

Graduate Council Meeting

January 30, 2025, 12:25pm

MCCC 319

Minutes

Present: Mari Clements, Kevin Evans, Gerda Kumpiene, Connie Stout, Scott Beatty, JD Carpenter, Dwight Heaster, Donal Hardin, Duane Chapman, Ann Reed, Rachel Adams, Ashley Nicholas

Absent: Kaitlin Ensor

Call to Order

- Approval of Minutes from January 16, 2025, Kevin motioned to approve with addition of Gerda's name as being absent, JD seconded. Motion passed.

Old Business

- Diploma Policy
 - Policy states that we cannot withhold a transcript from a student, but we can withhold a diploma. Kevin motioned to approve as presented, Connie seconded. Motion passed.
- Policy 28A
 - The Council discussed Policy 28A and the changes presented.
 - Section 2.6.3.c was updated to list the students must submit a full transcript and a diploma.
 - Section 2.6.3.d.1 and .2 states international students must show proof of English language proficiency by taking the IELTS or TOEFL tests. The policy was updated to say exceptions for English-speaking students will be made on a case-by-case basis.
 - Section 2.6.3.e was updated to say a course-by-course evaluation of all courses completed at a non-US institution must be evaluated by Educational Credential Evaluators (ECE) or World Evaluation Services (WES).
 - The policy was also updated by adding section 2.6.4 which states International applicants admitted to the program must pay 40% of net tuition and fees (after any awards or scholarships have been applied) in U.S. currency before their travel date. All remaining tuition and fees must be paid in full by the first day of classes or the I-20 will be terminated.

- International Graduate Admissions Requirements Catalog Page
 - The council discussed the catalog page and agreed that the changes made to Policy 28A should also be reflected in the catalog pages.
- Dwight motioned to approve the changes to Policy 28A and the catalog pages with the council being able to review the satisfactorily written document with the right to revisit any additional changes or corrections, JD seconded. Motion passed.

Concurrent Enrollment

- The Council reviewed the presented concurrent enrollment policy and form.
 - They asked for the addition of the line stating a student can register for no more than 6 hours in any semester.
 - They also asked to update the required GPA to a 3.25.
 - Dwight will submit the suggested changes at the next meeting.

Items for the next meeting

- Tuition Discount for Alumni
- Dismissal Policy
- Student Representative for the Council

Scott motioned to adjourn.

Pamela Brown

February 10, 2025