
MATHEMATICS			12 hours
MATH 102	College Algebra	3	
MATH 230	Euclidean Geometry for College Students	3	
MATH 256	Probability and Statistics I	3	
MATH 327	Math Methods for Elementary and Middle School Teachers	3	
READING			3 hours
ENGL 320	Backgrounds and Practices in Reading Children's Literature	3	
SCIENCE			12 hours
BIOL 101	General Biology I	4	
CHEM 101	General Chemistry I	4	
PHYS 209	General Geology	4	
SOCIAL SCIENCES			14 hours
GEOG 203	World Regional Geography	3	
HIST 207	United States History to 1877	3	
HIST 208	United States History since 1877	3	
HIST 303	West Virginia and the Appalachian Region	3	
SOCS 314	Social Studies in Early and Middle Childhood Education	2	

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PROFESSIONAL EDUCATION		26 hours
CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 218	Introduction to Early Education	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 411	Curriculum and Assessment: Elementary	2
READ 318	Teaching Reading in Early and Middle Childhood Education (K-6)	4
READ 414	Diagnostic and Prescriptive Teaching of Reading	2
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3
SPECIALIZATION		23 hours
BIOL 201	Introduction to Cell Biochemistry	4
CHEM 102	General Chemistry II	4
EDUC 345	Teaching Science in Middle and Adolescent Education	3
PHYS 201	General Physics I	4
PHYS 202	General Physics II	4
PHYS 310	General Astronomy	4
STUDENT INTERNSHIP		12 hours
EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11
Total minimum hours required for this degree		133 hours

Education 203, Education 205 and Education 218 may be attempted without being admitted to Teacher Education. Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

ELEMENTARY EDUCATION (K-6) SCIENCE (5-9) SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 101	4
COMM 101	3
CSCI 101	3
ENGL 101	3
GNEC 100	1
MATH 102	3
Total Hours - Fall Semester	17

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

ART 200	2
CSCI 267	2
EDUC 203	2
ENGL 102	3
GEOG 203	3
HIST 207	3
PED 101	1
PED 201	1
Total Hours - Spring Semester	17

SECOND YEAR

CHEM 101	4
EDUC 205	3
EDUC 218	3
HIST 208	3
PHYS 201	4
Total Hours - Fall Semester	17

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

BIOL 201	4
CHEM 102	4
EDUC 310	2
ENGL 205 (OR) ENGL 206	3
MUSC 200	2
SPED 220	3
Total Hours - Spring Semester	18

THIRD YEAR

ENGL 320	3
MATH 230	3
PHYS 202	4
PHYS 209	4
READ 318	4
Total Hours - Fall Semester	18

REQUEST DEGREE EVALUATION

HLTH 332	2
MATH 256	3
MUSC 359	2
PED 301	1
PED 326	2
PHYS 310	4
SPED 334	3
Total Hours - Spring Semester	17

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

ART 330	2
EDUC 345	3
EDUC 411	2
HIST 303	3
MATH 327	3
READ 414	2
SOCS 314	2
Total Hours - Fall Semester	17

APPLY FOR GRADUATION

EDUC 493	1
Student Internship	11
Total Hours - Spring Semester	12

***Interns may not enroll in any other
courses while in student internship except
EDUC 299 when necessary and as approved
by the Dean.**

BACHELOR OF ARTS IN EDUCATION ELEMENTARY EDUCATION (K-6)/SOCIAL STUDIES (5-9)

BUSINESS			3 hours
CSCI 101	Contemporary Computer Applications	3	
ENGLISH			12 hours
COMM 101	Introduction to Public Speaking	3	
ENGL 101	Critical Reading and Writing I	3	
ENGL 102	Critical Reading and Writing II: The American Mosaic	3	
ENGL 205	Survey of American Literature I (OR)		
ENGL 206	Survey of American Literature II	3	
FINE ARTS			8 hours
ART 200	Survey of Art	2	
ART 330	Art Methods - Elementary Education Major	2	
MUSC 200	Survey of Music	2	
MUSC 359	Music Fundamentals & Methods	2	
GENERAL EDUCATION			1 hour
GNED 100	Orientation to College	1	
HEALTH AND PHYSICAL EDUCATION			7 hours
HLTH 332	Organization and Administration of School Health Programs	2	
PED 101	Personal Health	1	
PED 201	First Aid and Safety	1	
PED 301	Lifelong Wellness	1	
PED 326	Physical Education in the Elementary School	2	
MATHEMATICS			12 hours
MATH 102	College Algebra	3	
MATH 230	Euclidean Geometry for College Students	3	
MATH 256	Probability and Statistics I	3	
MATH 327	Math Methods for Elementary and Middle School Teachers	3	
READING			3 hours
ENGL 320	Backgrounds and Practices in Reading Children's Literature	3	
SCIENCE			12 hours
BIOL 101	General Biology I	4	
SCNC 101	Earth Science	4	
SCNC 302	Physical Science for Elementary Teachers	4	
SOCIAL SCIENCES			8 hours
GEOG 203	World Regional Geography	3	
HIST 208	United States History since 1877	3	
SOCS 314	Social Studies in Early and Middle Childhood Education	2	

PROFESSIONAL EDUCATION		26 hours
CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 218	Introduction to Early Education	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 411	Curriculum and Assessment: Elementary	2
READ 318	Teaching Reading/Language Arts in Early and Middle Childhood Education (K-6)	4
READ 414	Diagnostic and Prescriptive Teaching of Reading	2
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities And Behavior Disorders	3
SPECIALIZATION		24 hours
ECON 201	Principles of Microeconomics	3
ECON 202	Principles of Macroeconomics	3
GEOG 204	Physical Geography	3
HIST 201	History of World Cultures I	3
HIST 202	History of World Cultures II	3
HIST 207	United States History to 1877	3
HIST 303	West Virginia and the Appalachian Region	3
POSC 203	American National Government	3
STUDENT INTERNSHIP		12 hours
EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11
Total minimum hours required for this degree		128 hours

Education 203, Education 205 and Education 218 may be attempted without being admitted to Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

ELEMENTARY EDUCATION (K-6)/SOCIAL STUDIES (5-9)
SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 101	4	ART 200.....	2
COMM 101	3	CSCI 267	2
CSCI 101	3	EDUC 203.....	2
ENGL 101	3	ENGL 102	3
GNEC 100	1	GEOG 203	3
MATH 102	3	PED 101	1
Total Hours - Fall Semester.....	17	PED 201	1
		Total Hours - Spring Semester	14

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

EDUC 205	3	ECON 201.....	3
EDUC 218	3	EDUC 310.....	2
ENGL 205 (OR) ENGL 206.....	3	GEOG 204	3
HIST 201	3	HIST 202.....	3
PED 301	1	MATH 230.....	3
SCNC 101	4	SPED 220	3
Total Hours - Fall Semester.....	17	Total Hours - Spring Semester	17

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

THIRD YEAR

ECON 202	3	HIST 208.....	3
ENGL 320	3	HLTH 332	2
HIST 207	3	MATH 256.....	3
HIST 303	3	MUSC 200	2
PED 326	2	MUSC 359	2
READ 318.....	4	POSC 203	3
Total Hours - Fall Semester.....	18	SPED 334	3
		Total Hours - Spring Semester	18

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

ART 330.....	2
EDUC 411	2
MATH 327	3
READ 414.....	2
SCNC 302.....	4
SOCS 314	2
Total Hours - Fall Semester.....	15

APPLY FOR GRADUATION

EDUC 493.....	1
STUDENT INTERNSHIP.....	11
Total Hours - Spring Semester	12

***Interns may not enroll in any other
courses while in student internship
except EDUC 299 when necessary and
as approved by the Dean.**

BACHELOR OF ARTS IN EDUCATION MIDDLE SCHOOL PROGRAM

GENERAL EDUCATION REQUIREMENTS 43 hours

PROFESSIONAL EDUCATION 20 hours

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 413	Integrated Curriculum and Assessment for Middle School	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

(Must complete a methods course for each of two content specializations)

6 hours

EDUC 342	Teaching English in Middle and Adolescent Education (5-Adult)	3
EDUC 343	Teaching Mathematics in Middle and Adolescent Education (5-Adult)	3
EDUC 345	Teaching Science in Middle and Adolescent Education (5-Adult)	3
EDUC 346	Teaching Social Studies in Middle and Adolescent Education (5-Adult)	3

TWO CONTENT SPECIALIZATIONS 44-48 hours

STUDENT INTERNSHIP 12 hours

EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11

Total minimum hours required for degree 128-129 hours

Education 203, Education 205 and Education 218 may be attempted without being admitted to Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

The Middle School Program requires two of the following specializations.

ENGLISH (5-9)		24 hours
Candidates must take COMM 101, ENGL 101, ENGL 102 and ENGL 205 as part of the General Education requirements.		
COMM 101	Introduction to Public Speaking	
ENGL 101	Critical Reading and Writing I	
ENGL 102	Critical Reading and Writing II: The American Mosaic	
ENGL 205	Survey of American Literature I	3
ENGL 206	Survey of American Literature II	3
ENGL 293	Introduction to Literature and Criticism	3
ENGL 307	World Literature	3
ENGL 322	Adolescent Literature	3
ENGL 392	Advanced Grammar and Writing	3
ENGL 395	The English Language	3
ENGL	Two 300 (OR) 400 level English electives (excluding ENGL 320)	6
EDUC 342	Teaching English in Middle and Adolescent Education (5-Adult)	

GENERAL SCIENCE (5-9)		24 hours
Candidates must take BIOL 101 and CHEM 101 as part of the General Education requirements.		
BIOL 101	General Biology I	
BIOL 201	Introduction to Cell Biochemistry	4
CHEM 101	General Chemistry I	
CHEM 102	General Chemistry II	4
PHYS 201	General Physics I	4
PHYS 202	General Physics II	4
PHYS 209	General Geology	4
PHYS 310	General Astronomy	4
EDUC 345	Teaching Science in Middle and Adolescent Education (5-Adult)	

GENERAL MATH-ALGEBRA I (5-9)		20 hours
Candidates must take MATH 102 as part of the General Education requirements.		
MATH 102	College Algebra	
MATH 105	Quantitative Reasoning	3
MATH 110	The Nature of Math	3
MATH 120	Precalculus	4
MATH 202	Calculus I	4
MATH 230	Euclidean Geometry for College Students	3
MATH 256	Probability and Statistics I	3
EDUC 343	Teaching Mathematics in Middle and Adolescent Education (5-Adult)	

SOCIAL STUDIES (5-9)

24 hours

Students must take GEOG 203, HIST 207 and POSC 203 as part of the General Education requirements.

ECON 201	Principles of Microeconomics	3
ECON 202	Principles of Macroeconomics	3
GEOG 203	World Regional Geography	
GEOG 204	Physical Geography	3
HIST 201	History of World Cultures I	3
HIST 202	History of World Cultures II	3
HIST 207	United States History to 1877	
HIST 208	United States History since 1877	3
HIST 303	West Virginia and the Appalachian Region	3
POSC 203	American National Government	
SOCL 205	Principles of Sociology	3
EDUC 346	Teaching Social Studies in Middle and Adolescent Education (5-Adult)	

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

**MIDDLE SCHOOL PROGRAM
SUGGESTED PLAN OF STUDY**

FIRST YEAR

ART 200, MUSC 200 (OR) THET 200	2	BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4
COMM 101	3	CSCI 267	2
CSCI 101	3	EDUC 203	2
ENGL 101	3	SPECIALIZATION I	6
GNET 100	1	SPECIALIZATION II	3
HIST 201, 202, 207, 208 (OR) POSC 203	3	Total Hours - Spring Semester	17
PED 101	1		
Total Hours - Fall Semester	16		

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

**APPLY FOR ADMISSION
TO TEACHER EDUCATION**

SECOND YEAR

ART 200, MUSC 200 (OR) THET 200	2	ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3
EDUC 205	3	HIST 201, 202, 207, 208 (OR) POSC 203	3
ENGL 102	3	PED 201	1
MATH 102	3	SPECIALIZATION I	3
SPECIALIZATION I	3	SPECIALIZATION II	6
SPECIALIZATION II	3	Total Hours - Spring Semester	16
Total Hours - Fall Semester	17		

THIRD YEAR

EDUC 310	2	BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4
ENGL 203, 204, 205 (OR) 206	3	PED 301	1
SPED 220	3	READ 317	3
SPECIALIZATION I	6	SPECIALIZATION I	6
SPECIALIZATION II	3	SPECIALIZATION II	3
Total Hours - Fall Semester	17	Total Hours - Spring Semester	17

REQUEST DEGREE EVALUATION

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

EDUC 413	2	EDUC 493	1
SPED 334	3	STUDENT INTERNSHIP	11
METHODS – SPECIALIZATION I	3	Total Hours - Spring Semester	12
METHODS – SPECIALIZATION II	3		
SPECIALIZATION II	6		
Total Hours - Fall Semester	17		

***Interns may not enroll in any other
courses while in student internship
except EDUC 299 when necessary and
as approved by the Dean.**

APPLY FOR GRADUATION

HEALTH EDUCATION (5-ADULT) SPECIALIZATION

This is not a stand alone program. This specialization must be combined with any of the following fields: Elementary Education (K-6), any middle school specialization, any secondary specialization.

Students majoring in Behavioral Sciences may take any of the following courses:
HLTH 321, HLTH 341 and HLTH 411.

CONTENT SPECIALIZATION COURSES

24 hours

BIOL 100	Human Nutrition	3
BIOL 309	Human Anatomy and Physiology I	4
HLTH 232	Foundations of Health	2
HLTH 321	Drug Use/Abuse/Addiction	2
HLTH 341	Community and Environmental Health	2
HLTH 411	Health Education Seminar	1
HLTH 421	Health Education Field Experience	1
PED 201	First Aid and Safety	1
PSYC 310	Abnormal Psychology	3
PSYC 360	Psychology of Human Sexuality	3
SAFE 327	Legal Aspects and General Safety	2
EDUC 332	Organization and Methods for Middle and Adolescent School Health Programs	

Recommended sequence of courses for Health Education:

FIRST YEAR

BIOL 100	3
PED 201	1

SECOND YEAR

HLTH 232	2
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THIRD YEAR

BIOL 309	4
EDUC 332	2
HLTH 321	2
HLTH 341	2
PSYC 310	3
PSYC 360	3
SAFE 327	2

FOURTH YEAR

HLTH 411	1
HLTH 421	1

BACHELOR OF ARTS IN EDUCATION PHYSICAL EDUCATION (PREK-ADULT)

GENERAL EDUCATION REQUIREMENTS**43 hours**

Candidates must complete PED 101, PED 201 and PED 301 as part of the General Education requirements.

CONTENT SPECIALIZATION COURSES**43 hours**

BIOL 201	Introduction to Cell Biochemistry	4
BIOL 309	Human Anatomy and Physiology I	4
PED 101	Personal Health	
PED 106	Weight Lifting and Conditioning	2
PED 120	Badminton, Bowling, Table Tennis, Tennis	2
PED 121	Foundations of Physical Education & Sport	2
PED 125	Archery, Golf and Swimming	2
PED 129	Gymnastics and Tumbling	2
PED 201	First Aid and Safety	
PED 237	Rhythms and Dance	3
PED 301	Lifelong Wellness	
PED 326	Physical Education in the Elementary School	2
PED 327	Adapted Physical Education	2
PED 332	Kinesiology	3
PED 333	Motor Learning and Development	2
PED 410	Measurement in Physical Education	2
PED 421	Exercise Physiology	3

Select two of the following: 4

PED 122	Basketball, Soccer and Speedball	
PED 123	Flag Football, Team Handball, Track and Field	
PED 124	Field Hockey, Volleyball and Softball	

Select two of the following: 4

PED 230	Intramural Development	
PED 231	Camp Counseling (offered during Summer only)	
PED 232	Philosophy and Techniques of Sport Coaching	

ELECTIVES**6 hours****PROFESSIONAL EDUCATION****24 hours**

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 330	Teaching Physical Education in the Elementary School (K-8)	2
EDUC 344	Teaching Physical Education in Middle & Adolescent Education (5-Adult)	2
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

STUDENT INTERNSHIP

12 hours

EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11

Total minimum hours required for degree

128 hours

Education 203 and Education 205 are the only Professional Education courses which can be attempted without being admitted to a program in Teacher Education.

Before enrolling in Education 205 a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

**PHYSICAL EDUCATION (PREK-ADULT)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

COMM 101	3	ART 200, MUSC 200 (OR)	
ENGL 101	3	THET 200.....	2
GNED 100	1	BIOL 101, CHEM 100, 101, ENVR 101,	
MATH 102	3	PHYS 100, 201, 209 (OR) SCNC 101..	4
PED 121	2	CSCI 101	3
PED 129	2	EDUC 203.....	2
ELECTIVES.....	2	PED 101	1
Total Hours - Fall Semester	16	PED 106	2
		PED 201	1
		ELECTIVES.....	2
		Total Hours - Spring Semester	17

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

CSCI 267	2	ART 200, MUSC 200 (OR) THET 200.....	2
EDUC 205	3	BIOL 201	4
ENGL 102	3	HIST 201, 202, 207, 208 (OR)	
PED 122, PED 123 (OR) PED 124	2	POSC 203	3
PED 125	2	PED 120	2
PED 230, PED 231, (OR) PED 232	2	PED 230, PED 231 (OR) PED 232	2
PED 301	1	PED 237	3
ELECTIVES.....	2	Total Hours - Spring Semester	16
Total Hours - Fall Semester	17		

**APPLY FOR ADMISSION
TO TEACHER EDUCATION**

THIRD YEAR

BIOL 309	4	BIOL 101, CHEM 100, 101, ENVR 101,	
EDUC 310	2	PHYS 100, 201, 209 (OR) SCNC 101..	4
ENGL 203, 204, 205 (OR) 206	3	ECON 201, GEOG 203, PSYC 201,	
PED 326	2	SOCL 205 (OR) SOCS 225	3
PED 333	2	PED 122, PED 123 (OR) PED 124	2
SPED 220	3	PED 327	2
Total Hours - Fall Semester	16	PED 332	3
		PED 421	3
		Total Hours - Spring Semester	17

REQUEST DEGREE EVALUATION

FOURTH YEAR

EDUC 330	2	APPLY FOR STUDENT INTERNSHIP*	
EDUC 344	2	APPLY FOR GRADUATION	
EDUC 412	2	EDUC 493.....	1
HIST 201, 202, 207, 208 (OR)		STUDENT INTERNSHIP.....	11
POSC 203	3	Total Hours - Spring Semester	12
PED 410	2		
READ 317	3		
SPED 334	3		
Total Hours - Fall Semester	17		

PASS PRAXIS II EXAM

***Interns may not enroll in any other
courses while in student internship except
EDUC 299 when necessary and as approved
by the Dean.**

Department of English

Mr. Wayne de Rosset, Department Chairperson

Professors: G. Burkowski, D. Wemm, N. Zane

Associate Professor: W. de Rosset

Assistant Professors: J. Minton, J. Morgan

Instructor: D. Osborne

The Department of English holds two truths to be self-evident: first, reading and writing are related skills, never fully mastered in a lifetime and quick to deteriorate without constant practice; and, second, the ability to read, write, and speak well is fundamental to success in life. The Department of English is committed to developing this ability in all students regardless of major field of study or professional objective.

A basic course in English composition, Critical Reading and Writing I and a course in public speaking, required under the College's core curriculum, help students master the fundamentals and conventions of both written and spoken standard English and introduce them to the art of reasoned discourse, the basic medium of academic communication. The department also offers a course in creative writing.

In keeping with the College's commitment to both literacy and general education, the department offers a number of required courses aimed at introducing students to their literary and cultural heritage while further refining their reading, writing, and speaking skills. Courses required in various degree programs include American Mosaic (critical writing about literature, emphasizing ethnic and gender issues) and a course surveying a broad span of literary history. Upper-level courses in novel, poetry, drama, film, and linguistics are open to students regardless of major.

In addition to meeting the specialized needs of English majors, these courses deepen the student's insight into the human condition and can help ensure success in a variety of fields— from psychology to marketing, from music to pre-law, from chemistry to history. The department sponsors a literary magazine, The Trillium, the Literary Society, and theatre activities including The Ohnimgohow Players and Alpha Psi Omega.

For additional information about the Department of English, its programs, faculty, and organizations contact Mr. Wayne de Rosset, Glenville State College, 200 High Street, Glenville, West Virginia 26351. Phone: (304) 462-4121 or send e-mail to Wayne.deRosset@glenville.edu.

Baccalaureate (4-year non-teaching) Major:

Bachelor of Arts

English

Baccalaureate (Teaching) Major:

English (5-Adult)

English (5-9)

**BACHELOR OF ARTS DEGREE
ENGLISH**

General Education Requirements **43 hours**

Completion of COMM 101, ENGL 101, ENGL 102, and ENGL 203 will fulfill the general education requirement, but will not count toward the English Degree.

English Major **42 hours**

Required Courses **24 hours**

COMM 101	Introduction to Public Speaking	
ENGL 101	Critical Reading and Writing I	
ENGL 102	Critical Reading and Writing II: The American Mosaic	
ENGL 203	Survey of English Literature I	
ENGL 204	Survey of English Literature II	3
ENGL 205	Survey of American Literature I	3
ENGL 206	Survey of American Literature II	3
ENGL 293	Introduction to Literature and Criticism	3
ENGL 307	World Literature	3
ENGL 395	The English Language	3
ENGL 401	Shakespeare	3
ENGL 493	Seminar in Literature	3

English majors are required to complete 18 hours of elective courses chosen from the following:

ENGL 321	The British Novel to 1900	3
ENGL 322	Adolescent Literature	3
ENGL 331	The American Novel	3
ENGL 333	The Modern Novel	3
ENGL 335	Introduction to Film	3
ENGL 390	Women's Literature	3
ENGL 392	Advanced Grammar and Writing	3
ENGL 399	Special Topics and Problems	3
ENGL 404	Modern Drama	3
ENGL 412	Creative Writing	3
ENGL 420	Modern Poetry	3
ENGL 430	Chaucer	3

Minor **18-24 hours**

General Electives (OR) Second Minor **20-26 hours**

Total Hours required for degree **128 hours**

Students working toward a Bachelor of Arts in English are required to pass a final assessment exam administered by the English Department.

GATEWAY ASSESSMENT - ENGLISH 293

CAPSTONE ASSESSMENT - ENGLISH 493

ENGLISH SUGGESTED PLAN OF STUDY

FIRST YEAR

COMM 101	3	ART 200, MUSC 200 (OR) THET 200.....	2
CSCI 101	3	BIOL 101, 201, CHEM 100, 101,	
ENGL 101	3	ENVR 101, PHYS 100, 201, 209 (OR)	
GNEC 100	1	SCNC 101	4
HIST 201, 202, 207, 208 (OR)		ENGL 102	3
POSC 203	3	HIST 201, 202, 207, 208 (OR)	
MATH 110	3	POSC 203	3
Total Hours - Fall Semester	16	PED 101	1
		ENGLISH PROGRAM ELECTIVES	3
		Total Hours - Spring Semester	16

SECOND YEAR

ART 200, MUSC 200 (OR) THET 200	2	BIOL 101, 201, CHEM 100, 101,	
ENGL 203 (OR) ENGL 205.....	3	ENVR 101, PHYS 100, 201, 209 (OR)	
ENGL 293	3	SCNC 101	4
PED 201	1	ENGL 204	3
PROGRAM ELECTIVES	3	ENGL 307	3
MINOR.....	3	ECON 201, GEOG 203, PSYC 201,	
Total Hours - Fall Semester	15	SOCL 205 (OR) SOCS 225	3
		MINOR.....	3
		Total Hours - Spring Semester	16

THIRD YEAR

ENGL 203 (OR) ENGL 205.....	3	ENGL 206	3
PED 301	1	ENGL 395	3
ENGLISH PROGRAM ELECTIVES.....	6	ENGLISH PROGRAM ELECTIVE	3
MINOR.....	3	MINOR.....	6
UNRESTRICTED ELECTIVE	3	UNRESTRICTED ELECTIVE	2
Total Hours - Fall Semester	16	Total Hours - Spring Semester	17

REQUEST DEGREE EVALUATION

FOURTH YEAR

ENGL 401	3	ENGL 493	3
ENGLISH PROGRAM ELECTIVE	3	ENGLISH PROGRAM ELECTIVE	3
MINOR.....	3	MINOR.....	3
UNRESTRICTED ELECTIVES	6	UNRESTRICTED ELECTIVES	8
Total Hours - Fall Semester	15	Total Hours - Spring Semester	17

APPLY FOR GRADUATION

**BACHELOR OF ARTS IN EDUCATION
ENGLISH (5-Adult)**

Candidates may wish to combine this specialization with another (5-9), (9-Adult), (5-Adult) or (K-Adult) specialization.

General Education Requirements 43 hours

Completion of COMM 101, ENGL 101, ENGL 102 and ENGL 203 will fulfill the general education requirement, but will not count toward the English Degree.

English (5-Adult) Required Courses 42 hours

Content Specialization Courses 30 hours

COMM 101	Introduction to Public Speaking	
ENGL 101	Critical Reading and Writing I	
ENGL 102	Critical Reading and Writing II: The American Mosaic	
ENGL 203	Survey of English Literature I	
ENGL 204	Survey of English Literature II	3
ENGL 205	Survey of American Literature I	3
ENGL 206	Survey of American Literature II	3
ENGL 293	Introduction to Literature and Criticism	3
ENGL 307	World Literature	3
ENGL 322	Adolescent Literature	3
ENGL 392	Advanced Grammar and Writing	3
ENGL 395	The English Language	3
ENGL 401	Shakespeare	3
ENGL 493	Seminar in Literature	3

**English (5-Adult) majors are required to complete 12 hours
of elective courses chosen from among the following 12 hours**

ENGL 321	The British Novel to 1900	3
ENGL 331	The American Novel	3
ENGL 333	The Modern Novel	3
ENGL 335	Introduction to Film	3
ENGL 390	Women's Literature	3
ENGL 399	Special Topics and Problems In Literature or Language	3
ENGL 404	Modern Drama	3
ENGL 412	Creative Writing	3
ENGL 420	Modern Poetry	3
ENGL 430	Chaucer	3

ELECTIVES 10 hours

Candidates working toward a Bachelor of Arts in Education English (5-Adult) Degree are required to take the PRAXIS II Content Test before they will be permitted to enroll in the Student Internship semester.

Professional Education Courses		23 hours
CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 342	Teaching English in Middle and Adolescent Education (5-Adult)	3
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversity	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3
Student Internship		12 hours
EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11
Total minimum hours required for degree		130 hours

Education 203 and Education 205 are the only Professional Education courses which can be attempted without being admitted to a Program in Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement during to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

**ENGLISH (5-Adult)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

COMM 101	3	ART 200, MUSC 200, (OR) THET 200.....	4
CSCI 101	3	BIOL 101, 102, CHEM 100, 101,	
ENGL 101	3	ENVR 101, PHYS 100, 201, 209 (OR)	
GNED 100	1	SCNC 101	4
HIST 201, 202, 207, 208 (OR)		CSCI 267	2
POSC 203	3	EDUC 203	2
MATH 110	3	ENGL 102	3
Total Hours - Fall Semester	16	PED 101	1
		Total Hours - Spring Semester	16

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3	BIOL 101, 102, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR)	
EDUC 205	3	SCNC 101	4
ENGL 293	3	ENGL 204	3
ENGL 203 (OR) ENGL 205	3	ENGL 206 (OR) ENGL 307	3
GENERAL ELECTIVES	4	ENGL 395	3
Total Hours - Fall Semester	16	PED 201	1
		GENERAL ELECTIVES	3
		Total Hours - Spring Semester	17

**APPLY FOR ADMISSION
TO TEACHER EDUCATION**

THIRD YEAR

REQUEST DEGREE EVALUATION

ENGL 203 (OR) ENGL 205	3	ENGL 206 (OR) ENGL 307	3
ENGL 401	3	ENGL 322	3
HIST 201, 202, 207, 208 (OR)		EDUC 310	2
POSC 203	3	EDUC 342	3
PED 301	1	ENGLISH PROGRAM ELECTIVE	4
SPED 220	3	GENERAL ELECTIVE	3
ENGLISH PROGRAM ELECTIVE	4	Total Hours - Spring Semester	18
Total Hours - Fall Semester	17		

FOURTH YEAR

EDUC 412	2	APPLY FOR GRADUATION	
ENGL 392	3	EDUC 493	1
ENGL 493	3	STUDENT INTERNSHIP	11
READ 317	3	Total Hours - Spring Semester	12
SPED 334	3		
ENGLISH PROGRAM ELECTIVES	4		
Total Hours - Fall Semester	18		

**REGISTER FOR PRAXIS II EXAM
APPLY FOR STUDENT INTERNSHIP***

***Interns may not enroll in any other
courses while in student internship except
EDUC 299 when necessary and as approved
by the Dean.**

**BACHELOR OF ARTS IN EDUCATION
MIDDLE SCHOOL SPECIALIZATION
ENGLISH (5-9)**

This middle school specialization can be combined with (K-6), (PreK-Adult), (5-Adult), (9-Adult), or with another (5-9) specialization

General Education Requirements

43 hours

Candidates must take COMM 101, ENGL 101, ENGL 102, and ENGL 205 as part of the General Education requirements.

English (5-9)

24 hours

COMM 101	Introduction to Public Speaking	
ENGL 101	Critical Reading and Writing I	
ENGL 102	Critical Reading and Writing II: The American Mosaic	
ENGL 205	Survey of American Literature I	
ENGL 206	Survey of American Literature II	3
ENGL 293	Introduction to Literature and Criticism	3
ENGL 307	World Literature	3
ENGL 322	Adolescent Literature	3
ENGL 392	Advanced Grammar and Writing	3
ENGL 395	The English Language	3
ENGL	Two 300 (OR) 400 level English electives (excluding ENGL 320)	6
EDUC 342	Teaching English in Middle and Adolescent Education (5-Adult)	

Candidates working toward a Bachelor of Arts in Education Middle School Specialization: English (5-9) Degree are required to take the PRAXIS II Middle School English Language Arts Content Test before they will be permitted to enroll in the Student Internship semester.

Professional Education Courses

35 hours

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 342	Teaching English in Middle and Adolescent Education (5-Adult)	3
EDUC 412	Curriculum and Assessment: Content (5-Adult) (OR)	
EDUC 413	Integrated Curriculum and Assessment for Middle Grades (if combined with another (5-9) specialization)	2
EDUC 454	Student Internship Content (5-9)	11
EDUC 493	Capstone Assessment	1
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversity	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

DEPARTMENT OF FINE ARTS

Mr. Duane Chapman, Department Chairperson

Associate Professors: J. McKinney

Assistant Professors: C. Benton, L. Bone, D. Chapman, D. Maher

The Department of Fine Arts offers a Bachelor of Arts in Music Education (PreK-Adult), and minors in Art and Music. These programs adhere to recommended national and professional guidelines. The department faculty are highly competent in the field of music and art and are active performers and artists.

The Department of Fine Arts is housed in the newest building on campus. It contains a modern auditorium with recording capabilities, a first class recital hall with live-feed media support, the largest art gallery in central West Virginia and numerous state-of-the-art practice rooms. The art studios are large with excellent work spaces and the ceramic studio has been equipped with a new kiln for firing both ceramic and sculpture projects.

Participation in most music ensembles is open to all members of the college community. Traditionally, the program represents the College in off-campus performances, in-state and out-of-state, college ceremonies and ensemble performances in the Fine Arts Center Auditorium. During their senior year student recitals are given and are open to the public and college community. For additional information about the Department of Fine Arts, its programs, faculty, and organizations contact Mr. Duane Chapman, Glenville State College, 200 High Street, Glenville, West Virginia 26351. Phone: (304) 462-4130 or send e-mail to Donald.Chapman@glenville.edu.

Degree Programs: The following program is available in the Department of Fine Arts.

Baccalaureate (Teaching) Majors:

Bachelor of Arts in Education: Music (PreK-Adult)

MUSIC PROGRAM ADMISSION POLICY

Prospective music education majors must meet the admission requirements of Glenville State College and demonstrate proficiency in basic musicianship skills and must audition prior to admission to the program. This audition and interview may be arranged as late as the first week of classes in each semester although students desiring to be considered for music scholarships should arrange the audition during their senior year in high school. Annual audition days are scheduled in February and March each year. The basic musicianship skills to be tested in the audition will include: a prepared music selection in a major performing area, sight reading in the major performing area, vocal pitch matching, and ability to identify basic music notation. An interview discussing career goals and objectives will be part of this audition.

RETENTION POLICY

Sophomore music education students must receive a cumulative grade point average of 2.0 in five courses to be retained in the music education program.

These five courses are: Theory I-Music 170, Theory II-Music 171, Voice Class-Music 114, Applied Music I and Applied Music II. Any student not achieving the 2.0 grade point average may be suspended from the music education course of study and only may apply for readmission after one semester. Students may continue their general studies during the suspension semester if they so desire and may continue to participate in music ensembles. The fourth semester jury will be the mid program assessment for all students and must be passed to continue in music education.

**BACHELOR OF ARTS IN EDUCATION
MUSIC (PREK-ADULT)**

General Education Requirements **44 hours***

Candidates should consult with their academic advisor to determine if specific courses are necessary in order to satisfy the General Education requirements within this program.

***For Music Majors ONLY, MUSC 301 will constitute the General Education requirement of MUSC 200.**

Content Specialization Courses **51 hours**

MUSC	Major Ensembles (will vary per emphasis)	4
MUSC 114	Class Instruction in Voice	2
MUSC 170	Theory I	4
MUSC 171	Theory II	4
MUSC 215	Class Instruction in Strings	2
MUSC 216	Class Instruction in Woodwinds	2
MUSC 270	Theory III	4
MUSC 271	Theory IV	4
MUSC 301	Music History and Literature I	
MUSC 302	Music History and Literature II	3
MUSC 317	Class Instruction in Percussion	2
MUSC 318	Class Instruction in Brass	2
MUSC 375	Conducting I	2
MUSC 376	Conducting II	2
Applied Music (MUSC 120-455)		14
<i>For the Instrumental Major</i>		
Applied Instrument		10
MUSC 120, 121, 220, 221 Applied Piano		4
<i>For the Piano Major</i>		
Applied Instrument		10
Piano Accompanying		4
<i>For the Voice Major</i>		
Applied Voice		10
MUSC 120, 121, 220, 221 Applied Piano		4

Professional Education Courses **26 hours**

Must complete a Methods course for each specialization in which candidate seeks to gain licensure.

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 309	General Music Methods and Materials	2
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 329	Instrumental Music Methods and Materials	2
EDUC 349	Teaching Music in Adolescent Education (9-Adult)	2
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

Student Internship

12 hours

EDUC 493 Capstone Assessment

1

EDUC Student Internship

11

Total minimum hours required for degree

133 hours

Education 203 and Education 205 are the only Professional Education courses which can be attempted without being admitted to Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

**MUSIC (PREK-ADULT)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

CSCI 101.....	3
EDUC 203.....	2
ENGL 101	3
GNED 100.....	1
MUSC 120.....	1
MUSC 170.....	4
MUSC - Applied Major 1 & Ensemble	2
Total Hours - Fall Semester.....	16

**CANDIDATES NOT REQUIRED TO TAKE
DEVELOPMENTAL COURSEWORK SHOULD
ATTEMPT PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101.....	4
COMM 101.....	3
MUSC 114	2
MUSC 121	1
MUSC 171	4
MUSC - Applied Major 2 & Ensemble	2
PED 101	1
Total Hours - Spring Semester	17

SECOND YEAR

CSCI 267.....	2
EDUC 205	3
ENGL 102	3
MUSC 215.....	2
MUSC 220.....	1
MUSC 270.....	4
MUSC - Applied Major 3 & Ensemble	2
Total Hours - Fall Semester.....	17

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

ART 200 (OR) THET 200.....	2
MATH 110.....	3
PED 201	1
MUSC 216	2
MUSC 221	1
MUSC 271	4
MUSC - Applied Major 4 & Ensemble	2
SPED 220	3
Total Hours - Spring Semester	18

THIRD YEAR

REQUEST DEGREE EVALUATION

EDUC 309.....	2
HIST 201, 202, 207, 208 (OR) POSC 203.....	3
MUSC 301.....	3
MUSC 317.....	2
MUSC 375.....	2
MUSC - Applied Major 5 & Ensemble	2
SPED 334.....	3
Total Hours - Fall Semester.....	17

ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3
EDUC 329.....	2
HIST 201, 202, 207, 208 (OR) POSC 203	3
MUSC 302	3
MUSC 318	2
MUSC 376	2
MUSC - Applied Major 6 & Ensemble	2
Total Hours - Spring Semester	17

FOURTH YEAR*

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101.....	4
EDUC 310.....	2
EDUC 349.....	2
EDUC 412.....	2
ENGL 203, 204, 205, (OR) 206.....	3
MUSC - Applied Major 7 (Recital).....	2
PED 301.....	1
READ 317	3
Total Hours - Fall Semester.....	19

**PASS PRAXIS II EXAM
APPLY FOR STUDENT INTERNSHIP*
APPLY FOR GRADUATION**

EDUC 493.....	1
Student Internship.....	11
Total Hours - Spring Semester	12

***Interns may not enroll in any other
courses while in student internship except
EDUC 299 when necessary and as approved
by the Dean.**

DEPARTMENT OF LAND RESOURCES

Dr. Joe Evans, Interim Department Chairperson

Professor: R. Sypolt

Assistant Professor: R. Gazal

Instructors: J. Musolf, R. Witte

The Department of Land Resources prides itself on a "hands on" approach to learning. Students are provided teaching/learning experience that duplicates as closely as possible real world applications. The baccalaureate degree in Natural Resource Management will take advantage of two associate degree programs in the Department of Land Resources and the strength of course offerings in the Department of Science and Mathematics, Department of Business and Department of Social Science. The degree was developed around the new general education baccalaureate degree component, a Natural Resource Management core, seven major concentration areas and a block elective component. The seven degree concentrations are Applied Science, Business Management, Criminal Justice, Environmental Science, Forest Technology, Landman Technology and Land Surveying Technology.

The Department of Land Resources is housed in Eberle Hall about one mile from the main campus. The department has about 300 acres of land adjacent to the building for outdoor projects. A greenhouse and sawmill are located on the property for student use along with storage buildings for timber harvesting equipment. A modern computer lab is available for use in appropriate classes. This lab contains computers, plotters, scanner and software that replicate those used in government, business, and industry. A wide array of hand tools, equipment and land surveying instruments appropriate for teaching field labs are available to enhance instruction and learning. Global Positioning Systems (GPS) and Geographic Information Systems (GIS) technologies are used in several classes.

The associate degree programs have active advisory committees comprised of representatives from government, business, and industries that hire graduates. These advisory bodies ensure that classes are continually updated and help greatly with job placement for graduates. Job opportunities remain strong for all program graduates. Graduates receive the associate degree upon completion of their programs in forestry or land surveying. The forestry program is one of only 22 in the country recognized by the Society of American Foresters, and graduates can become registered under state law to practice forest management in West Virginia. Graduates of the land surveying associate degree program receive a "surveyor intern" status as the curriculum is approved by the West Virginia Board of Examiners of Land Surveyors and the degree provides two of the six years required for licensure. The baccalaureate Natural Resource Management degree with the Land Surveying Technology concentration provides three of the six years required for licensure.

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For additional information about the Department of Land Resources, its programs, faculty and organizations, contact Glenville State College, 200 High Street, Glenville, West Virginia 26351. Phone: (304) 462-4135 or send e-mail to joe.evans@glenville.edu.

Degree Programs: The following programs are available in the Department of Land Resources.

Baccalaureate (4-year non-teaching) Majors:

Bachelor of Science

Natural Resource Management with concentrations in

Applied Science, Business Management, Criminal Justice,

Environmental Science, Forest Technology, Landman Technology (OR)

Land Surveying Technology

Biology combined with Forestry

Business combined with Forestry

Associate of Science (2-year) Majors:

Forest Technology

Land Surveying

BACHELOR OF SCIENCE – NATURAL RESOURCE MANAGEMENT**General Education Requirement****43 hours****Natural Resource Management Core****33 hours**

BIOL 400	Ecology and Field Biology	4
CSCI 260	Management Information Systems	3
ENVR 352	Air/Water/Soil Quality	4
ENVR 393	Environmental Compliance	4
MGMT 201	Principles of Management	3
MGMT Elective (300-400 level)		3
NRMT 125	Computer Assisted Mapping	3
NRMT 201	Forest Ecology	3
NRMT 234	GIS Applications I	3
NRMT 493	Natural Resource Management Applications	3

Block Electives (select from the following 300-400 level courses)

BIOL 302	General Entomology	4
BIOL 305	General Botany	4
BIOL 335	Cell Physiology	4
BIOL 352	Plant Anatomy and Morphology	4
BIOL 361	Microbiology	4
BIOL 362	Plant Physiology	4
BIOL 363	Non-vascular Plants	4
BIOL 456	Genetics	4
BUSN 330	Quantitative Business Analysis II	3
ENVR 351	Soils and Land Reclamation	3
GEOG 304	North American Geography	3
GEOG 309	Appalachia and the Global Economy	3
MGMT 383	Labor Management Relations	3
MGMT 384	Human Resource Management	3
MGMT 487	Operations Management	3
NRMT 334	GIS Applications II	3
NRMT 380	Soils Management	3
NRMT 389	Community Service	3
STAT 361	Introduction to Statistical Analysis	3

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Block Electives (select from the following unrestricted)

BIOL 101	General Biology I	4
BIOL 108	Dendrology I	1
BIOL 109	Dendrology II	1
BIOL 110	Dendrology III	1
BIOL 201	Introduction to Cell Biochemistry	4
BIOL 203	Plant Disease and Insect Control	3
BIOL 293	Techniques of Science	2
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
ECON 201	Principles of Microeconomics	3
FRST 107	Tree and Wood Identification	2
FRST 202	Forest Recreation and Wildlife Management	3
FRST 204	Photogrammetry and Photo Interpretation	2
FRST 206	Timber Harvest Planning & Systems	3
FRST 209	Silviculture and Vegetation Management	4
LAND 124	Land Survey Boundary Law	3
LAND 232	Cartographic Surveying	4
LAND 235	Hydrology, Drainage and Sub-division Design	4
LAND 244	Remote Sensing and Aerial Photo Interpretation	1
MATH 202	Calculus I	4
MATH 256	Probability and Statistics I	3
MGMT 202	Small Business Management	3
PHYS 201	General Physics I	4
PHYS 202	General Physics II	4
PHYS 209	General Geology	4
SCNC 101	Earth Science	4

**NATURAL RESOURCE MANAGEMENT
APPLIED SCIENCE CONCENTRATION**

General Education Requirement

43 hours

Students must complete BIOL 101, GEOG 203, MATH 102 and POSC 203 as part of the General Education requirement.

Natural Resource Management Core*

33 hours

Applied Science Concentration

32 hours

BIOL 109	Dendrology II	1
BIOL 205	Invertebrate Zoology (OR)	
BIOL 206	Vertebrate Zoology	3
BIOL 293	Techniques of Science	2
BIOL 305	General Botany	4
BIOL 352	Plant Anatomy and Morphology (OR)	
BIOL 362	Plant Physiology	4
BIOL 361	Microbiology	4
BIOL 493	Senior Seminar	2
CHEM 101	General Chemistry I	4
CHEM 102	General Chemistry II	4
PHYS 209	General Geology	4

Block Electives (300-400 level)*

12 hours

Block Electives (Unrestricted)*

10 hours

Total minimum hours required for degree

130 hours

GATEWAY ASSESSMENT - BIOL 293

CAPSTONE ASSESSMENT - NRMT 493

***Natural Resource Management Core and Block Electives are located on pages 151-152.**

NRMT: APPLIED SCIENCE
SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 101	4	ART 200, MUSC 200 (OR) THET 200.....	2
BIOL 109	1	COMM 101.....	3
CHEM 101	4	CSCI 101	3
ENGL 101	3	CHEM 102	4
GNED 100	1	GEOG 203	3
MATH 102	3	PED 101	1
Total Hours – Fall Semester	16	Total Hours – Spring Semester	16

SECOND YEAR

BIOL 201, CHEM 100, ENVR 101, PHYS 100, 201 (OR) SCNC 101	4	BIOL 293	2
BIOL 205 (OR) BIOL 206	3	CSCI 260	3
HIST 201, 202, 207 (OR) 208	3	ENGL 102	3
NRMT 125	3	MGMT 201	3
POSC 203	3	PHYS 209.....	4
PED 201	1	Total Hours – Spring Semester	15
Total Hours – Fall Semester	17		

THIRD YEAR

ART 200, MUSC 200 (OR) THET 200	2	ENGL 203, 204, 205 (OR) 206	3
BIOL 305	4	ENVR 352	4
BIOL 361	4	ENVR 393	4
NRMT 201	3	BLOCK ELECTIVE.....	5
NRMT 234	3	Total Hours – Spring Semester	16
PED 301	1		
Total Hours – Fall Semester	17		

REQUEST DEGREE EVALUATION

FOURTH YEAR

BIOL 352 (OR) BIOL 362	4	BIOL 400	4
BLOCK ELECTIVES (300-400 level)	12	BIOL 493	2
Total Hours – Fall Semester	16	MGMT ELECTIVE (300-400 level)	3
		NRMT 493.....	3
		BLOCK ELECTIVES.....	5
		Total Hours – Spring Semester	17

APPLY FOR GRADUATION

NATURAL RESOURCE MANAGEMENT BUSINESS MANAGEMENT CONCENTRATION

General Education Requirement**43 hours**

Students must complete GEOG 203, MATH 102 and POSC 203 as part of the General Education requirement.

Natural Resource Management Core***33 hours****Business Management Concentration****36 hours**

ACCT 231	Principles of Accounting I	3
BUSN 193	Applied Business Communications	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 330	Quantitative Business Analysis II	3
BUSN 470	Business Law II	3
ECON 201	Principles of Microeconomics	3
FINC 321	Business Finance	3
MGMT 383	Labor-Management Relations	3
MGMT 384	Human Resource Management	3
MGMT 487	Operations Management	3
STAT 361	Introduction to Statistical Analysis	3

Block Electives (300-400 level)***5 hours****Block Electives (Unrestricted)*****13 hours****Total minimum hours required for degree****130 hours****GATEWAY ASSESSMENT - BUSN 193****CAPSTONE ASSESSMENT - NRMT 493**

***Natural Resource Management Core and Block Electives are located on pages 151-152.**

NRMT: BUSINESS MANAGEMENT
SUGGESTED PLAN OF STUDY

FIRST YEAR

ART 200, MUSC 200 (OR) THET 200	2	COMM 101.....	3
BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4	CSCI 101	3
BUSN 230	3	HIST 201, 202, 207 (OR) 208.....	3
ENGL 101	3	NRMT 125.....	3
GNED 100	1	PED 101	1
MATH 102	3	STAT 361	3
Total Hours – Fall Semester	16	Total Hours – Spring Semester	16

SECOND YEAR

ACCT 231	3	ART 200, MUSC 200 (OR) THET 200.....	2
BUSN 270	3	BUSN 193	3
ECON 201	3	BUSN 330	3
NRMT 201	3	CSCI 260	3
PED 201	1	ENVR 352	4
POSC 203	3	FINC 321	3
Total Hours – Fall Semester	16	Total Hours – Spring Semester	18

THIRD YEAR

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4	BUSN 470	3
ENGL 102	3	GEOG 203	3
MGMT 201.....	3	MGMT 383.....	3
NRMT 234	3	MGMT ELECTIVE (300-400 level)	3
BLOCK ELECTIVE (300-400 level))	3	PED 301	1
Total Hours – Fall Semester	16	BLOCK ELECTIVE (300-400 level))	2
		Total Hours – Spring Semester	15

REQUEST DEGREE EVALUATION

FOURTH YEAR

ENGL 203, 204, 205 (OR) 206	3	BIOL 400	4
MGMT 384.....	3	ENVR 393	4
BLOCK ELECTIVES	10	MGMT 487	3
Total Hours – Fall Semester	16	NRMT 493.....	3
APPLY FOR GRADUATION		BLOCK ELECTIVE.....	3
		Total Hours – Spring Semester	17

NATURAL RESOURCE MANAGEMENT CRIMINAL JUSTICE CONCENTRATION

General Education Requirement

43 hours

Students must complete MATH 102, POSC 203 and SOCL 205 as part of the General Education requirement.

Natural Resource Management Core*

33 hours

Criminal Justice Concentration

42 hours

CRJU 111	Introduction to Criminal Justice System	3
CRJU 193	Courts and the Judicial Process	3
CRJU 215	Crime Scene Management	3
CRJU 222	Police Practices and Procedures	3
CRJU 223	Corrections	3
CRJU 310	Criminal Justice Management	3
CRJU 397	Work Experience	6
CRJU 401	Ethics in Criminal Justice	3
POSC 204	State and Local Government	3
POSC 390	Introduction to Public Administration	3
PSYC 201	General Psychology	3
SOCL 105	Interviewing and Counseling	3
SOCL 209	Social Problems	3

Block Electives (300-400 level)*

11 hours

Total minimum hours required for degree

129 hours

GATEWAY ASSESSMENT – CRJU 193

CAPSTONE ASSESSMENT – NRMT 493

***Natural Resource Management Core and Block Electives are located on pages 151-152.**

**NRMT: CRIMINAL JUSTICE
SUGGESTED PLAN OF STUDY**

FIRST YEAR

CRJU 111	3	BIOL 101	4
CRJU 222	3	CRJU 193	3
ENGL 101	3	CRJU 215	3
GNEC 100	1	CRJU 223	3
MATH 102	3	POSC 203	
PSYC 201.....	3	Total Hours – Spring Semester	16
Total Hours – Fall Semester	16		

SECOND YEAR

CSCI 101	3	CRJU 310	3
SOCL 105	3	PED 101	1
SOCL 205	3	HIST 201, 202, 207(OR) 208.....	3
ENGL 102	3	POSC 204	3
MGMT 201.....	3	BLOCK ELECTIVES (300-400 level)	4
Total Hours – Fall Semester	15	Total Hours – Spring Semester	14

SUMMER

CRJU 397	6
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THIRD YEAR

ART 200, MUSC 200 (OR) THET 200	2	ART 200, MUSC 200 (OR) THET 200.....	2
POSC 390	3	ENGL 203, 204, 205 (OR) 206	3
CSCI 260	3	NRMT 125.....	3
NRMT 201	3	MGMT ELECTIVE (300-400 level)	3
PED 201	1	BLOCK ELECTIVES (300-400 level)	4
SOCL 209	3	Total Hours – Spring Semester	15
Total Hours – Fall Semester	15		

REQUEST DEGREE EVALUATION

FOURTH YEAR

SCNC 101 or ENVR 101	4
COMM 101	3
PED 301	1
BIOL 400	4
BLOCK ELECTIVES (300-400 level)	3
Total Hours – Fall Semester	15

APPLY FOR GRADUATION

NRMT 234.....	3
ENVR 352	4
ENVR 393	4
NRMT 493.....	3
CRJU 401	3
Total Hours – Spring Semester	17

NATURAL RESOURCE MANAGEMENT ENVIRONMENTAL SCIENCE CONCENTRATION

General Education Requirement

43 hours

Students must complete BIOL 101, ENVR 101, GEOG 203, MATH 102 and POSC 203 as part of the General Education requirement.

Natural Resource Management Core*

33 hours

Environmental Science Concentration

28 hours

CHEM 101	General Chemistry I	4
CHEM 102	General Chemistry II	4
ENVR 197	Work Experience	1
ENVR 193	Solid Waste Management	3
ENVR 255	Health and Safety	3
ENVR 351	Soils and Land Reclamation	3
LAND 121	Introduction to Land Surveying	3
PHYS 209	General Geology	4
STAT 361	Introduction to Statistical Analysis	3

Block Electives (300-400 level)*

20 hours

Block Electives (Unrestricted)*

4 hours

Total minimum hours required for degree

128 hours

GATEWAY ASSESSMENT - ENVR 193

CAPSTONE ASSESSMENT - NRMT 493

***Natural Resource Management Core and Block Electives are located on pages 151-152.**

NRMT: ENVIRONMENTAL SCIENCE
SUGGESTED PLAN OF STUDY

FIRST YEAR

CHEM 101	4	CHEM 102	4
ENGL 101	3	COMM 101.....	3
ENVR 101	4	CSCI 101	3
GNED 100	1	LAND 121	3
MATH 102	3	NRMT 125.....	3
PED 101	1	Total Hours – Spring Semester	16
Total Hours – Fall Semester	16		

SECOND YEAR

ART 200, MUSC 200 (OR) THET 200	2	ENVR 351	3
ENVR 255	3	ENVR 352	4
ENVR 193	3	ENVR 393	4
NRMT 201	3	PED 201	1
NRMT 234	3	PHYS 209.....	4
STAT 361	3	Total Hours – Spring Semester	16
Total Hours – Fall Semester	17		

SUMMER

ENVR 197	1
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THIRD YEAR

BIOL 101	4	ART 200, MUSC 200 (OR) THET 200.....	2
ENGL 102	3	CSCI 260	3
GEOG 203	3	HIST 201, 202, 207 (OR) 208.....	3
MGMT 201	3	MGMT ELECTIVE (300-400 level)	3
BLOCK ELECTIVES (300-400 level)	4	BLOCK ELECTIVES.....	4
Total Hours – Fall Semester	17	Total Hours – Spring Semester	15

REQUEST DEGREE EVALUATION

FOURTH YEAR

ENGL 203, 204, 205 (OR) 206	3	BIOL 400	4
POSC 203	3	NRMT 493	3
BLOCK ELECTIVES (300-400 level)	9	PED 301	1
Total Hours – Fall Semester	15	BLOCK ELECTIVES (300-400 level)	7
		Total Hours – Spring Semester	15

APPLY FOR GRADUATION

NATURAL RESOURCE MANAGEMENT FOREST TECHNOLOGY CONCENTRATION

General Education Requirement 43 hours

Students must complete BIOL 101 and POSC 203 as part of the General Education requirement.

Natural Resource Management Core* 33 hours

Forest Technology Concentration 40 hours

BIOL 108	Dendrology I	1
BIOL 109	Dendrology II	1
BIOL 110	Dendrology III	1
BIOL 203	Plant Disease and Insect Control	3
FRST 103	Forest Measurements I	2
FRST 193	Forest Measurements II	3
FRST 197	Work Experience	1
FRST 202	Forest Recreation and Wildlife Management	3
FRST 204	Photogrammetry and Photo Interpretation	2
FRST 205	Wood Products, Processing and Marketing	3
FRST 206	Timber Harvest Planning and Systems	3
FRST 209	Silviculture and Vegetation Management	4
FRST 212	Timber Harvesting Techniques	2
FRST 214	Fire Protection	2
FRST 293	Forest Management	3
LAND 101	Forest Surveying	3
MGMT 202	Small Business Management	3

Block Electives (300-400 level)* 15 hours

Total minimum hours required for degree 131 hours

GATEWAY ASSESSMENT - FRST 293

CAPSTONE ASSESSMENT - NRMT 493

***Natural Resource Management Core and Block Electives are located on pages 151-152.**

**NRMT: FOREST TECHNOLOGY
SUGGESTED PLAN OF STUDY**

FIRST YEAR

BIOL 108	1	BIOL 101	4
BIOL 109	1	BIOL 110	1
ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3	ENGL 102	3
ENGL 101	3	FRST 193	3
FRST 103	2	LAND 101	3
FRST 214	2	NRMT 125	3
GNED 100	1	Total Hours – Spring Semester	17
MATH 102 (OR) MATH 110	3		
Total Hours – Fall Semester	16		

SUMMER

FRST 197	1
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SECOND YEAR

BIOL 203	3	FRST 202	3
FRST 204	2	FRST 205	3
FRST 209	4	FRST 206	3
FRST 212	2	FRST 293	3
NRMT 201	3	MGMT 202	3
PED 201	1	NRMT 234	3
Total Hours – Fall Semester	15	Total Hours – Spring Semester	18

THIRD YEAR

ART 200, MUSC 200 (OR) THET 200	2	ART 200, MUSC 200 (OR) THET 200	2
CSCI 101	3	ENGL 203, 204, 205 (OR) 206	3
CSCI 260	3	HIST 201, 202, 207 (OR) 208	3
MGMT 201	3	MGMT ELECTIVE (300-400 level)	3
PED 101	1	BLOCK ELECTIVES (300-400 level)	4
BLOCK ELECTIVES (300-400 level)	4	Total Hours – Spring Semester	15
Total Hours – Fall Semester	16		

REQUEST DEGREE EVALUATION

FOURTH YEAR

BIOL 201, CHEM 100, 101, ENVR 101, PHYS 101,201, 209 (OR) SCNC 101	4	BIOL 400	4
COMM 101	3	ENVR 352	4
PED 301	1	ENVR 393	4
POSC 203	3	NRMT 493	3
BLOCK ELECTIVES (300-400 level)	7	Total Hours – Spring Semester	15
Total Hours – Fall Semester	18		

APPLY FOR GRADUATION

NATURAL RESOURCE MANAGEMENT LANDMAN TECHNOLOGY CONCENTRATION

General Education Requirement

43 hours

Students must complete GEOG 203, MATH 102 and POSC 203 as part of the General Education requirement.

Natural Resource Management Core*

33 hours

Landman Concentration

32 hours

BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 470	Business Law II	3
LAMN 193	Principles of Landman Technology	1
LAMN 293	Landman Seminar	2
LAMN 297	Internship	1
LAMN 310	Energy Resource Law	3
LAND 121	Introduction to Land Surveying	3
LAND 123	Land Survey Descriptions-Interpretation and Writing	3
PHYS 209	General Geology	4
PSYC 201	General Psychology	3
SOCL 205	Principles of Sociology	3

Recommended Block Electives*

20 hours

BIOL 109	Dendrology II	1
ENVR 351	Soils and Land Reclamation	3
GEOG 304	North American Geography	3
GEOG 309	Appalachia and the Global Economy	3
LAND 244	Remote Sensing and Aerial Photo Interpretation	1
MGMT 384	Human Resource Management	3
MGMT 487	Operations Management	3
	300-400 level	3

Block Electives (Unrestricted)*

2 hours

Total minimum hours required for degree

130 hours

GATEWAY ASSESSMENT - LAMN 293

CAPSTONE ASSESSMENT - NRMT 493

***Natural Resource Management Core and Block Electives are located on pages 151-152.**

NRMT: LANDMAN
SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4	ART 200, MUSC 200 (OR) THET 200.....	2
CSCI 101	3	COMM 101.....	3
ENGL 101	3	LAMN 193	1
GNED 100	1	LAND 123	3
LAND 121	3	NRMT 125	3
MATH 102	3	PED 101	1
Total Hours – Fall Semester	17	PSYC 201	3
		Total Hours – Spring Semester	16

SECOND YEAR

BUSN 270	3	BUSN 230	3
NRMT 234	3	ENVR 393	4
PHYS 209	4	GEOG 203	3
SOCL 205	3	LAMN 293	2
BLOCK ELECTIVE (300-400 level)	3	LAND 244 (BLOCK ELECTIVE)	1
Total Hours – Fall Semester	16	MGMT 201	3
		Total Hours – Spring Semester	16

THIRD YEAR

ART 200, MUSC 200 (OR) THET 200	2	BUSN 470	3
ENGL 102	3	CSCI 260	3
MGMT 384 (BLOCK ELECTIVE).....	3	ENGL 203, 204, 205 (OR) 206	3
MGMT ELECTIVE (300-400 level)	3	ENVR 352	4
NRMT 201	3	HIST 201, 202, 207 (OR) 208.....	3
PED 201	1	PED 301	1
Total Hours – Fall Semester	15	Total Hours – Spring Semester	17

REQUEST DEGREE EVALUATION

SUMMER

LAMN 297.....	1
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FOURTH YEAR

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201 (OR) SCNC 101	4	APPLY FOR GRADUATION	
BIOL 109 (BLOCK ELECTIVE)	1	BIOL 400	4
GEOG 309 (BLOCK ELECTIVE)	3	ENVR 351 (BLOCK ELECTIVE)	3
LAMN 310	3	GEOG 304 (BLOCK ELECTIVE)	3
MGMT 487 (BLOCK ELECTIVE).....	3	NRMT 493	3
POSC 203	3	BLOCK ELECTIVE.....	2
Total Hours – Fall Semester	17	Total Hours – Spring Semester	15

NATURAL RESOURCE MANAGEMENT LAND SURVEYING CONCENTRATION

General Education Requirement

43 hours

Students must complete BIOL 101, GEOG 203, MATH 102, POSC 203 and SCNC 101 as part of the General Education requirement.

Natural Resource Management Core*

33 hours

Land Surveying Concentration

47 hours

FRST 107	Tree and Wood Identification	2
LAND 121	Introduction to Land Surveying	3
LAND 123	Land Survey Descriptions- Interpretations and Writing	3
LAND 124	Land Survey Boundary Law	3
LAND 193	Survey Measurements and Computations I	4
LAND 197	Work Experience	1
LAND 230	Survey Measurements and Computations II	4
LAND 231	Retracement Surveys	3
LAND 232	Cartographic Surveying	4
LAND 235	Hydrology, Drainage and Subdivision Design	4
LAND 240	Route and Construction Surveys	4
LAND 241	Energy Resource Surveying	2
LAND 244	Remote Sensing and Aerial Photo Interpretation	1
LAND 293	Survey Decisions/Professional Applications	6
MATH 120	Precalculus	4

Block Electives (300-400 level)*

8 hours

Total minimum hours required for degree

131 hours

GATEWAY ASSESSMENT - LAND 293

CAPSTONE ASSESSMENT - NRMT 493

***Natural Resource Management Core and Block Electives are located on Pages 151-152.**

NRMT: LAND SURVEYING TECHNOLOGY
SUGGESTED PLAN OF STUDY

FIRST YEAR

CSCI 101	3	COMM 101	3
ENGL 101	3	LAND 123	3
FRST 107	2	LAND 124	3
GNED 100	1	LAND 193	4
LAND 121	3	NRMT 125	3
MATH 102	3	PED 101	1
MATH 120	4	Total Hours – Spring Semester	17
Total Hours – Fall Semester	19		

SUMMER

LAND 197	1
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SECOND YEAR

ART 200, MUSC 200 (OR) THET 200	2	BIOL 101	4
LAND 230	4	LAND 240	4
LAND 231	3	LAND 241	2
LAND 232	4	LAND 244	1
LAND 235	4	LAND 293	6
Total Hours – Fall Semester	17	Total Hours – Spring Semester	17

THIRD YEAR

ART 200, MUSC 200 (OR) THET 200	2	ENGL 203, 204, 205 (OR) 206	3
ENGL 102	3	GEOG 203	3
MGMT 201	3	HIST 201, 202, 207 (OR) 208	3
NRMT 234	3	MGMT ELECTIVE (300-400 level)	3
PED 201	1	NRMT 201	3
SCNC 101	4	Total Hours – Spring Semester	15
Total Hours – Fall Semester	16		

REQUEST DEGREE EVALUATION

FOURTH YEAR

CSCI 260	3	BIOL 400	4
PED 301	1	ENVR 352	4
POSC 203	3	ENVR 393	4
BLOCK ELECTIVES (300-400 level)	8	NRMT 493	3
Total Hours – Fall Semester	15	Total Hours – Spring Semester	15

APPLY FOR GRADUATION

BACHELOR OF SCIENCE - BIOLOGY COMBINED WITH ASSOCIATE IN SCIENCE - FOREST TECHNOLOGY

General Education Requirements**43 hours**

Students must take BIOL 101, CHEM 101 and MATH 102 as part of the General Education requirement.

Forestry Requirement**49 hours**

BIOL 108	Dendrology I	1
BIOL 109	Dendrology II	1
BIOL 110	Dendrology III	1
BIOL 203	Plant Disease and Insect Control	3
FRST 103	Forest Measurements I	2
FRST 193	Forest Measurements II	3
FRST 197	Work Experience	1
(includes 8 weeks of summer work experience or an equivalent forestry project.)		
FRST 202	Forest Recreation & Wildlife Management	3
FRST 204	Photogrammetry and Photointerpretation	2
FRST 205	Wood Products, Processing and Marketing	3
FRST 206	Timber Harvest Planning and Systems	3
FRST 209	Silviculture and Vegetation Management	4
FRST 212	Timber Harvesting Techniques	2
FRST 214	Fire Protection	2
FRST 293	Forest Management	3
LAND 101	Forest Surveying	3
MGMT 202	Small Business Management	3
NRMT 125	Computer Assisted Mapping	3
NRMT 201	Forest Ecology	3
NRMT 234	GIS Applications I	3

Biology Requirements**41 hours**

BIOL 293	Techniques of Science	2
BIOL 302	General Entomology	4
BIOL 305	General Botany	4
BIOL 352	Plant Anatomy and Morphology (OR)	
	Upper Division Biology	4
BIOL 361	Microbiology	4
BIOL 362	Plant Physiology (OR)	
	Upper Division Biology	4
BIOL 370	Parasitology	4
BIOL 399	Special Topics and Problems	3
BIOL 400	Ecology and Field Biology	4
BIOL 456	Genetics	4
BIOL 493	Senior Seminar	2
BIOL 499	Research	2

Total minimum hours required for degree**133 hours**

Certain Courses in this program have prerequisites; students should check course descriptions for required prerequisites.

FORESTRY:

Gateway Assessment—FRST 193
Capstone Assessment—FRST 293

BIOLOGY:

Gateway Assessment—BIOL 293
Capstone Assessment—BIOL 493

**BIOLOGY AND FOREST TECHNOLOGY
SUGGESTED PLAN OF STUDY**

FIRST YEAR

BIOL 108	1	BIOL 101	4
BIOL 109	1	BIOL 110	1
ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3	ENGL 102	3
ENGL 101	3	FRST 193.....	3
FRST 103.....	2	LAND 101	3
FRST 214.....	2	NRMT 125.....	3
GNED 100	1	Total Hours – Spring Semester	17
MATH 102	3		
Total Hours – Fall Semester	16		

SUMMER

FRST 197.....	1
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SECOND YEAR

BIOL 203	3	FRST 202.....	3
FRST 204.....	2	FRST 205.....	3
FRST 209.....	4	FRST 206.....	3
FRST 212.....	2	FRST 293.....	3
NRMT 201	3	MGMT 202	3
PED 201	1	NRMT 234.....	3
Total Hours – Fall Semester	15	Total Hours – Spring Semester	18

THIRD YEAR

BIOL 293	2	ART 200, MUSC 200 (OR) THET 200.....	2
BIOL 305	4	BIOL 361	4
CHEM 101	4	BIOL 370	4
CSCI 101	3	ENGL 203, 204, 205 (OR) 206	3
HIST 201, 202, 207, 208 (OR) POSC 203	3	HIST 201, 202, 207, 208 (OR) POSC 203	3
Total Hours – Fall Semester	16	PED 101	1
		Total Hours – Spring Semester	17

REQUEST DEGREE EVALUATION

FOURTH YEAR

ART 200, MUSC 200 (OR) THET 200	2	BIOL 302	4
BIOL 352 (OR) UPPER DIVISION BIOL....	4	BIOL 399	3
BIOL 362 (OR) UPPER DIVISION BIOL....	4	BIOL 400	4
BIOL 499	2	BIOL 456	4
COMM 101	3	BIOL 493	2
PED 301	1	Total Hours – Spring Semester	17
Total Hours – Fall Semester	16		

APPLY FOR GRADUATION

**BACHELOR OF SCIENCE – BUSINESS
COMBINED WITH
ASSOCIATE IN SCIENCE - FOREST TECHNOLOGY**

General Education Requirements **43 hours**

Students must take BIOL 101 and MATH 102 as part of the General Education requirement.

Forestry Requirements **49 hours**

BIOL 108	Dendrology I	1
BIOL 109	Dendrology II	1
BIOL 110	Dendrology III	1
BIOL 203	Plant Disease and Insect Control	3
FRST 103	Forest Measurements I	2
FRST 193	Forest Measurements II	3
FRST 197	Work Experience	1
(includes 8 weeks of summer work experience or an equivalent forestry project.)		
FRST 202	Forest Recreation & Wildlife Management	3
FRST 204	Photogrammetry and Photointerpretation	2
FRST 205	Wood Products, Processing and Marketing	3
FRST 206	Timber Harvest Planning and Systems	3
FRST 209	Silviculture and Vegetation Management	4
FRST 212	Timber Harvesting Techniques	2
FRST 214	Fire Protection	2
FRST 293	Forest Management	3
LAND 101	Forest Surveying	3
MGMT 202	Small Business Management	3
NRMT 125	Computer Assisted Mapping	3
NRMT 201	Forest Ecology	3
NRMT 234	GIS Application I	3

Business Requirements **45 hours**

ACCT 231	Principles of Accounting I	3
BUSN 230	Quantitative Business Analysis I	3
BUSN 270	Business Law I	3
BUSN 330	Quantitative Business Analysis II	3
BUSN 470	Business Law II	3
ECON 202	Macroeconomics	3
ECON 420	The Financial System and Economy	3
FINC 321	Business Finance	3
FINC 421	Risk Management and Insurance	3
MGMT 383	Labor Management Relations	3
MGMT 384	Human Resource Management	3
MGMT 484	Organizational Behavior	3
MGMT 487	Operations Management	3
MRKT 377	Sales Management and Technology	3
STAT 361	Introduction to Statistical Analysis	3

Total minimum hours required for degree **137 hours**

FORESTRY: Gateway Assessment—FRST 193
Capstone Assessment—FRST 293

BUSINESS: Gateway Assessment—FRST 293
Capstone Assessment—MGMT 487

**BUSINESS AND FOREST TECHNOLOGY
SUGGESTED PLAN OF STUDY**

FIRST YEAR

BIOL 108	1	BIOL 101	4
BIOL 109	1	BIOL 110	1
ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3	ENGL 102	3
ENGL 101	3	FRST 193	3
FRST 103	2	LAND 101	3
FRST 214	2	NRMT 125	3
GNED 100	1	Total Hours – Spring Semester	17
MATH 102	3		
Total Hours - Fall Semester	16		

SUMMER

FRST 197	1
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SECOND YEAR

BIOL 203	3	FRST 202	3
FRST 204	2	FRST 205	3
FRST 209	4	FRST 206	3
FRST 212	2	FRST 293	3
NRMT 201	3	MGMT 202	3
PED 201	1	NRMT 234	3
Total Hours – Fall Semester	15	Total Hours – Spring Semester	18

THIRD YEAR

ACCT 231	3	ECON 202	3
ART 200, MUSC 200 (OR) THET 200	2	ENGL 203, 204, 205 (OR) 206	3
BUSN 230	3	HIST 201, 202, 207 (OR) 208	3
CSCI 101	3	MGMT 383	3
MGMT 384	3	MGMT 484	3
PED 101	1	STAT 361	3
POSC 203	3	Total Hours – Spring Semester	18
Total Hours – Fall Semester	18		

REQUEST DEGREE EVALUATION

FOURTH YEAR

BUSN 270	3	ART 200, MUSC 200 (OR) THET 200	2
COMM 101	3	BIOL 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4
ECON 420	3	BUSN 330	3
FINC 421	3	BUSN 470	3
MRKT 377	3	FINC 321	3
PED 301	1	MGMT 487	3
Total Hours – Fall Semester	16	Total Hours – Spring Semester	18

APPLY FOR GRADUATION

ASSOCIATE IN SCIENCE FOREST TECHNOLOGY

General Education 18 hours

BIOL 101	General Biology I	4
ENGL 101	Critical Reading and Writing I	3
ENGL 102	Critical Reading and Writing II: The American Mosaic	3
GNED 100	Orientation to College	1
MATH 102	College Algebra (OR)	
MATH 110	The Nature of Math	3
PED 201	First Aid and Safety	1

Any one of the following: 3

ECON 201	Principles of Microeconomics	
GEOG 203	World Regional Geography	
PSYC 201	General Psychology	
SOCL 205	Principles of Sociology	
SOCS 225	Introduction to Global Studies	

Area of Specialization 49 hours

BIOL 108	Dendrology I	1
BIOL 109	Dendrology II	1
BIOL 110	Dendrology III	1
BIOL 203	Plant Disease and Insect Control	3
FRST 103	Forest Measurements I	2
FRST 193	Forest Measurements II	3
FRST 197	Work Experience	1
FRST 202	Forest Recreation and Wildlife Management	3
FRST 204	Photogrammetry and Photointerpretation	2
FRST 205	Wood Products, Processing and Marketing	3
FRST 206	Timber Harvest Planning and Systems	3
FRST 209	Silviculture and Vegetation Management	4
FRST 212	Timber Harvesting Techniques	2
FRST 214	Fire Protection	2
FRST 293	Forest Management	3
LAND 101	Forest Surveying	3
MGMT 202	Small Business Management	3
NRMT 125	Computer Assisted Mapping	3
NRMT 201	Forest Ecology	3
NRMT 234	GIS Application I	3

Total minimum hours required for degree 67 hours

GATEWAY ASSESSMENT - FRST 193

CAPSTONE ASSESSMENT - FRST 293

**FOREST TECHNOLOGY
SUGGESTED PLAN OF STUDY**

FIRST YEAR

BIOL 108	1	BIOL 101	4
BIOL 109	1	BIOL 110	1
ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3	ENGL 102	3
ENGL 101	3	FRST 193.....	3
FRST 103.....	2	LAND 101	3
FRST 214.....	2	NRMT 125.....	3
GNED 100	1	Total Hours - Spring Semester	17
MATH 102 (OR) MATH 110.....	3		
Total Hours - Fall Semester	16		

SUMMER

FRST 197.....	1
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SECOND YEAR

REQUEST DEGREE EVALUATION

BIOL 203	3
FRST 204.....	2
FRST 209.....	4
FRST 212.....	2
NRMT 201	3
PED 201	1
Total Hours - Fall Semester	15

APPLY FOR GRADUATION

FRST 202.....	3
FRST 205.....	3
FRST 206.....	3
FRST 293.....	3
MGMT 202.....	3
NRMT 234.....	3
Total Hours - Spring Semester	18

ASSOCIATE IN SCIENCE LAND SURVEYING TECHNOLOGY

General Education 18 hours

ENGL 101	Critical Reading and Writing I	3
ENGL 102	Critical Reading and Writing II: The American Mosaic	3
GNED 100	Orientation to College	1
MATH 102	College Algebra (OR ABOVE)	3
PED 201	First Aid and Safety	1
SCNC 101	Earth Science	4

Any one of the following: 3

ECON 201	Principles of Microeconomics	
GEOG 203	World Regional Geography	
HIST 201	World Cultures I	
HIST 202	World Cultures II	
HIST 207	U.S. History to 1877	
HIST 208	U.S. History Since 1877	
POSC 203	American National Government	
PSYC 201	General Psychology	
SOCL 205	Principles of Sociology	
SOCS 225	Introduction to Global Studies	

Area of Specialization 51 hours

FRST 107	Tree and Wood Identification	2
LAND 121	Introduction to Land Surveying	3
LAND 123	Land Survey Descriptions-Interpretation and Writing	3
LAND 124	Land Survey Boundary Law	3
LAND 193	Survey Measurement and Computations I	4
LAND 197	Work Experience	1
LAND 230	Surveying Measurements and Computations II	4
LAND 231	Retracement Surveys	3
LAND 232	Cartographic Surveying	4
LAND 235	Hydrology, Drainage, and Subdivision Design	4
LAND 240	Route and Construction Surveys	4
LAND 241	Energy Resource Surveying	2
LAND 244	Remote Sensing Aerial Photo Interpretation	1
LAND 293	Survey Decisions/Professional Applications	6
MATH 120	Precalculus	4
NRMT 125	Computer Assisted Mapping	3

Total minimum hours required for degree 69 hours

GATEWAY ASSESSMENT - LAND 193

CAPSTONE ASSESSMENT - LAND 293

LAND SURVEYING
SUGGESTED PLAN OF STUDY

FIRST YEAR

ENGL 101	3	LAND 123	3
FRST 107.....	2	LAND 124	3
GNET 100	1	LAND 193	4
LAND 121	3	NRMT 125.....	3
MATH 102	3	SCNC 101	4
MATH 120	4	Total Hours - Spring Semester	17
PED 201	1		
Total Hours - Fall Semester	17		

SUMMER

LAND 197	1
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SECOND YEAR

REQUEST DEGREE EVALUATION

ENGL 102	3
LAND 230	4
LAND 231	3
LAND 232	4
LAND 235	4
Total Hours - Fall Semester	18

ECON 201, GEOG 203, HIST 201, 202, 207, 208, POSC 203, PSYC 201, SOCL 205 (OR) SOCS 225	3
LAND 240	4
LAND 241	2
LAND 244	1
LAND 293	6
Total Hours - Spring Semester	16

APPLY FOR GRADUATION

DEPARTMENT OF SCIENCE AND MATHEMATICS

Dr. Joe Evans, Department Chairperson

Professor: J. Evans

Associate Professors: J. Curran, K. Evans, P. Peck

Assistant Professors: L. Baker, T. Cowan, A. Stewart, L. Walker, A. Witte

The Department of Science and Mathematics houses a wide variety of programs. In addition to the ones you see listed here, many students choose to follow a pre-professional track. They major in biology or chemistry (or both) while preparing for professional schools in medicine, pharmacy, dentistry, veterinary medicine, physician's assistant, optometry, physical therapy, psychiatry, medical technology, or radiology.

After graduation, a wide variety of employment opportunities exists. In addition to teaching, our graduates are employed as nurses, pharmacists, or lab technicians. They are employed at such places as the Division of Natural Resources, the Division of Environmental Protection, and the State Police Forensics lab. Other students have gone on to graduate school to pursue advanced degrees.

While here our students have the opportunity to participate in our student clubs and organizations, including Chi Beta Phi, the Science and Math Honorary Society, the Student Affiliates of the American Chemical Society, and Pioneers in Nursing. Students have worked on community service events, helped host a national meeting of Chi Beta Phi, and traveled as far away as California to make presentations at the national meetings of the American Chemical Society. A wide variety of extra-curricular activities are available for student participation.

For additional information about the Department of Science and Mathematics, its programs, faculty, and organizations contact the Glenville State College Department of Sciences and Mathematics, 200 High Street, Glenville, West Virginia 26351. Phone (304) 462-4126 or send e-mail to Joe.Evans@glenville.edu.

Degree Programs: The following programs are available in the Department of Science and Mathematics.

Baccalaureate (4-year non-teaching) Majors:

Bachelor of Arts

Chemistry

Bachelor of Science

Biology

Nursing

Nursing (for Registered Nurses)

Baccalaureate (Teaching) Majors:

Bachelor of Arts in Education:

Biological Science (9-Adult)

Chemistry (9-Adult)

Chemistry and Physics (9-Adult)

General Science (5-Adult)

General Science (5-9)

Mathematics (5-Adult)

Mathematics (5-9)

BACHELOR OF ARTS CHEMISTRY

General Education Requirements**43 hours**

Students must take MATH 102 as part of the General Education requirements.

Chemistry Major Requirement**27 hours**

CHEM 101	General Chemistry I	4
CHEM 102	General Chemistry II	4
CHEM 293	Techniques of Chemistry	1
CHEM 301	Organic Chemistry I	4
CHEM 302	Organic Chemistry II	4
CHEM 307	Inorganic Chemistry	4
CHEM 321	Analytical Chemistry I	4
CHEM 493	Senior Research Seminar	2

Chemistry Electives (select from the following)**4 hours**

CHEM 304	Biochemistry	4
CHEM 322	Analytical Chemistry II	4
CHEM 399	Special Topics and Problems	1-3
CHEM 407	Physical Chemistry I	4

Natural Sciences and Mathematics Requirements**8 hours**

PHYS 201	General Physics I	4
PHYS 202	General Physics II	4

Minor**18-24 hours**

Recommended courses:*

CHEM 322	Analytical Chemistry II	4
CHEM 407	Physical Chemistry I	4
CHEM 408	Physical Chemistry II	4
MATH 202	Calculus I	4
MATH 207	Calculus II	4

*The recommended courses are required for students planning to attend graduate school in chemistry.

Electives**24-30 hours****Total minimum hours required for degree****128 hours**

Total hours must be at least 128; a minimum of 45 of these hours must be at the 300 or 400 level. Each student must also complete a minor program of study. These programs range from 18-24 hours.

GATEWAY ASSESSMENT - CHEM 293
CAPSTONE ASSESSMENT - CHEM 493

If either biochemistry or physical chemistry is taken as one of the chemistry electives, additional hours in science or math courses are required as prerequisites. Students should check the course descriptions for required prerequisites. If the student opts for biochemistry or physical chemistry, total hours for the major would become 46.

Students enrolled in chemistry courses are responsible for all lost or broken glassware and equipment. At the beginning of the semester, the student will verify that all laboratory items assigned to him/her are present and in good condition. At the end of the semester, the student must return all items in the same condition. If any items were lost or broken throughout the semester, the student will receive a financial statement either during the last week of classes or during the final examination period. This financial obligation must be paid to the Cashier's Office before the student can register for subsequent semesters or graduate. Students who fail to check out of the laboratory will be charged an additional \$5.00.

BA - CHEMISTRY
SUGGESTED PLAN OF STUDY

FIRST YEAR

CHEM 101	4	ART 200, MUSC 200 (OR) THET 200.....	2
ENGL 101	3	CHEM 102	4
GNED 100	1	COMM 101.....	3
HIST 201, 202, 207, 208 (OR)		CSCI 101	3
POSC 203	3	MINOR/ELECTIVES	4
MATH 102	3	Total Hours - Spring Semester	16
PED 101	1		
Total Hours - Fall Semester	15		

SECOND YEAR

BIOL 101	4	ART 200, MUSC 200, (OR) THET 200.....	2
CHEM 293	1	CHEM 302	4
CHEM 301	4	ENGL 203, 204, 205 (OR) 206	3
ENGL 102	3	PHYS 202.....	4
PED 201	1	ECON 201, GEOG 203, PSYC 201,	
PHYS 201	4	SOCL 205 (OR) SOCS 225	3
Total Hours - Fall Semester	17	Total Hours - Spring Semester	16

THIRD YEAR

CHEM 307	4	REQUEST DEGREE EVALUATION	
HIST 201, 202, 207, 208 (OR)		Chemistry Electives	4
POSC 203	3	Minor/Electives	12
PED 301	1	Total Hours - Spring Semester	16
MINOR/ELECTIVES.....	8		
Total Hours - Fall Semester	16		

FOURTH YEAR

CHEM 321	4	APPLY FOR GRADUATION	
CHEM 493	2	MINOR/ELECTIVES	16
MINOR/ELECTIVES.....	10	Total Hours - Spring Semester	16
Total Hours - Fall Semester	16		

BACHELOR OF SCIENCE BIOLOGY

Students are required to BIOL 101, BIOL 201 and MATH 102 as part of their General Education requirements to enhance their success in the program.

General Education Requirements **43 hours**

Biology Major Requirement **41 hours**

BIOL 101	General Biology I	
BIOL 305	General Botany	4
BIOL 309	Human Anatomy and Physiology I	4
BIOL 335	Cell Physiology	4
BIOL 361	Microbiology	4
BIOL 400	Ecology and Field Biology	4
BIOL 456	Genetics	4
BIOL 499	Individual Research Problems	3
Biology Electives		10
CHEM 301	Organic Chemistry I	4

Science Requirement **26 hours**

BIOL 201	Introduction to Cell Biochemistry	
BIOL 203	Plant Disease and Insect Control (OR)	
BIOL 205	Invertebrate Zoology (OR)	
BIOL 206	Vertebrate Zoology	3
BIOL 293	Techniques of Science	2
BIOL 493	Senior Seminar	2
CHEM 101	General Chemistry I	4
CHEM 102	General Chemistry II	4
MATH 102	College Algebra	
MATH 256	Probability and Statistics I	3
PHYS 201	General Physics I	4
PHYS 202	General Physics II	4

Minor **18-24 hours**

Total minimum hours required for degree **128-130 hours**

Total hours must be at least 128; a minimum of 45 of these hours must be at the 300 or 400 level. Each student must also complete a minor program of study. These programs range from 18-24 hours.

Biology Electives cannot include more than eight hours of Special Topics courses (BIOL 399 or BIOL 499) and electives must be 300 or 400 level.

No more than 8 hours of 300 or 400 level biology may be attempted before the successful completion of Biology 201 and Biology 293.

Students must achieve a minimum grade point average of 2.2 in the Biology Major Requirements for Graduation.

Successful completion of the Gateway and Capstone Assessment courses requires a minimum grade of "C" in each course.

GATEWAY ASSESSMENT - BIOL 293

CAPSTONE ASSESSMENT - BIOL 493

BS - BIOLOGY
SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 101	4	ART 200, MUSC 200 (OR) THET 200.....	2
CHEM 101	4	BIOL 201	4
ENGL 101	3	BIOL 203, BIOL 205 (OR) BIOL 206	3
GNEC 100	1	CHEM 102	4
HIST 201, 202, 207, 208 (OR)		HIST 201, 202, 207, 208 (OR)	
POSC 203	3	POSC 203	3
MATH 102	3	PED 101	1
Total Hours - Fall Semester	18	Total Hours - Spring Semester	17

SECOND YEAR

CHEM 301	4	BIOL 293	2
COMM 101	3	BIOL 309	4
ENGL 102	3	CSCI 101	3
PHYS 201	4	MATH 256.....	3
ECON 201, GEOG 203, PSYC 201,		PED 201	1
SOCL 205 (OR) SOCS 225	3	PHYS 202.....	4
Total Hours - Fall Semester	17	Total Hours - Spring Semester	17

THIRD YEAR

ART 200, MUSC 200 (OR) THET 200	2	REQUEST DEGREE EVALUATION	
BIOL 361	4	BIOL 305	4
ENGL 203, 204, 205, (OR) 206	3	MINOR/ELECTIVES.....	10
PED 301	1	Total Hours - Spring Semester	14
MINOR/ELECTIVES.....	6		
Total Hours - Fall Semester	16		

FOURTH YEAR

BIOL 335	4	BIOL 456	4
BIOL 400	4	BIOL 493	2
Minor/Electives	6	BIOL 499	3
Total Hours - Fall Semester	14	MINOR/ELECTIVES.....	6
		Total Hours - Spring Semester	15

APPLY FOR GRADUATION

BACHELOR OF SCIENCE IN NURSING PROGRAM

Dramatic changes are taking place in the field of professional nursing. It has become a challenging career for men and women. Nursing is practiced with all age groups and in a variety of settings. Hospitals, schools, homes, and community are just some of the possible practice sites.

The joint offering of the West Virginia University School of Nursing's Bachelor of Science in Nursing program by Glenville State College and West Virginia University School of Nursing is a unique and exciting program that combines the advantages of a small college environment and experiences in a rural setting with experiences in a major medical center. Students interested in the nursing program may enroll at Glenville State College as a pre-nursing student meeting the admission requirements outlined below.

Registration in the pre-nursing program during the freshman year does not assure admission to the Bachelor of Science in Nursing program (BSN). Formal application for admission to the BSN program takes place early in the second semester of the freshman year. Enrollment in the BSN program is limited to 20 students.

For entry into the pre-nursing program, the student must have an ACT composite score of 20 or greater or an equivalent SAT score. The student must furnish an official transcript from an accredited high school which indicates successful completion of the following courses: Biology - 1 unit; Chemistry - 1 unit; English - 4 units; Mathematics - 3 units including at least 2 units in Algebra. Students who have not completed these courses will be considered on an individual basis. Enrollment in foundation courses may be necessary before beginning the usual freshman year courses.

The program meets the general education requirements of both Glenville State College and West Virginia University and incorporates the WVU School of Nursing professional nursing requirements.

The applicant's academic record is the major factor in the decision on admission. The West Virginia resident must have a cumulative grade-point average of 2.5 or above on a scale of 0.0 to 4.0 on all college work attempted, to qualify for consideration.

As part of the WVU School of Nursing, the program is accredited by the Commission on Collegiate Nursing Education.

The freshman and sophomore years of this program are completed at Glenville State College. The junior and senior years are completed at West Virginia University Institute of Technology, Montgomery, West Virginia.

ADMISSION REQUIREMENTS FOR THE B. S. IN NURSING

While preference is given to West Virginia residents, qualified students from other states are encouraged to apply. To qualify for admission to the School of Nursing basic program, a candidate must have completed one year of the prescribed courses listed below. Applicants are eligible for review by the Admissions Committee after completion of one full semester of course work. The prescribed courses include:

- BIOL 100 — 3 hours
- BIOL 201 — 4 hours
- CHEM 100 and CHEM 103 — 8 hours
- ENGL 101 and ENGL 102 — 6 hours
- NURS 110 — 3 hours
- PSYC 201 — 3 hours
- PSYC 250 — 3 hours
- SOCL 205 — 3 hours

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These courses may be completed at Glenville State College or any accredited institution of higher education.

Application forms for the School of Nursing are available in the Nursing Office, Room 101, Science Hall at Glenville State College after December 1. Application for admission to the School of Nursing must be made by February 1 of the year the candidate wishes to be admitted. Completed applications must be mailed directly to:

Attention: Theresa D. Cowan, MSN, APRN BC
GSC/WVU Joint Nursing Program
Glenville State College
200 High Street
Glenville, West Virginia 26351

The applicant's academic record is the major factor in the decision on admission. The West Virginia resident must have a cumulative grade-point average of 2.8 or above on a scale of 0.0 to 4.0 on all college work attempted, to qualify for consideration. Residents of other states must have a cumulative grade-point average of 3.0 or above on all college work attempted to be considered. West Virginia applicants whose grade-point average falls between 2.3 and 2.5 may petition in writing to the Admissions Committee for special consideration. Out-of-state residents with a cumulative grade-point average less than 2.5 may petition in writing to the Admissions Committee for special consideration. Such a petition must be submitted along with the application and must clearly state why the applicant should receive special consideration.

The review of applicants takes approximately two months. The students are notified by mail after review of all applicants is completed. Two weeks after receipt of the letter of acceptance, the student must send a letter stating acceptance of the position to the Registrar, Glenville State College, 200 High Street, Glenville, West Virginia 26351-1292.

Admission Petitions

Students not meeting the minimum admission requirements as described above may request to be admitted to the school by written petition to the Dean.

Transfer Students

Students enrolled in another college or university who wish to transfer to Glenville State College should follow the procedure regarding Transfer Students. Enrollment in Nursing classes is limited to students accepted into the BSN program.

Degree Completion Requirements

Rural Health Rotation: As a part of the University System's commitment to the West Virginia Rural Health Education Partnerships (WVRHEP) program and health care for all West Virginians, all health sciences students in state supported schools are required to complete a rural rotation of at least three months prior to completion of degree requirements. WVU School of Nursing students will complete this rotation at a designated WVRHEP site during their senior year in the semester in which they are enrolled in NSG 441, NSG 443 and NSG 445. Every effort will be made to accommodate requests for placement in specific sites, especially for sites near a student's home. One of the purposes of this experience is to familiarize students with the opportunities and challenges of health care in rural areas. Certification in school health nursing is available to any students who meet additional course and experimental requirements.

Academic Standards and Graduation Requirements

Academic Standards for the School of Nursing state that a student:

1. Must maintain a cumulative GPA of 2.5 or better on all college work attempted. (Implement for students matriculating Fall 1997 and later)
2. Must pass all courses with a grade of "C" or better.
3. May repeat ONLY ONCE a required nursing course in which a grade of "D", "F", "W", "WF", "FIW" or "WU" has been received.
4. May repeat ONLY ONE nursing course throughout the curriculum.
5. Must complete with a grade of "C" or better any required nursing course in which a grade of "D", "F", "FIW", "WF", "WU", or "W" has been received.
6. Students who do not maintain a cumulative GPA of 2.5 or better will be placed on probation for one semester.
7. Students who do not raise their cumulative GPA to 2.5 or better after one semester on probation will be dismissed from the School of Nursing.
8. Nursing courses and pre- and co-requisite courses in which students earn a grade of "D", "F", "WF", "FIW", "WU", or "W" must be repeated prior to the student's progression to the next course in the nursing sequence.
9. Students who repeat a nursing course and earn a grade of "D", "F", "WF", "FIW", "WU" or "W" will be dismissed from the School of Nursing.
10. Any general education course that is not a pre- or co-requisite of nursing courses and in which a grade of "D" has been earned must be repeated prior to graduation if it is to be counted toward graduation requirements.

Fees, Expenses, Housing, Transportation

Freshman pre-nursing students and sophomore nursing students registering at Glenville for the joint GSC/WVU nursing program will pay the tuition and fees listed in this catalog. Additionally, they must pay a \$400 per semester program fee to stay in the program.

The junior and senior students will register at West Virginia University Institute of Technology division of the WVU School of Nursing and pay the fees stipulated by WVUIT.

Housing information for the Glenville campus is located in this catalog.

Some clinical experiences require the student to travel in a multi-county area. Students are responsible for their own transportation.

Additional Expenses:	Estimate:
Lab coat, white uniform, white shoes, name pin	\$100
Laboratory fee (per clinical)	\$ 25
Nursing textbooks (sophomore year)	\$400
Equipment (i.e., stethoscope, scissors)	\$100

GATEWAY ASSESSMENT - ADMISSION TO WVU SCHOOL OF NURSING CAPSTONE ASSESSMENT - NURS 455

BACHELOR OF SCIENCE DEGREE NURSING

General Education Requirements

ART 200	Survey of Art (OR)	
MUSC 200	Survey of Music (OR)	
THET 200	Survey of Theatre	2
COMM 101	Introduction to Public Speaking	3
ENGL 101	Critical Reading and Writing I	3
ENGL 102	Critical Reading and Writing II: The American Mosaic	3
ENGL 203	Survey of English Literature I (OR)	
ENGL 204	Survey of English Literature II (OR)	
ENGL 205	Survey of American Literature I (OR)	
ENGL 206	Survey of American Literature II	3
GNED 100	Orientation to College	1
HIST 201**	History of World Cultures I (OR)	
HIST 202**	History of World Cultures II (AND)	3
HST 207	U.S. History to 1877 (OR)	
HIST 208	U.S. History since 1877	3
PSYC 201*	General Psychology	3
BIOL 100*	Human Nutrition	3
BIOL 201*	Introduction to Cell Biochemistry	4
BIOL 309	Human Anatomy and Physiology I	4
BIOL 310	Human Anatomy and Physiology II	4
BIOL 361	Microbiology	4
CHEM 100*	Introductory Chemistry	4
CHEM 103*	Introductory Organic & Biochemistry	4
MATH 256	Probability and Statistics I	3
PSYC 250*	Lifespan Development	3
SOCL 205*	Principles of Sociology	3

Major

NURS 110*	Health and the Caring Professions	3
NURS 221	Concepts: Nursing I	3
NURS 225	Nursing Interventions I	3
NURS 241	Concepts: Nursing II	3
NURS 245	Nursing Intervention II	3
NURS 361	Health Assessment	3

The following are taught through WVUIT School of Nursing:

NURS 325	Interventions: Pediatrics	2
NURS 332	Concepts: Adult Health	5
NURS 333W	Ethics in Nursing	3
NURS 335	Interventions: Medical-Surgical	2
NURS 345	Interventions: Psychosocial	2
NURS 351	Concepts: Maternal Child	2
NURS 355	Interventions: Maternal Child	2
NURS 356	Concepts: Psychosocial	3
NURS 376	Clinical Nursing Pharmacology	3
NURS 421	Concepts: Critical Care	3
NURS 423	Leadership in Nursing	2
NURS 425	Interventions: Leadership	6
NURS 441	Concepts: Community	3
NURS 442	Review Clinical Problems	2
NURS 445	Interventions: Community	5
NURS 455	Interventions: Capstone	1
NURS 476	Introduction to Nursing Research	3
NURS 486	NCLEX Review	1

Total minimum hours required for degree **128 hours**

*Prerequisite to Nursing 221.

****One of the History courses must be HIST 201 or HIST 202 in order to meet the minorities requirement for WVU.**

NURSING
SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 100*.....	3	BIOL 201*.....	4
CHEM 100*.....	4	CHEM 103*.....	4
ENGL 101.....	3	ENGL 102.....	3
GNED 100.....	1	NURS 110*.....	3
PSYC 201*.....	3	PSYC 250*.....	3
SOCL 205*.....	3	Total Hours - Spring Semester	17
Total Hours - Fall Semester	17		

SECOND YEAR

BIOL 309.....	4	ART 200, MUSC 200, (OR) THET 200.....	2
BIOL 361.....	4	BIOL 310.....	4
NURS 221.....	3	COMM 101.....	3
NURS 225.....	3	NURS 241.....	2
NURS 361.....	3	NURS 245.....	4
Total Hours - Fall Semester	17	Total Hours - Spring Semester	15

THIRD YEAR

NURS 325.....	2	ENGL 203, 204, 205 (OR) 206.....	3
NURS 332.....	5	MATH 256.....	3
NURS 333W.....	3	NURS 345.....	2
NURS 335.....	2	NURS 351.....	2
NURS 376.....	3	NURS 355.....	2
Total Hours - Fall Semester	15	NURS 356.....	3
		Total Hours - Spring Semester	15

REQUEST DEGREE EVALUATION

FOURTH YEAR

HIST 201**, 202**, 207 (OR) 208.....	3	HIST 201** 202**, 207 (OR) 208.....	3
NURS 421.....	3	NURS 441.....	3
NURS 423.....	2	NURS 442.....	2
NURS 425.....	6	NURS 445.....	5
NURS 476.....	3	NURS 455.....	1
Total Hours - Fall Semester	17	NURS 486 NCLEX Review.....	1
		Total Hours - Spring Semester	15

APPLY FOR GRADUATION

RN TO BSN PROGRAM

Glenville State College in conjunction with West Virginia University School of Nursing is offering the RN to BSN program. This gives licensed registered nurses who are graduates of diploma and associate degree nursing programs the opportunity to complete requirements for the Bachelor of Science in Nursing degree (BSN). This program is also offered at the Charleston, Morgantown, Parkersburg, WVU Institute of Technology in Montgomery and Potomac State College. Nursing courses in the RN-BSN program are designed for completion in three semesters of study. All courses are offered as web courses. A portfolio and credit by examination process permits experienced RNs to challenge courses if faculty determine that prior clinical experiences support the challenge or portfolio process.

Admission Requirements

Registered nurses are admitted directly to the School of Nursing. Acceptance and placement in the program are dependent upon the individual's academic record and upon the number of spaces available. An unrestricted license to practice nursing and a grade point average of 2.5 or better on all college work attempted are required to be eligible for consideration.

All registered nurses will transfer 50 hours of undifferentiated nursing credit. All registered nurses are required to establish credit via enrollment, challenge or acceptable CLEP exams in:

English 101 and 102	6 hours
Statistics	3 hours
Humanities	8 hours
Natural or Physical Science	13-15 hours
(at least one course has a lab requirement)	
Social Sciences	9 hours (not including Intro to Psychology, Human Growth and Development and any Sociology course)

A minimum of 30 hours of general education courses that meet GSC and WVU School of Nursing requirements should be completed before enrollment in the nursing courses.

Students meet both the GSC and WVU general education requirements for graduation.

RN-BSN Application Process

To be considered for admission, the applicant must complete the following:

- 1. Complete the Health Sciences Center (HSC) Application for Admission to the School of Nursing, available from the Nursing Office at Glenville State College (304-462-7361 ext. 7301) or at the HSC Office of Admissions and Records in Morgantown at (304) 293-3521. Mark the form “RN to BSN” and return it with the nonrefundable application fee to the address on the form.
- 2. Request official transcripts from each college or university attended. Transcripts must be sent directly from the institution to the WVU HSC Office of Admissions and Records.

For additional information, contact:

Theresa Cowan MSN APRN BC
Coordinator – GSC/WVU Joint Nursing Program
Glenville State College
200 High Street
Glenville, WV 26351

RN-BSN

Program of Study

Fall

NURS 361	Health Assessment*	3
NURS 476	Intro Nursing Research	3
NURS 340	Professional Role Transition	3
NURS 333W	Ethics in Nursing	3
Total		12 hours

Spring

NURS 421	Concepts: Critical Care	3
NURS 425	Interventions: Leadership	6
NURS 433	Seminar 8: Professional Role Synthesis	3
Total		12 hours

Summer

NURS 441	Concepts: Community*	3
NURS 445	Interventions: Community*	6
Total		9 hours

**Challenge, portfolio, or enroll*

BACHELOR OF ARTS IN EDUCATION BIOLOGICAL SCIENCE (9-ADULT)

Candidates may wish to combine this specialization with another (5-9), (9-Adult), (5-Adult) or (PreK-Adult) specialization.

General Education Requirements

43 hours

Candidates must take BIOL 101, CHEM 101 and MATH 102 as part of the General Education requirements.

Content Specialization Courses

49 hours

Total Hours in Biology

34

BIOL 101	General Biology I	
BIOL 201	Introduction to Cell Biochemistry	4
BIOL 205	Invertebrate Zoology	3
BIOL 206	Vertebrate Zoology	3
BIOL 293	Techniques of Science	2
BIOL 305	General Botany	4
BIOL 335	Cell Physiology	4
BIOL 362	Plant Physiology	4
BIOL 400	Ecology and Field Biology	4
BIOL 456	Genetics	4
BIOL 493	Senior Seminar	2

Total Hours in Chemistry

4

CHEM 101	General Chemistry I	
CHEM 102	General Chemistry II	4

Total Hours in Mathematics

3

MATH 102	College Algebra	
MATH 120	Precalculus	3

Total Hours in Physics

8

PHYS 201	General Physics I	4
PHYS 209	General Geology	4

Electives

1 hour

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Professional Education 23 hours

Must complete a Methods course for each specialization in which candidate seeks to gain licensure.

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 345	Teaching Science in Middle and Adolescent Education (5-Adult)	3
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

Student Internship 12 hours

EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11

Total minimum hours required for degree 128 hours

Education 203 and Education 205 are the only Professional Education courses which can be attempted without being admitted to a Program in Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

**BIOLOGICAL SCIENCE (9-ADULT)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

BIOL 101	4	BIOL 201	4
CSCI 101	3	BIOL 206	3
EDUC 203	2	BIOL 305	4
ENGL 101	3	EDUC 205	3
GNED 100	1	ENGL 102	3
MATH 102	3	Total Hours - Spring Semester	17
PED 101	1		
Total Hours - Fall Semester	17		

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

ART 200, MUSC 200 (OR) THET 200	2	ART 200, MUSC 200 (OR) THET 200	2
BIOL 205	3	BIOL 362	4
CHEM 101	4	CHEM 102	4
MATH 120	3	ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3
PED 201	1	HIST 201, 202, 207, 208 (OR) POSC 203	3
PHYS 201	4	Total Hours - Spring Semester	16
Total Hours - Fall Semester	17		

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

THIRD YEAR

BIOL 293	2	BIOL 456	4
EDUC 310	2	BIOL 493	2
COMM 101	3	EDUC 345	3
CSCI 267	2	ENGL 203, 204, 205 (OR) 206	3
HIST 201, 202, 207, 208 (OR) POSC 203	3	PHYS 209	4
PED 301	1	ELECTIVE	1
SPED 220	3	Total Hours - Fall Semester	17
Total Hours - Fall Semester	16		

PASS PRAXIS II EXAM

REQUEST DEGREE EVALUATION

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

BIOL 335	4	EDUC 493	1
BIOL 400	4	Student Internship	11
EDUC 412	2	Total Hours - Spring Semester	12
READ 317	3		
SPED 334	3		
Total Hours - Fall Semester	16		

***Interns may not enroll in any other
courses while in student internship
except EDUC 299 when necessary and
as approved by the Dean.**

APPLY FOR GRADUATION

**BACHELOR OF ARTS IN EDUCATION
CHEMISTRY (9-ADULT)**

Candidates may wish to combine this specialization with another (5-9), (9-Adult), (5-Adult) or (PreK-Adult) specialization.

General Education Requirements **43 hours**
Candidates must take BIOL 101, CHEM 101 and MATH 102 as part of the General Education requirements.

Content Specialization Courses **50 hours**

Total Hours in Biology **4**

BIOL 101	General Biology I	
BIOL 201	Introduction to Cell Biochemistry	4

Total Hours in Chemistry **27**

CHEM 101	General Chemistry I	
CHEM 102	General Chemistry II	4
CHEM 293	Techniques of Chemistry	1
CHEM 301	Organic Chemistry I	4
CHEM 302	Organic Chemistry II	4
CHEM 304	Biochemistry	4
CHEM 321	Analytical Chemistry I	4
CHEM 407	Physical Chemistry I	4
CHEM 493	Senior Research Seminar	2

Total Hours in Mathematics **11**

MATH 102	College Algebra	
MATH 120	Precalculus	3
MATH 202	Calculus I	4
MATH 207	Calculus II	4

Total Hours in Physics **8**

PHYS 201	General Physics I	4
PHYS 202	General Physics II	4

Professional Education

23 hours

Must complete a Methods course for each specialization in which candidate seeks to gain licensure.

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 345	Teaching Science in Middle and Adolescent Education (5-Adult)	3
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

Student Internship

12 hours

EDUC 493	Capstone Assessment	1
EDUC	Student Internship: Content	11

Total minimum hours required for degree

128 hours

Education 203 and Education 205 are the only Professional Education courses which can be attempted without being admitted to a Program in Teacher Education.

Before enrolling in Education 205, a candidate must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

**CHEMISTRY (9-ADULT)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

CHEM 101	4	ART 200, MUSC 200 (OR) THET 200.....	2
CSCI 101	3	BIOL 101	4
ENGL 101	3	CHEM 102	4
GNET 100	1	COMM 101.....	3
MATH 102	3	CSCI 267	2
MATH 120	3	EDUC 203.....	2
PED 101	1	Total Hours - Spring Semester	17
Total Hours - Fall Semester.....	18		

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

CHEM 301	4	CHEM 293	1
EDUC 205	3	CHEM 302	4
MATH 202	4	HIST 201, 202, 207, 208 (OR)	
PED 201	1	POSC 203	3
PHYS 201	4	MATH 207	4
Total Hours - Fall Semester.....	16	PHYS 202.....	4
		Total Hours - Spring Semester	16

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

THIRD YEAR

ART 200, MUSC 200, (OR) THET 200	2	BIOL 201	4
CHEM 407	4	CHEM 304	4
ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3	EDUC 345.....	3
EDUC 310	2	ENGL 203, 204, 205 (OR) 206	3
ENGL 102	3	PED 301	1
SPED 220	3	SPED 334	3
Total Hours - Fall Semester.....	17	Total Hours - Spring Semester	18

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

CHEM 321	4
CHEM 493	2
EDUC 412	2
HIST 201, 202, 207, 208 (OR)	
POSC 203	3
READ 317.....	3
Total Hours - Fall Semester.....	14

APPLY FOR GRADUATION

EDUC 493.....	1
STUDENT INTERNSHIP.....	11
Total Hours - Spring Semester	12

*Interns may not enroll in any other courses while in student internship except EDUC 299 when necessary and as approved by the Dean.

BACHELOR OF ARTS IN EDUCATION CHEMISTRY & PHYSICS (9-ADULT)

Candidates may wish to combine this specialization with another (5-9), (9-Adult), (5-Adult) or (PreK-Adult) specialization.

General Education Requirements

43 hours

Candidates must take CHEM 101, MATH 102, and PHYS 201 as part of the General Education requirements.

Content Specialization Courses

55 hours

Total Hours in Chemistry

23

CHEM 101	General Chemistry I	
CHEM 102	General Chemistry II	4
CHEM 293	Techniques of Chemistry	1
CHEM 301	Organic Chemistry I	4
CHEM 302	Organic Chemistry II	4
CHEM 307	Inorganic Chemistry	4
CHEM 321	Analytical Chemistry I	4
CHEM 493	Senior Research Seminar	2

Total Hours in Mathematics

11

MATH 102	College Algebra	
MATH 120	Precalculus	3
MATH 202	Calculus I	4
MATH 207	Calculus II	4

Total Hours in Physics

21

PHYS 201	General Physics I	
PHYS 202	General Physics II	4
PHYS 304	Problems in Physics	3
PHYS 310	General Astronomy	4
PHYS 350	Modern Physics	4
PHYS 407	Chemical Physics	4
PHYS 493	Senior Research Seminar	2

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Professional Education

23 hours

Must complete a Methods course for each specialization in which candidate seeks to gain licensure.

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 345	Teaching Science in Middle and Adolescent Education (5-Adult)	3
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

Student Internship

12 hours

EDUC 493	Capstone Assessment	1
EDUC	Student Internship: Content	11

Total minimum hours required for degree

133 hours

**CHEMISTRY AND PHYSICS (9-ADULT)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

CHEM 101	4	ART 200, MUSC 200 (OR) THET 200.....	2
CSCI 101	3	CHEM 102	4
ENGL 101	3	COMM 101.....	3
GNET 100	1	CSCI 267	2
MATH 102	3	EDUC 203.....	2
MATH 120	3	PHYS 201.....	4
PED 101	1	Total Hours - Spring Semester	17
Total Hours - Fall Semester	18		

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

CHEM 301	4	CHEM 293	1
EDUC 205	3	CHEM 302	4
ENGL 102	3	HIST 201, 202, 207, 208 (OR)	
MATH 202	4	POSC 203	3
PED 201	1	MATH 207	4
PHYS 202	3	PED 301	1
Total Hours - Fall Semester	18	PHYS 304.....	4
		Total Hours - Spring Semester	17

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

THIRD YEAR

ART 200, MUSC 200, (OR) THET 200	2	EDUC 310.....	2
CHEM 307	4	EDUC 345.....	3
ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3	ENGL 203, 204, 205 (OR) 206	3
PHYS 310	4	PHYS 350.....	4
SPED 220	3	PHYS 407.....	4
Total Hours - Fall Semester	16	SPED 334	3
		Total Hours - Spring Semester	19

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

APPLY FOR GRADUATION

CHEM 321	4	EDUC 493.....	1
CHEM 493	2	STUDENT INTERNSHIP.....	11
EDUC 412	2	Total Hours - Spring Semester	12
HIST 201, 202, 207, 208 (OR) POSC 203	3		
PHYS 493	2		
READ 317	3		
Total Hours - Fall Semester	16		

***Interns may not enroll in any other
courses while in student internship
except EDUC 299 when necessary and
as approved by the Dean.**

**BACHELOR OF ARTS IN EDUCATION
GENERAL SCIENCE (5-ADULT)**

Candidates may wish to combine this specialization with another (5-9), (9-Adult), (5-Adult) or (PreK-Adult) specialization.

General Education Requirements **43 hours**
Candidates must take BIOL 101 and MATH 102 as part of the General Education requirements.

Content Specialization Courses **43 hours**

Total Hours in Biology **12**

BIOL 101	General Biology I	
BIOL 201	Introduction to Cell Biochemistry	4
BIOL 361	Microbiology	4
BIOL 400	Ecology and Field Biology	4

Total Hours in Chemistry **12**

CHEM 101	General Chemistry I	4
CHEM 102	General Chemistry II	4
CHEM 301	Organic Chemistry I (OR)	
CHEM 321	Analytical Chemistry I	4

Total Hours in Physics **16**

PHYS 201	General Physics I	4
PHYS 202	General Physics II	4
PHYS 209	General Geology	4
PHYS 310	General Astronomy	4

Total Hours in Mathematics **3**

MATH 102	College Algebra	
MATH 120	Precalculus	3

Electives **7 hours**

Professional Education

23 hours

Must complete a Methods course for each specialization in which candidate seeks to gain licensure.

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 345	Teaching Science in Middle and Adolescent Education (5-Adult)	3
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

Student Internship

12 hours

EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11

Total minimum hours required for degree

128 hours

Education 203 and Education 205 are the only Professional Education courses which can be attempted without being admitted to a Program in Teacher Education.

Before enrolling in Education 205, a student must have attempted or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION

CAPSTONE ASSESSMENT - EDUCATION 493

**GENERAL SCIENCE (5-ADULT)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

BIOL 101	4	BIOL 201	4
EDUC 203	2	CHEM 100, ENVR 101, PHYS 100	
ENGL 101	3	(OR) SCNC 101.....	4
GNER 100	1	COMM 101.....	3
HIST 201, 202, 207, 208 (OR)		CSCI 101	3
POSC 203	3	EDUC 205.....	3
MATH 102	3	Total Hours - Spring Semester	17
PED 101	1		
Total Hours - Fall Semester	17		

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

CHEM 101	4	APPLY FOR ADMISSION TO TEACHER EDUCATION	
CSCI 267	2		
ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3	ART 200, MUSC 200 (OR) THET 200.....	2
MATH 120	3	CHEM 102	4
PED 201	1	ENGL 102	3
PHYS 201	4	PHYS 202.....	4
Total Hours - Fall Semester	17	PHYS 209.....	4
		Total Hours - Spring Semester	17

THIRD YEAR

CHEM 301 (OR) CHEM 321.....	4	ART 200, MUSC 200, (OR) THET 200.....	2
EDUC 310	2	EDUC 345.....	3
ENGL 203, 204, 205 (OR) 206.....	3	HIST 201, 202, 207, 208 (OR)	
PED 301	1	POSC 203	3
PHYS 310	4	SPED 220	3
READ 317	3	ELECTIVES.....	6
Total Hours - Fall Semester	17	Total Hours - Spring Semester	17

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

BIOL 361	4	EDUC 493.....	1
BIOL 400	4	STUDENT INTERNSHIP.....	11
EDUC 412	2	Total Hours - Spring Semester	12
SPED 334	3		
ELECTIVES.....	1		
Total Hours - Fall Semester	14		

APPLY FOR GRADUATION

***Interns may not enroll in any other
courses while in student internship except
EDUC 299 when necessary and as approved
by the Dean.**

BACHELOR OF ARTS IN EDUCATION MATHEMATICS (5-ADULT)

Candidates may wish to combine this specialization with another (5-9), (9-Adult), (5-Adult) or (PreK-Adult) specialization.

General Education Requirements

43 hours

Candidates must take MATH 110 as part of the general education requirements.

Content Specialization Courses

42 hours

MATH 105	Quantitative Reasoning	3
MATH 110	The Nature of Math	
MATH 120*	Precalculus	4
MATH 202	Calculus I	4
MATH 207	Calculus II	4
MATH 230	Euclidean Geometry for College Students	3
MATH 256	Probability and Statistics I	3
MATH 303	Modern Algebra	3
MATH 308	Calculus III	4
MATH 310	College Geometry	3
MATH 315	Linear Algebra	3
MATH 321	History of Mathematics	2
MATH 330	Discrete Mathematics	3
MATH 356	Probability and Statistics II	3

*MATH 102 may be required as a prerequisite for MATH 120 if candidates do not have a Math ACT of 24.

Electives

8 hours

Professional Education

23 hours

Must complete a Methods course for each specialization in which candidate seeks to gain licensure.

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 343	Teaching Mathematics in Middle and Adolescent Education (5-Adult)	3
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

202 Department of Science and Mathematics

Student Internship		12 hours
EDUC 493	Capstone Assessment	1
EDUC	Student Internship	11
Total minimum hours required for degree		128 hours

Education 203 and Education 205 are the only Professional Education courses which can be attempted without being admitted to a Program in Teacher Education.

Before enrolling in Education 205, a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION
CAPSTONE ASSESSMENT - EDUCATION 493

MATHEMATICS (5-ADULT) SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4
EDUC 203	2
GNED 100	1
HIST 201	3
MATH 105	3
MATH 120	4
PED 101	1
Total Hours - Fall Semester	18

ART 200, MUSC 200 (OR) THET 200.....	2
CSCI 101	3
EDUC 205.....	3
ENGL 101	3
HIST 201, 202, 207, 208 (OR) POSC 203	3
MATH 110.....	3
Total Hours - Spring Semester	17

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

COMM 101	3
CSCI 267	2
ENGL 102	3
MATH 202	4
MATH 230	3
PED 201	1
Total Hours - Fall Semester	16

ART 200, MUSC 200 (OR) THET 200.....	2
BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4
MATH 207.....	4
MATH 256.....	3
MATH 303 (OR) MATH 310.....	3
ECON 201, GEOG 203, PSYC 201, SOCL 205 (OR) SOCS 225	3
Total Hours - Spring Semester	17

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

THIRD YEAR

EDUC 310	2
ENGL 203, 204, 205 (OR) 206	3
MATH 308	4
MATH 315 (OR) MATH 330.....	3
PED 301	1
READ 317.....	3
Total Hours - Fall Semester	16

EDUC 343.....	3
MATH 226.....	2
MATH 310 (OR) MATH 303.....	3
SPED 220	3
Electives	6
Total Hours - Spring Semester	17

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

EDUC 412	2
MATH 321	2
MATH 330 (OR) MATH 315.....	3
MATH 356	3
SPED 334	3
ELECTIVES.....	2
Total Hours - Fall Semester	15

APPLY FOR GRADUATION

EDUC 493.....	1
STUDENT INTERNSHIP	11
Total Hours - Spring Semester	12

***Interns may not enroll in any other courses while in student internship except EDUC 299 when necessary and as approved by the Dean.**

**BACHELOR OF ARTS IN EDUCATION
MIDDLE SCHOOL SPECIALIZATIONS**

These programs can be combined with (K-6), (PreK-Adult), (5-Adult), (9-Adult) or as two (5-9) specializations.

GENERAL SCIENCE (5-9)

24 hours

Candidates must take BIOL 101 and CHEM 101 as part of the General Education requirements.

BIOL 101	General Biology I	
BIOL 201	Introduction to Cell Biochemistry	4
CHEM 101	General Chemistry I	
CHEM 102	General Chemistry II	4
PHYS 201	General Physics I	4
PHYS 202	General Physics II	4
PHYS 209	General Geology	4
PHYS 310	General Astronomy	4
EDUC 345	Teaching Science in Middle and Adolescent Education	

GENERAL MATH-ALGEBRA I (5-9)

20 hours

Candidates must take MATH 102 as part of the General Education requirements.

MATH 102	College Algebra	
MATH 105	Quantitative Reasoning	3
MATH 110	The Nature of Math	3
MATH 120	Precalculus	4
MATH 202	Calculus I	4
MATH 230	Euclidean Geometry for College Students	3
MATH 256	Probability and Statistics I	3
EDUC 343	Teaching Mathematics in Middle and Adolescent Education	

DEPARTMENT OF SOCIAL SCIENCE

Dr. Mike Smith, Department Chairperson

Professor: M. Smith

Assistant Professors: J. Brown, A. DeMatteo, A. DeWitt, M. Gherke,
J. Haasch, K. Miller, F. Walborn, C. Wood

Instructor: D. Martens

The Department of Social Science provides a wide variety of courses and subjects. Though each is unique in its focus and in its emphasis, the social sciences have a common concern with human behavior. The social sciences share the belief that human behavior, culture, and society—man's total experience—can and should be studied through the methods of science.

The Department of Social Science has long been noted for offering high quality classroom instruction, professional and caring advising and a strong commitment to the values of a higher education community. While the faculty are justifiably proud of what they as an academic unit are doing well, they also fully realize that a contemporary education entails more than classroom work. Thus, the Department of Social Science offers a variety of opportunities and experiences that go beyond the formal classroom experience. In addition to course work, students are encouraged to be active and engaged citizens, individuals demonstrating leadership in campus and community activities. The Department promotes and supports students interested in internships, workshops, and other career-oriented opportunities.

The Department also offers students honorary societies such as the International Social Science honorary, Pi Gamma Mu. Clubs for students in Behavioral Sciences and Criminal Justice are also provided. The Social Science faculty encourages interaction with students both in and out of the classroom. In short, the Department of Social Science is a strong academic department committed to effective instruction, quality advising and expanding career opportunities for our students.

For additional information about the Department of Social Science, its programs, faculty, and organizations contact Glenville State College, 200 High Street, Glenville, West Virginia 26351. Phone (304) 462-4124 or send an e-mail to Mike.Smith@glenville.edu.

Degree Programs: The following programs are available in the Department of Social Science:

Baccalaureate (4-year non-teaching) Majors:

Bachelor of Arts in History and Political Science

Bachelor of Science in Behavioral Science with concentrations in Psychology/Sociology and Criminal Justice

Baccalaureate (Teaching) Majors:

Social Studies (5-Adult)

Social Studies (5-9)

Associate (2-year) Major:

Associate in Science in Criminal Justice

HISTORY AND POLITICAL SCIENCE

General Education Requirements **43 hours**
Students must complete HIST 201 and POSC 203 as part of the General Education requirements.

History and Political Science Major		39 hours
HIST 201	History of World Cultures I	
HIST 202	History of World Cultures II	3
HIST 207	United States History to 1877	3
HIST 208	United States History since 1877	3
HIST 293	Fields and Careers in History and	
	Political Science	2
HIST 335	Recent United States History	3
HIST 493	Comprehensive Examination	1
POSC 203	American National Government	
POSC 204	State and Local Government	3

Upper level courses in history and political science
(At least 9 hours from each discipline) 21

Minor **18-24 hours**

General Electives or Second Minor* **22-28 hours**
*cannot select a History or Political Science minor

Total minimum hours required for degree **128 hours**

GATEWAY ASSESSMENT - HISTORY 293

CAPSTONE ASSESSMENT - HISTORY 493

HISTORY AND POLITICAL SCIENCE

SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4	COMM 101.....	3
CSCI 101	3	ENGL 102	3
ENGL 101	3	HIST 202.....	3
GNET 100	1	MATH 102.....	3
HIST 201	3	PED 201	1
PED 101	1	POSC 203	3
Total Hours - Fall Semester	15	Total Hours - Spring Semester	16

SECOND YEAR

ART 200, MUSC 200 (OR) THET 200	2	HIST 208.....	3
BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4	HIST 293.....	2
HIST 207	3	POSC 204	3
PED 301	1	MINOR/ELECTIVES	9
MINOR/ELECTIVES.....	6	Total Hours - Spring Semester	17
Total Hours - Fall Semester	16		

THIRD YEAR

ENGL 203, 204, 205 (OR) 206	3	ART 200, MUSC 200 (OR) THET 200.....	2
HIST ELECTIVES (Upper Level)	3	HIST 335.....	3
POSC ELECTIVES (Upper Level)	3	HIST ELECTIVES (Upper Level).....	6
MINOR/ELECTIVES.....	8	POSC ELECTIVE (Upper Level)	3
Total Hours - Fall Semester	17	SOCL 205	3
		Total Hours - Spring Semester	17

REQUEST DEGREE EVALUATION

FOURTH YEAR

POSC ELECTIVES (Upper Level)	3	HIST 493.....	1
Minor/Electives	12	HIST (OR) POSC ELECTIVE	3
Total Hours - Fall Semester	15	MINOR/ELECTIVES	11
		Total Hours - Spring Semester	15

APPLY FOR GRADUATION

**BACHELOR OF SCIENCE
BEHAVIORAL SCIENCES**

PSYCHOLOGY/SOCIOLOGY

General Education Requirements

43 hours

Students must complete PSYC 201 as part of the General Education requirements.

Behavioral Science Core

15 hours

PSYC 201	General Psychology	
PSYC 310	Abnormal Psychology	3
SOCL 105	Interviewing and Counseling	3
SOCL 205	Principles of Sociology	3
SOCL 209	Social Problems	3
SOCL 304	Marriage and Family	3

Psychology/Sociology

36 hours

PSYC 250	Lifespan Development	3
PSYC 330	Social Psychology (OR)	
SOCL 330	Social Psychology	3
PSYC 420	Theories of Personality	3
PSYC 460	Clinical Applications/Tests and Measurements	3
PSYC 493	Senior Seminar (OR)	
SOCL 493	Senior Seminar	3
SOCS 293	Research Methods and Statistics	3
Upper Level Courses in Psychology and Sociology		
At least 6 hours from each discipline		18

Minor

18-24 hours

General Electives or Second Minor

10-16 hours

Total minimum hours required for degree

128 hours

GATEWAY ASSESSMENT - SOCIAL SCIENCE 293

CAPSTONE ASSESSMENT - PSYC 493 OR SOCL 493

PSYCHOLOGY/SOCIOLOGY SUGGESTED PLAN OF STUDY

FIRST YEAR

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4	ART 200, MUSC 200 (OR) THET 200.....	2
CSCI 101	3	COMM 101.....	3
ENGL 101	3	ENGL 102	3
GNED 100	1	MATH 102.....	3
PED 101	1	PSYC 250.....	3
PSYC 201 (OR) SOCL 205.....	3	PSYC 201 (OR) SOCL 205.....	3
Total Hours - Fall Semester	15	Total Hours - Spring Semester	17

SECOND YEAR

ART 200, MUSC 200, (OR) THET 200	2	HIST 201, 202, 207, 208 (OR) POSC 203	3
BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4	PED 201	1
PED 301	1	PSYC 310.....	3
SOCL 105	3	SOCS 293	3
SOCL 209	3	MINOR.....	6
HIST 201, 202, 207, 208 (OR) POSC 203	3	Total Hours - Spring Semester	16
Total Hours - Fall Semester	16		

THIRD YEAR

PSYC 330 (OR) SOCL 330.....	3	ENGL 203, 204, 205 (OR) 206	3
PSYC 420.....	3	PSYC/SOCL UPPER LEVEL.....	9
PSYC/SOCL UPPER LEVEL.....	6	MINOR.....	6
SOCL 304	3	Total Hours - Spring Semester	18
Total Hours Spring Semester.....	15		

REQUEST DEGREE EVALUATION

FOURTH YEAR

PSYC/SOCL UPPER LEVEL.....	6	PSYC 460.....	3
GENERAL ELECTIVES	7	PSYC 493 (OR) SOCL 493.....	3
MINOR.....	3	MINOR (OR) GENERAL ELECTIVES.....	9
Total Hours - Fall Semester	16	Total Hours - Spring Semester	15

APPLY FOR GRADUATION

**BACHELOR OF SCIENCE
BEHAVIORAL SCIENCES**

CRIMINAL JUSTICE

General Education Requirements

43 hours

Students must take MATH 110, POSC 203 and PSYC 201 as part of the General Education requirements.

Behavioral Science Core

15 hours

POSC 203	American National Government	
PSYC 201	General Psychology	
PSYC 310	Abnormal Psychology	3
SOCL 105	Interviewing and Counseling	3
SOCL 205	Principles of Sociology	3
SOCL 209	Social Problems	3
SOCL 304	Marriage and Family	3

Concentration II - Criminal Justice

39 hours

CRJU 111	Introduction to Criminal Justice System	3
CRJU 193	Courts and the Judicial Process	3
CRJU 215	Crime Scene Management	3
CRJU 222	Police Practices and Procedure	3
CRJU 223	Corrections	3
CRJU 232	Criminal Evidence and Procedures	3
CRJU 293	Juvenile Justice System	3
CRJU 310	Criminal Justice Management	3
CRJU 321	Criminal Law	3
CRJU 323	Comparative Criminal Justice Systems	3
CRJU 401	Ethics in Criminal Justice	3
CRJU 493	Seminar in Criminal Justice	3
SOCL 312	Criminology	3

Minor

18-24 hours

General Electives

7-13 hours

Total minimum hours required for degree

128 hours

GATEWAY ASSESSMENT - CRIMINAL JUSTICE 293

CAPSTONE ASSESMENT - CRIMINAL JUSTICE 493

CRIMINAL JUSTICE SUGGESTED PLAN OF STUDY

FIRST YEAR

COMM 101	3	ART 200, MUSC 200 (OR) THET 200.....	2
CRJU 111	3	CRJU 193	3
CSCI 101	3	CRJU 215	3
ENGL 101	3	ENGL 102	3
GNED 100	1	MATH 110.....	3
PED 101	1	SOCL 105	3
PSYC 201.....	3	Total Hours - Spring Semester	17
Total Hours - Fall Semester.....	17		

SECOND YEAR

ART 200, MUSC 200 (OR) THET 200	2	CRJU 223	3
BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4	CRJU 232	3
CRJU 222	3	POSC 203	3
HIST 201, 202, 207, 208 (OR) POSC 203	3	SOCL 209	3
PED 201	1	MINOR.....	3
SOCL 205	3	Total Hours - Spring Semester	15
Total Hours - Fall Semester.....	16		

THIRD YEAR

BIOL 101, 201, CHEM 100, 101, ENVR 101, PHYS 100, 201, 209 (OR) SCNC 101	4	CRJU 323	3
CRJU 293	3	CRJU 401	3
CRJU 321	3	PED 301	1
ENGL 203, 204, 205 (OR) 206	3	SOCL 304	3
HIST 201, 202, 207, 208 (OR) POSC 203	3	GENERAL ELECTIVE	3
Total Hours - Fall Semester.....	16	MINOR.....	3
		Total Hours - Spring Semester	16

REQUEST DEGREE EVALUATION

FOURTH YEAR

PSYC 310.....	3	CRJU 310	3
SOCL 312	3	CRJU 493	3
MINOR.....	6	GENERAL ELECTIVE	3
GENERAL ELECTIVES	4	MINOR.....	6
Total Hours - Fall Semester.....	16	Total Hours - Spring Semester	15

APPLY FOR GRADUATION

**BACHELOR OF ARTS IN EDUCATION
SOCIAL STUDIES (5-ADULT)**

Candidates may wish to combine this specialization with another (5-9), (9-Adult), (5-Adult) or (PreK-Adult) specialization.

General Education Requirements

43 hours

Candidates must take GEOG 203, HIST 207, MATH 102, and POSC 203 as part of the General Education requirements.

Content Specialization Courses

45 hours

ECON 201	Principles of Microeconomics	3
ECON 202	Principles of Macroeconomics	3
GEOG 203	World Regional Geography	
GEOG 204	Physical Geography	3
HIST 201	History of World Cultures I	3
HIST 202	History of World Cultures II	3
HIST 207	United States History to 1877	
HIST 208	U.S. History since 1877	3
HIST 303	West Virginia & the Appalachian Region	3
HIST 335	Recent United States History	3
Upper Division Elective in European (OR) non-Western History		3
POSC 203	American National Government	
POSC 304	Comparative Government (OR)	
POSC 401	International Relations	3
PSYC 201	General Psychology	3
Upper Division Elective in Psychology		3
Upper Division Elective in Sociology		3
SOCL 205	Principles of Sociology	3
SOCS 225	Introduction to Global Studies	3

General Electives

5 hours

Professional Education Courses**23 hours**

Must complete a Methods course for each specialization in which student seeks to gain certification.

CSCI 267	Computer Skills for Education	2
EDUC 203	Foundations of Education	2
EDUC 205	Educational Psychology	3
EDUC 310	Classroom Management and Teaching Strategies	2
EDUC 346	Teaching Social Studies in Middle and Adolescent Education (5-Adult)	3
EDUC 412	Curriculum and Assessment: Content (5-Adult)	2
READ 317	Teaching Reading in Middle and Adolescent Education	3
SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 334	Strategies for Students with Learning Disabilities and Behavior Disorders	3

Student Internship**12 hours**

EDUC 493	Capstone Assessment	1
EDUC	Student Internship - Content	11

Total minimum hours required for degree**128 hours**

Education 203 and Education 205 are the only Professional Education courses which can be attempted without being admitted to a Program in Teacher Education.

Before enrolling in Education 205 a student must have attempted PRAXIS I or be exempt from this requirement due to ACT or SAT score.

**GATEWAY ASSESSMENT - ADMISSION TO TEACHER EDUCATION
CAPSTONE ASSESSMENT - EDUCATION 493**

**SOCIAL STUDIES (5-ADULT)
SUGGESTED PLAN OF STUDY**

FIRST YEAR

COMM 101	3	ART 200, MUSC 200 (OR) THET 200.....	2
CSCI 101	3	BIOL 101, 201, CHEM 100, 101,	
ENGL 101	3	ENVR 101, PHYS 100, 201, 209	
GNED 100	1	(OR) SCNC 101.....	4
HIST 201	3	CSCI 267	2
MATH 102	3	EDUC 203.....	2
Total Hours - Fall Semester	16	HIST 202.....	3
		PED 101	1
		SOCL 205	3
		Total Hours - Spring Semester	17

**CANDIDATES NOT REQUIRED TO
TAKE DEVELOPMENTAL
COURSEWORK SHOULD ATTEMPT
PRAXIS I DURING THE FALL
SEMESTER OF FRESHMAN YEAR**

SECOND YEAR

ECON 201	3	BIOL 101, 201, CHEM 100, 101,	
EDUC 205	3	ENVR 101, PHYS 100, 201, 209	
ENGL 102	3	(OR) SCNC 101.....	4
HIST 207	3	ECON 202	3
PED 201	1	GEOG 203	3
SOCS 225	3	POSC 203	3
Total Hours - Fall Semester	16	PSYC 201	3
		Total Hours - Spring Semester	16

**APPLY FOR ADMISSION TO
TEACHER EDUCATION**

THIRD YEAR

ART 200, MUSC 200 (OR) THET 200	2	EDUC 346.....	3
EDUC 310	2	ENGL 203, 204, 205 (OR) 206	3
GEOG 204	3	HIST 208.....	3
HIST 303	3	UPPER DIVISION PSYC ELECTIVE	3
PED 301	1	UPPER DIVISION HIST ELECTIVE	
SPED 220	3	(EUROPEAN (OR) NON-WESTERN)	3
READ 317	3	ELECTIVES.....	3
Total Hours - Fall Semester	17	Total Hours - Spring Semester	18

REQUEST DEGREE EVALUATION

PASS PRAXIS II EXAM

FOURTH YEAR

APPLY FOR STUDENT INTERNSHIP*

UPPER DIVISION SOCL ELECTIVE.....	3	EDUC 493.....	1
EDUC 412	2	STUDENT INTERNSHIP.....	11
HIST 335	3	Total Hours - Spring Semester	12
POSC 304 (OR) POSC 401	3		
SPED 334	3		
ELECTIVES.....	2		
Total Hours - Fall Semester	16		

APPLY FOR GRADUATION

***Interns may not enroll in any other
courses while in student internship
except EDUC 299 when necessary and
as approved by the Dean.**

ASSOCIATE IN SCIENCE DEGREE CRIMINAL JUSTICE

General Education 18 hours

ENGL 101	Critical Reading and Writing I	3
ENGL 102	Critical Reading and Writing II: The American Mosaic	3
GNED 100	Orientation to College	1
MATH 102	College Algebra (or above)	3
PED 101	Personal Health (OR)	
PED 201	First Aid and Safety	1
PSYC 201	General Psychology	3
Any one of the following		4

BIOL 101	General Biology I	
BIOL 201	Introduction to Cell Biochemistry	
CHEM 100	Introductory Chemistry I	
CHEM 101	General Chemistry I	
ENVR 101	Environmental Science	
PHYS 100	Introductory Physics	
PHYS 201	General Physics I	
PHYS 209	General Geology	
SCNC 101	Earth Science	

Area of Specialization 36 hours

CRJU 111	Introduction to Criminal Justice System	3
CRJU 193	Courts and the Judicial Process	3
CRJU 215	Crime Scene Management	3
CRJU 222	Police Practices and Procedures	3
CRJU 223	Corrections	3
CRJU 232	Criminal Evidence and Procedures	3
CRJU 293	Juvenile Justice System	3
CRJU 297	Internship I	6
SOCL 105	Interviewing and Counseling	3
SOCL 205	Principles of Sociology	3
SOCL 209	Social Problems	3

Program Electives (select from the following): 10 hours

CRJU 199	Special Topics in Criminal Justice	1-3
CRJU 321	Criminal Law	3
HIST 200	Any history course at this level	3
MGMT 201	Principles of Management	3
POSC	Any 200 level political science course	3
PSYC 250	Lifespan Development	3
SOCL 312	Criminology	3

Total minimum hours required for degree 64 hours

GATEWAY ASSESSMENT - CRIMINAL JUSTICE 193
CAPSTONE ASSESSMENT - CRIMINAL JUSTICE 293

**CRIMINAL JUSTICE
SUGGESTED PLAN OF STUDY**

FIRST YEAR

CRJU 111	3	BIOL 101, 201, CHEM 100, 101,	
CRJU 222	3	ENVR 101, PHYS 100, 201, 209	
ENGL 101	3	(OR) SCNC 101.....	4
GNED 100	1	CRJU 193	3
MATH 102	3	CRJU 215	3
PSYC 201.....	3	CRJU 223	3
Total Hours - Fall Semester	16	ENGL 102	3
		Total Hours - Spring Semester	16

SECOND YEAR

CRJU 293	3	APPLY FOR GRADUATION	
PED 101 (OR) PED 201	1	CRJU 232	3
SOCL 105	3	CRJU 297	6
SOCL 205	3	SOCL 209	3
Program Electives	6	Program Electives.....	4
Total Hours - Fall Semester	16	Total Hours - Spring Semester	16

REQUEST DEGREE EVALUATION

BACHELOR OF ARTS IN EDUCATION MIDDLE SCHOOL SPECIALIZATION

This program can be combined with (K-6), (PreK-Adult), (5-Adult) or (9-Adult) or another (5-9) specialization.

Students must take GEOG 203, HIST 207 and POSC 203 as part of the General Education requirements.

SOCIAL STUDIES (5-9)		24 hours
ECON 201	Principles of Microeconomics	3
ECON 202	Principles of Macroeconomics	3
GEOG 203	World Regional Geography	
GEOG 204	Physical Geography	3
HIST 201	History of World Cultures I	3
HIST 202	History of World Cultures II	3
HIST 207	United States History to 1877	
HIST 208	United States History since 1877	3
HIST 303	West Virginia and the Appalachian Region	3
POSC 203	American National Government	
SOCL 205	Principles of Sociology	3

Must complete one of the following:

SOCS 314	Social Studies in Early and Middle Childhood Education	2
Required methods course when combined with Elementary (K-6)		
EDUC 346	Teaching Social Studies in Middle and Adolescent Education (5-Adult)	3

Required methods course for Social Studies (5-9) specialization except when combined with (5-9) or (9-Adult) specialization.

MINORS

Course Requirements in Minor fields for the B.A. and B.S. degrees. Minors cannot be combined with teaching specializations or associate degree programs. A grade of "C" or better is required for all courses in a minor.

ACCOUNTING

21 hours

A student must receive a grade of "C" or better in:

ACCT 231	Principles of Accounting I	3
ACCT 232	Principles of Accounting II	3
and complete at least 15 hours selected from the following:		
ACCT 325	Financial Planning I	3
ACCT 331	Intermediate Accounting I	3
ACCT 332	Intermediate Accounting II	3
ACCT 334	Individual Income Tax Accounting	3
ACCT 337	Cost Accounting	3
ACCT 339	Accounting Finance	3
ACCT 340	Advanced Computerized Accounting Applications	3
ACCT 344	Corporate Income Tax Accounting	3
ACCT 432	Advanced Accounting	3
ACCT 435	Auditing	3
ACCT 436	Accounting Systems	3

ART

23 hours

Art 200	Survey of Art	2
Art 201	Representational Drawing	3
Art 202	Color & Design	3
Art 306	Ceramics	3
Art 307	Introductory Oil Painting	3
Art 308	Watercolor Painting	3
Art 340	Sculpture	3
Art 401	Art History: 19th Century to Present	3

BEHAVIOR DISORDERS

18 hours

SPED 220	Educating the Student with Exceptional and Cultural Diversities	3
SPED 321	Educating the Student with Mental Impairment: Characteristics and Strategies	3
SPED 331	Introduction to Learning Disabilities	3
SPED 332	Introduction to Behavior Disorders	3
SPED 351	Educational Assessment of Students with Exceptionalities	3
SPED 363	Behavior Management in the Classroom	3

BIOLOGY

23 hours

BIOL 205	Invertebrate Zoology (OR)	
BIOL 206	Vertebrate Zoology	3
BIOL 293	Techniques of Science	2
BIOL 305	General Botany	4
BIOL 493	Senior Seminar	2
BIOL Electives*		12

*300-400 level biology courses as approved by the academic advisor. BIOL 101 and BIOL 201 may not be included in the 23 semester hours required for this minor.

BUSINESS**21 hours**

All courses for minor must be 200-300-400 level.

BUSN Electives	6
MGMT Electives	6
MRKT Electives	6
CSCI 260 Management Information Systems	3

The business minor is only available for majors outside the Department of Business.

CHEMISTRY**22 hours**

Required courses:

CHEM 101 General Chemistry I	4
CHEM 102 General Chemistry II	4

Chemistry Electives

(select from the following):

14

CHEM 301 Organic Chemistry I	4
CHEM 302 Organic Chemistry II	4
CHEM 304 Biochemistry	4
CHEM 307 Inorganic Chemistry	4
CHEM 321 Analytical Chemistry I	4
CHEM 399 Special Topics and Problems	1-2
CHEM 407 Physical Chemistry I	4
CHEM 493 Senior Research Seminar	2

COMPUTER AND INFORMATION SYSTEMS**18 hours**

CSCI 201 Introduction to Computer Languages	3
CSCI 205 Introduction to Visual Basics	3
CSCI 286 C++ Programming I	3
CSCI 305 Introduction to Web Development and Design	3
CSCI 360 Systems Development & Design	3
CSCI 386 C++ Programming II	3

CRIMINAL JUSTICE**18 hours**

CRJU 111 Introduction to Criminal Justice System	3
CRJU 193 Courts & the Judicial Process	3
CRJU 222 Police Practices & Procedures	3
CRJU 223 Corrections	3
CRJU 232 Criminal Evidence and Procedures	3
CRJU 293 Juvenile Justice System	3

ENGLISH**24 hours**

(COMM 101, ENGL 101, ENGL 102 and ENGL 203 must be taken to fulfill general education requirements.)

ENGL 204	Survey of English Literature II	3
ENGL 205	Survey of American Literature I (OR)	
ENGL 206	Survey of American Literature II	3
ENGL 307	World Literature	3
ENGL 293	Introduction to Literature & Criticism	3
ENGL 401	Shakespeare	3
Electives	(select from the following):	9
ENGL 321	The British Novel to 1900	3
ENGL 322	Adolescent Literature	3
ENGL 331	The American Novel	3
ENGL 333	The Modern Novel	3
ENGL 335	Introduction to Film	3
ENGL 390	Women's Literature	3
ENGL 392	Advanced Grammar & Writing	3
ENGL 395	The English Language	3
ENGL 399	Special Topics and Problems in Literature or Language	3
ENGL 404	Modern Drama	3
ENGL 412	Creative Writing	3
ENGL 420	Modern Poetry	3
ENGL 430	Chaucer	3
ENGL 493	Seminar in Literature	3

ENVIRONMENTAL SCIENCE**18 hours**

(select from the following):

ENVR 101	Environmental Science	4
ENVR 193	Solid Waste Management	3
ENVR 255	Health and Safety	3
ENVR 351	Soils and Land Reclamation	3
ENVR 352	Air/Water/Soil Quality	4
ENVR 393	Environmental Compliance	4

GLOBAL STUDIES**18 hours****Required Courses**

GEOG 203	World Regional Geography	3
POSC 401	International Relations	3

Global Studies Electives

12

(12 hours from the following with at least six hours from each section)**Specific Regions Section**

GEOG 305	European Geography	3
HIST 201	History of World Cultures I	3
HIST 319	Europe, 1500-1815 (OR)	
HIST 320	Europe since 1815	3
HIST 326	Twentieth Century Russia and the Soviet Union	3
HIST 379	History of Modern Japan	3
HIST 380	History of Modern China	3
SPAN 101	Elementary Spanish I (OR)	
SPAN 201	Elementary Spanish II (OR)	
SPAN 301	Intermediate Spanish (OR)	
SPAN 401	Advanced Spanish	3

Comparative Section

CRJU 323	Comparative Criminal Justice Systems	3
ECON 320	International Economics	3
ENGL 307	World Literature	3
GEOG 309	Appalachia and the Global Economy	3
GEOG 411	Economic Geography	3
HIST 435	United States Diplomatic History	3
MRKT 385	Global Marketing	3
POSC 304	Comparative Government	3
POSC 325	U. S. Foreign Policy	3

HISTORY**18 hours****Students must complete HIST 201 and HIST 207 as part of the General Education requirement.**

HIST 202	History of World Cultures II	3
HIST 208	United States History since 1877	3

History Electives

12

(12 hours from the following with at least 3 hours from each cluster)**U.S. HISTORY**

HIST 303	WV & the Appalachian Region	3
HIST 335	Recent United States History	3
HIST 370	African American History	3
HIST 432	The Civil War and Reconstruction	3
HIST 435	United States Diplomatic History	3

EUROPEAN HISTORY

HIST 319	Europe, 1500 to 1815	3
HIST 320	Europe since 1815	3
HIST 326	Modern Russia	3

NON-WESTERN HISTORY

HIST 379	Modern Japan	3
HIST 380	Modern China	3

MANAGEMENT**18 hours**

MGMT 202	Small Business Management	3
MGMT 383	Labor-Management Relations	3
MGMT 384	Human Resources Management	3
MGMT 484	Organizational Behavior	3
MGMT 487	Operations Management	3
Department of Business elective approved by advisor		3

*Non-business majors must also complete MGMT 201

MARKETING**18 hours**

MRKT 202	Principles of Retailing	3
MRKT 377	Sales Management and Technology	3
Three courses from the following:		
MRKT 379	Advertising and Sales Promotion	3
MRKT 385	Global Marketing	3
MRKT 390	Consumer Behavior	3
MRKT 395	Marketing Management	3
MRKT 478	Marketing Research	3
Department of Business elective approved by advisor		3

*Non-business majors must also complete MRKT 201

MATHEMATICS**19 hours**

At least 19 semester hours in mathematics including:

MATH 102	College Algebra	3
MATH 202	Calculus I	4
MATH 256	Probability and Statistics I	3

MUSIC**24 hours**

At least 24 semester hours must include:

MUSC 170	Theory I	4
MUSC 171	Theory II	4
MUSC 301	Music History and Literature I (OR)	
MUSC 302	Music History and Literature II	3
	Band and/or Choir	4
	Applied Music	4
Music Electives		5

NATURAL RESOURCES MANAGEMENT**18 hours**

The Natural Resource Management minor is only available for programs other than Land Resources departmental programs.

(select from the following)

CSCI 260	Management Information Systems	3
ENVR 352	Air/Water/Soil Quality	4
ENVR 393	Environmental Compliance	4
NRMT 201	Forest Ecology	3
NRMT 125	Computer Assisted Mapping	3
NRMT 234	GIS Applications I	3
MGMT 201	Principles of Management	3
MGMT Elective (300-400 level)		3
NRMT 493	Natural Resource Management Applications	3

POLITICAL SCIENCE**18 hours**

POSC 203	American National Government	3
POSC 204	State and Local Government	3
POSC 300-400 level courses as approved by the faculty advisor		12

PSYCHOLOGY**18 hours**

PSYC 201	General Psychology	3
PSYC 250	Lifespan Development	3
PSYC 300-400 level courses as approved by the faculty advisor		12

SOCIAL SCIENCE**24 hours**

At least 24 semester hours including 6 hours in each of the following areas: economics, geography, political science and sociology. These hours must be approved by the advisor.

SOCIOLOGY**18 hours**

SOCL 205	Principles of Sociology	3
SOCL 209	Social Problems	3
SOCL 300-400 level courses as approved by the faculty advisor		12

CERTIFICATE OF COMPLETION PROGRAMS

Certificate of Completion Programs are not available to students with majors in the content area in most cases. These programs are only open to non-degree seeking students. Certificate of Completion Programs of less than 16 hours may not qualify for financial aid.

Title: ACCOUNTING LEVEL I

Purpose: The overall purpose of this certificate program is to provide a study of fundamental accounting principles, with primary emphasis on managerial uses of accounting data and analysis of financial statements. Students who successfully complete this certificate program will be qualified to apply for positions as an accounts receivable clerk, accounts payable clerk, general bookkeeping clerk.

Prerequisite: Certificate in Basic Skills Competencies or appropriate scores (ACT, Accuplacer) indicating proficiency in basic skills areas of reading, writing, and mathematics.

Program Content and Requirements:

ACCT 231 - Principles of Accounting I	3 credit hours
ACCT 232 - Principles of Accounting II	3 credit hours
ACCT 233 - Computerized Acct. Applications	1 credit hours
BUSN 230 – Quantitative Business Analysis	3 credit hours

Total: 10 credit hours

Contact: Dr. Marty Armentrout at (304) 462-4123 or e-mail Marty.Armentrout@glenville.edu

Title: ACCOUNTING LEVEL II

Purpose: The overall purpose of this certificate program is to provide an in depth study of fundamental accounting principles, their appropriate application, and the application of appropriate alternative principles with regard to the reporting process of financial data. Primary emphasis is placed upon the accounting process and the basic financial statements resulting from this process. The program provides coverage of Generally Accepted Accounting Principles as they relate to actual accounting procedures, as well as approaches and techniques used in contemporary accounting practice. Students who successfully complete this certificate program will be better qualified to apply for positions as an accounts receivable clerk, accounts payable clerk, general bookkeeping clerk, accounting assistant, payroll clerk, assistant to the comptroller.

Prerequisite: Certificate in Accounting Level I.

Program Content and Requirements:

ACCT 331 - Intermediate Accounting I	3 credit hours
ACCT 332 - Intermediate Accounting II	3 credit hours

Total: **6 credit hours**

Contact: Dr. Marty Armentrout at (304) 462-4123 or e-mail
Marty.Armentrout@glenville.edu

Title: **BASIC SELLING PRINCIPLES**

Purpose: The overall purpose of this certificate program is to provide a study of fundamental procedures in selling and the requirements of a salesperson's job. The program will include a study of selling in our economy, behavioral force in selling, promotional mix, background for selling, industrial and retail selling and sales management. The public speaking component will serve to enhance the individual's skill in oral interaction with individuals and groups. Students who complete this certificate program will be qualified to apply for the position of salesperson, assistant salesperson, store clerk.

Prerequisite: Certificate in Basic Skills Competencies or appropriate scores (ACT, ACCUPLACER) indicating proficiency in basic skills areas of reading, writing, and mathematics.

Program Content and Requirements:

COMM 101 - Introduction to Public Speaking	3 credit hours
MRKT 377 - Principles of Selling	3 credit hours

Total: **6 credit hours**

Contact: Dr. Marty Armentrout at (304) 462-4123 or e-mail
Marty.Armentrout@glenville.edu

Title: **BASIC SKILLS**

Purpose: The individual who completes this component certificate program will possess the appropriate skills to enable them to adequately perform basic reading, writing and mathematical skills (including basic algebra), to provide the foundation for successful completion of further academic study via other Certificate Programs.

Prerequisites: Based upon Basic Skill Competencies identified by appropriate ACT, ACCUPLACER, or ASSET scores, the student must complete those areas identified as deficient skill areas. The required basic skill areas include reading, writing, and mathematics.

226 Certificate Programs

Program Content and Requirements:

While each component of the certificate program will have unique content and requirements, the overall requirements for certificate completion area as follows:

ENGF 001 – Developmental English	3 credit hours
MTHF 001 – Developmental Mathematics: Arithmetic	3 credit hours
MTHF 002 – Developmental Mathematics: Algebra	3 credit hours
RDGF 001 – Developmental Reading	3 credit hours

Total: **12 credit hours**

Contact: Mr. Daniel Reed at (304) 462-7361, ext. 7105 or e-mail
Daniel.Reed@glenville.edu

Title: **BLUEGRASS MUSIC**

Purpose: The individual who completes this certificate program will possess the appropriate skills to enable them to:

Improve instrumental and/or vocal Bluegrass music performance techniques
Experience performance with a Bluegrass Band
Understand live sound and video reinforcement recording and engineering
Understand CD and DVD recording and post editing
Understand the concept and techniques required to organize a Bluegrass Band
Understand the idiosyncrasies common to marketing, promoting, and booking a Bluegrass Band

Prerequisites: Certificate in Basic Skills Competencies or appropriate scores (ACT, ACCUPLACER) indicating proficiency in basic skills areas of reading, writing, mathematics. Audition and interview required prior to enrollment in certificate program.

Program Content and Requirements:

MUSC 109 - Recording & Engineering	3 credit hours
MUSC 110 - Bluegrass Band Organization	3 credit hours
MUSC 126 - 265 Applied Lessons	4 credit hours
MUSC 172 - Bluegrass Band	1 credit hour
MUSC 209 - Recording & Engineering	3 credit hours
MUSC 210 - Band Marketing	3 credit hours
MUSC 372 - Bluegrass Band	1 credit hour

Total **18 credit hours**

Contact: Mr. Buddy Griffin at (304) 462-7361, ext. 7342 or e-mail
Buddy.Griffin@glenville.edu

Title: BUSINESS MANAGEMENT PRINCIPLES

Purpose: The overall purpose of this certificate program is to provide a study of fundamental business concepts. Students who successfully complete this certificate program will be qualified to apply for positions such as store clerk, sales representative, clerical worker, director of a business process, management apprentice, small business manager.

Prerequisite: Certificate in Basic Skills Competencies or appropriate scores (ACT, ACCUPLACER) indicating proficiency in basic skills areas of reading, writing, and mathematics.

Program Content and Requirements:

BUSN 230 - Quantitative Business Analysis I	3 credit hours
MGMT 201 - Principles of Management	3 credit hours
MGMT 202 - Small Business Management	3 credit hours
MGMT 384 - Human Resource Management	3 credit hours

Total 12 credit hours

Contact: Dr. Marty Armentrout at (304) 462-4123 or e-mail
Marty.Armentrout@glenville.edu

Title: CERTIFIED FOOD SAFETY MANAGER

Purpose: The individual who completes this certificate program will possess the appropriate skills to maintain safety in the preparation and handling of food in the restaurant or supermarket setting. Individuals completing the course will be qualified to take the following certification exam: Food Safety Professionals Exam (National Registry of Food Safety Professionals). Their web site is: <http://www.nrfsp.com/> The exam is based on the FDA food code and is non-industry specific. It is therefore appropriate for potential employees of restaurants, grocery stores, wholesale clubs, and any other business in which food is served. (The National Registry of Food Safety Professionals is one of three organizations with food safety manager certification exams recognized by the Conference for Food Protection (CFP). The CFP recognition program aims to ensure the validity, reliability and legal defensibility of the certification for food managers.)

Prerequisites: High school diploma or G.E.D. Three to six months experience in the handling or preparation of food. (Experience may be gained concurrently in the facility.)

Program Content and Requirements: Course content will be delivered based on competency requirements for the above certification exam. The program would require that the student take one college level course, BIOL 120 for 3 credit hours.

Contact: Ms. Alison Witte at (304) 462-7361 extension 7313 or e-mail
Alison.Witte@glenville.edu

Title: LAND SURVEYING/GIS

Purpose: The individual who completes this certificate program will possess the appropriate skills to enable them to operate computer systems utilizing Cartographic and Geographic information system software. This will allow them entry level into the workforce in a surveying or engineering firm. These skills and knowledge would enable them to advance within the employing company. The need for individuals with this training is great in the United States and particularly in urban areas.

Prerequisites: Certificate in Basic Skills Competencies or appropriate scores (ACT, ACCUPLACER) indicating proficiency in basic skills areas of reading, writing, and mathematics. Typing skills recommended.

Program Content and Requirements

CSCI 101 – Practical Computer Applications	3 credit hours
LAND 121 - Introduction to Land Surveying	3 credit hours
LAND 125 - Computer Assisted Mapping	3 credit hours
LAND 234 - GIS Applications	3 credit hours

Total	12 credit hours
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Contact: Mr. Rick Sypolt at (304) 462-4135 or e-mail Charles.Sypolt@glennville.edu

Title: RESORT AREA MANAGEMENT

Purpose: The individual who completes this certificate program will possess basic knowledge specific to the management and business requirements of such entities as parks, conference halls, country clubs, and golf courses and be able to distinguish the aspects of managing, marketing, and accounting for these activities that set them apart from other types of businesses. The student will have the opportunity to integrate and apply the knowledge via the internship experience. The timely growth of parks and recreational organizations in our state is providing more opportunities for initial employment for individuals within our service area.

Prerequisites: Completion of Basic Skills Test or passing score on Basic Skill Competency Test

Program Content and Requirements:

CSCI 101 - Contemporary Computer Applications	3 credit hours
MGMT 202 - Small Business Management	3 credit hours
MGMT 384 - Human Resource Management	3 credit hours
PED 130 - Recreational Sports	1 credit hour
SMGT 130 - Introduction to Sport Management	3 credit hours
SMGT 213 - Resort Area Management	3 credit hours
SMGT 230 - Event and Sport Facilities Management	3 credit hours
SMGT 297 - Resort Area Internship	6 credit hours
complete successfully within the parameters defined in advance by the supervising instructor and the work place supervisor.	

All courses must be completed with a grade of "C" or better.

Total **25 credit hours**

Contact: Dr. Marty Armentrout at (304) 462-4123 or e-mail
Marty.Armentrout@glenville.edu

Title: STUDIO ARTIST (CONCENTRATION-PAINTING)

Purpose: The purpose of this certificate is to give an individual the appropriate skills to operate an artist's studio, in regards to drawing, color & design, and painting (watercolor or oil). These concentrations would provide the ability to create art for individual, corporate, and gallery needs; along with fairs and festivals for commercial displays.

Pre-requisites: Certificate in Basic Skills Competencies or appropriate scores (ACT, ACCUPLACER) indicating proficiency in basic skills areas of reading, writing, and mathematics.

Program Content and Requirements:

ART 201 - Representational Drawing	3 credit hours
ART 202 - Color & Design	3 credit hours
ART 307 - Oil Painting (OR)	
ART 308 - Watercolor Painting	3 credit hours

All courses must be completed with a grade of "C" or better.

Total **9 credit hours**

Contact: Mr. Duane Chapman at (304) 462-4130 or e-mail
Donald.Chapman@glenville.edu

230 Certificate Programs

Title: TEACHING ASSISTANT

Purpose: The intent of the Teaching Assistant certificate is to prepare public school aides to be “highly qualified” as intended by the “No Child Left Behind” mandate. The certificate is structured so that those completing it are able to transition into the baccalaureate degree in education.

Prerequisites: Certificate in Basic Skills Competencies or appropriate scores (ACT, ACCUPLACER) indicating proficiency in basic skills areas of reading, writing, and mathematics.

Program Content and Requirements:

COMM 101 – Introduction to Public Speaking	3 credit hours
CSCI 101 – Contemporary Computer Applications	3 credit hours
CSCI 267 – Computer Skills for Education	2 credit hours
EDUC 203 – Foundations of Education	2 credit hours
EDUC 298 – Seminars in Education	3 credit hours
ENGL 101 – Critical Reading and Writing	3 credit hours
MATH 110 – The Nature of Math	3 credit hours

Must complete each course with a grade of “C” or better and achieve a GPA of 2.5 or better on the 19 hours of the program.

Attempt the PRAXIS I

Attend all sessions of the Education 298 Seminars

Complete field experience requirement for EDUC 203

Total **19 credit hours**

Contact: Dr. Debra Harrison at (304) 462-4119 or e-mail
Debra.Harrison@glenville.edu

COURSE DESCRIPTIONS

PROGRAM ASSESSMENTS

193	Gateway Assessment for Associate degree programs.....	1-3 Hours
293	Capstone Assessment for Associate degree programs	1-3 Hours
	OR	
	Gateway Assessment for Bachelor degree programs	1-3 Hours
493	Capstone Assessment for Bachelor degree programs	1-3 Hours

Gateway and Capstone Assessment courses must be completed with a grade of "C" or better, with the exception of Teacher Education which is Credit/No Credit.

In addition to the listed offering of courses by subject matter areas, each Department is authorized to offer the following courses:

197	Work Experience*	1-6 Hours
297	Internship I*	1-6 Hours
397	Work Experience*	1-6 Hours
497	Internship II*	1-6 Hours

*Work Experience/Internship courses are credit/no credit only. No more than 6 credits can be earned in each of the numbers listed above. The department chairperson must approve all work experience/ internships.

099	Special Topics & Problems	1-3 Hours
	(Pre-College Level)	

199, 299 or 399	Special Topics & Problems	1-3 Hours
	Group study of a special topic or problem.	

389	Community Service.....	1-3 Hours
	Designed to permit students to carry out a project in the community under the supervision of a faculty member. Requires three hours of work per week for each hour of credit. Credit-Audit grading system only.	

498	Seminar.....	1-3 Hours
	Restricted to majors or minors in the discipline.	

499	Individual Research Problems	1-3 Hours
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Course prerequisites may only be over-ridden by the Department Chairperson and/or Vice President for Academic Affairs.

ACCOUNTING (ACCT)

231 Principles of Accounting I 3 Hours

This course is a study of fundamental accounting principles, with emphasis on managerial uses of accounting data and analysis of financial statements. *Prerequisites: BUSN 230 or consent of department chairperson.*

232 Principles of Accounting II 3 Hours

Continuing the study of accounting theory, this course emphasizes corporate finance and reports, financial planning, and introduction to cost accounting, and various systems related to decision-making and control of the business enterprise. *Prerequisites: ACCT 231 or consent of department chairperson.*

325 Financial Planning I 3 Hours

This course is a study of the financial planning so that one may be informed about the operation of the marketplace and be alert to both its positive contributions and its failings. Pervasive changes as well as persistent problems faced by individuals in the financial planning process are developed through this course. (Cross-listed as FINC 325).

331 Intermediate Accounting I 3 Hours

This course is an in-depth study of accounting principles, their appropriate application, and the application of appropriate alternative principles with regard to the reporting process of financial data. Primary emphasis is placed upon the accounting process and the basic financial statements resulting from this process. It provides coverage of Generally Accepted Accounting Principles as they relate to actual accounting procedures, approaches and techniques used in contemporary accounting practice. *Prerequisites: ACCT 231 and ACCT 232 or consent of department chairperson.*

332 Intermediate Accounting II 3 Hours

This course is a continued study of accounting principles, their appropriate application, and the application of appropriate alternative principles with regard to the reporting process of financial data. Primary emphasis is placed upon the accounting process and the basic financial statements resulting from this process. It provides coverage of Generally Accepted Accounting Principles as they relate to actual accounting procedures, approaches and techniques used in contemporary accounting practice. *Prerequisites: ACCT 331 or consent of department chairperson.*

334 Individual Income Tax Accounting 3 Hours

An introduction to federal and state taxes on individual income, this class emphasizes the preparation of individual tax returns, tax planning, advanced phases of income taxation, and the rationale underlying the various taxation principles. *Prerequisites: ACCT 231 and ACCT 232 with a grade of "C" or better or consent of department chairperson.*

335 Financial Planning II**3 Hours**

This course will provide students with a knowledge of the various investment opportunities available to individuals. Students will study the methods of analyzing the individual's financial goals and needs and the systematic development of a financial plan to achieve these objectives. Quantitative investment analysis techniques will be used throughout the course.

337 Cost Accounting**3 Hours**

This course places emphasis on determining manufacturing cost for job orders and process cost accounting systems, directing attention to isolated topics of overhead costing, joint costing, job order costing reports, and process costing reports. *Prerequisites: ACCT 231 and ACCT 232 or consent of department chairperson.*

339 Accounting Finance**3 Hours**

This course is a study of the principles and procedures of investment in financial assets. Attention is directed to both individual investors and also institutional investors.

340 Advanced Computerized Accounting Applications**3 Hours**

This course is designed to provide accounting majors the opportunity to become familiar with software currently in use for accounting applications and to develop a level of skill in using that software that will enhance the job marketability of the accounting graduate. *Prerequisites: ACCT 332 and ACCT 334 or ACCT 344.*

344 Corporate Income Tax Accounting**3 Hours**

An introduction to federal and state taxes on corporation income, this class emphasizes the preparation of corporation tax returns, tax planning, advanced phases of corporate income taxation and the rationale underlying the various taxation principles. *Prerequisites: ACCT 231 and ACCT 232 with a grade of "C" or better or consent of department chairperson.*

432 Advanced Accounting**3 Hours**

This course is a continuation of the prerequisite accounting courses with emphasis placed on partnerships, consolidated corporate financial statements, and fiduciaries. *Prerequisites: ACCT 331 and ACCT 332 or consent of department chairperson.*

435 Auditing**3 Hours**

This course is a study of the theory of auditing and the procedures and standards of auditing to give the student an understanding of the reporting requirements and the auditor's responsibility for his/her opinion with regard to financial statements under examination. *Prerequisites: ACCT 231 and ACCT 232 or consent of department chairperson.*

436 Accounting Systems**3 Hours**

This course is a study of accounting information systems analysis, design and implementation including data processing fundamentals and the accounting controls necessary therein. It will build upon the concepts developed in Accounting 435 in particular application to EDP (Electronic Data Processing) systems analysis and audit. *Prerequisite: ACCT 435 or consent of department chairperson.*

497 Internship II**3-6 Hours**

This course is open only to baccalaureate accounting majors. This is a senior accounting course designed to provide an internship experience in various areas of accounting. To enroll in this course the student must be of senior status with a minimum of an overall GPA of 2.5. Students will develop a professional resume and letter of application. *Prerequisites: ACCT 331, ACCT 332, ACCT 334 or ACCT 344 and ACCT 432*

ART (ART)**200 Survey of Art****2 Hours**

This course is designed to give touchstones concerning the structure of art, how it changes with historical periods, and how styles change to reflect the human condition. The study of Art (drawing, painting, sculpture, architecture, printmaking, and performance art) using technical, formal, experiential, and contextual criticism will be explored. This course is intended to partially fulfill the requirements for the general Humanities core, and may be combined with Survey of Theatre (THET 200) or Music (MUSC 200) to create an overview of world arts and culture.

201 Representational Drawing**3 Hours**

Basic drawing elements and concepts, along with a variety of drawing techniques, media, and the development of an art vocabulary will be the focus.

202 Color and Design**3 Hours**

The principles of design, the elements of art, the study of color, and the development of an art vocabulary will be the focus.

306 Ceramics**3 Hours**

Introduction to the basic methods of working with clay. As a basic course, students will explore the processes involved in the media. Students will produce pinch pots, coil constructions, and slab form. Glazing techniques will be discussed and demonstrated. Experimentation with the potter's wheel is optional but encouraged.

307 Introductory Oil Painting**3 Hours**

An introduction to the materials, techniques, processes, and philosophies of oil painting. The creative experience will be approached through the study of subject matter, content and form.

308 Watercolor Painting**3 Hours**

The basic techniques and elements of watercolor, along with the principles of design in painting will be the focus.

330 Art Methods - Elementary Education Major 2 Hours

This course will address children's creative development, physical and mental abilities as related to Art. This course will explore the methods, planning, management and implementation of Art in the elementary school classroom. The integration of Art into the elementary school curriculum will be an important focus of this course. The use of West Virginia Content Standards and Objectives for lesson planning and teaching activities will be discussed, demonstrated and applied. Research into current practice is required. The teacher candidate will plan and participate in teaching activities with students grades (K-6).
Prerequisites: EDUC 310 and Admission to Teacher Education.

340 Sculpture 3 Hours

The principles, techniques and elements of 3-dimensional design in sculpture, along with the development of an art vocabulary will be the focus.

401 Art History: 19th Century to the Present 3 Hours

A general survey of visual arts from 1750 to the present.

BIOLOGY (BIOL)**100 Human Nutrition 3 Hours**

A basic course covering the types of foods, their metabolism, and energy transformations. The roles of minerals and vitamins are considered. Nutrition in relation to malnutrition, under-nourishment, needs through changes in age, and needs in special activities is examined. An overview of diet therapy for common diseases is reviewed.

101 General Biology I 4 Hours

Introduction to cell organization and structure. General survey of plant and animal types, ecology concepts, populations, disease, origin of life, origin of man, species formation, and natural selection.

108 Dendrology I 1 Hour

A study of the woody plants of North America with emphasis on identification characteristics, natural range, growth characteristics and ecological factors affecting growth. Class format: one 55 minute lecture per week.

109 Dendrology II 1 Hour

Field identification of wood plants with emphasis on foliage, bud, and bark characteristics. Class format: one three-hour lab per week.

110 Dendrology III 1 Hour

Winter identification of woody plants. Class format: one three-hour lab per week.
Prerequisite: BIOL 109 or consent of department chairperson.

201 Introduction to Cell Biochemistry 4 Hours

Introduction to basic chemistry and organic compounds. Basic processes of life including photosynthesis, cellular respiration, human reproduction and development. Cell division and introduction to genetics.

203 Plant Disease and Insect Control 3 Hours

Identification of diseases and insect pests of crops, ornamental, and tree species. Introduction to pest control techniques and associated pesticides safety regulations (includes preparation for certification by West Virginia Department of Agriculture as a private pesticide applicator).

204 Pharmacology 3 Hours

Descriptions of pharmacologically active chemicals and their interactions with living systems, biochemical and physiological effects of drugs, mechanisms of actions of drugs; absorption, distribution and elimination of drugs; therapeutics and problems of clinical medicine; chemotherapy and toxicology. *Prerequisites: One semester of college chemistry, two semesters of college biology, plus BIOL 309. BIOL 309 can be taken concurrently.*

205 Invertebrate Zoology 3 Hours

This course is a general survey of the invertebrate phylum with emphasis on morphology, taxonomy, ecology, and evolution. Lecture, field work, and laboratory sessions are required.

206 Vertebrate Zoology 3 Hours

This course is a survey of the Chordata with emphasis placed on the vertebrates. Special consideration is given to those species indigenous to West Virginia. Morphology, taxonomy, ecology, and evolution are covered. Lecture, field work, laboratory sessions are required.

293 Techniques of Science 2 Hours

Individualized research emphasizing the scientific method, experimental design, data collection, and presentation of the experimental results is the thrust of Techniques of Science. This course is also directed toward the mid-program assessment of biology majors/minors and will involve an evaluation of subject matter knowledge as well as student perceptions of programs. *Prerequisites: two semesters of college Biology (200 level or above) and four credits of Chemistry.*

302 General Entomology 4 Hours

This course is an introduction to the morphology and classification of the Hexapoda. An intensive study of the characteristics of the major and minor insect orders will be conducted with emphasis placed on taxonomy, physiology, ecology, behavior, and insect control. Lecture, field work and laboratory sessions required. *Prerequisite: 8 hours of college Biology. Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

305 General Botany 4 Hours

Course provides an introduction to botany. Instructional methods include lectures, demonstrations, field experiences, and laboratory. Sessions will emphasize microscopic and macroscopic observations and the use of a dendrology dichotomous key. *Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

309 Human Anatomy and Physiology I 4 Hours

An introductory course designed to provide a basic understanding of the structure and function of the human body. Emphasis is placed on terminology, structure, function relationships, medical and sports training applications. Both lecture and laboratory are required. *Prerequisites: One semester each of college level biology. Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

310 Human Anatomy and Physiology II 4 Hours

This is an intermediate level course designed to provide a detailed understanding of the structure and function of the human body. Emphasis is placed on metabolism, locomotion, and human performance. Both lecture and laboratory are required. *Prerequisite: Biology 309. Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

335 Cell Physiology 4 Hours

Study of physiology of living organisms at the cellular and molecular levels. Topics include theories for the evolution of life; functions of cell structures and organelles; anabolic and catabolic pathways for proteins, carbohydrates, and lipids; physiology of neuron and muscle functions; passive and active immunity and cellular mechanisms involved in oncogenesis. *Prerequisites: 8 credits of science with a grade of "C" or better in BIOL 201, BIOL 309 or BIOL 361. Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

352 Plant Anatomy and Morphology 4 Hours

Detailed study of vascular plant anatomy and morphology considered from an evolutionary taxonomic viewpoint. Labs involve study of anatomy and morphology of all vascular plant groups, paleobotany and floral anatomy of local spring flora. *Prerequisite: Grade of "C" or better in BIOL 305. Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

361 Microbiology 4 Hours

This is a course in concepts and principles of microbiology. Structures, processes, genetics and interactions of microbes are included. Methods of culturing, handling and treating microbes are a major component of the laboratory work. Viruses, basic biochemistry, molecular biology and principles of immunology are studied. *Prerequisites: eight (8) credits of biology and four (4) credits of chemistry. Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

362 Plant Physiology 4 Hours

A consideration of basic plant-related biophysics. Plant/soil, plant/water relationships, mineral nutrition, photosynthesis, and growth are considered in some detail. *Prerequisites: A grade of "C" or better in BIOL 305 and BIOL 335. Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

363 Non-vascular Plants 4 Hours

This class is an introduction to the taxonomy and morphology of fresh-water algae and common fungi, lichens, mosses, and liverworts. *Prerequisite: 8 hours of college Biology and a grade of "C" or better in BIOL 305. Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

370 Parasitology 4 Hours

This course is a survey of the major parasites with emphasis placed on anatomy, taxonomy, physiology, ecology, and economic importance. Lecture, field work, and laboratory sessions required. *Prerequisite: 8 hours of college Biology. Must complete BIOL 293 with a grade of "C" or better or take it as a corequisite.*

400 Ecology and Field Biology 4 Hours

An introduction to the basic concepts and principles of ecology coupled with field observations of plants and animals. *Prerequisite: BIOL 101.*

405 Comparative Anatomy 4 Hours

This course is a phylogenic study that compares and contrasts the body system of each major group of the Chordata. Lecture and laboratory sessions required. *Prerequisites: 12 hours of college Biology and a grade of "C" or better in BIOL 293.*

420 Neurobiology 3 Hours

Study of the nervous system, which confers on animals the ability to sense the environment, to process information and to move in the world. Topics include the basic elements of neurobiology, cellular communication, and sensory and motor systems. This information will be applied to the understanding of the neural basis of behavior, the malleability of neural systems, learning and memory. *Prerequisite: 12 hours of college Biology with a grade of "C" or better, of which must include BIOL 335 or BIOL 361.*

425 BioEthics 3 Hours

Study of ethical issues involved in the social impact of biotechnology in the global environment. A writing and discussion intensive approach to understanding the principles of bioethics and current issues impacting our society. *Prerequisite: 12 hours of college Biology with a grade of "C" or better, of which must include BIOL 335 or BIOL 361.*

456 Genetics 4 Hours

Topics included are Mendelian, population, and molecular genetics. *Prerequisites: MATH 102, 12 hours of college Biology including BIOL 335 and a grade of "C" or better in BIOL 293.*

493 Senior Seminar 2 Hours

This course is designed to provide senior biology majors the opportunity to discuss critical issues in biology. Students will gain presentation experience as well as review various concepts in biology. This course also serves as a capstone course for the biology degree senior assessment. *Note: Students must complete 90 hours toward the biology degree in order to enroll in this course.*

BUSINESS (BUSN)**100 Introduction to Business 3 Hours**

This course is a study of business and its environment, the elements in establishing a business, the responsibilities in operating a business, the costs of managing a business, and the reasons why people go into business. Within this course, the freshman business student is required to take a program entrance assessment before credit may be received for the course.

118 Office Software 1-4 Hours

The course is intended to provide opportunities to students to learn to use advanced software applications that are current to the world of business and the business education classroom. Software selection will vary to reflect current applications and availability. Students who register for 4 credit hours will complete a unit of assignments related to accounting applications. *Prerequisite: CSCI 101 with a grade of "C" or better.*

193 Applied Business Communications 3 Hours

This course is designed to develop communication skills necessary to speak and write clearly in a business environment. Students will compose business correspondence, develop effective verbal and nonverbal communication and listening skills, and participate in group projects. *Prerequisite: Functional knowledge of English grammar, word usage, and punctuation; keyboarding skills.*

230 Quantitative Business Analysis I 3 Hours

This course emphasizes the mastery and use of mathematical and quantitative management procedures needed for coursework in the various business disciplines of accounting, computer science, marketing, management, and business technology.

270 Business Law I 3 Hours

This course is a study of the nature of law, the overall legal environment, and the judicial system. Emphasis will be on the principles of contract law and property law.

296 Dimensions in Professional Development 3 Hours

This course is designed to provide an awareness of people skills essential for job success. Topics include professional self image, ethics, time management, communications, organizational dynamics, and the employment process.

305 Professional Office Procedures 3 Hours

The course is intended to provide opportunities to students to practice varied administrative office routines, practices, duties and tasks, which will require the student to exercise knowledge, skill and good judgment in carrying out the assigned jobs. Practice in exercising judgment will develop independent and reflective thinking and critical thinking skills. *Prerequisites: BUSN 193, CSCI 101.*

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330 Quantitative Business Analysis II 3 Hours

This class is a continuation of the class in Quantitative Business Analysis I, with special emphasis on algebraic and graphing tools that are utilized in modern day business decision making. Topics include solving for variables, linear relationships, linear programming, matrices, and pre-calculus concepts. *Prerequisite: MATH 102 or above, BUSN 230 if required in program.*

470 Business Law II 3 Hours

This course is a continuation of Business 270 and will emphasize the legal topics of UCC sales contracts, negotiable instruments, partnerships, corporations and agency relationships. *Prerequisite: BUSN 270.*

493 Strategic Management and Planning 3 Hours

The course develops a comprehensive view of the elite function of strategic management from the perspective of top management. It deals with gaining a competitive advantage in the long-term and indicates the key concepts, processes and capabilities required to get there. It also applies analysis and critical thinking to a wide variety of cases to teach the student to research, write and present decisions in an organized manner. *Capstone course (senior level). Students must complete two major program assessments before credit may be received for the course. These are (1) Academic Profile (post-test) and (2) ETS Major Fields Test in Business (post-test). Prerequisites: ACCT 231, FINC 321, MGMT 201, AND MRKT 201, BSBA senior status. Corequisites: Consent of the department chairperson.*

CHEMISTRY (CHEM)

100 Introductory Chemistry 4 Hours

A one-semester introduction to fundamentals and principles of chemistry including: atomic and molecular structure, measurement, chemical bonding, states of matter, chemical equations, chemical thermodynamics, and radioactivity. A one-semester laboratory course that provides an overview of the most basic principles and practices of chemistry. Topics covered include: Structure of the Atom, Periodicity, Structure and Properties of Ionic and Covalent Compounds, Chemical Equations and Stoichiometry, Energy Relationships and States of Matter, Solutions and Chemical Reactions. Radioactivity and Nuclear Energy are introduced time permitting. *Corequisite: MATH 102 or equivalent.*

101 General Chemistry I 4 Hours

Introduction to fundamentals and principles of chemistry including: atomic and molecular structure, measurement, chemical bonding, stoichiometry, states of matter, chemical reactions, kinetic molecular theory, chemical thermodynamics, properties of solutions, chemical equilibrium, electrochemistry, nuclear chemistry, and an introduction to main group, transition metal and organic chemistry. *Corequisite: MATH 102 or equivalent.*

102 General Chemistry II 4 Hours

A continuation of Chemistry 101. *Prerequisite: CHEM 101.*

103 Introductory Organic and Biochemistry 4 Hours

A one-semester introduction to fundamentals and principles of organic chemistry and biochemistry including: hydrocarbons, alcohols, aldehydes, ketones, acids, acid derivatives, amines and amides, carbohydrates, lipids, proteins, enzymes, nucleic acids, fats and metabolism. This course is designed to prepare nursing students for pharmacology, microbiology and other courses. NOT suitable for science majors. *Prerequisites: CHEM 100 or CHEM 102 with a grade of "C" or better.*

293 Techniques of Chemistry 1 Hour

This course serves as the mid-program assessment for the chemistry major. The course evaluates the student's fundamental knowledge of chemistry, laboratory skills and ability to interpret experimental data. *Prerequisites: CHEM 102 with a grade of "C" or better.*

301 Organic Chemistry I 4 Hours

The fundamentals of organic chemistry including: nomenclature, physical properties, bonding theories, stereochemistry, mechanisms of reactions, spectroscopy and synthesis. Classes of compounds studied are alkanes, alkenes, alkynes, aromatics, alcohols, thiols, ethers, amines and carbonyl containing compounds. *Prerequisite: CHEM 102 with a grade of "C" or better.*

302 Organic Chemistry II 4 Hours

A continuation of CHEM 301. *Prerequisite: CHEM 301 with a grade of "C" or better.*

304 Biochemistry 4 Hours

The fundamentals of biochemistry including: structure and reactions of carbohydrates, fats, proteins, enzymes and nucleic acids. *Prerequisite: CHEM 301 with a grade of "C" or better.*

307 Inorganic Chemistry 4 Hours

The fundamentals of inorganic chemistry including: theories of chemical bonding, symmetry, acid-base concepts, chemistry of the transition metals and main group elements, reactins and mechanisms, solid state materials, organometallic and bioinorganic chemistry. *Prerequisite: CHEM 102 with a grade of "C" or better.*

321 Analytical Chemistry I 4 Hours

The fundamentals of analytical chemistry including: treatment of experimental data, gravimetric analysis, volumetric analysis, equilibrium, electrochemistry, chromatography, spectroscopy and instrumentation and its use in analysis and structural determinations of elements and molecules. *Prerequisites: CHEM 102 and MATH 102 with a grade of "C" or better.*

322 Analytical Chemistry II 4 Hours

The course is designed to provide students with the theory and background necessary to perform precise and accurate analytical procedures in the laboratory. This is the most significant course in the curriculum in development of laboratory technique and instrumental analysis. *Prerequisite: CHEM 321 with a grade of "C" or better.*

242 Course Descriptions

407 Physical Chemistry I 4 Hours

The fundamentals of physical chemistry including: the states of matter, kinetic molecular theory, thermodynamics, kinetics, phase equilibria, quantum mechanics, group theory and spectroscopy. *Prerequisites: MATH 207, PHYS 202 and four semesters of chemistry. Cross-listed as PHYS 407.*

408 Physical Chemistry II 4 Hours

A continuation of CHEM 407. *Prerequisite: CHEM 407.*

493 Senior Research Seminar 2 Hours

This course is designed to provide senior chemistry majors with the opportunity to research and discuss critical issues in chemistry. Students will gain presentation experiences as well as review various concepts in chemistry. This course also serves as the capstone course for the chemistry program and senior assessment. *NOTE: Students must take this course the semester before they plan to graduate.*

COMMUNICATIONS (COMM)

101 Introduction to Public Speaking 3 Hours

An introduction to elements involved in public address. Designed to give experience in preparation, presentation, and analysis of major types of large group communication. Students will be challenged to think and speak ethically with emphasis on logic, to respect the importance of civility, the special demands on integrity, tolerance, personal/professional rights and responsibilities which accompany this skills oriented course.

COMPUTER SCIENCE (CSCI)

101 Contemporary Computer Applications 3 Hours

This introductory course is designed to present concepts of information/word processing as well as the opportunity to learn to perform basic applications in word processing, use of spreadsheets, and the basics of presentation software. The main objective is to integrate concepts with actual hands-on experience. Keyboarding skills are highly recommended.

201 Introduction to Computer Languages 3 Hours

This class will provide the student with a general knowledge of the programming techniques using Java. *Prerequisite: CSCI 101 or documented competency.*

205 Introduction to Visual Basic 3 Hours

This course will provide an introduction to programming in Visual Basic and problem solving. *Prerequisite: CSCI 101 or documented competency.*

260 Management Information Systems 3 Hours

This course will provide an extensive introduction to real-world systems, focusing on how they are related to organizations and to management. Students will also gain the technical foundation for understanding information systems. *Prerequisite: CSCI 101.*

- 267 Computer Skills for Education 2 Hours**
 Word processing, spreadsheet and database applications in educational settings will be stressed. Multimedia and Internet applications needed to design web pages; courseware and software-assisted presentations will be integrated, as will basic troubleshooting in stand-alone and network settings. *Prerequisites: CSCI 101 or satisfactory completion of competency examination for CSCI 101.*
- 286 C++ Programming I 3 Hours**
 This course introduces students to object-oriented programming using C++ programming language. Topics include data types, input/output, program structure, functions and other related topics. *Prerequisite: CSCI 101 with a grade of "C" or better or documented competency.*
- 305 Introduction to Web Development and Design 1-3 Hours**
 This course consists of a comprehensive study of web page development and design. *Prerequisites: CSCI 201 and CSCI 205.*
- 352 Operating Systems Principles 3 Hours**
 This course covers computer structure, the functions of the operating systems, and how applications programs interact with the operating system. *Prerequisites: CSCI 201 OR CSCI 286 with a grade of "C" or better.*
- 360 Systems Development and Design 3 Hours**
 This course introduces a student to the concepts of computer systems development and design with special emphasis on developing requirements, evaluation of alternatives, software design and implementation of computer systems. *Prerequisites: CSCI 201 and CSCI 286 with a grade of "C" or better.*
- 381 Database Management 3 Hours**
 This course will provide a means for students to develop advanced database programming skills. This course will emphasize the concepts of developing relational databases, security, client/server environments and database programming. *Prerequisites: CSCI 201 and CSCI 286.*
- 386 C++ Programming II 3 Hours**
 This course continues the study of object-oriented programming using C++ programming language, building on the concepts acquired in CSCI 286. Topics will continue to expand on data types, input/output, program structure, functions and other related topics. *Prerequisite: CSCI 286 with a grade of "C" or better.*
- 390 Applications Project 3 Hours**
 This course is designed to allow the student with knowledge in various programming languages and systems analysis, the opportunity of applying that knowledge towards a complete programming project. *Prerequisite: Graduating Senior.*

CRIMINAL JUSTICE (CRJU)**111 Introduction to Criminal Justice System 3 Hours**

The student will explore the challenges of crime and justice in American Society. Development of a significant understanding of the roles of the criminal justice actors (from law enforcement to corrections) is emphasized. Further analyses will reveal the interdependent relationships, controls placed on the criminal justice actors and societal influences upon the distribution of justice.

193 Courts and the Judicial Process 3 Hours

Court functions in the United States as related to the Criminal Justice System at the local, state, and federal level. Emphasis will be placed on the criminal courts process. *Prerequisite: CRJU 111.*

215 Crime Scene Management 3 Hours

In this class students will apply the skills, knowledge and principles of criminal investigation. Crime scenes will be processed, evidence collected, investigation reports written, and a mock trial will be held. *Prerequisite: CRJU 111.*

222 Police Practices and Procedures 3 Hours

Police functions as performed in the United States including nature, responsibilities, traditional procedures, and interrelationship of various police divisions. *Corequisite: CRJU 111 must either be completed prior to or taken concurrently with CRJU 222.*

223 Corrections 3 Hours

Corrections introduces the student to a major component of the criminal justice system. In this course the historical, legal and philosophical systemic nature of correctional intervention is realized. This is accomplished by focusing on the interdependent role of the judiciary, law enforcement and correctional agencies. *Prerequisites: CRJU 111, CRJU 222.*

232 Criminal Evidence and Procedures 3 Hours

The laws of criminal evidence and procedure are studied through examination of the rules governing the classification and admissibility of evidence. Exceptions regarding introduction, classification, and acceptance of legal evidence in the criminal court process are also detailed. *Prerequisites: CRJU 111, CRJU 193, CRJU 222.*

293 Juvenile Justice System 3 Hours

The social and historical philosophy of children in the legal system will be investigated. Focus is placed on the special legal status of the juvenile protective services, the juvenile and family court movement and the child's relationship to the state. In addition, certain non-criminal situations, the origination of delinquency and precedent setting cases will be highlighted. *Prerequisites: CRJU 111, CRJU 222, CRJU 223 or consent of department chairperson.*

297 Internship I 3 Hours

Placement and actual "hands-on" experience in a criminal justice agency such as a police or sheriff's department or correctional facility. *Prerequisite: Student must complete 18 credits of criminal justice courses.*

310 Criminal Justice Management**3 Hours**

Principles of management and administration as practiced in public criminal justice organizations. Special emphasis on budgeting and personnel. *Prerequisites: CRJU 111, CRJU 193, CRJU 222, CRJU 223.*

321 Criminal Law**3 Hours**

While studying Criminal Law the student will investigate the historical and philosophical rationales behind our laws in America. The student will encounter various classification schema, identify the elements of specific crimes, and encounter “real life” situations re-lived through court case briefs. Inquiries into affirmative defenses are also generated in order to present a well rounded understanding of the criminal law in American society. *Prerequisites: CRJU 111, CRJU 193, CRJU 222, CRJU 223 and CRJU 232.*

323 Comparative Criminal Justice Systems**3 Hours**

This course will enable the student to understand and analyze various criminal justice systems around the world. The emphasis will be on police, courts and corrections in multiple countries. *Prerequisites: CRJU 111.*

401 Ethics in Criminal Justice**3 Hours**

Theories and practices in the areas of legality, morality, values and ethics in the criminal system. *Prerequisites: CRJU 111, CRJU 193, CRJU 222, CRJU 223 or consent of department chairperson.*

493 Seminar in Criminal Justice**3 Hours**

The Seminar is the “capstone” to the educational experiences in the fields of Criminal Justice. It serves the same purpose as a thesis for Masters students and a dissertation for doctoral students. It is a demonstration of the student's ability to carry out, present and critically evaluate research. *Prerequisites: Second semester junior or senior status and CRJU 111, CRJU 222, CRJU 223, CRJU 293.*

497 Internship II**3 Hours**

Placement and actual “hands-on” experience in a criminal justice agency such as a police or sheriff's department or correctional facility. *Prerequisites: CRJU 111 and CRJU 222 or CRJU 223. Corequisite: Consent of advisor and 2.00 overall grade point average.*

ECONOMICS (ECON)**201 Principles of Microeconomics****3 Hours**

A survey of principles of microeconomics emphasizing the influence on human behavior and the determination of prices and incomes in a market economy.

202 Principles of Macroeconomics**3 Hours**

A survey of principles of macroeconomics emphasizing the determinants of a nation's aggregate economic performance; the causes of fluctuations in output, prices and employment and economic stabilization policy.

320 International Economics 3 Hours

An integrated treatment of theory, policy, and enterprise in international trade and finance including a history of international financial problems of U.S. and foreign policy-making in the sphere of international finance. *Prerequisites: ECON 201 and ECON 202.*

410 Investment Management 3 Hours

A study of financial instruments and their markets, financial management procedures and strategies available to investors, and decision analyses commonly utilized when allocating funds among alternative investments. Emphasis centers on financial planning, portfolio management, fundamental valuation, technical analysis and modern portfolio theory.

420 The Financial System and Economy 3 Hours

This course is a study of the role of interest rates and money in the economy and the use of monetary policy to achieve economic stability and growth. A survey of financial instruments and their markets is presented along with an examination of various financial institutions and their functions with a special emphasis given to the banking entity. *Prerequisite: ECON 202.*

EDUCATION (EDUC)

203 Foundations of Education 2 Hours

A survey of the historical, philosophical, social, legal, and economic foundations which have influenced and continue to shape American education along with an introduction to current planning, instructional, and classroom management strategies. *Corequisite: 10 clock credits of guided observation focusing on the role of the teacher in a public school.*

205 Educational Psychology 3 Hours

Course provides an overview of the physical, intellectual, emotional, and social growth and development of children from prenatal through adolescent periods and the analysis of the types of learning theories, their characteristics, and relationship to the role and function of the class room teacher. *Prerequisite: EDUC 203 must be completed with a grade of "C" or better. Must attempt PRAXIS I before taking this course. Corequisite: 20 hours field experience.*

207 Cultural Diversity and Exceptionalities in Early Education 2 Hours

An introduction into the needs of the culturally diverse or exceptional child in the preschool setting. Methods of addressing the individualized needs of the children in a developmentally appropriate fashion. *Corequisite: Guided field experience of young children in a public school preschool or kindergarten or an approved day care or Headstart setting. 10 hours required.*

213 Early Childhood Development 3 Hours

The identification and analysis of development in young children - birth through age 8. Current research, appropriate curriculum and exceptionalities will be discussed. *Corequisite: Guided field experience of young children in a public preschool or kindergarten or an approved day care or Headstart setting. 10 hours required.*

- 218 Introduction to Early Education 3 Hours**
 Overview of current practices, problems and issues. Brief identification and analysis of basic philosophical, sociological and historical foundations of Early Education. *Prerequisites: EDUC 203 and EDUC 205. Corequisite: Guided field experience of young children in a public preschool or kindergarten or an approved day care or Headstart setting. 10 hours required.*
- 309 General Music Methods and Materials 2 Hours**
 Methods, materials, and curriculum for general music programs (PreK-Adult). Arranged practicum in local public schools. For music education majors. *Prerequisites: Admission to Teacher Education and completion or concurrent enrollment in 100 and 200 level music courses.*
- 310 Classroom Management and Teaching Strategies 2 Hours**
 Requires analysis and application of various management plans and designs. Teacher candidates are required to complete instructional planning as well as plan for the implementation of effective management strategies. Teacher candidates must demonstrate ability to utilize technology and problem solving strategies for instruction. *Prerequisite: Admission to Teacher Education. Corequisite: Observation in public schools.*
- 319 Organization and Administration of Early Education Programs (Pre K-K) 3 Hours**
 Examination of the development and operation of an Early Education program. State and federal guidelines and requirements as well as administrative duties, setting up the classroom environment, selection and evaluation of preschool materials, and staff evaluation will be emphasized. *Prerequisites: EDUC 207, EDUC 213, EDUC 218 and Admission to Teacher Education. Corequisite: Guided field experience of young children in a public preschool or kindergarten or an approved day care or Headstart setting. 10 hours required.*
- 320 Assessment of Young Children 2 Hours**
 A study of informal and formal methods of evaluating young children. Students will observe and record development and behavior of children with the use of screening tools and published tests to determine ability levels, progress, and possible learning difficulties. Included will be on-site observations in an approved preschool or kindergarten setting. *Prerequisites: EDUC 207, EDUC 213, EDUC 218 and Admission to Teacher Education. Corequisite: Guided field experience of young children in a public preschool or kindergarten or an approved day care or Headstart setting. 10 hours required.*
- 321 Early Education Curriculum, Methods, and Materials 4 Hours**
 The development of curriculum for young children. Planning, implementing, and evaluating curricula. Appropriate methods and materials for Early Education. Includes program management and school-parent-community relations. *Prerequisites: EDUC 207, EDUC 213, EDUC 218, and Admission to Teacher Education. Corequisite: Guided field experience of young children in a public preschool or kindergarten or an approved day care or Headstart setting. 20 hours required. Final course taken in the Early Education Program.*

329 Instrumental Music Methods and Materials 2 Hours

Methods, materials, curriculum, and administration for instrumental music programs (PreK-Adult). Arranged practicum in local public schools. For music education majors. *Prerequisites: Admission to Teacher Education and completion or concurrent enrollment in 100 and 200 level music courses.*

330 Teaching Physical Education in Early and Middle Childhood Education (K-8) 2 Hours

Methods of planning, instruction and evaluation; use of commercial and teacher-produced media; selection of content materials appropriate for achieving objectives at student's developmental level. Must be completed prior to Student Internship Semester. *Prerequisite: Admission to Teacher Education.*

332 Organization and Methods of Middle and Adolescent School Health Programs 2 Hours

This course is designed to help students develop an awareness of planning and organizing health education programs. Emphasis will be placed on instructional and curricular design, management of health education programs, and technological applications. *Prerequisites: Admission to Teacher Education and successful completion with a grade of "C" or better in the following courses: EDUC 310, HLTH 232, HLTH 321, and HLTH 341. Corequisites: 10 hour field experience in a public school health education setting.*

341 Teaching Business in Middle and Adolescent Education (5-Adult) 3 Hours

This course will emphasize methods of planning, instruction, and evaluation. Also emphasized will be the use of commercial and teacher-produced media, selection of content materials appropriate for achieving objectives at the student's developmental level and the effective utilization of technology in the delivery of content. Must be completed prior to Student Internship Semester. *Prerequisite: Admission to Teacher Education.*

342 Teaching English in Middle and Adolescent Education (5-Adult) 3 Hours

Methods of planning, instruction and evaluation; use of commercial and teacher-produced media; selection of content materials appropriate for achieving objectives at student's developmental level. Must be completed prior to Student Internship Semester. *Prerequisite: Admission to Teacher Education.*

343 Teaching Mathematics in Middle and Adolescent Education (5-Adult) 3 Hours

Methods of planning, instruction, and evaluation; use of commercial and teacher-produced media; selection of content materials appropriate for achieving objectives at student's developmental level. Must be completed prior to Student Internship Semester. *Prerequisite: Admission to Teacher Education.*

- 344 Teaching Physical Education in Middle and Adolescent Education (5-Adult) 2 Hours**
Curriculum development, materials and techniques for teaching Physical Education in grades (5-Adult) are studied. Must be completed prior to Student Internship Semester. *Prerequisites: Admission to Teacher Education. Corequisites: 10 hours of observation and participation in a middle or high school Physical Education setting.*
- 345 Teaching Science in Middle and Adolescent Education (5-Adult) 3 Hours**
Methods of planning, instruction, and evaluation; use of commercial and teacher-produced media; selection of content materials appropriate for achieving objectives at student's developmental level. Must be completed prior to Student Internship Semester. *Prerequisites: Admission to Teacher Education.*
- 346 Teaching Social Studies in Middle and Adolescent Education (5-Adult) 3 Hours**
Methods of planning, instruction, and evaluation; use of commercial and teacher-produced media; selection of content materials appropriate for achieving objectives at student's developmental level. *Prerequisites: Admission to Teacher Education.*
- 349 Teaching Music in Adolescent Education (9-Adult) 2 Hours**
Music administration and supervision; methods of planning and instruction for adolescent music education, performance and non-performance music classes. *Prerequisites: Admission to Teacher Education and completion of or concurrent enrollment in required 100 and 200 level music courses.*
- 411 Curriculum and Assessment: Elementary 2 Hours**
At the elementary level an analysis and application of various teaching strategies for instructional effectiveness; lesson and unit planning, and implementation; accessing resources; developing and implementing instructional materials; assessment of instruction; development of skills necessary for effective interpersonal professional relationships. *Prerequisites: Admission to Teacher Education and successful completion of EDUC 310 and SPED 220. Teacher candidates enroll in this course the semester immediately preceding the Internship semester. Corequisites: Successful completion of 40 clock hour field practicum.*
- 412 Curriculum and Assessment: Content (5-Adult) 2 Hours**
At the secondary level an analysis and application of various teaching strategies for instructional effectiveness; lesson planning and implementation and unit planning; accessing resources; developing and implementing instructional materials; assessment of instruction; development of skills necessary for effective interpersonal professional relationships. *Prerequisites: Admission to Teacher Education and successful completion of EDUC 310 and SPED 220. Teacher candidates enroll in this course the semester immediately preceding the Internship semester. Corequisites: Successful completion of 40 clock hour field practicum.*

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413 Integrated Curriculum and Assessment for Middle Grades 2 Hours

At the middle school level an analysis and application of various teaching strategies for instructional effectiveness; lesson planning and implementation and unit planning; accessing resources; developing and implementing instructional materials; assessment of instruction; development of skills necessary for effective interpersonal professional relationships. *Prerequisites: Admission to Teacher Education and successful completion of Education 310 and SPED 220. Teacher candidates enroll in this course the semester immediately preceding the Internship semester. Corequisites: Successful completion of 40 clock hour field practicum.*

450 Student Internship - Early Education (PreK-K) 3-8 Hours

Full-time classroom observation and teaching in prekindergarten or kindergarten under the direct supervision of public school and college personnel. *Prerequisite: Admission to Student Internship.*

451 Student Internship - Elementary (K-4) 3-8 Hours

Full-time classroom observation and teaching in early childhood under the direct supervision of public school and college personnel. *Prerequisite: Admission to Student Internship.*

452 Student Internship - Elementary (5-6) 3-8 Hours

Full-time classroom observation and teaching in middle childhood under the direct supervision of public school and college personnel. *Prerequisite: Admission to Student Internship.*

453 Student Internship - Content (K-4) 3-8 Hours

Full-time classroom observation and teaching in content specialization at the early childhood level (K-4) under the direct supervision of public school and college personnel. *Prerequisite: Admission to Student Internship.*

454 Student Internship - Content (5-9) 3-12 Hours

Full-time classroom observation and teaching in content specialization at the middle childhood level (5-9) under the direct supervision of public school and college personnel. *Prerequisite: Admission to Student Internship.*

455 Student Internship - Content (9-Adult) 3-8 Hours

Full-time classroom observation and teaching in content specialization at the adolescent level (9-Adult) under the direct supervision of public school and college personnel. *Prerequisite: Admission to Student Internship.*

462 Student Internship - Multi-Categorical Special Education (5-9) 2-12 Hours

Full-time classroom observation and teaching in multi-categorical special education under the direct supervision of public school and college personnel. *Prerequisite: Admission to Student Internship.*

463 Student Internship - Multi-Categorical Special Education (9-Adult) 2-12 Hours

Full-time classroom observation and teaching in multi-categorical special education under the direct supervision of public school and college personnel. *Prerequisite: Admission to Student Internship.*

493 Capstone Assessment 1 Hour

Candidate must present an oral, videotaped interview documenting mastery of INTASC and Content Standards. Candidate must provide artifacts in the electronic portfolio which validate mastery. *Prerequisite: Completion of Internship*

ENGLISH (ENGF/ENGL)

001 Developmental English 3 Hours

This course is designed to help the student develop college level writing skills through group and individual instruction. The student will engage in a wide variety of reading and writing assignments to help ensure success in English 101. Individual assignments will focus on the different stages of the writing process as well as the various styles of writing. A grade of "C" or better must be achieved to pass this course.

099 English as a Second Language 3 Hours

Open only to students whose first language is not English. Individual and group instruction in spoken and written English. Emphasis upon acquiring and improving basic reading, writing, and listening comprehension skills in English. May be taken three times.

101 Critical Reading and Writing I 3 Hours

This is the first college English class the student will encounter. Critical thinking, reading, and writing are emphasized. Also, the process of writing—which encompasses thinking, reading, planning, drafting, critiquing, listening and revising—will be studied. There will be extensive writing practice in exposition and an introduction to argumentation, with a focus on the writing process. The emphasis will be on developing complete essays that meet accepted standards of grammar, usage, punctuation and spelling. *Prerequisite: One of the following: 18 or higher on the ACT English, 450 or higher on SAT English, 88 or higher on the ACCUPLACER or a grade of "C" or higher in ENGF 001. In order to meet the English Proficiency requirement, this course must be completed with a grade of "C" or better.*

102 Critical Reading and Writing II: The American Mosaic 3 Hours

A writing about literature course focusing on analysis of selected drama, poetry, and short fiction representative of the minority experience and gender conflict in America. The course emphasizes writings by African-American, Hispanic, Asian-American, Native-American, and women authors. *Prerequisites: Grade of "C" or better in ENGL 101. In order to meet the English Proficiency requirement, this course must be completed with a grade of "C" or better.*

150 Literary Society 1 Hour
 Informal discussion of selected contemporary authors and recent trends in relation to classic literature and established standards of literary criticism. (Repeatable to three credits. Literary Society credit, however, may not be applied toward either the English major or the English (5-9) or (5-Adult) specialization.)

203 Survey of English Literature I 3 Hours
 Study of selected works by major British authors from the Old English period through the eighteenth century. *Prerequisites: Grades of "C" or better in ENGL 101 and ENGL 102.*

204 Survey of English Literature II 3 Hours
 A survey of selected works by major British authors in the nineteenth and twentieth centuries. *Prerequisites: Grades of "C" or better in ENGL 101 and ENGL 102.*

205 Survey of American Literature I 3 Hours
 Survey of poetry, essays, novels, and short stories from the Colonial Period through the close of the American Renaissance in 1865. *Prerequisites: Grades of "C" or better in ENGL 101 and ENGL 102.*

206 Survey of American Literature II 3 Hours
 Study of selected works by major American authors from 1865 to the present. *Prerequisites: Grades of "C" or better in ENGL 101 and ENGL 102.*

293 Introduction to Literature and Criticism 3 Hours
 This course focuses on the traditional canon of English and American literature and introduces the standard literary techniques, genre, and literary theories. *Prerequisite: Grades of "C" or better in English 101 and English 102.*

307 World Literature 3 Hours
 Study of selected writers representing major world cultures from ancient to modern times. *Prerequisites: Grades of "C" or better in ENGL 101 and ENGL 102.*

320 Backgrounds and Practices in Reading Children's Literature 3 Hours
 Introduction to various types of literature for children - traditional literature, fantasy, contemporary realistic fiction, historical fiction, biography, and international books. Evaluation of children's books, effective oral reading, and techniques of using books and materials are emphasized. *Prerequisites: Grades of "C" or better in ENGL 101 and ENGL 102.*

321 The British Novel to 1900 3 Hours
 Study of representative novels by British authors of the eighteenth and nineteenth centuries with emphasis on the times they reflect and the development of the novel as a literary form. *Prerequisites: ENGL 101, ENGL 102 and ENGL 293.*

322 Adolescent Literature**3 Hours**

Introduction to the wide range of adolescent literature, with emphasis on the special reading interests of adolescents. Focus on in-depth literary analysis, selection criteria, diversity and multicultural awareness, and classroom applications for the young adult reader. *Prerequisites: ENGL 101, ENGL 102 and ENGL 293.*

331 The American Novel**3 Hours**

Study of representative novels by American authors, with emphasis on the development of the novel as a literary form. *Prerequisites: ENGL 101, ENGL 102 and ENGL 293.*

333 The Modern Novel**3 Hours**

Analytical and critical study of the evolution of the novel as both an art form and a testament to the human condition throughout the twentieth century. *Prerequisites: ENGL 101 ENGL 102, and ENGL 293.*

335 Introduction to Film**3 Hours**

Study of film as an art form with emphasis on the film-making process and film viewing experience. *Prerequisites: ENGL 101, ENGL 102 and ENGL 293.*

390 Women's Literature**3 Hours**

The analysis of selected literature by and about women from varied cultures. This course studies representative works within various genres, including both fiction and non-fiction. *Prerequisites: ENGL 101, ENGL 102 and ENGL 293.*

392 Advanced Grammar and Writing**3 Hours**

Advanced study of English grammar with special emphasis on the practical application of grammar to various writing strategies and methodologies. *Prerequisites: ENGL 101, ENGL 102, and ENGL 293.*

395 The English Language**3 Hours**

An introduction to the historical, psycholinguistic, and sociolinguistic dimensions of the English language, with special emphasis on the relevance of linguistic issues to the middle or secondary school classroom. *Prerequisites: ENGL 101, ENGL 102, and ENGL 293.*

399 Special Topics and Problems in Literature or Language 3 Hours

Specialized study of an individual literary author, period, movement, problem or genre. *Prerequisites: ENGL 101, ENGL 102, and ENGL 293. May be repeated for credit. May not be substituted for ENGL 493.*

401 Shakespeare**3 Hours**

Study of representative Shakespearean histories, comedies, tragedies, and romances, within the context of the English Renaissance. *Prerequisites: ENGL 101, ENGL 102 and ENGL 293.*

404 Modern Drama**3 Hours**

A consideration of the development of drama from Ibsen to the present with emphasis on drama as both literary and performing art. *Prerequisites: ENGL 101, ENGL 102 and ENGL 293.*

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412 Creative Writing 3 Hours
Practice in and study of writing techniques, culminating in the composition of an original poem, short story and dramatic sketch. *Prerequisites: ENGL 101, ENGL 102, and ENGL 293.*

420 Modern Poetry 3 Hours
Study of the works of representative British and American poets of the twentieth century. *Prerequisites: ENGL 101, ENGL 102, and ENGL 293.*

430 Chaucer 3 Hours
A study of Chaucer's major works with an emphasis on the development of the English language. *Prerequisites: ENGL 101, ENGL 102, and ENGL 293.*

493 Seminar in Literature 3 Hours
Intensive study of a major theme, movement, period, genre, or figure. Course enrollment limited to ten students. *Prerequisites: ENGL 101, ENGL 102, and ENGL 293 and nine additional English credits. May be repeated for credit.*

ENVIRONMENTAL SCIENCE (ENVR)

101 Environmental Science 4 Hours
Man and the environment, including man's approach to conserving resources and mitigating environmental impacts. Air, water, soils, mineral and energy resources, vegetation, wildlife, waste disposal, and sustainability will be addressed.

193 Solid Waste Management 3 Hours
Solid waste management in the USA, including waste minimization, recycling, collection, processing, and disposal techniques for municipal and industrial wastes. Hazardous, mixed, and radioactive wastes are included. This course serves as the mid-point assessment for majors.

255 Health and Safety 3 Hours
Issues to be addressed will include environmental health and safety in the workplace and on environmental sites, including OSHA industrial safety and HAZWOPER components. Internet resources are incorporated into the class.

351 Soils and Land Reclamation 3 hours
This course integrates and applies the sciences of soils, geology, hydrology, and biology to land disturbances in the context of surfacing mining and reclamation. *Prerequisites: CHEM 101, MATH 102 or consent of department chairperson.*

352 Air/Water/Soil Quality 4 hours
Air, water, and soil quality as related to human health and the environment, including a review of various approaches to describing natural and impacted conditions. Field exercises, including related planning, quality assurance, safety, and sample handling will be completed. *Prerequisites: BIOL 101 or ENVR 101, CHEM 101, and CSCI 101 or consent of department chairperson.*

393 Environmental Compliance 4 hours

Environmental laws and regulations with an emphasis on air, water, waste, resource extraction, and NEPA. NEPA compliance is used to illustrate ties between various components. References and information sources useable in the future are stressed. *Prerequisites: BIOL 101 or ENVR 101.*

FINANCE (FINC)**321 Business Finance 3 Hours**

This course is an introduction to financial management pertaining to proprietorship, partnership, and primarily the corporate form of business. Attention is directed to the financial resources available and the selection of the optimum alternative. *Prerequisites: ACCT 231, BUSN 230, or consent of department chairperson.*

325 Financial Planning I 3 Hours

This course is a study of the financial planning so that one may be informed about the operation of the market place and be alert to both its positive contributions and its failings. Pervasive changes as well as persistent problems faced by individuals in the financial planning process are developed through this course. (Cross-listed as ACCT 325).

421 Risk Management and Insurance 3 Hours

A study of the principles and major characteristics of life, health, fire, casualty and marine insurance contracts, from the perspective of both the individual and the business person. Also emphasized are multi-peril contracts, as well as the economic implications of insurance ownership.

FOREST TECHNOLOGY (FRST)**103 Forest Measurements I 2 Hours**

Timber volume estimation covering round wood products scaling and grading in addition to forest sampling techniques, data analysis, and technical report writing. *Prerequisites or currently enrolled: MATH 102 or MATH 110.*

107 Tree and Wood Identification 2 Hours

An introduction course for field identification of trees and shrubs and laboratory identification of wood.

193 Forest Measurements II 3 Hours

The study of basic statistics applied to forest measurements and sampling design, volume table construction, timber cruising, growth prediction, and technical report writing. This course serves as the mid-point assessment of degree completion. *Prerequisites: FRST 103, BIOL 108, BIOL 109, MATH 102 or MATH 110. Corequisite: BIOL 110.*

202 Forest Recreation and Wildlife Management 3 Hours

Survey of the use of forest and other land resources for recreation and wildlife uses including site and area land-use planning and specific management practices.

204 Photogrammetry and Photointerpretation 2 Hours

Involves the identification of images on aerial photographs and the measurement of distances, areas, object heights, etc. Also covers mapping and forestry applications such as timber typing and sampling.

205 Wood Products, Processing and Marketing 3 Hours

Familiarity with converting standing timber to wood products, processing methods, marketing, wood identification and lumber grading.

206 Timber Harvest Planning and Systems 3 Hours

A study of harvesting systems, and harvest planning, log road planning and management methods. *Prerequisites: BIOL 110, FRST 193, FRST 209, LAND 101 or consent of department chairperson.*

209 Silviculture and Vegetation Management 4 Hours

The application of site preparation, tree planting, pruning timber stand improvement practices, and regeneration harvest cuts to improve various forest cover types for the benefit of forest landowners and persons that use forest land for wildlife, recreation, water, forage, and timber resources. *Prerequisites: BIOL 110, FRST 193 or consent of department chairperson.*

210 Forestry Field Project 4 Hours

A field project normally offered during the summer emphasizing field measurements, surveying, silviculture and harvesting. The course simulates the kind of activities that students will do upon graduation and utilizes a full 8-hour field operation schedule.

211 Wood Manufacturing Technology 3 Hours

Study of wood properties, lumber grading, lumber drying, preserving and protection of wood products safety and sawmill operations.

212 Timber Harvesting Techniques 2 Hours

Introduction to the use of equipment in timber harvesting on an actual field operation including use, safety, and maintenance of the harvesting equipment. *Prerequisites: BIOL 109 or BIOL 110, FRST 193, LAND 101 or consent of department chairperson.*

214 Fire Protection 2 Hours

Basic course in wildfire control including prevention and suppression aspects in addition to the development of a fire plan for a local area.

293 Forest Management 3 Hours

An introduction to multiple-use forest management, dominant use, interest concepts, finance, valuation and taxation. This is the capstone course and includes the final assessment project, a complete "Forest Stewardship Plan," which must be passed with a "C" or better. *Prerequisites: BIOL 110, FRST 193, FRST 209, LAND 101.*

GENERAL EDUCATION (GNED)**100 Orientation to College****1 Hour**

Orientation to College is a course taken by all students during their first semester at Glenville State College. This course will serve as the medium through which students are introduced to the culture of Glenville State College. It is designed to provide students with the skills necessary to make a smooth transition to the diverse academic, intellectual, and social culture of college life. *Prerequisites: Full admission to GSC and less than 27 hours transfer credit.*

GEOGRAPHY (GEOG)**203 World Regional Geography****3 Hours**

A survey course covering such geographical sub-disciplines as topography, climate, cultures, vegetation, population, and ecology of the various world regions. Emphasis is placed on the spatial interaction between developed and underdeveloped regions through a global political economy framework.

204 Physical Geography**3 Hours**

An introduction to the various global environmental systems on the earth's surface (the atmosphere, hydrosphere and biosphere) and an examination of human interaction with these natural processes.

302 Third World Development**3 Hours**

Third World Development is an upper-level course designed to engage students in critical thinking with regard to how development manifests itself spatially at the local level in the third world. Students will gain a deeper understanding of how the interacting dynamics between cultural practices, economics, politics and biophysical factors such as climate, population and natural resources have led to present-day disparities between the first and third worlds. A broad-based, interdisciplinary approach is undertaken so that students may understand the 'where' and 'why' of what local life is like in the third world. *Prerequisites: GEOG 203 or SOCS 225 or consent of department chairperson.*

304 North American Geography**3 Hours**

Geography of North America is an upper division course that covers both Canada and the United States. Many geographical disciplines (climate, topography, people, industry, etc.) are discussed as they pertain to various regions in North America.

305 European Geography**3 Hours**

An intensive study of the geography of Europe including topics such as industry, politics, agriculture, religion and language.

309 Appalachia and the Global Economy 3 Hours

A geographic investigation of patterns of social and economic change in Appalachia since the 1860s in relation to the broader national and global economies. Various aspects of Appalachia's cultural and economic geography are covered which focus on the transition from an agrarian to industrial society and how this impacts contemporary cultural, political, economic and environmental issues in Appalachia. *Prerequisites: GEOG 203 or consent of department chairperson.*

411 Economic Geography 3 Hours

A study of world economics activities including: forestry, agriculture, fishing, drilling, mining, manufacturing, trade, services, transportation and communications. Emphasis is placed on world trade and economic development.

HEALTH EDUCATION (HLTH)**232 Foundations of Health 2 Hours**

A study of the historical significance of health, health roles, philosophical tenets, theories of health, and possible future trends in the health field. *Prerequisites: Sophomore status, completion of EDUC 203 with a grade of "C" or better, and overall G.P.A. of 2.5. Corequisites: 10 hour field experience with five hours completed in a public school health education classroom, and five hours completed in an agency that deals with community health issues.*

321 Drug Use/Abuse/Addiction 2 Hours

This course analyzes the psychological, sociological, and pharmacological aspects of substance use, misuse, and abuse. *Corequisites: Concurrent enrollment in HLTH 341. Students majoring in Behavioral Science may also enroll in this course without the enrolling in HLTH 341.*

332 Organization and Administration of School Health Programs 2 Hours

Methods of planning, instruction, and evaluation for health programs in early and middle childhood education. *Prerequisites: EDUC 203 and EDUC 205.*

341 Community and Environmental Health 2 Hours

A study of the issues facing community health organizations, including disease and disease prevention, exercise and fitness, mental health, sexuality, and environmental health. *Corequisites: Concurrent enrollment in HLTH 321. Students majoring in Behavioral Science may also enroll in this course without the enrolling in HLTH 321.*

411 Health Education Seminar 1 Hour

This course will expose students to various health practitioners, including those from various governmental, social, educational, and community health agencies and organizations. Discussion will focus on current and future issues related to community health. *Prerequisites: Admission to Teacher Education and successful completion with a grade of "C" or better in EDUC 310, EDUC 332, HLTH 232, HLTH 321, AND HLTH 341. Corequisites: Concurrent enrollment in HLTH 421. Students majoring in Behavioral Science may also enroll in this course without meeting the above guidelines.*

- 421 Health Education Field Experience 1 Hour**
 The analysis and application of various curriculum plans and designs, instructional strategies, unit implementation, accessing resources, developing and implementing instructional materials, and assessment of instruction. Application in public school and community health settings. *Prerequisites: Admission to Teacher Education and successful completion with a grade of "C" or better in HLTH 232, 321, 341, EDUC 310, EDUC 332. Corequisites: Concurrent enrollment in HLTH 411 and 15 hour field experience in a public school health education setting or a community health setting.*

HISTORY (HIST)

- 201 History of World Cultures I 3 Hours**
 A survey of world cultures from the origins of man through the sixteenth century emphasizing the foundations of human culture, the development of civilizations, and their usefulness in understanding and interacting successfully in a contemporary multicultural world.
- 202 History of World Cultures II 3 Hours**
 A survey of world cultures from 1600 to the present emphasizing social, economic, political, and cultural changes, how they have significantly shaped the present, and their usefulness in meeting the challenges of a modern, technologically sophisticated, and increasingly multicultural world.
- 207 United States History to 1877 3 Hours**
 A survey of the history of the United States from the beginnings of European colonization to 1877.
- 208 United States History since 1877 3 Hours**
 A survey of the history of the United States from the end of Reconstruction to the present.
- 293 Fields and Careers in History and Political Science 2 Hours**
 A gateway course that examines the fundamental concepts and chronologies of history and the principal concepts and fields of political science. It will also examine careers open to students of history and political science. *Required of all history and political science majors. Prerequisites: Sophomore Standing, History and Political Science majors or History or Political Science minor.*
- 303 West Virginia and the Appalachian Region 3 Hours**
 A study of West Virginia emphasizing its historical, political, economic and cultural development and its place in the Appalachian region from 1600 to the present. *Prerequisites: HIST 207 and HIST 208*
- 319 Europe, 1500 to 1815 3 Hours**
 A survey of Europe from 1500 to 1815 with emphasis on political, economic, intellectual and cultural developments. *Prerequisites: HIST 202*
- 320 Europe since 1815 3 Hours**
 A survey of Europe since 1815 with emphasis on political, military, intellectual and cultural developments. *Prerequisite: HIST 202*

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326 Twentieth Century Russia and the Soviet Union 3 Hours
A history of twentieth century Russia with major emphasis on the period since 1917. *Prerequisites: HIST 202*

335 Recent United States History 3 Hours
An intensive history of the United States since World War II. *Prerequisite: HIST 208.*

370 African American History 3 Hours
A history of Americans of African descent including African origins, slavery and the slave trade, Abolition, Reconstruction, the Civil Rights Movement, and African contributions to the formation of American culture. *Prerequisites: HIST 207 and HIST 208*

379 History of Modern Japan 3 Hours
A history of modern Japan which opens with a brief look at early Japanese culture but directs most of its attention at Japan's impressive modernization focusing on Japan since 1868 and its economic, political, and international consequences. *Prerequisites: HIST 202*

380 History of Modern China 3 Hours
A history of the evolution and development of Chinese civilization from the Opium War to the post Mao Era, focusing particular attention on the major themes of continuity and change, tradition and transition, and ideology and values in the growth of Chinese culture. *Prerequisite: HIST 202*

432 The Civil War and Reconstruction 3 Hours
A study of the emerging national crisis in the 19th century and the divisions leading to Civil War. The efforts toward Reconstruction are studied with special emphasis on the problems of race relations. *Prerequisite: HIST 207.*

435 United States Diplomatic History 3 Hours
A history of the evolution of American policies in international affairs from the Revolution to the present, focusing particular attention on the impact in the formulation of foreign policy of such domestic factors as economic growth, political rivalries, and individual personalities. *Prerequisites: HIST 207 and 208.*

493 Comprehensive Examination 1 Hour
A brief review of course work in history and political science followed by a comprehensive examination. Required of all history and political science majors. *Prerequisites: Senior standing, History and Political Science major or History or Political Science minor.*

LANDMAN (LAMN)

193 Principles of Landman Technology 1 Hour
This course will provide the student with knowledge of the many facets of the oil and gas industry and the required skills for success in the industry.

293 Landman Seminar**2 Hours**

This course will provide the student with the opportunity to research, present, and discuss timely topics associated with the landman profession. These will include courthouse research and paralegal work necessary to negotiate natural resource leases, right-of-way leases and purchase of rights to develop and extract natural resources.

310 Energy Resource Law**3 Hours**

A study of the law concerning property rights in coal, oil and gas, and timber operations. *Prerequisites: BUSN 270, BUSN 470 and ENVR 393.*

LAND SURVEYING (LAND)**101 Forest Surveying****3 Hours**

A basic course in land surveying in which the student will measure angles and distances, will determine horizontal and vertical control for areas and will have a knowledge of boundary law retracement of rural land.

121 Introduction to Land Surveying**3 Hours**

A study of elementary surveying measurements and computations and of the opportunities and responsibilities in the surveying profession.

123 Land Survey Descriptions-Interpretation and Writing**3 Hours**

A study of property descriptions, to include descriptions, interpretation, and application to boundary line retracement and the writing of different types of property descriptions.

124 Land Survey Boundary Law**3 Hours**

A study of methods of boundary line establishment by unwritten methods, registration of surveyors, professionalism, liability of surveyors, and other case and statute law related to property surveying. *Prerequisite: LAND 121 or consent of department chairperson.*

193 Surveying Measurements and Computations I**4 Hours**

A study of the different methods and instruments used to measure angles, distances and differences in elevation, and also a study of making traverse adjustments, area computations and various position computations. *Prerequisites: LAND 121 or equivalent, MATH 102, MATH 103. Corequisite: LAND 123 or consent of department chairperson.*

230 Surveying Measurements and Computations II**4 Hours**

A study of error propagation in survey measurements and computations, design of horizontal and vertical control nets, meridian determination, map projections, and introduction to least square adjustment. *Prerequisite: LAND 193.*

231 Retracement Surveys**3 Hours**

An applied study of measurement and computational techniques and boundary law to the retracement of property boundary lines. *Prerequisites: LAND 123, LAND 124, LAND 193.*

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232 Cartographic Surveying 4 Hours

An applied study of survey measurements and computational techniques to the acquisition and production of planimetric and topographic maps. A study of drafting techniques will also be emphasized. *Prerequisite: LAND 193. Corequisites: LAND 230 or consent of department chairperson.*

235 Hydrology, Drainage, and Subdivision Design 4 Hours

A study of runoff volume, culvert selection, storm water, pond design, flood routing, and subdivision design principles. *Prerequisite: LAND 193.*

240 Route and Construction Surveys 4 Hours

An applied study of survey measurements and computational techniques to the horizontal and vertical alignment of highways, earthwork calculations and construction layout. *Prerequisite: LAND 193 and LAND 230.*

241 Energy Resource Surveying 2 Hours

A study of state and federal mining, oil and gas regulations as related to surveying and the production of maps and plans and an applied study of the surveying and measurement techniques peculiar to the mining and the oil and gas industry. *Prerequisite: LAND 193 and LAND 230.*

244 Remote Sensing Aerial Photo Interpretation 1 Hour

The application of remote sensing and aerial photogrammetry to land surveying measurements, surveys and interpretations.

293 Survey Decisions/Professional Applications 6 Hours

An applied capstone course, designed to require the student to apply principles learned from previous courses to the solving of survey problems, emphasizing property boundary line location and related problems. The course includes the final assessment project which is a field survey, deed description, and land survey report that must be passed with a "C" or better. *Prerequisites: LAND 230, LAND 231, LAND 240.*

MANAGEMENT (MGMT)

201 Principles of Management 3 Hours

This course is designed to familiarize the beginning management student with an analysis of the management process, management concepts of planning, organizing, staffing, directing and controlling analysis of the technical knowledge and skills of management influences upon managerial decision making and the psychological principles inherent in management.

202 Small Business Management 3 Hours

This course is designed to stress the importance of the great dependence of large enterprises on small businesses and deals with a comprehensive treatment of problems and principles of small business management. Emphasis is placed on procedures, characteristics, methods, and problems confronting the small business entrepreneur on a modern basis. Finally, it analyzes the preparations required to launch a successful business and keep it operating profitably.

383 Labor-Management Relations**3 Hours**

This course is designed to familiarize the student with an historical review of the labor organization, an examination of current labor problems, and the development and application of existing federal and state laws affecting the labor-management relations.

384 Human Resource Management**3 Hours**

This is a review of both the theoretical and practical aspects of human resource management and its critical role in modern organizations. Emphasis will be placed on the principles and practices regarding the recruitment, selection, development, evaluation, compensation and proper recognition of employees within organizations.

484 Organizational Behavior**3 Hours**

This course is designed to study human behavior in organizations at the individual and group level including the effect of organizational structure on behavior. Specific attention is given to using organizational behavior concepts for developing and improving interpersonal skills. *Prerequisite: MGMT 384.*

487 Operations Management**3 Hours**

The course covers basic operational issues and concepts within the traditional process fundamentals. It reviews historical aspects and discusses the role of analysis as an integrating approach to solving these type of problems as we shift toward a more service-oriented society.

MARKETING (MRKT)**201 Principles of Marketing****3 Hours**

This course is a study of consumer markets, stressing the dynamics of the marketing process of goods and services from manufacturer to ultimate user. Emphasis is placed on identifying need and wants, understanding consumer behavior, planning marketing strategies, implementing appropriate pricing techniques, and developing competitive marketing strategies.

202 Principles of Retailing**3 Hours**

The dynamic nature of retailing and the implication of such changes are emphasized, in addition to theoretical aspects such as store location, management functions, buying and selling, promotional and credit policy, and human resource management.

377 Sales Management and Technology**3 Hours**

This course emphasizes the strategic and technical aspects of selling, directing, motivating, and controlling a sales force, plus the necessary technology to maintain productivity. This course is appropriate for students interested in careers in sales management or anyone who works for companies whose revenue and profits depend on a productive sales force.

379 Advertising and Sales Promotion**3 Hours**

This course provides an in-depth study of advertising and sales promotional strategies. Media selection, advertising layout, selection of appropriate sale promotional tools, and management of planned campaigns will be covered.

385 Global Marketing 3 Hours

This course emphasizes the needs of contemporary organizations to identify, understand, and serve global markets. Topics include developing skills in global market analysis, designing and developing appropriate marketing strategies for global markets, decision-making in global marketing, and the evolving political, legal, technological, and social environments of world trade. *Prerequisite: MRKT 201.*

390 Consumer Behavior 3 Hours

This course will emphasize the use of market segmentation for a general understanding of the psychological, sociocultural and decision-making aspects of consumer behavior. Special emphasis will be made on the consumer's decision-making process and marketing's influence on this process. *Prerequisites: MRKT 201.*

395 Marketing Management 3 Hours

This course includes a study of managerial considerations in marketing decisions, evaluation of alternatives of action, and strategy in profit terms, demand analysis, case studies in marketing product development, distribution channels, pricing and promotion areas. *Prerequisite: MRKT 201.*

478 Marketing Research 3 Hours

This is a senior level course in market research designed to analyze and implement the steps in marketing research. Primary emphasis is given to methods and techniques used in planning, collecting, processing, and utilization of information. Topics include research design, sources of information, questionnaire design, sampling, data collection and data analysis. *Prerequisites: MRKT 201, MRKT 202, and MRKT 379.*

497 Internship II 3 Hours

This course consists of supervised practical experiences in the student's major field of marketing. This is a senior course designed to provide an integrating experience in various areas of marketing; it is open only to baccalaureate marketing majors of senior status who have a minimum GPA of 2.5. Students will also develop a professional resume, letter of application and will proceed to a job interview. *Prerequisites: MRKT 201, MRKT 202, MRKT 377, MRKT 379 and MRKT 478. Corequisite: Recommendation of academic advisor.*

MATHEMATICS (MTHF/MATH)**001 Developmental Mathematics: Arithmetic 3 Hours**

Elements of basic theory, mathematical systems, and numeration, plus basic concepts of algebra and geometry presented to prepare the student for MTHF 002. Individual study and laboratory work required.

- 002 Developmental Mathematics: Algebra 3 Hours**
 A developmental course in introductory algebra. Topics include the language of algebra, adding and subtracting rational numbers, multiplying and dividing rational numbers, solving equations in one variable, solving linear inequalities in one variable, polynomials, factoring, and algebraic fractions. *Prerequisite:* A score of 40 or higher on the numerical skills portion of the ASSET test, or a score of 85 or higher on the ACCUPLACER, or a grade of “C” or higher in MTHF 001.
- 099 PPST Math 3 Hours**
 A review of mathematical topics selected from arithmetic, algebra, and geometry to prepare students for the Pre-Professional Skills Test (PRAXIS I) - does not satisfy math requirement for any associate or bachelor degree. PRAXIS I is a requirement for Admission to a Program in Teacher Education.
- 102 College Algebra 3 Hours**
 A study of algebraic equations and inequalities, graphs of lines and curves, functions, zeros, exponential and logarithmic functions. *Prerequisites:* One of the following: 19 or higher on ACT Math, 500 or higher on SAT Math; Accuplacer Elementary Algebra score of 84 or above; grade of “C” or higher in MTHF 002; or a grade of “C” or higher in MATH 110.
- 103 Plane Trigonometry 3 Hours**
 Trigonometric functions of acute angles of right triangles, arbitrary angles, and real numbers; degree measure and radian measure; applications including the law of sines and law of cosines; graphs of trig functions; basic identities; identities based upon addition laws; proving identities; inverse trig functions; trig equations; applications of trig to complex numbers. *Prerequisites:* One of the following: 19 or higher in ACT Math, 460 or higher on SAT Math; Accuplacer Elementary Algebra score of 84 or above; grade of “C” or higher in MTHF 002.
- 105 Quantitative Reasoning 3 Hours**
 This course is designed to ensure that each student develops a basic knowledge of the fundamental processes which under gird the “quantitative universe.” The course is structured around the components which provide a foundation for quantitation. Specific topics include: algebraic structures, numeracy, data handling and tolerance of uncertainty, logic, deductive reasoning, and application of mathematics. *Prerequisites:* MTHF 002 grade of at least “C”, or ACT Math score of at least 19, or SAT Math score of at least 460, or ASSET algebra score of at least 40, or Accuplacer Elementary Algebra score of at least 84.
- 110 The Nature of Math 3 Hours**
 A study of topics from different branches of mathematics, emphasizing those that are useful and/or high-interest. Topics will be selected from chaos and fractals, finance, geometry, graph theory, history of math, infinity, logic, number theory, probability, statistics, and topology. *Prerequisites:* One of the following: 19 or higher in ACT Math, 460 or higher on SAT Math; Accuplacer Elementary Algebra score of 84 or above; grade of “C” or higher in MTHF 002.

120 Precalculus 4 Hours

A course designed to prepare students for the first semester of calculus by study of analytic trigonometry, advanced college algebra topics, analytic geometry, and an introduction to limits and the tangent line and area problems for motivation of the development of calculus. Topics include trigonometric functions, analytic trigonometry, laws of sines and cosines, vector and complex number topics using results from trigonometry, sequences, series, finite probability, study of the conic sections, parametric equations and polar coordinates, limits including limits at infinity and limits of sequences, introduction to the tangent line and area problems. *Prerequisites:* ACT Math score of 24 or higher and grade of “C” or higher in MATH 102.

202 Calculus I 4 Hours

A four hour course in Calculus. Emphasis is placed on the notion of limit and of limiting processes. The derivative and the integral are defined and applications are studied. Topics covered include functions, limits and continuity, derivatives, and the integral. *Prerequisites:* Grade of “C” or higher in MATH 102 and MATH 103 or a score of 23 or higher on ACT Math or consent of department chairperson.

207 Calculus II 4 Hours

Inverse functions; exponential and logarithmic functions; inverse trigonometric functions; hyperbolic functions; L'Hospital's Rule; standard techniques of integration; Riemann sums and the Riemann integral; polar coordinates; parametric equations; arc length and speed; the area of a surface of revolution; the centroid of a curve; indeterminate forms; improper integrals. *Prerequisites:* Grade of “C” or higher in MATH 202.

226 Problem Solving for Elementary and Middle School Teachers 2 Hours

Provides the content to aid the Elementary and Middle education student with problem solving techniques, including the theory of sets, symbolic logic, properties and operations of integers, and inequalities.

227 Geometry for Elementary and Middle School Teachers 2 Hours

Provides the content to aid the Elementary and Middle education student with the terminology of geometry, the basic constructions of geometry, the metric system, and the study of perimeter, area and volume.

230 Euclidean Geometry for College Students 3 Hours

Fundamental concepts of Euclidean plane and solid geometry; study of polygons, circles, constructions and proofs.

256 Probability and Statistics I 3 Hours

Basic concepts of probability and ways of thinking needed to solve problems in probability are related to ideas and areas of application of statistics. Topics include the nature of statistics, organizing data, descriptive measures, basic probability concepts, the normal distribution, the sampling distribution of the mean, confidence intervals for one population mean, and hypothesis testing for one population mean. *Prerequisites:* ACT Math score of 21 or higher or a grade of “C” or higher in MTHF 002 or consent of department chairperson.

303 Modern Algebra**3 Hours**

A first course in abstract algebra designed to emphasize the nature of the subject and the techniques of rigorous proof characteristic of modern mathematics. Topics include groups, basic group properties, subgroups, cyclic groups, Lagrange's theorem, cosets, permutations, normal subgroups, homomorphisms, quotient groups, rings, ring homomorphisms and ring isomorphisms, integral domains, maximal and prime ideals, fields, polynomials and applications. *Prerequisite: Grade of "C" or higher in MATH 202.*

308 Calculus III**4 Hours**

Topics covered include polar coordinates; parametric equations; conic sections; sequences; series; tests for series convergence or divergence; Taylor series, Maclaurin series; vectors in space; dot product; cross product; lines and planes in space; limits, continuity, derivatives and integrals of space curves; lengths of space curves; curvature; velocity and acceleration in space; limits and continuity of functions of several variables; partial derivatives. *Prerequisite: MATH 207.*

310 College Geometry**3 Hours**

A survey course of different geometries: finite, transformation, modern Euclidean, projective and topology. Many are explained using the basic idea of transformations. Others are studied by the axiomatic method. The student will gain skill in problem solving and geometry. *Prerequisites: MATH 202 and MATH 230 or consent of department chairperson.*

315 Linear Algebra**3 Hours**

A first course in linear algebra designed to emphasize the nature of the subject and its application to other fields. Topics covered include linear systems, matrices, matrix operations, determinants, vectors and vector spaces, linear transformations and matrices, Eigenvalues and Eigenvectors, linear programming and applications. *Prerequisite: MATH 102. Corequisite: MATH 202.*

321 History of Mathematics**2 Hours**

A survey of significant developments in mathematics beginning with ancient Greece and continuing to modern times. Emphasis will be placed on the contributions of the Pythagoreans, Plato, Aristotle, Euclid, and on the development of algebra and the calculus.

327 Math Methods for Elementary and Middle School Teachers**3 Hours**

Math teaching methods for the Elementary and Middle education student. Topics include math manipulatives, calculator and computer technology, guided discovery learning, Standards of the National Council of Teachers of Mathematics (NCTM), planning and criticizing math instruction. Concepts from statistics and probability will be developed. *Prerequisites: Passing score on the Fractions and Decimals Mastery Test given by the Math Department. Corequisites: MATH 226 and MATH 227 must either be completed prior to MATH 327 or be taken concurrently with MATH 327.*

330 Discrete Mathematics**3 Hours**

A study of topics from the field of discrete mathematics. Topics will be selected from symbolic logic, truth tables, De Morgan's laws, graph theory, Hamilton circuits and paths, Euler circuits and paths, trees, graph colorings, the Pigeonhole Principle, recurrence relations, fractals, linear programming, and computer algorithms. *Prerequisite: Grades of "C" or higher in MATH 102 and CSCI 101 or consent of department chairperson.*

356 Probability and Statistics II**3 Hours**

Concepts of probability and ways of thinking needed to solve problems in probability are related to ideas of application in statistics. Topics include conditional probability, the multiplication rule and independence, Bayes's Rule, counting rules, discrete random variables, inferences for two population means, inferences for population standard deviations, inferences for population proportions, inferential methods in regression and correlation and analysis of variance. *Prerequisite: A grade of "C" or higher in MATH 256 or consent of Department chairperson.*

406 Theory of Equations**3 Hours**

Complex numbers; fundamental properties of polynomials; solutions of quadratic, cubic, and quartic equations; numerical methods of solution; introductory Galois theory. Connections to modern algebra. *Prerequisites: Grade of "C" or higher in MATH 102, MATH 202, MATH 303.*

408 Differential Equations**3 Hours**

Introduction; first order differential equations; linear equations of higher order; power series solutions; linear systems of differential equations; numerical methods. *Prerequisites: Grade of "C" or higher in MATH 207; Grade of "C" or higher in MATH 308 is recommended.*

MUSIC (MUSC)**Theory of Music****170 Theory I****4 Hours**

Beginning tertian harmony, sight singing and ear training; scales, intervals and triads through cadences and figured bass; two part writing. Analysis of basic harmony, melody and motive development.

171 Theory II**4 Hours**

Tertian harmony is continued through secondary dominants, modulation, voice leading, two and three part forms, leading tone chords, non-dominant seventh chords, VII diminished and half diminished chords. Sight singing and ear training continued through more complex materials. *Prerequisite: MUSC 170 or consent of department chairperson.*

200 Survey of Music**2 Hours**

Introductory course designed to develop an appreciation and understanding of the significance of music as a fine art, and to assist in development of intelligent listening habits. The intent of this course is to make four contributions to the liberal education. First, it will present a number of basic facts and ideas that reveal music as an essential aspect of human existence. Second, in keeping with its role within the liberal studies curriculum, the course will examine the subject of music from diverse perspectives and will connect it to related fields of study. Third, by various means, it will encourage development of enhanced critical thinking skills. Fourth, it will cultivate improved communication skills. This course is intended to partially fulfill the requirements for a general Humanities core, and may be combined with Survey of Art or Theatre to create an understanding of the world of the arts and culture.

270 Theory III**4 Hours**

A continuation of tertian harmony through chromatic harmony. Analysis of Renaissance polyphony, Baroque polyphony and fugal technique, Romantic harmony. Sight singing includes melodies with non-diatonic pitches and modulations. Ear training includes identification of church modes, further melodic, rhythmic, 4-part harmonic and dictation. *Prerequisite: MUSC 171 or consent of department chairperson.*

271 Theory IV**4 Hours**

A continuation of Classical period styles including the Rondo form. Analysis of chromatic harmony. Romantic period style, Impressionistic style, various early 20th Century styles, non-Western musical styles, music since 1945. Set theory and 12-tone analysis techniques. Sight singing includes melodies with non-diatonic pitches and modulations. Ear training includes identification of church modes, further melodic, rhythmic and 4-part harmonic dictation. *Prerequisite: MUSC 270 or consent of department chairperson.*

359 Music Fundamentals and Methods**2 Hours**

Methods and materials in teaching music fundamentals for Early and Middle Childhood classroom teachers.

Music History and Literature**301 Music History and Literature I****3 Hours**

A study of music history from the ancient through the Baroque period with emphasis on the recognition of styles and the development of aural skills and music vocabulary. Completion of a listening component is required.

302 Music History and Literature II**3 Hours**

A study of music history from late classical period to the present with emphasis on the recognition of styles and the development of aural skills and music vocabulary. Completion of a listening component is required. *Prerequisite: MUSC 301 or consent of department chairperson.*

Conducting

375 Conducting I 2 Hours
Baton technique, score reading and preparation, choral literature and style and choral rehearsal technique. *Prerequisites: Completion of 100 and 200 level music courses or consent of department chairperson.*

376 Conducting II 2 Hours
Instrumental rehearsal techniques, instrumental score reading and interpretation, band literature, and continued study of baton technique.

Techniques

The following courses are designed to develop fundamental performance skill, knowledge of appropriate literature, and the skills, techniques and methods used in teaching instruments and voice. *Prerequisite: Completion of MUSC 170 and/or MUSC 171.*

114 Class Instruction in Voice 2 Hours
Course designed to develop skills, techniques and methods used in teaching voice. *Prerequisite: Completion of MUSC 170 or consent of department chairperson.*

215 Class Instruction in Strings 2 Hours
Course designed to develop skills, techniques and methods used in teaching orchestral string instruments. *Prerequisite: Completion of MUSC 170 or consent of department chairperson.*

216 Class Instruction in Woodwinds 2 Hours
Course designed to develop skills, techniques and methods used in teaching woodwind instruments. *Prerequisite: Completion of MUSC 170 or consent of department chairperson.*

317 Class Instruction in Percussion 2 Hours
This course is designed to develop fundamental performance skills, knowledge of appropriate literature and the skills, techniques and methods used in teaching, repairing and writing for the percussion instruments. *Prerequisite: Completion of MUSC 170, MUSC 171 or consent of department chairperson.*

318 Class Instruction in Brass 2 Hours
Develop fundamental performance skill, knowledge of appropriate literature, skills, techniques and methods used in teaching of brass instruments. *Prerequisite: Completion of MUSC 170, MUSC 171 or consent of department chairperson.*

Applied Music

Private instruction is offered for all instruments and voice. One hour of credit represents one-half hour of instruction each week. Five hours of practice per week are recommended for each hour of credit. A lower grade may result if the student fails to meet the minimum requirement.

Students failing to inform their private instructor prior to an absence will be considered unexcused unless severe circumstances have intervened. Instructors will not be expected to make up an unexcused absence.

Jury examinations will be scheduled during the week prior to final examinations. These examinations are considered to be the equivalent of a final examination. The faculty jury may discuss and recommend, but the instructor retains the sole responsibility for the final semester grade. The fourth semester jury will be the mid program assessment for all students and must be passed to continue in music education.

All applied students will perform at department and public recitals when requested. When representing Glenville State College, the student must obtain permission before participating in any performance not sponsored by the Department of Music.

The final capstone course is the senior recital. Students must demonstrate their ability to perform successfully in their jury the semester before their senior recital. The successful completion of this course will demonstrate the musical maturity required and the organizational skills needed to prepare and perform musical events.

All music majors must pass a piano proficiency examination. All parts of the exam must be passed prior to Student Internship. Exams will be scheduled at the end of each semester during juries. If a student does not pass a part of the exam, the student may retake that portion of the exam the following semester.

Students will be tested at the beginning of their first year to determine their piano proficiency and course placement. A description of that proficiency exam is listed in the Department of Music: Addenda to Glenville State College Catalog.

Applied Minor: The normal sequence of events for the four credits in the minor consists of four semesters of one credit each. Major applied credit cannot be given for these beginning levels of instruction. The minor is required to appear only at a jury or in a recital performance, the choice being made by the instructor.

Applied Major: The normal sequence for the ten credit hours in the major consists of three semesters of two credits each and four semesters of one credit each. Applied majors will appear at juries and recitals each semester.

272 Course Descriptions

Applied Course Numbers: All require approval of the instructor and must be taken in the indicated sequence. Course descriptions are available at the Department of Fine Arts: Addenda to the Glenville State College: Minimum Applied Proficiency Levels.

Piano	1-2 Hrs	MUSC 120, 121, 220, 221, 320, 321, 420, 421.
Bluegrass Vocal	1-2 Hrs	MUSC 122, 123, 222, 223, 322, 323, 422, 423.
Voice	1-2 Hrs	MUSC 124, 125, 224, 225, 324, 325, 424, 425.
Violin	1-2 Hrs	MUSC 126, 127, 226, 227, 326, 327, 426, 427.
Viola	1-2 Hrs	MUSC 128, 129, 228, 229, 328, 329, 428, 429.
Cello	1-2 Hrs	MUSC 130, 131, 230, 231, 330, 331, 430, 431.
Double Bass	1-2 Hrs	MUSC 132, 133, 232, 233, 332, 333, 432, 433.
Clarinet	1-2 Hrs	MUSC 134, 135, 234, 235, 334, 335, 434, 435.
Flute	1-2 Hrs	MUSC 136, 137, 236, 237, 336, 337, 436, 437.
Oboe	1-2 Hrs	MUSC 138, 139, 238, 239, 338, 339, 438, 439.
Bassoon	1-2 Hrs	MUSC 140, 141, 240, 241, 340, 341, 440, 441.
Trumpet	1-2 Hrs	MUSC 142, 143, 242, 243, 342, 343, 442, 443.
Trombone	1-2 Hrs	MUSC 144, 145, 244, 245, 344, 345, 444, 445.
Euphonium	1-2 Hrs	MUSC 146, 147, 246, 247, 346, 347, 446, 447.
French Horn	1-2 Hrs	MUSC 148, 149, 248, 249, 348, 349, 448, 449.
Tuba	1-2 Hrs	MUSC 150, 151, 250, 251, 350, 351, 450, 451.
Percussion	1-2 Hrs	MUSC 152, 153, 252, 253, 352, 353, 452, 453.
Saxophone	1-2 Hrs	MUSC 154, 155, 254, 255, 354, 355, 454, 455.
Guitar	1-2 Hrs	MUSC 158, 159, 258, 259, 358, 359, 458, 459.
Banjo	1-2 Hrs	MUSC 160, 161, 260, 261, 360, 361, 460, 461.
Mandolin	1-2 Hrs	MUSC 162, 163, 262, 263, 362, 363, 462, 463.
Bass	1-2 Hrs	MUSC 164, 165, 264, 265, 364, 365, 464, 465.
Fiddle	1-2 Hrs	MUSC 166, 167, 266, 267, 366, 367, 466, 467.

Major Ensembles

111/311 Marching Band **1 Hour**
Band meets during marching season to develop shows to be performed during football games and to participate in parades. *Prerequisite: Approval of the Director.*

112/312 Concert Band **1 Hour**
During concert season, band meets to prepare music for spring concerts. *Prerequisite: Approval of the Director.*

113/313 Jazz Band **1 Hour**
Open to audition. *Prerequisite: Approval of the Director.*

116/316 Woodwind Ensemble, Saxophone Ensemble, Clarinet Ensemble **1 Hour**
Open to audition. *Prerequisite: Approval of the Director.*

119/319 Brass, Tuba/Euphonium, Trombone Ensemble **1 Hour**
Open to audition. *Prerequisite: Approval of the Director.*

**157/357 Percussion Ensemble, Djembe Ensemble,
Udu Ensemble 1 Hour**

Open to audition. *Prerequisite: Approval of the Director.*

167/367 Chamber Singers 1 Hour

Small vocal ensemble open by audition. *Prerequisite: Approval of the Director.*

168/368 Concert Choir 1 Hour

Concert Choir is a large ensemble. It rehearses and performs a wide variety of choral literature from all major stylistic and historical periods. *Prerequisite: Approval of the Director.*

172/372 Bluegrass Band Ensemble 1 Hour

Open to audition. *Prerequisite: Approval of the Director.*

**173/373 Brass Choir, Trombone Ensemble,
Tuba/Euphonium Ensemble, Brass Quintet 1 Hour**

Open to audition. *Prerequisite: Approval of the Director.*

174/374 African Ensemble 1 Hour

Open to audition. *Prerequisite: Approval of the Director.*

NATURAL RESOURCE MANAGEMENT (NRMT)

125 Computer Assisted Mapping 3 Hours

Introduces students to basic Computer Assisted Mapping with major emphasis placed on the Land Surveying program area.

201 Forest Ecology 3 Hours

The study of local and regional forest communities and those environmental factors, such as light, temperature, moisture, soils, affecting their structure.

234 GIS Application I 3 Hours

A study of the fundamentals of the geographic information systems (GIS) technology. Relevance of GIS technology with other disciplines and applications of GIS technology to solution of practical problems in land surveying, forest technology, environmental technology, social sciences and physical sciences. *Prerequisite: NRMT 125 or consent of department chairperson.*

334 GIS Applications II 3 Hours

This applied course will include the building of geodatabases from a variety of data sources. Students will create and/or expand a local geographic information system. *Prerequisite: NRMT 234.*

380 Soils Management 3 Hours

This course will include topics of physical properties of soils, chemical and mineralogical properties of soils, soil groups, soil erosion and its control, soil organic matter, and the classification of soils.

274 Course Descriptions

493 Natural Resource Management 3 Hours

A comprehensive study of North American natural resources with an emphasis on renewable natural resources. Ecological, economical and political factors will be integrated into a framework for understanding the interaction between natural and social processes. *Prerequisite: Permission of department chairperson.*

NURSING (NURS)

110 Health and the Caring Professions 3 Hours

Health promotion and risk reduction; data collection; cultural diversity; values that contribute to health; interpersonal communication in promoting professional relationships.

221 Human Responses I 3 Hours

This course focuses on human responses that promote health through the life span. Emphasis is on health assessment of individuals. *Prerequisites: PED 101 and CSCI 101; Sophomore standing in nursing and computer literacy.*

223 Seminar I: Professional Role Development 1 Hour

Seminar with emphasis on caring and professional role development. Focus is on student transition to professional role. *Prerequisites: PED 101 and CSCI 101; Sophomore standing in nursing. Corequisites: NURS 221 and NURS 225.*

225 Nursing Interventions I 3 Hours

Clinical practicum with focus on critical thinking in application of the Nursing process to individuals. Emphasis is on health protection, promotion and maintenance interventions. *Prerequisite: Sophomore standing in Nursing. Corequisites: NURS 221 and NURS 223.*

241 Human Responses II 3 Hours

This course enhances the student's understanding of human responses to minor deviations in health through the Life Span. Emphasizes professional nursing role in health restoration and critical literacy. *Prerequisite: NURS 225.*

243 Seminar II: Professional Role Development 2 Hours

Seminar with emphasis on developing caring behaviors through examination of issues related to moral/ethical integrity. Focus is on values, culture and family. *Prerequisite: NURS 223. Corequisites: NURS 241 and NURS 245.*

245 Nursing Interventions II 3 Hours

Clinical practicum with focus on critical thinking in application of the nursing process to individuals and families with minor deviations in health. Emphasis on health protection, health restoration, and health promotion/ maintenance activities of the nurse. *Prerequisite: NURS 225. Corequisites: NURS 241 and NURS 243.*

361 Health Assessment**3 Hours**

This course focuses on comprehensive assessment of the individual client's health status. Course content is directed toward examination of concepts, principles, processes, and models that guide nursing practice related to holistic health assessment across the life span. This course includes physical, psychosocial, spiritual, and developmental assessment and modifications in approach and examination techniques for newborns and infants, children, adolescents, and older adults. Anticipated normal findings and minor deviations for each age group are presented. *Prerequisite: NURS 225.*

PHYSICAL EDUCATION (PED)**101 Personal Health****1 Hour**

This course examines contemporary health problems, and how they impact individuals and society.

106 Weight Lifting and Conditioning**2 Hours**

This course will cover the principles as well as the practical applications of weight lifting and conditioning.

119 Body Mechanics and Conditioning**1 Hour**

An off-season training and conditioning program limited to student-athletes in preparation for the upcoming sport season. *Non-athletes may register with instructor's permission.*

120 Badminton, Bowling, Table Tennis, Tennis**2 Hours**

This course will cover the basic rules, skills, terminology and strategies relative to badminton, bowling, table tennis and tennis.

121 Foundations of Physical Education and Sport**2 Hours**

This course will analyze physical education and sports, their backgrounds and current trends, as well as their psychological, sociological and educational implications for American culture.

122 Basketball, Soccer and Speedball**2 Hours**

This course will cover the basic rules, skills, terminology and strategies relative to basketball, soccer and speedball.

123 Flag Football, Team Handball, Track and Field**2 Hours**

This course will cover the basic rules, skills, terminology and strategies relative to flag football, team handball and track and field.

124 Field Hockey, Volleyball and Softball**2 Hours**

This course will cover the basic rules, skills, terminology and strategies relative to field hockey, volleyball and softball.

125 Archery, Golf and Swimming**2 Hours**

This course will cover the basic rules, skills, terminology and strategies relative to archery, golf and swimming.

129 Gymnastics and Tumbling 2 Hours

This course will cover the skills, terminology, safety aspects and regulations to gymnastics and tumbling.

130 Recreational Sports 1 Hour

This course will acquaint the student with the basic rules, skills, terminology, and strategies relative to table tennis, billiards, shuffleboard, horseshoes, and other lifetime sports.

131 Introduction to Athletic Training 3 Hours

This course will be designed as a general overview and basic introduction to the many facets of sports medicine/athletic training and the role of the athletic trainer (i.e., record keeping, initial injury evaluation and treatment, legal concerns). *Prerequisites: PED 201, BIOL 161 or consent of department chairperson.*

201 First Aid and Safety 1 Hour

This course stresses the functional first aid capabilities required to provide the initial emergency care necessary to sustain life and to maintain life support until the victims of an accident or sudden illness are cared for by qualified personnel.

219 Body Mechanics and Conditioning 1 Hour

An off-season training and conditioning program limited to student-athletes in preparation for the coming sport season. *Non-athletes may register with instructor's permission.*

230 Intramural Development 2 Hours

This course will cover the techniques and strategies for organizing and administering a sound intramural program. *Corequisite: 30 clock hours assisting in the operation of the Glenville State College Intramural program.*

231 Camp Counseling 2 Hours

This course will be a practical "hands-on" experience in which students, under the supervision of a camp director, will work in a camp setting during the summer months. *Prerequisite: Consent of department chairperson. Corequisite: 40 hours assisting in the operation of an approved camp.*

232 Philosophy and Techniques of Sport Coaching 2 Hours

The study of managerial skills common to coaching all sports: developing philosophies, off-season preparation, pre-season and practice planning, recruiting, public and community relations, budgeting and scheduling.

237 Rhythms and Dance 3 Hours

This course will cover rhythmic awareness, rhythmic and movement activities, dance and movement exploration. Emphasis will be placed on adapting these skills to the developmentally appropriate levels.

301 Lifelong Wellness 1 Hour

This course will provide the student with the basic understanding of the importance of lifelong wellness. It will also provide the student with important concepts dealing with areas in fitness and wellness. In addition, the student will acquire fundamental concepts of health and wellness, which will enhance the learners' overall well-being.

- 319 Body Mechanics and Conditioning 1 Hour**
An off-season training and conditioning program limited to student-athletes in preparation for the coming sport season. *Non-athletes may register with instructor's permission.*
- 326 Physical Education in the Elementary School 2 Hours**
This course will provide the student with the knowledge and understanding of games, activities and rhythms applicable to the appropriate developmental level. Emphasis will also be placed on movement education as a curricular model. *Prerequisites: EDUC 203, EDUC 205. Corequisites: Ten hours of observation and participation in an elementary school Physical Education setting.*
- 327 Adapted Physical Education 2 Hours**
This course will cover theories, understandings and practical strategies that will enhance the maximum physical development of handicapped children. *Prerequisites: PED 121. Corequisite: Special Olympic Assignment.*
- 332 Kinesiology 3 Hours**
Exploration of human movement involving muscle function, location, leverage of motion and analysis of specific sport skills. *Prerequisite: BIOL 309.*
- 333 Motor Learning and Development 2 Hours**
This course is designed as an introductory course in motor behavior encompassing the areas of motor learning and motor development. The course emphasis is on the application of principles which affect behavior, learning and performance. *Prerequisite: PED 121.*
- 410 Measurement in Physical Education 2 Hours**
This course will provide introduction to statistical measurement techniques for evaluating physical education students' performance. The student will administer, score and interpret standardized and sports skill measuring instruments. Emphasis will be placed on assessment, test planning and instruction. *Prerequisites: PED 121 - Junior or Senior status or consent of department chairperson.*
- 419 Body Mechanics and Conditioning 1 Hour**
An off-season training and conditioning program limited to student-athletes in preparation for the coming sport season. *Non-athletes may register with instructor's permission.*
- 421 Exercise Physiology 3 Hours**
A study of the human body's physical adaptations as it reacts to the stresses of physical activity. *Prerequisites: BIOL 309.*

PHYSICS (PHYS)**100 Introductory Physics****4 Hours**

Physics 100 provides an introduction to the principles of classical physics for the non-science major. Topics will be selected from Newtonian mechanics, wave mechanics, heat, sound, light, electricity and magnetism, four fundamental forces of nature, and creation of the universe. Emphasis is on conceptual understanding and not mathematical manipulations.

201 General Physics I**4 Hours**

This is a first course in college physics. Physical phenomena explored include mechanics, heat, thermodynamics, and sound waves. Solution of problems from everyday experiences and discovery learning is emphasized in both lecture and laboratory work. *Prerequisite: High School Algebra and Geometry.*

202 General Physics II**4 Hours**

This is a continuation of Physics 201. Physical phenomena explored include wave mechanics, light and optics, electricity and magnetism, and nuclear physics. Solution of problems from everyday experiences and discovery learning is emphasized in both lecture and laboratory work. *Prerequisite: Grade of "C" or better in PHYS 201.*

209 General Geology**4 Hours**

A general course including both physical geology and historical geology. About 50% of the time is spent in laboratory and field experiences.

304 Problems in Physics**3 Hours**

Object of this course is to give work in the solution of problems of physics beyond that covered in the general course in physics. *Prerequisite: PHYS 201 and PHYS 202.*

310 General Astronomy**4 Hours**

A survey course in astronomy with emphasis on the Solar System, Stellar and Galaxy formations and Cosmology. Laboratory experiences are provided which include numerous night sky observations.

350 Modern Physics**5 Hours**

Modern physics is not so modern. Inadequacies in the classical theories of Newtonian mechanics and Maxwell's electromagnetism were widely recognized by physicists at the turn of the century. This course starts with an historical account of the experimental evidence that motivated the development of relativity theories and Quantum Mechanics. With these new models, the course details a modern picture of "space time," the atom's electronic and nuclear structure, with applications in chemistry, solid state electronics and nuclear physics. *Prerequisites: PHYS 201, PHYS 202, MATH 202 and MATH 207.*

404 Mechanics**2-3 Hours**

A study of the theory and application of mechanics. *Prerequisites: PHYS 201, PHYS 202 and MATH 207.*

407 **Chemical Physics**

4 Hours

The fundamentals of physical chemistry including: the states of matter, kinetic molecular theory, thermodynamics, kinetics, phase equilibria, quantum mechanics, group theory, and spectroscopy. *Prerequisites:* Four semesters of Chemistry, PHYS 202, MATH 207. *Crosslisted as* CHEM 407.

POLITICAL SCIENCE (POSC)

203 American National Government

3 Hours

An introduction to the structure, organization and political processes of the American national government.

204 State and Local Government

3 Hours

A study of the three branches of state government and an examination of the structure and functions of local and municipal governments. *Prerequisite: POSC 203.*

304 Comparative Government

3 Hours

A study of methods of comparing political systems and an examination of the world's major types of government. *Prerequisite:* POSC 203.

309 Civil Liberties

3 Hours

A study of constitutional rights and their sources—principally amendments 1-8 and 14 of the U.S. Constitution. The course focuses on cases decided by the Supreme Court, which arise when the need for governmental control comes into conflict with established individual freedom. *Prerequisites: HIST 293 and POSC 203.*

310 The American Presidency

3 Hours

A specialized study of the American Presidency with special emphasis on the politics of selection and on Presidential roles. *Prerequisites: HIST 293 and POSC 203.*

325 U.S. Foreign Policy

3 Hours

A study of contemporary United States foreign policy. This course concentrates on the making of U.S. foreign policy and selected current foreign policy issues. *Prerequisites: HIST 293 and POSC 203.*

390 Introduction to Public Administration

3 hours

This course will provide the student with the general principles of management and administration including special emphasis on budgeting, personnel, and due process in the public sector. *Prerequisites:* POSC 204. *Cross-listed as* SOCL 390.

401 International Relations

3 Hours

A study of the elements of national policy, motivations and goals of nation-states, problems of conflicting interests and prospects for the future international system.

PSYCHOLOGY (PSYC)

201 General Psychology 3 Hours

A survey of topics and research within the major fields of psychology to give students an understanding of basic concepts, principles, theories and methods used in the scientific study of behavior.

250 Lifespan Development 3 Hours

A survey of topics and research within the major fields of psychology to give students an understanding of the basic concepts, principles, theories and methods used in the scientific study of behavior. *Prerequisites: PSYC 201 or consent of department chairperson.*

310 Abnormal Psychology 3 Hours

A study of the nature of abnormality with emphasis given to the descriptions, causes and treatments of the major types of psychopathology.

330 Social Psychology 3 Hours

A study of the factors including social behavior emphasizing experiments dealing with socialization, conformity, attitude change, aggression, social interaction, group process and related topics. *Cross-listed as SOCL 330.*

360 Psychology of Human Sexuality 3 Hours

An examination of topics relating to the biological, psychological, behavioral, clinical, and cultural dimensions of human sexuality.

380 Drugs and Human Behavior 3 Hours

An in-depth exploration of psychoactive drugs and their effects on the nervous system and on human behavior. Emphasis will be on the physiological and behavioral effects of drugs of abuse (such as alcohol, cocaine, and amphetamine) but this course will also cover psychotherapeutic drugs (such as antidepressants and antipsychotics). Theories of drug addiction and issues regarding prevention/treatment of drug addiction will also be discussed. *Prerequisite : PSYC 201 or consent of department chairperson.*

390 Learning and Memory 3 Hours

This course covers the behavioristic paradigms of learning, classical and operant conditioning and social learning theory, the Behavioral roots of cognitive psychology and the cognitive revolution, and then goes on to the cognitive paradigm's concepts of prototypes, categorical and schematic representations, the information processing paradigm, structures and processes of human memory, encoding, storage, retrieval, interference and forgetting. *Prerequisite: PSYC 201.*

420 Theories of Personality 3 Hours

A survey of the history, major concepts, research and theories dealing with personality development, change, differences and assessment. *Prerequisites: PSYC 201 and PSYC 310.*

450 Perception and Cognition 3 Hours

This course will cover the “back end” of cognition of higher level functions: attention and pattern perception, Constructivism/Gestalt/Ecological Optics, information processing, structures and processes of memory, schema theory, knowledge organization and representation, language, speech and language perception, thinking, reasoning, concept formation, critical thinking, decision making and problem solving. *Prerequisite: PSYC 201.*

460 Clinical Applications/Tests and Measurements 3 Hours

An introduction to applied and professional psychology. Topics will include: clinical psychology, counseling psychology, school psychology, psychometrics (tests/measures), and industrial/organizational psychology. An overview of the theoretical and substantive principles/tools in each of the areas of professional psychology. *Prerequisites: PSYC 201 and PSYC 310.*

493 Senior Seminar 3 Hours

The Senior Seminar is the “capstone” to the educational experiences in the fields of Psychology and Sociology. It serves the same purpose as a thesis for Masters students and a dissertation for Doctoral students. It is a demonstration of the student's ability to carry out, present, and critically evaluate research. *Prerequisites: SOCS 293 and Senior status.*

READING (RDGF/READ)**001 Developmental Reading 3 Hours**

This course is designed to increase reading comprehension, vocabulary, study skills, and speed through direct instruction in the specific skills areas.

317 Teaching Reading in Middle and Adolescent Education 3 Hours

This course is designed to provide a background in methodology and organizational systems necessary for teaching reading in middle and adolescent education. There is a special emphasis on reading in the content areas. *Prerequisite: Admission to Teacher Education.*

318 Teaching Reading/Language Arts in Early and Middle Childhood Education (K-6) 4 Hours

This course is designed to provide a background in methodology and organizational systems necessary for teaching reading and language arts in early and middle childhood education. *Prerequisite: Admission to Teacher Education.*

414 Diagnostic and Prescriptive Teaching of Reading 2 Hours

This course is designed to develop competency in identification and correction of reading difficulties in early and middle childhood education within the classroom setting. *Prerequisite: Admission to Teacher Education and successful completion of READ 317 or READ 318. Corequisite: Participation in BOOST program at Sand Fork Elementary.*

SAFETY EDUCATION (SAFE)

327 Legal Aspects and General Safety 2 Hours

Includes legal aspects of school safety and accident prevention.

338 Emergency Services and Disaster Preparedness 3 Hours

Procedures for establishing and implementing emergency services and disaster preparedness programs. *Prerequisites: SAFE 327 or consent of department chairperson.*

SCIENCE (SCNC)

101 Earth Science 4 Hours

This is a brief course in scientific methodology, astronomy, meteorology and geology. Includes laboratory experiences.

302 Physical Science for Elementary Teachers 4 Hours

A laboratory-based course with emphases on mastery of physical science concepts and pedagogical theories and practices advocated in the National Science Education Standards (1995) for elementary school science. Clinical experience with elementary-aged students is required. *Prerequisite: BIOL 101, SCNC 101, and Admission to Teacher Education*

321 Science for Teachers 4 Hours

Analysis of methods, curriculum patterns, and trends in elementary school science are stressed. Emphases are placed on pedagogical theories and practices such as constructivism, the learning cycle, inquiry techniques and performance-based assessment as advocated in the National Science Education Standards (1995). Clinical experience with elementary aged students is provided. *Prerequisites: BIOL 101, SCNC 101, SCNC 302.*

SOCIAL SCIENCE (SOCS)

225 Introduction to Global Studies 3 Hours

An introductory survey course designed to thematically examine the impact of globalization on various cultures and regions from an interdisciplinary perspective. An interdisciplinary theme is adopted which incorporates various theoretical and methodological perspectives from six social science disciplines: anthropology, geography, economics, political science, psychology and sociology. Emphasis is placed on the increased interconnectedness between world regions and the various and uneven impact this has on people's daily lives.

293 Research Methods and Statistics 3 Hours

Research design and analysis techniques for use in the social sciences will be taught. Emphasis will be placed on the use of descriptive and inferential statistics, research design, and sampling. *Prerequisites: Minimum of 12 hours in Social Sciences including PSYC 201 and SOCL 205 and MATH 102 or above with a grade "C" or better.*

314 Social Studies in Early and Middle Childhood Education 2 Hours

This course presents a survey of instructional methods aimed at organizing and integrating social studies content appropriate for early and middle childhood education. The basic principles of social studies content, principles and methodology coupled with planning, evaluating developmentally appropriate learning experiences are emphasized. *Prerequisite: Admission to Teacher Education. Corequisite: Directed observation/active participation in public schools.*

SOCIOLOGY (SOCL)**105 Interviewing and Counseling 3 Hours**

A general introduction to interpersonal communication skills and techniques, securing and evaluating data, use of self in relationships, client-worker contracts, confidentiality, need definition, and counseling, advice and information sharing.

205 Principles of Sociology 3 Hours

An introductory course examining human groups — how they are produced and how they effect human behavior. Students are acquainted with the way sociological research is conducted. Human behavior in groups is addressed through a survey of basic sociological concepts such as: culture, social organization and change, socialization, stratification, family, religion, etc.

209 Social Problems 3 Hours

A study of major contemporary social problems such as poverty, crime, racism, drugs, population and environment. A global perspective shows how this country's social problems are linked to what is happening worldwide. Attention is given to using critical thinking skills to evaluate differing views of and solutions for social problems.

304 Marriage and Family 3 Hours

A study of the institutions of the family and marriage, including various ethnic family structures of marriage is addressed by dealing with topics starting with mate-selection and sex roles to marital dynamics, parenting, divorce and remarriage. Areas such as communication and family violence are addressed as are alternative lifestyles.

309 Case Management 3 Hours

This course will begin with an overview of both the derivation and the current state of the practice of case management. The primary emphasis however will be on the development of a basic understanding of the core functions of case management which will include hands on skill building projects and activities. The course is meant to be both conceptual and practical. *Prerequisite: SOCL 105.*

312 Criminology 3 Hours

The major theories of crime causation ranging from classical to contemporary conceptions of criminal behavior will be presented in this course. Students interested in a career in law enforcement, adult or juvenile corrections, law, private or industrial security, counseling or people who are simply interested in crime and deviant behavior will enjoy examining these theories. *Prerequisite: CRJU 111.*

330 Social Psychology 3 Hours

A study of the factors including social behavior emphasizing experiments dealing with socialization, conformity, attitude change, aggression, social interaction, group process and related topics. *Cross-listed as PSYC 330.*

340 Death and Dying 3 Hours

Death and Dying explores the issues and problems that mortality presents to modern American society. The topics examined in this course include attitudes toward death, the dying patient/person, the role of the care-giving professional, death and children, grief, legal aspects of death, the funeral, widowhood, suicide, and moral and ethical issues surrounding death. The course integrates the historical, psychological and sociological perspectives on these issues with emphasis on the sociological.

390 Introduction to Public Administration 3 Hours

This course will provide the student with the general principles of management and administration including special emphasis on budgeting, personnel, and due process in the public sector. *Prerequisites: SOCL 205. Cross-listed as POSC 390.*

401 Advanced Interviewing and Counseling 3 Hours

This course is meant to add to the basic skills offered in Sociology 105. Specific interviewing tools and skills will be introduced and practiced through role play. There will be an emphasis on the day to day practical aspects and issues of interviewing and counseling. *Prerequisite: SOCL 105.*

402 Minority Groups 3 Hours

A study of racial and ethnic minorities with an emphasis on the causes and effects of prejudice and discrimination in relation to minority and majority groups. *Prerequisites: SOCL 205 and SOCL 209.*

493 Senior Seminar 3 Hours

The Senior Seminar is the "capstone" to the educational experiences in the fields of Psychology and Sociology. It serves the same purpose as a thesis for Masters students and a dissertation for Doctoral students. It is a demonstration of the student's ability to carry out, present, and critically evaluate research. *Prerequisites: SOCS 293 and Senior status.*

SPANISH (SPAN)

101 Elementary Spanish I 3 Hours

An introduction to Spanish as a second language, emphasizing pronunciation, oral comprehension, speaking, reading, writing, vocabulary and grammar. (The course presumes no prior knowledge of the language.)

201 Elementary Spanish II 3 Hours

Continuation of SPAN 101 with an emphasis on conversation and writing within an authentic cultural context. *Prerequisites: SPAN 101 or one year of high school Spanish.*

301 Intermediate Spanish 3 Hours
 Foundation for advanced study of Spanish. Emphasis on oral and written communication. *Prerequisites: SPAN 201 or two years of high school Spanish.*

401 Advanced Spanish 3 Hours
 Major emphasis on improving conversational skills, reading development and writing skills with grammar reviews where appropriate. Class discussion in Spanish. *Prerequisites: SPAN 301 or three years of high school Spanish.*

SPECIAL EDUCATION (SPED)

220 Educating the Student with Exceptional and Cultural Diversities 3 Hours
 A study of the characteristics of learners with exceptionalities, and an overview of some of the methods, materials, and techniques appropriate for inclusion, including multicultural considerations. *Prerequisite: Admission to Teacher Education. Admission to Teacher Education is not required for students majoring in Behavioral Science. Corequisite: 20-clock-hour field experience.*

321 Educating the Student/Students with Mental Impairment: Characteristics and Strategies 3 Hours
 Study of the characteristics of student/students with mental impairment and the strategies for their instruction in the public schools, including the transition to working and living in the community. *Prerequisite: Admission to Teacher Education and successful completion of SPED 220. Though other prerequisites are still applicable, Admission to Teacher Education is not required for students majoring in Behavioral Science. Corequisite: 10-clock-hour field experience.*

331 Introduction to Learning Disabilities 3 Hours
 A study of children displaying disorders in one or more of the basic psychological processes involved in effective communication. *Prerequisite: Admission to Teacher Education and successful completion of SPED 220. Though other prerequisites are still applicable, Admission to Teacher Education is not required for students majoring in Behavioral Science. Corequisite: 10-clock-hour field experience.*

332 Introduction to Behavior Disorders 3 Hours
 A study of students whose emotional condition prohibits learning at the expected levels within the regular school program. *Prerequisite: Admission to Teacher Education and successful completion of SPED 220. Though other prerequisites are still applicable, Admission to Teacher Education is not required for students majoring in Behavioral Science. Corequisite: 10-clock-hour field experience.*

334 Strategies for Students with Learning Disabilities and Behavior Disorders 3 Hours
 An overview of strategies and techniques effective for teaching students with learning and behavior problems. *Prerequisites: Admission to Teacher Education and successful completion of SPED 220. Though other prerequisites are still applicable, Admission to Teacher Education is not required for students majoring in Behavioral Science. Corequisite: 10-clock-hour field experience.*

351 Educational Assessment of Students with Exceptionalities**3 Hours**

Administration of test battery and presentation of results of assessment including prescriptions for instruction. *Prerequisite: Admission to Teacher Education and successful completion of SPED 220, SPED 321, SPED 331, and SPED 332. Though other prerequisites are still applicable, Admission to Teacher Education is not required for students majoring in Behavioral Science.*

363 Behavior Management in the Classroom**3 Hours**

A study of strategies and techniques derived from behavioral theories to analyze and manage inappropriate behavior and to structure appropriate behavior in the classroom environment. *Prerequisites: Admission to Teacher Education and successful completion of SPED 220, SPED 321, SPED 331 and SPED 332. Though other prerequisites are still applicable, Admission to Teacher Education is not required for students majoring in Behavioral Science. Corequisite: 20-clock-hour field experience.*

420 Special Education Practicum**2 Hours**

Development of IEPs, identification and implementation of techniques for collaboration, inclusion, and working with parents. Application in public school settings. *Prerequisites: Admission to Teacher Education and successful completion of SPED 220, SPED 321, SPED 331, SPED 332, SPED 334, SPED 351 and SPED 363. Corequisites: 20-clock-hour field experience.*

SPORT MANAGEMENT (SMGT)**130 Introduction to Sport Management****3 Hours**

This course is intended to be a comprehensive review of all problem areas and recent research in the field of sport management.

313 Resort Area Management**3 Hours**

This course provides the student with the basic knowledge to perform the following procedures and responsibilities in resort area management: facilities planning, program organization, staffing personnel, advertising and public relations, and financial administration.

330 Event and Sport Facilities Management**3 Hours**

This course is designed to teach the theory behind the planning and management of a sports facility. *Prerequisite: SMGT 130.*

335 Sport Marketing**3 Hours**

This course addresses application of fundamental marketing concepts to the sport industry. Marketing research, promotions, fund-raising, advertising, and assessment of marketing programs specific to sport will be covered. *Prerequisites: MRKT 201, SMGT 130.*

430 Legal Aspects of Sports**3 Hours**

Legal Aspects of Sports encompasses the study of the legal liabilities and responsibilities of coaches, trainers, administrators and institutions as related to sports. *Prerequisite: SMGT 130*

497 Internship**3-6 Hours**

This course is designed to be an integrating “hands-on” experience in a sports facility and is open only to baccalaureate sport management majors. SMGT 497 is considered to be the culminating experience of the Sport Management major within the specific content area and is recommended to be taken in the last semester of academic requirements. *Prerequisites: SMGT 130, SMGT 313, SMGT 330, SMGT 335 and SMGT 430.*

STATISTICS (STAT)**361 Introduction to Statistical Analysis****3 Hours**

This course is an introduction to statistical principles with an emphasis on business applications. Topics include methods of sample selection, statistical inference, test of hypotheses, and correlation and regression. *Prerequisites: MATH 102 or above, BUSN 230 if required for program.*

THEATRE (THET)**200 Survey of Theatre****2 Hours**

Study of the theatre, using both a critical point of view and a historical/cultural analysis. The relation of theatre to its surrounding culture will be explored, using scholarship, criticism and documentation derived from relevant dramatic literature. This course is intended to partially fulfill the requirements for a general Humanities core, and may be combined with Survey of Art or Music to create an overview of world arts and culture.

**GLENVILLE STATE COLLEGE
2006-2007
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Grantsville, West Virginia 26147

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Ms. Sue Morris
Post Office Box 397
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Ms. Mary Alltop
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E. G. Rohrbough
1908-1942
Professor Emeritus

E. R. Grose
1912-1944
Professor Emeritus

Willa Brand
1924-1944
Professor Emerita

D. L. Haught
1942-1947
Professor Emeritus

H. L. White
1923-1948
Professor Emeritus

Ivy Lee Myers
1925-1948
Professor Emerita

Hunter Whiting
1913-1954
Professor Emeritus

H. Y. Clark
1927-1955
Professor Emeritus

Bessie Bell Scott
1918-1957
Professor Emerita

John R. Wagner
1920-1957
Professor Emeritus

Pearl Pickens
1947-1964
Professor Emerita

Clarissa Williams
1947-1964
Professor Emerita

Stanley R. Hall
1946-1969
Professor Emeritus

Jewell Matthews
1950-1970
Professor Emerita

Bertha E. Olsen
1930-1972
Professor Emerita

Delmer K. Somerville
1952-1972
Professor Emeritus

Nelson Wells
1950-1973
Professor Emeritus

Lillian R. Chaddock
1949-1974
Professor Emerita

Loren S. McCartney
1962-1974
Professor Emeritus

James Gay Jones
1948-1975
Professor Emeritus

Carl A. Kerr
1954-1975
Professor Emeritus

Espy W. Miller
1946-1976
Professor Emeritus

Byron J. Turner
1946-1976
Professor Emeritus

D. Banks Wilburn
1964-1977
Professor Emeritus

Nicholas Murin
1954-1979
Professor Emeritus

John V. White
1955-1982
Professor Emeritus

Virginia West
1955-1983
Professor Emerita

Jean Adams-Smith
1964-1984
Professor Emerita

Stanley Anderson
1974-1985
Professor Emeritus

Elma Jean Woofter
1954-1987
Professor Emerita

Raymond Jones
1973-1987
Professor Emeritus

Jesse Lilly
1961-1988
Professor Emeritus

Bernard C. McKown
1963-1991
Professor Emeritus

John E. James
1965-1991
Professor Emeritus

Ernest H. Smith
1970-1992
Professor Emeritus

Joseph M. Hickman
1967-1993
Professor Emeritus

Mary Jo Pribble
1977-1994
Professor Emerita

John A. Chisler
1965-1996
Professor Emeritus

Charles C. Scott
1959-1997
Professor Emeritus

George D. Harper
1977-1998
Professor Emeritus

Owen R. Stanley
1978-1998
Professor Emeritus

Barbara W. Tedford
1975-1998
Professor Emerita

James Rogers
1976-1999
Professor Emeritus

Yvonne H. King
1966-2000
Professor Emerita

H. Gary Gillespie
1967-2000
Professor Emeritus

Kay Curry Chico
1966-2001
Professor Emerita

James H. Meads, II
1972-2002
Professor Emeritus

O. Timothy Carney
1968-2002
Professor Emeritus

292 Emeritus/Emerita Professors

James L. Peterson
1969-2003
Professor Emeritus

Deanna B. Foxworthy
1990-2003
Professor Emerita

Prem Verma
1991-2003
Professor Emerita

Ralph J. Bame
1967-2004
Professor Emeritus

Edwin Grafton
1972-2004
Professor Emeritus

James F. Hilgenberg, Jr.
1969-2004
Professor Emeritus

Sharon L. Kraus
1972-2004
Professor Emerita

Christopher J. Orr
1973-2004
Professor Emeritus

Harry S. Rich
1985-2004
Professor Emeritus

Phillip J. Rossano
1990-2004
Professor Emeritus

I. D. Talbott
1977-2004
Professor Emeritus

Dolores Mysliwiec
1977-2005
Professor Emerita

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1979 Virginia West	1993 Edward P. McKown
1980 Robert Deal	1995 O. Timothy Carney
1981 Jean Adams-Smith	1996 Cheryl Fleming McKinney
1982 Bruce C. Flack	1997 Michael J. Caulfield
1983 James H. Meads, II	1998 Keith Haan
1984 Yvonne Gillespie	1999 James F. Hilgenberg, Jr.
1985 Charles C. Scott	2000 Theresa D. Cowan
1986 A. Edwin Grafton	2001 Phillip A. Taylor, III
1987 H. Gary Gillespie	2002 David I. Kennedy
1988 Mary Jo Pribble	2003 John W. Taylor
1989 Charles R. Sypolt	2004 D. Wayne de Rosset
1990 D. Wayne de Rosset	2005 Kevin G. Cain
1991 John S. McKinney Harry S. Rich	2006 R. Michael Smith

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2006-2007

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Professor Janet Bailey

Professor Chuck Batson

Professor Gayle Burkowski

Professor Cinda Echard

Professor Joe Evans

Professor Rick Sypolt

Professor John Taylor

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2006-2007

ANDERSON, LEE (2005) *Head Volleyball Coach; Instructor in Physical Education*, B.S. University of Ottawa, M.S. University of Calgary.

ARBOGAST, GARY L.* (1988) *Professor of Economics*; B.S. Davis and Elkins College, M.A. West Virginia University, Ph.D. West Virginia University.

ARMENTROUT, MARTHENIA G.* (1977) *Professor of Business, Chairperson, Department of Business*; A.B. Glenville State College, M.A. Marshall University, Ed.D. West Virginia University.

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BAKER, LARRY* (2004) *Associate Vice President for Technology, Assistant Professor of Science*; B.A. Glenville State College, B.S. Glenville State College, B.S. Marshall University, M.S. Marshall University.

BARR, PETER B. (2006) *President, Professor of Business*; B.B.A. Marshall University, M.B.A. Marshall University, D.B.A. Louisiana Tech University

BATSON, DORMAN CHARLES* (1994) *Associate Professor of Business*; B.B.A. Marshall University, M.B.A. West Virginia University, Ph.D. The Union Institute.

BECKER, CHARLES P. (2005) *Visiting Assistant Professor of Accounting*; B.A. Virginia Military Institute, M.B.A. University of Virginia.

BENTON, CAROL W. (2006) *Assistant Professor of Music*; B.M.Ed. Virginia Commonwealth University, M.M. Virginia Commonwealth University, D.M.A. Shenandoah University.

BOLTON, MARCIA V. (2005) *Assistant Professor of Education*; B.A. University of Florida, M.Ed. University of South Carolina, Ed.D. Shenandoah University.

BONE, LLOYD E., JR. (2004) *Visiting Assistant Professor of Music, Director of Marching Band*; B.M. Tennessee Technological University, M.M. University of Cincinnati.

BROWN, JACK W. (2004) *Assistant Professor of Criminal Justice*; A.A. Manatee Community College; B.S. University of Southern Mississippi, M.S. University of Southern Mississippi, Ph.D. University of Southern Mississippi.

BURKOWSKI, GAYLE F.* (1989) *Professor of English*; B.A. Glassboro State College, M.A. West Virginia University, Ph.D. Indiana University of Pennsylvania.

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CAIN, KEVIN G.* (1999) *Associate Professor of Business Administration*; B.A. Glenville State College, M.A. West Virginia Graduate College, Ed.D. West Virginia University.

CASTLE, LISA M. (2006) *Visiting Assistant Professor of Biology/Environmental Science*; B.A. University of Colorado, Ph.D. University of Kansas.

CHAPMAN, D. DUANE (1997) *Assistant Professor of Art, Chairperson, Department of Fine Arts*; B.A. Glenville State College, M.F.A. Ohio University.

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CURRAN, JOHN F. (2005) *Associate Professor of Mathematics*; B.S. Salem College; M.A. Western Reserve University; Ph.D. Walden University.

DeMATTEO, ARTHUR E. (2004) *Assistant Professor of History*; B.A. Cleveland State University, M.A. Cleveland State University, Ph.D. University of Akron.

de ROSSET, D. WAYNE* (1974) *Associate Professor of English, Chairperson, Department of English*; B.A. West Virginia Wesleyan College, M.A. Marshall University.

DeWITT, AMY L. (2005) *Assistant Professor of Sociology*; B.A. Oklahoma State University, M.Ed. University of Virginia, Ph.D. University of North Texas.

ECHARD, CINDA R.* (1980) *Associate Professor of Vocational Business*; A.B. Glenville State College, M.S. Marshall University.

EVANS, J. JOE* (1970) *Professor of Physical Science, Chairperson, Department of Science and Mathematics, Curtis Elam Professor of Teaching Excellence (2002-2005)*; A.B. Glenville State College, M.A. Ohio State University, Ed.D. West Virginia University.

EVANS, KEVIN L.* (2001) *Associate Professor of Chemistry*; B.A. Glenville State College, Ph.D. Louisiana State University.

EVANS, TRACI S. (2005) *Visiting Instructor of English*; B.A. Glenville State College.

FIDDLER, ALAN T. (2004) *Head Football Coach, Instructor of Physical Education*; B.S. West Virginia State, M.S. Shenandoah University.

GAZAL, RICO M. (2005) *Assistant Professor of Forestry*; B.S. University of the Philippines, M.S. University of the Philippines, Ph.D. Mississippi State University.

GHERKE, MICHAEL E. (2002) *Assistant Professor of History*; B.A. Glenville State College, M.A. West Virginia University, Ph.D. West Virginia University.

GILBERT, LAWRENCE J. (2006) *Visiting Instructor of Earth Science*; A.S. Community College of Allegheny County, B.S. California University of Pennsylvania, M.S. California University of Pennsylvania.

HAASCH, JILL S. (2005) *Assistant Professor of Psychology*; B.S. University of Wisconsin-Madison, M.A. University of Houston, Ph.D. University of Nevada-Reno.

HAROLD, STEVEN L.* (1990) *Assistant Professor of Physical Education, Director of Athletics, Head Women's Basketball Coach*; B.A. Glenville State College, M.S. Radford University.

HARRISON, DEBRA R.* (1997) *Dean of Teacher Education; Associate Professor of Education*; A.B. Glenville State College, M.A. West Virginia University, Ed.D. West Virginia University.

HINTER, JAMES J.* (1972) *Associate Professor of Business Administration*; B.A. Glenville State College, M.B.A. Marshall University, C.P.A.

JONES, SHERRY W.* (1988) *Associate Professor of Business Education; Curtis Elam Professor of Teaching Excellence (2005-2008)*; B.A. Glenville State College, M.A. West Virginia University.

MAHER, DONNA M. (2006) *Assistant Professor of Music*; B.M. Arizona State University, M.M. Texas Tech University, Ph.D. Texas Tech University.

MARTENS, DANIEL (2006) *Visiting Instructor of Criminal Justice*; B.S. National University, M.S. Boston University

MCKINNEY, CHERYL FLEMING* (1983) *Associate Professor of Business*; B.S.B.A. West Virginia University, M.P.A. West Virginia University, C.P.A.

MCKINNEY, JOHN S.* (1982) *Associate Professor of Music*, A.B. Glenville State College, M.M. West Virginia University.

MILLER, KAREN S. (2006) *Assistant Professor of Criminal Justice*; B. S. Eastern Kentucky University, M.S. Eastern Kentucky University, Ph.D. University of Kentucky.

MINTON, JONATHAN E. (2005) *Assistant Professor of English*; B.A. North Carolina State University, M.A. North Carolina State University, M.A. The State University of New York-Buffalo, Ph.D. The State University of New York-Buffalo.

MORGAN, JOHN H. (2005) *Assistant Professor of English*; B.A. Berea College, M.A. University of Kentucky, Ph.D. University of Kentucky.

MUSOLF, JOSEPH L. (2006) *Instructor of Forestry*; B.S. Michigan Technological University, M.S. Michigan Technological University.

OSBORNE, J. DWAIN (2005) *Head Men's Basketball Coach, Instructor of Communications*; B.A. Clearwater Christian College, M.A. West Virginia University.

PECK, PAUL S.* (1982) *Associate Professor of Mathematics*; B.A. Glenville State College, M.S. West Virginia University.

REED, DANIEL A. (2006) *Director of Academic Support Center, Instructor of Social Sciences* B.S. Glenville State College, M.A. West Virginia University.

SINGLETON, CATHY J. (2004) *Instructor of Developmental Mathematics*; B.S. Alderson-Broaddus College, M.A. Marshall University

SMITH, ROBERT MICHAEL* (1994) *Professor of Political Science, Chairperson Department of Social Science*; B.A. Kansas State University, M.A. Northwestern University, Ph.D. Northwestern University.

STEWART, AMANDA B. (2004) *Visiting Assistant Professor of Biology*, B.S. University of Tennessee at Knoxville, M.S. West Virginia University.

STOUT, CONNIE S. (1999) *Instructor of Teacher Education, Director of Field Experiences*; B.A. Glenville State College, M.A. West Virginia University.

SYOLT, CHARLES R.* (1973) *Professor of Forestry and Land Surveying*; B.S. West Virginia University, M.S. West Virginia University.

TAYLOR, JOHN W.* (1999) *Associate Professor of Health and Special Education*; B.S. West Virginia University, M.A. West Virginia University, M.S. West Virginia University, M.S. West Virginia University, Ed.D. West Virginia University.

WALBORN, FREDERICK S. (2004) *Assistant Professor of Psychology*; B. S. University of Illinois, M.S. Western Illinois University, M.A. Alliant International University, Ph.D. Alliant International University.

WALKER, JEFF J. (2006) *Visiting Instructor of Computer Science*; B.S. Excelsior College, M.S. University of Illinois Urbana-Champaign.

WEMM, DENNIS J.* (1986) *Professor of Communications*; B.F.A. Kent State University, M.A. University of Akron, M.F.A. University of Massachusetts, Amherst.

WITTE, ALISON S. (1996) *Assistant Professor of Nursing*; B.S.N. University of Maryland, M.S. University of Maryland at Baltimore.

WITTE, J. RICHARD (2001) *Visiting Instructor of Land Surveying*; A.S. in Land Surveying, Glenville State College, B.S. West Virginia University.

WOOD, CLYDE E., III (2004) *Assistant Professor of History*; B.A. University of Iowa, M.A. University of Nebraska-Lincoln, Ph.D. University of Nebraska-Lincoln.

ZANE, NANCY E.* (1984) *Professor of English*; B.A. Grove City College, M.A. Ohio University, Ph.D. Ohio University.

ACADEMIC SCHOLARSHIPS

Glenville State College and the Glenville State College Foundation provide a number of scholarships to support students who are pursuing their degrees. The maximum length of time for which any scholarship may be received is eight semesters or until the completion of a baccalaureate degree, whichever period of time is shorter. Below is a partial list of scholarships that are awarded annually.

MERITORIOUS SCHOLARSHIP

The Meritorious Scholarship Fund was established through the GSC Foundation to award scholarships on the basis of academic qualifications.

CAROLYN H. ARNOLD MEMORIAL SCHOLARSHIP

Established 1991

The Carolyn Arnold Memorial Trust Fund is dedicated to perpetuating the memory of Carolyn H. Arnold, a GSC graduate and professional nurse. Its purpose is to encourage outstanding students to enroll in the GSC nursing program. Preference is given to graduates of Gilmer County High School or candidates who are residents of Gilmer County.

BENJAMIN H. AND BETTY M. BAILEY SCHOLARSHIP FUND

Established 2006

Established by Dr. Benjamin and Mrs. Betty M. Bailey to provide scholarships to West Virginia students attending Glenville State College. First preference will be given to students from Calhoun County, West Virginia. Students from the following Central West Virginia counties: Braxton, Clay, Gilmer, Lewis, Nicholas, Roane, Upshur or Webster will receive second preference with the award going to a student from any remaining West Virginia county in the event no qualified student is otherwise available.

JOHN SCOTT BAILEY MEMORIAL SCHOLARSHIP

Established 2003

Dr. and Mrs. Benjamin Bailey endowed this scholarship, with contributions from family and friends, as a lasting tribute to John Scott Bailey, a 1975 graduate from GSC. This scholarship provides support to students majoring in Land Resources, with preference given to those students who reside in Glenville's surrounding counties: Barbour, Braxton, Calhoun, Clay, Gilmer, Lewis, Nicholas, Roane, Upshur and Webster.

J.C. BAKER MEMORIAL SCHOLARSHIP

Established 2004

The J. C. Baker Memorial Scholarship was established by the family of J. C. Baker, a resident of Braxton County, a pioneer in the oil and gas industry, and a supporter of higher education. The scholarships will be awarded to Natural Resource Management students from West Virginia.

EARLE W. BENNETT MEMORIAL SCHOLARSHIP

Established 1990

This unrestricted scholarship was established in memory of Earle W. Bennett who attended Glenville Normal School from 1911 to 1914.

J.B. BIALEK MEMORIAL SCHOLARSHIP

Established 2006

Established by Jim Bialek with contributions from friends and family in memory of J.B Bialek. This scholarship will be used to provide an annual scholarship to a student in the Forestry major at Glenville State College who will be selected by the faculty of the Department of Land Resources.

GRACIE VIOLA BOSELY SCHOLARSHIP

Established 2005

This scholarship was established by the estate of Gracie Viola Bosely. Applicants will be required to submit an essay to the Scholarship Committee for review. Awards will be made in the following priority: 1) graduates of Grafton High School, 2) other Taylor County residents, and 3) any other West Virginia resident.

BILLY B. AND MARJORIE HARDMAN BURKE SCHOLARSHIP

Established 2001

This scholarship was established in 2001 by Mr. and Mrs. Burke. The Burkes are long-time friends of the College and have been leaders in government for many years. The scholarship will be awarded to an incoming (first year) female athlete from Braxton or Gilmer counties participating on the women's basketball, volleyball or softball teams, based on recommendations from respective coaches.

BROOKS B. CALLAGHAN SCHOLARSHIP TRUST

Established 1985

This scholarship was established in memory of Brooks B. Callaghan to provide scholarships to GSC students. Mr. Callaghan was from Richwood and a 1942 graduate of Glenville Normal School. Applicants must be residents of Nicholas County. Scholarships are based on the applicant's academic performance.

DR. PAUL G. AND VIRGINIA CALTRIDER SCHOLARSHIP

Established 1998

Dr. Caltrider is a 1956 graduate of Glenville State. Because of his "fond memories, the quality of education provided by the institution and the interest and encouragement received by the faculty," Dr. Caltrider and his wife, Virginia Caltrider, established a scholarship to benefit students in the Science and Math Department.

DR. JOHN A. CHISLER SCIENCE AND MATH SCHOLARSHIP

Established 1996

Dr. John A. Chisler attended Glenville State College from 1955-1957. He taught thirty-one years at GSC, where he served as Chairman of the Science and Mathematics Department for twenty-eight years.

H. Y. CLARK EDUCATION SCHOLARSHIP

Established 1985

Humboldt Yokum Clark established this scholarship. He was on the faculty of GSC for 28 years. He served as a member of the Department of Education, taught English, Social Studies and West Virginia History during the years of World War II. This scholarship goes to an Education major in financial need who is a resident of West Virginia and who has the potential of being an outstanding educator.

THOMAS J. CLOWER MEMORIAL SCHOLARSHIP*Established 1987*

This scholarship was established by the Westvaco Foundation Trustees to benefit families of independent pulpwood or chip suppliers who have suffered some type of adversity, either on or off the job. Recipients are high school graduates who are the sons or daughters of a long-time independent pulpwood or chip supplier to Westvaco.

MARTHA JARVIS COTTRELL MEMORIAL SCHOLARSHIP*Established 2001*

This scholarship was established in 2001 through the estate of Martha Jarvis Cottrell. As an alumna, she wished to express her appreciation to the College through the creation of this scholarship fund. It will be awarded to an incoming freshman with academic promise who aspires to become a teacher.

JOEL T. AND GRACE MARSH CREASY SCHOLARSHIP*Established 1998*

Joel T. and Grace Marsh Creasy graduated from Glenville State College in 1948 and 1954, respectively. This scholarship is to be awarded to students graduating from Richwood and Nicholas County High Schools.

MICHAEL CORY DAVIS SCHOLARSHIP*Established 1989*

Norman E. Davis established this scholarship in honor of his late son, Michael Cory Davis. The scholarship enables worthy students to attend GSC and participate in collegiate sports. The recipient must be a student presently enrolled at GSC and preparing to begin the second, third or fourth year at GSC and is a member of the football team.

ROBERT LEROY DAVIS SCHOLARSHIP*Established 1992*

This endowed scholarship supports students graduating from Gilmer County High School with preference given to mature students coming back to school who want to be teachers. This fund was established by Oleta Collins Davis.

DOMINION APPALACHIAN DEVELOPMENT STAN PICKENS SCHOLARSHIP FUND*Established 1999*

This scholarship was established by Dominion Resources, Inc. in honor of Stan Pickens, CEO of Dominion Appalachian Development, Inc. (DADI), a 1960 GSC graduate. The Donor wishes to express appreciation to its employees for their loyal service to the company and to encourage and support continuing education among its work force. The company also wishes to recognize Glenville State College for its service to rural, central West Virginia, the heart of the mountain state's oil and gas industry. Preference is given to DADI employees or children of DADI employees.

W. GORDON EISMON MEMORIAL SCHOLARSHIP

Established 1989

This scholarship was established by Daniel G. Eismon and Steve A. Smith in honor of the memory of their late father and step-father, W. Gordon Eismon, who was a 1934 graduate of Glenville State College. The recipient must be a West Virginia resident who exhibits excellence in academics and must be of exemplary character.

EVELYN E. AND LLOYD H. ELLIOTT SCHOLARSHIP

Established 1990

Evelyn E. and Lloyd H. Elliott, alumni of Glenville State College, established this scholarship to express their appreciation for the exceptional opportunities they received at Glenville State College.

ROBERT FIDLER SCHOLARSHIP

Established 1978

This scholarship is for students who graduate from Nicholas County High who are currently last semester juniors or first semester seniors with a 2.00 grade point average or better.

MARY B. FISHER SCHOLARSHIP

Established 1976

This scholarship bequeathed by Mary B. Fisher was established for the use and benefit of worthy students from Braxton County, West Virginia attending Glenville State College.

TRESSIE GARRETT MEMORIAL SCHOLARSHIP FUND

Established 2005

This scholarship was endowed in 2005 in memory of Tressie Garrett, a devoted mother whose daughter, Marty Garrett Armentrout, graduated from Glenville State College and became a faculty member and administrator at the College. The scholarship will be awarded, upon the recommendation of the women's head basketball coach, to a student who is a member of the women's basketball team, is a business major in good academic standing and maintains at least a 3.0 overall GPA.

GLENVILLE HIGH SCHOOL SCHOLARSHIP

Established 1999

As alumni of Glenville High School, the donors wish to express their appreciation to the high school for the exceptional opportunities that resulted from their attendance and the attendance of other members of the respective families at this educational institution. Through the establishment of this scholarship fund, the donors wish to make possible opportunities for Gilmer County High School graduates to obtain a college degree from Glenville State College.

GLENVILLE STATE COLLEGE CNG HONORS PROGRAM

Established 1987

This scholarship is intended for students who are the first member of a family to attend college. The objective of the Glenville State CNG Honors Program is to identify those students whose abilities surpass the challenges of the standard curriculum and to provide those students with academic offerings that encourage performance reflecting their true potential.

JIM HAMRICK ATHLETIC/ACADEMIC SCHOLARSHIP*Established 1995*

This scholarship was established in honor of 1958 GSC graduate James E. Hamrick to reward students who demonstrate that athletic and academic excellence can be complimentary. Recipients must be a graduate of Meadow Bridge, Greenbrier West or Herbert Hoover High Schools and have demonstrated excellence in academics and athletics and shown by his or her past actions a strong desire to participate in extracurricular activities.

VIRGINIA SMITH HAMRIC MEMORIAL SCHOLARSHIP*Established 1980*

This scholarship was established in 1980 in memory of Mrs. Hamric by her husband, Edward. It will be awarded to a student majoring in Elementary Education, with preference given to students from Roane County and the surrounding area.

OVERT HARDMAN SCHOLARSHIP*Established 1981*

Upon his death in 1981, Overt Hardman bequeathed this unrestricted scholarship fund to Glenville State College.

IVA HOLDEN HARRISON SCHOLARSHIP*Established 1981*

This scholarship was established by Mrs. Harrison who had a long career as an educator in West Virginia. Financial need is strongly considered and Lewis County residents are given preference in the selection process.

CLAUDIA KELLY HAYS MEMORIAL SCHOLARSHIP*Established 1997*

This scholarship was established and named in memory of Claudia Kelly Hays, a 1952 graduate of Glenville State College and former Roane County teacher, by her husband, Bernard R. Hays, a Calhoun County native and 1935 Glenville graduate. Recipients are selected from Roane and Calhoun County high schools.

BETTY HEATER MUSIC SCHOLARSHIP*Established 2004*

This scholarship was endowed in 2004 by Mr. John Heater in honor of his wife, Betty. Mrs. Heater was a graduate of Glenville State College who went on to become a much loved piano instructor in Gassaway, Braxton County. The scholarship will be awarded to students who are music or music education majors from West Virginia. Students from outside West Virginia are eligible as secondary applicants.

EMMA GALE REYNOLDS HEDRICK SCHOLARSHIP*Established 1999*

This scholarship was established to support students of Glenville State College. The recipient must have a minimum 3.00 grade point average and show promise of leadership. Scholarship recipients must plan to pursue a teaching career in elementary education and have the support of at least three Glenville State College faculty.

DORA M. AND HARRY B. HEFLIN SCHOLARSHIP

Established 1998

This scholarship fund was established by Dora and Harry B. Heflin. Dr. Heflin was President of Glenville State College from 1947 until 1964. One award is based upon academic promise and financial need and is restricted to graduates of Ritchie or Pleasants County. The other award is given to a current student at the end of his/her junior year, who returns as a senior, ranks in the top 5% of the class, participates in extracurricular activities and who has demonstrated leadership abilities. Preference is given to a student planning to do graduate work.

LORENA HEFNER SCHOLARSHIP

Established 1999

Lorena Hefner was born September 3, 1908 in Burnsville, WV, one of eleven children. She graduated from GSC in 1941, beginning her teaching career in Braxton County at the Bragg Run School. While never forgetting her roots, she established this scholarship for students attending GSC from Braxton County.

THE HELEN E. HUNTER AND ALICE M. SINGLETON SCHOLARSHIP FUND

Established 1997

This scholarship was established by Helen E. Hunter and Alice M. Singleton in 1997. As alumni of Glenville State College, their wish was that the scholarship, endowed in 2005, be established in appreciation of the education they received from the College. The scholarship will be awarded to students who are graduates of Braxton County High School entering or already enrolled in the teacher education program at Glenville State College with academic promise and financial need.

JELD-WEN FOUNDATION SCHOLARSHIP

This scholarship was established by the Jeld-Wen Foundation to assist students who, because of the lack of available resources, may not be able to attend college otherwise. The scholarship may be used for tuition, book and fees. The recipient must be incoming full-time freshmen, from Gilmer or surrounding counties, with financial need and good academic standing.

CLAUDE R. AND ETHEL FOSTER KEMPER SCHOLARSHIP

Established 1998

This scholarship was established by Claude R. and Ethel Foster Kemper. It benefits at least two students each year. One student will be a graduate from Gilmer County High School and the other will be a graduate of Webster County High School. Kemper Scholarship awards are based upon academic promise and financial need.

MADELYN CONRAD KIDD SCHOLARSHIP

Established 1994

This scholarship was established by United States District Judge William M. Kidd in honor of his wife, Madelyn Conrad Kidd. The purpose of this scholarship is to support students of GSC who show academic promise in English and Math and are residents of West Virginia.

FRED H. KILLINGSWORTH AND LUCY FRANCIS KILLINGSWORTH SCHOLARSHIP*Established 2000*

The scholarship fund is to be used for educational purposes and granted to worthy students chosen by the Glenville State College Scholarship Committee. Preference is given to students who reside in Gilmer County, West Virginia.

JESSE LILLY SCHOLARSHIP*Established 1999*

This scholarship is awarded to an athlete of academic merit.

LEONARD AND GLADYS MARSHALL SCHOLARSHIP*Established 1998*

Through the generosity of Leonard B. and Gladys (Tripett) Marshall, graduates of Calhoun County High School receive financial assistance through this scholarship. Students must demonstrate academic promise and have financial need.

ROBERT AND DAVID MOORE SCHOLARSHIP*Established 1997*

The Robert and David Moore Scholarship Fund was established by Joyce R. Moore as a memorial to her husband, Robert, and son, David. This scholarship provides financial assistance to students who elect to study forestry, natural resources or environmental sciences. Preference is given to students from Webster County.

PHYLLIS MORK SCHOLARSHIP*Established 1983*

This scholarship was established by L. T. "Roy" Mork and John Mork to honor the memory of Phyllis Mork. Its purpose is to provide scholarship assistance to a deserving student who has compiled a grade point average well above the high school average. The student must also excel in one or more areas, including athletics, music, student government, community affairs, debating, dramatics, and any other activities relating to school and community.

MOYERS ACADEMIC SCHOLARSHIP*Established 1993*

This academic scholarship fund was established by Dr. L. Dewitt and Virginia Singleton Moyers. It is used to fund annual scholarships for capable but financially needy students who were born in West Virginia and are graduates of high schools within the state. Financial need along with intellectual ability and academic performance are key factors in the selection process. Awardees are chosen primarily from Braxton, Calhoun, Clay, Gilmer, Lewis, Nicholas, Ritchie, Roane, Webster, and Wirt Counties.

NICK MURIN MEMORIAL SCHOLARSHIP*Established 1997*

Mrs. Ruth Murin established this scholarship in memory of her husband to express her appreciation to Glenville State College for the exceptional opportunities provided to Murin family members who attended Glenville State College. This scholarship is awarded to a male athlete who is an upperclassman and who has proven himself to be a leader on campus.

RUTH ANN NEDERMIER SCHOLARSHIP

Established 1990

This scholarship fund was established by Ruth Ann Nedermier at the time of her death. This fund is for the purpose of general scholarship awards.

NICHOLAS AND POCAHONTAS COUNTIES SCHOLARSHIP

Established 1979

This scholarship fund was established by John H. McCutcheon and Ann H. McCutcheon of Summersville, West Virginia. The scholarship is awarded to deserving and needy students who have graduated high school (or its equivalent) in Nicholas and Pocahontas Counties, West Virginia.

BERTHA OLSEN SCHOLARSHIP

Established 1980

This scholarship fund was established in honor of Bertha E. Olsen, Professor Emeritus, who was a music teacher for 42 years at GSC. This scholarship goes to a music major.

EDWARD NICHOLAS ORR, IV SCHOLARSHIP

Established 1985

This scholarship was established to be earmarked "in memory of Edward Nicholas Orr for scholarships used in his field of journalism." Mr. Orr was a 1939 graduate of Glenville State College.

ELLA MURRAY ORR SCHOLARSHIP

Established 1985

This scholarship was established to be earmarked in memory of Ella Murray Orr for scholarships to be used in her field of special education. Mrs. Orr was a 1934 graduate of Glenville State College.

JOE PARTON MEMORIAL SCHOLARSHIP

Established 1987

This scholarship was established in memory of Joseph Robert Parton by his mother Josephine Parton. This scholarship is used in general support of Glenville State College students.

JUDITH K. YOUNG POTTS SCHOLARSHIP PROGRAM

Established 2000

This scholarship program is designed to assist senior students who are completing their Student Internship semester at Glenville State College. It is the intent of this scholarship to select a student who shows promise of making significant contributions as a teacher in West Virginia, be in good standing with the college and have written recommendations from at least three professors. Preference will be given to students with financial need from Braxton County High first, then Nicholas, Upshur or Jackson Counties. In the event that no student from these counties is available, the college will select a West Virginia student who meets the other criteria.

DR. MARY JO PRIBBLE SCHOLARSHIP*Established 1998*

This scholarship is for the support of a student majoring in a science field. The science and mathematics chairperson may make a recommendation for the awarding of this scholarship. In the absence of a recommendation, the Scholarship Committee determines the recipient who will be a science major exhibiting academic merit.

CARLOS RATLIFF PHYSICAL EDUCATION SCHOLARSHIP*Established 1998*

This scholarship is named for Carlos C. Ratliff, teacher and coach at Glenville State College from 1946 until his death in 1962. This scholarship is presented to an outstanding student in Physical Education.

JOHN WARDER RAY SCHOLARSHIP*Established 1992*

This scholarship fund was established in memory of John Warder Ray by Ida Warder Ray. Its purpose is to support worthy, talented, industrious, and needy students graduating from Lewis County High School in Weston, West Virginia.

GILBERT REED SCHOLARSHIP*Established 1981*

This scholarship was established in 1981 by the wife, Gladys Reed, and family and friends of Mr. Reed. It was meant to honor his commitment to the young people of central West Virginia as a friend, teacher and principal. The scholarship is given to students from Gilmer or Braxton counties who have unmet financial need.

THE WARDEN AND JOANNE RICE WEBSTER COUNTY HIGH SCHOOL EDUCATIONAL LOAN FUND

This fund was established to provide support for graduates of Webster County High School to attend Glenville State College. Awards will be determined by the Scholarship Committee based on recommendation from Warden and JoAnne Rice. The scholarships will be awarded based on extensive criteria including, but not limited to the following:

Students must:

1. Live in a residence hall
2. Not be caught using drugs or alcohol and may not have been charged with, or convicted of, a felony
3. Apply for federal work study or workship
4. Possess and maintain a minimum 2.0 grade point average
5. Be a graduate of Webster County High School and have been a resident of Webster County for at least five years
6. Have parental income below the West Virginia average
7. Not be eligible for the Promise Scholarship

The loan is forgiven upon degree completion if the student remains in and works in West Virginia for a period of three years following their graduation from Glenville State College.

ERLEY AND EFFA RINEHART SCHOLARSHIP

Established 1987

The Erley and Effa Rinehart Scholarship Fund was established by the children of the Rinehart family to provide financial aid to deserving and needy students attending Glenville State College.

ROANOKE METHODIST SCHOLARSHIP

Established 1982

This scholarship was established to aid and assist capable students of the United Methodist faith from Lewis County. Students preference is given to those who actively attend a United Methodist Church, exhibit academic proficiency, and have a need for financial assistance.

MARY AND THERIN ROGERS SCHOLARSHIP

Established 1997

The Mary and Therin Rogers Scholarship Fund was established to honor the memory of Mary Whiting Rogers and Patricia Rogers Huff. This scholarship provides an opportunity to deserving students living in the Dekalb District of Gilmer County.

ALVON F. AND PHYLLIS D. ROHRBOUGH SCHOLARSHIP

Established 1994

Established by Alvon F. "Nate" and Phyllis D. Rohrbough to provide scholarships to students in the fields of Music and Biology. Nate was Athletic Director and coach of all sports at GSC from 1926 to 1946.

THE MIKE ROSS ACCOUNTING SCHOLARSHIP FUND

Established 2005

This scholarship was endowed in 2005 to assist student who are BSBA Accounting majors. Students must earn a grade of "C" or better to receive a \$75.00 book reimbursement (or the cost of the book, whichever is less) for the following accounting classes: ACCT 332, ACCT 334, ACCT 340, ACCT 344, ACCT 432, ACCT 435, ACCT 436 and one three-hour accounting elective from the restricted list identified in the GSC catalog. Applicants must submit original proof of purchase from the bookstore or a similar vendor, no exceptions, to the GSC Foundation Office at the beginning of the semester.

THELMA WILSON SAMPLES DELTA ZETA SORORITY SCHOLARSHIP

Established 1996

Established by Thelma Wilson Samples to support members of the Theta-Xi Chapter of the Delta Zeta Sorority. This scholarship will be awarded to a female student who is a "legacy" of a member of this Chapter or of Delta Zeta Sorority.

THE SAND FORK BAPTIST SCHOLARSHIP

Established 2004

This scholarship was established anonymously in 2004. The scholarship was created to assist members of Sand Fork Baptist Church in attending Glenville State College.

HELEN SHAW MEMORIAL SCHOLARSHIP*Established 2005*

Established by Carl Shaw in honor of his late wife Helen Shaw to provide an annual award to an outstanding freshman. This annual scholarship is awarded to a student, from Central West Virginia, who is completing his/her freshman year at Glenville State College. The recipient is selected by a committee composed of professors from the English Department, from a pool of applicants based upon faculty recommendations and a short essay.

JOHN C. SHAW SCHOLARSHIP*Established 1985*

A portion of income from a trust established by Mr. John C. Shaw, President of Glenville State College from 1901-1908 accrues to the account of Glenville State College. These scholarships may total a maximum of \$200. This scholarship is awarded primarily to academically talented freshmen. Students must be residents of West Virginia.

THE EULA BUSH SHORT SCHOLARSHIP

This scholarship was established by the family of Eula Bush Short. The scholarship will be awarded to students:

1. who have completed a minimum of three years at Troy School, including the highest grade,
2. who have graduated from Gilmer County High School with a minimum grade point average of 3.0 and a minimum ACT score of 22, and
3. who have participated in extracurricular activities and served as an active community volunteer

ERNEST H. SMITH SCHOLARSHIP*Established 1994*

At the time of his death, the Ernest H. Smith Scholarship was established. This scholarship is used to support students in the field of business.

JEAN ADAMS SMITH MEMORIAL SCHOLARSHIP*Established 1996*

This scholarship was established by Dr. David W. Smith, and the family and friends of Jean Adams Smith to provide scholarships to students from central West Virginia majoring in Early Childhood Education. Preference is given to students from Gilmer County.

LUANNA T. SMITH SCHOLARSHIP*Established 1990*

This scholarship was established by Ernest H. Smith in memory of his wife, Luanna Thompson Smith, a 1955 graduate of Glenville State College. Mrs. Smith served as Administrative Assistant to the President of Glenville State College from 1972 to 1989. This scholarship is given to an Education major from Gilmer County who has been admitted to teacher education and is preparing to complete the student internship.

EARNEST M. “MIKE” SNYDER SCHOLARSHIP

Established 1997

The Earnest M. “Mike” Snyder Scholarship Fund was established by his wife Margaret, their family and friends. This scholarship is awarded to an outstanding football player who is in satisfactory academic standing at GSC.

JACK V. STALNAKER SCHOLARSHIP

Established 1998

This scholarship was established by many loyal and dedicated friends and family to honor the distinguished service of Jack V. Stalnaker. (Recognized as the 1998 Alumnus of The Year, and having served 25 years as President of the GSC Foundation Inc.) Its purpose is to support worthy students of Glenville State College.

STEPHEN S. AND CAROLYN DOTSON TAYLOR SCHOLARSHIP

Established 1996

Established by Dr. Stephen S. and Carolyn Dotson Taylor, this endowed scholarship serves to support the development of leadership by providing assistance to those students with potential who matriculate to Glenville State College from Roane and Ritchie counties first, then Gilmer, Doddridge and Calhoun counties. Academic promise and financial need, as well as participation in high school, extra-curricular, community and church activities, are all taken into consideration. The scholarship is renewable for four years given that the student demonstrates acceptable academic performance.

TURNER SCIENCE AND MATH SCHOLARSHIP

Established 1978

This scholarship was established in memory of Byron and Elizabeth Turner. Dr. Turner served as Professor of Chemistry from 1946 to 1976 when he retired from GSC. This scholarship recognizes an outstanding student in science and math.

HERMAN W. VANNOY SCHOLARSHIP

Established 1999

The Herman W. Vannoy Scholarship Fund was established by his wife, Viola Virginia Vannoy and two sons, Robert R. and Donald C. Vannoy. Herman W. Vannoy graduated from Glenville State College in 1934. While at GSC, he excelled on the football team. Mr. Vannoy had fond memories of GSC and wished to give other students an opportunity to obtain a higher education and participate in sports. Recipients for this scholarship must be from either Ritchie or Gilmer County.

VERIZON SCHOLARSHIP

Established 1981

Recipients of this scholarship must be majoring in education, business, or computer science. Recipients must also be in the upper one-fourth of their class based on grade point average and demonstrate leadership through extracurricular involvement in college related organizations. Recipients must be a West Virginia resident for at least 24 months prior to enrollment in college. Special consideration is given to a candidate that is a child or ward of an active Verizon employee.

VFW POST 5469/AMERICAN LEGION POST 42 SCHOLARSHIP*Established 1992*

The VFW Post 5469 and American Legion Post 42 Scholarship was established to support scholarships for a son, daughter, grandson or granddaughter or other descendants of a veteran honorably discharged from the armed services of the United States. Preference is given to descendants of Gilmer County veterans, whose son, daughter, grandson or granddaughter is a graduate of Gilmer County High School.

KENNETH AND IRENE WALKER SCHOLARSHIP*Established 2006*

This scholarship is established, by anonymous donors, in honor of an Appalachian sharecropper's son and his immigrant wife who created a great life for their children by showing what one can do through love and hard work. Its purpose will be to support scholarships for students from the Rosedale West Virginia area who are pursuing a degree in either music (first preference) or natural resource management at Glenville State College.

SARAH JANE WAY SCHOLARSHIP*Established 1982*

It was the desire of Sarah Jane Way to aid and assist capable students from Pleasants County and surrounding areas to obtain a post-secondary education from GSC. The recipient must be a high school senior, who has applied for admission into Glenville State College. The student must have maintained a 3.0 average or better to be eligible.

VIRGINIA WEST ENGLISH SCHOLARSHIP*Established 1998*

This scholarship was established to honor Miss Virginia West, Professor Emeritus, who served as Professor of English and Chairwoman of the Language Division at Glenville State College. The recipient must be an upperclassman majoring in education who shows academic potential (minimum 3.3 cumulative grade point) and demonstrates leadership abilities and is ready to enter the student internship.

WEST VIRGINIA SOCIETY OF WASHINGTON, DC BOOK SCHOLARSHIP*Established 2001*

This scholarship was established in 2001 by the West Virginia Society of Washington, DC. It shall be awarded to an incoming freshman and West Virginia resident and shall be used to defray textbook costs incurred

H. LABAN WHITE, SR. MEMORIAL SCHOLARSHIP*Established 1989*

The endowed scholarship was set up by H. Laban White, George B. White, and Eleanor C. White to honor their father, H. Laban White, Sr. who was a member of the GSC Faculty and Dean of the College.

D. BANKS WILBURN SCHOLARSHIP

Established 1977

This scholarship fund was established by Dr. Berlin Chapman to honor Dr. D. Banks Wilburn who retired from Glenville State College having served 13 years as President and providing 42 years of service to the public education system in West Virginia. This fund supports special college activities, scholarships, and faculty/staff development.

JACK WOODYARD MEMORIAL SCHOLARSHIP

Established 1997

The Jack Woodyard Memorial Scholarship was established by Philip A. Reale and the GSC Foundation, Inc., to commemorate Jack's legacy for the many years and countless hours of dedication he gave to GSC Athletics and his community. This scholarship rewards a student who excels in academics and athletics and agrees to perform community service.

ALBERT J. WOOFER SCHOLARSHIP

Established 1993

The Albert J. Woofter Memorial Scholarship was established in 1993 by the Mid-Ohio Valley Chapter of the Glenville State College Alumni Association. This scholarship was established in memory of Albert J. Woofter, a 1941 graduate of GSC and columnist for the Parkersburg News. Funds for this scholarship are provided by alumni and friends of Mr. Woofter and the Fort Neal Kiwanis Club. This scholarship supports worthy, talented, industrious, and needy students graduating from Calhoun, Gilmer, Jackson, Pleasants, Ritchie, Roane, Wirt, or Wood counties, who might otherwise not be able to obtain a college education.

ACADEMIC AWARDS

Special academic awards have been established to recognize graduating seniors or those completing their student internship. These awards, made possible by generous donations from alumni and friends, are presented annually at the spring alumni day dinner and awards ceremony.

WILLA BRAND ENGLISH AWARD

Established 1971

This award was established in memory of Miss Willa Brand, who served as an Instructor and chair of the English Department, and House Director of Verona Mapel Hall. The standards of excellence which Miss Brand observed have become legendary among her former pupils. The award is given to honor an outstanding English student.

AVONELL "TISH" DAVIS EDUCATION AWARD

Established 1988

The Davis Education Award was established in memory of Avonell "Tish" Singleton Davis at the time of her death. This award was established to honor Mrs. Davis' commitment to public teaching by helping future teachers. The award is granted to an Education major who has completed or is currently in the Student Internship program. First priority is given to a student from Gilmer or Nicholas County.

PETERSON LIBRARY AWARD

Established 1962

This award was named for Mrs. Dorothy Peterson who was assistant librarian at Glenville State College at the time of her death in 1962. The Peterson Library Award honors a student who shows excellence in the field of Library Science.

CHRISTINA LOCKHART SOMERVILLE AWARD

Established 1972

The Somerville Education Award was established by Dr. and Mrs. Delmer K. Somerville in memory of his mother, Christina Lockhart Somerville. Dr. Somerville was Dean of Academic Affairs at Glenville State College from 1954 to 1972. This award is given to an Education major and resident of Gilmer County. It is based on scholarship, character and economic need.

TOTH SCIENCE AND MATH AWARD

Established 1970

This award was established in memory of Frank L. Toth, Associate Professor of Physics, at the time of his death. This award is presented to a student who exhibits outstanding skills in science and mathematics.

WAGNER SCIENCE AND MATH AWARD

Established 1977

The Wagner Science and Math Award was established in memory of John R. Wagner who for 37 years taught science and mathematics at Glenville State College. This award honors a student who exhibits excellence in science and mathematics.

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